

Pliocene Ridge Community Services District
100 Pike City Road, Pike City, CA 95960
Website: plioceneridge.org email: plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday February 20, 2025, 6:30 pm

Location: Pike City Firehouse

VIA Phone Conference available for non-board members call 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE Administer Oath of Office to whoever is appointed by the Sierra County Board of Supervisors on February 18, 2025.
2. CONSENT CALENDAR
 - a) Approval of Agenda b) Approve Minutes for regular meeting held January 16, 2025 c) Ratify Treasurer's reports & bill payments for January 2025
3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence since last meeting –
 - b) Committee/Member/Business Reports:
 1. District Chief's report
 2. Assistant Chiefs' reports
 3. Alleghany Fire Department Auxiliary
 4. Pike Community Support Foundation
 5. Board Member/Staff Reports ~
 6. Firewise Communities –
 7. Firehouse Projects & ADA Compliance ~ Both Departments-
 8. Pending Grants –
5. DISCUSSION and POSSIBLE ACTION ITEMS:
 - a) Unfinished business:
 1. –
 - b) New business
 1. Appoint/hire new Secretary (only one application was received but it was later withdrawn)
 2. Consider purchasing a Certificate of Deposit from Tri-Counties Bank and/or look at other investment options.
 3. Consider bylaw amendments for Board mileage compensation and general clean up.
 4. Consider Proposed changes to Policy 1020 Administrative Duties.
 5. Adopt employee job description for Rae Bell Arbogast
 6. Authorize the renewal of the PSP Resource Center agreement with PG&E for use of the Pike Firehouse.
 7. Update Signature Card at bank AND Safety Deposit Box
 8. Approve annual mailing to residents and property owners.
 9. Appoint officers for 2025 (normally done in January)
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for March 20, 2025 in Alleghany. Agenda items:
7. ADJOURNMENT Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.

MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday Jan. 16, 2025 Time: 6:30 pm Location: Alleghany Firehouse Station 2 and by conference call.

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:30 pm by President Chris Mills. **Flag Salute.** Oaths of office administered to Chris Mills and Bruce Coons when he arrived. Present: Board members, Pam Davis, Chris Mills and Burns Tenney. Director Bruce Coons arrived at 6:40 pm. Also in attendance: Chief Jim Buckbee, Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Firefighters: Jamie Johnson and Chris King. Pike Community Support Foundation Treasurer Denise Ruane attended by phone. Public: Vicky Tenney (in person) and David Griffith with PG&E who attended by phone. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes of the regular meeting held December 5, 2024, and the Treasurer's report for December 2024. **A motion was made to approve the consent calendar by Pam Davis and seconded by Burns Tenney** after that a mistake on the treasurer's report was brought to light. (1st PG&E Bill break-down not correct). Director Coons arrived and his oath was administered. **A new motion was made to approve the consent calendar with the correction to the treasurer's report by Pam Davis and seconded by Burns Tenney. Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried.**

Resolution #25-096 to Grant Easement to PG&E for placement of a transformer at Station 1 in Alleghany. It was decided by consensus to address this "New Business" item early so that Mr. Griffith who was on the phone to answer questions wouldn't have to endure the entire meeting. After a discussion with questions and answers **a motion to adopt Resolution 25-096 and authorize the Secretary to sign the paperwork, was made by Bruce Coons and seconded by Pam Davis Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried.** David Griffith left the meeting.

3. PUBLIC COMMENT: There was a question about the vacant PRCSD board seat. It was explained that an application must be filled out and submitted to the Sierra County Board of Supervisors. The Supervisors appoint board members.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence Incoming Christmas cards from Boden Klein and Sneesby CPAs and Golden State RMA, Oath of office forms from Sierra County Clerk-Recorder, Notice from the State Controller's Office re: 2023-24 Special District Financial Transactions Report **Outgoing:** Thank you letter and receipt for tax purposes to AK & CM Jenning Foundation for \$3,000 donation for the Pike City Fire Department, Special Districts Financial Transaction Report letter forwarded to Blain Boden CPA

b) Committee/Member/Business Reports:

1. Chief's Report ~ Jim Buckbee reported that there have been no calls since the last board meeting. Chief Dorn's service was well attended. Jim found a vehicle for the new rescue truck for Pike. Two firemen went with him on Jan 14th to look it over. They examined it closely, took it for a test-drive and decided to purchase it. It has 48,000 miles on it, is a 1-ton 4WD utility truck. It will need a light bar, sirens, radios and graphics before it can be put into service. He is asking the Pike Community Support Foundation to assist with purchasing these items.

2. Assistant Chiefs' Report: Above.

3. Alleghany Fire Department Auxiliary: ~ It was reported that their annual membership drive mailing had recently been mailed.

4. *Pike Community Support Foundation* ~ It was reported that the Foundation is folding. They need to expend their funds before starting the process.

5. *Board Member/Staff Reports* ~ Secretary/Treasurer Rae Bell Arbogast reported that she is working with the County to reduce the solid waste fee that is charged to the district.

She is behind on her regular bookkeeping. Usually, a budget vs. actual year-to-date comparison is provided for the first half of the fiscal year, but the budget has not been input into the accounting program.

Regarding the income for the 2024 mutual aid and stand-by assignments she reported that \$213,090 has been received and a remaining balance of approx. \$103,000 is still expected. \$37,752.43 is currently owed for payroll on incidents that have been paid. She is working with the HR attorney to figure out how to pay Chief Dorn's wages to his widow. A follow-up email was sent to CAL-OES that day to check on the five incidents that have not been paid.

She also reported that she had a half-hour phone call with the new HR Attorney provided by Golden State RMA (at no charge to the district). Besides the topic above, they also discussed the Secretary job posting and job description, both of which were reviewed by the attorney.

RMAP is due March 7th (Insurance discount program) After the Feb. 3rd Harassment Prevention and Ethics workshop she and Risk Manager Cameron Shay will work on submitting the documents to Golden State RMA.

Director Tenney wanted to know why the Risk Manager wasn't in attendance. It was reported that he was on family business. It was also noted that he did attend the meeting in November that was cancelled due to the lack of a quorum. A request for a quarterly written report from him was made.

6. *Firewise Community Projects* ~ Rae Bell reported that the district needs to submit invoices to the County Title III funds for her time spent in November. The annual mailing should go out in February.

7. *Firehouse Projects & ADA Compliance*:~ Re: Alleghany Station 1, no progress has been made on developing the scope of work for the repair work.

Re: Pike City FH Denise Ruane reported that she had followed up in early Dec. on the previously sent committee questions but had not heard back. Jim Buckbee reported that he spoke to County Planner Brandon Pangman about the bathroom remodel and had been told that engineering will be required. Jim is going to see if past Pike City Fire Chief Mark Jokerst can help. The job is very small.

Vicky Tenney asked about the second siren for Alleghany. Ned reported that there is no progress and the only way it will happen is if the District decides to pay for it.

8. *Pending Grants* – As noted above, the Pike City Rescue Truck vehicle purchase was made on Jan. 14th. The "out the door" price was \$40,886.59. \$40,000 was paid with a check and the remainder was charged on a district credit card. The treasurer will submit the proof of purchase to USDA Rural Development to receive the promised grant funds of \$22,300.

5. ACTION ITEMS

a) Unfinished Business

1. None

b) New Business

1. *Resolution #25-094 In appreciation of Grace Lundeen's Community Service: A motion to adopt Resolution 25-094 was made by Bruce Coons and seconded by Pam Davis Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried.*

2. *Resolution #25-095 To declare surplus property* A motion to adopt Resolution 25-095 was made by Pam Davis and seconded by Bruce Coons Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried.

3. *This agenda item was handled at the beginning of meeting as noted above.*

4. *Vehicle Marking Policy.* A draft vehicle marking Policy was presented at the meeting with a couple of logo ideas. After a discussion the decision was made to adopt the policy as attached to these minutes. Motion made by Burns Tenney and seconded by Bruce Coons Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried.

5. *District Fire Chief Vacancy.* District Staff had convened prior to the meeting and felt that Jim Buckbee is the most qualified candidate. It was noted that there is no written policy or procedure for filling a vacant Chief Position. Jim stated that he is willing to accept the title of “Interim Chief” at this time. His call number shall remain the same. Motion made by Bruce Coons and seconded by Burns Tenney to appoint Jim Buckbee as Interim District Chief. Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried.

6. *Job Listing and Job Description for Secretary.* A draft listing was provided prior to the meeting. A few minor changes were made adding text stating that preference will be given to candidates residing in the district’s boundaries and changing the deadline to apply to Feb. 14th. It was decided to run the ad in the Mountain Messenger and the Camptonville Courier. Motion made by Pam Davis and seconded by Burns Tenney to post for the Secretary Position as outlined above and to adopt the job description. Ayes: Coons, Davis, Mills, Tenney Noes: none Absent: none Abstain: none Vacant 1 ~ Motion carried

A committee to review the applications and make a recommendation to the board at the regular February 20th BOD meeting was appointed. Committee members: Rae Bell Arbogast, Pam Davis and Burns Tenney.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS:

Everyone was reminded of the Ethics and Harassment Prevention Training to be held on Feb. 3rd. There was a request that an email reminder be sent in advance. The next regular meeting is scheduled for Thursday February 20, 2025 in Pike.

ADJOURNMENT: There being no further business before the board, the meeting was adjourned at 7:45 PM.

Respectfully submitted,

Rae Bell Arbogast, Secretary



MARKING OF NEW VEHICLES

PURPOSE

The purpose of this policy is to ensure that all district vehicles are marked uniformly and in a way that clearly identifies both the District and the Individual Fire Departments.

POLICY:

Each department may establish their own vehicle marking scheme provided the name of the district appears either within or below the door emblems.

The District's three letter MAC ID PRS shall be placed on the front bumper of all district vehicles.

This policy takes effect on the date of adoption.

Pliocene Ridge CSD ~ Treasurer's Report for Jan 2025

Beginning Checking Account Balance \$ 5,208.48

DEPOSITS

Date	From:	For:	Amount
1/4	Alleghany Auxiliary	reimburse for flowers for C. Dorn's service put on distrcct cc card	\$ 1,172.90
1/13	transfer from savings		\$ 40,000.00
1/24	CAL OES	Bear Fire	\$ 6,888.38
1/25	transfer from savings		\$ 30,000.00
1/28	CAL OES	2 standby assignments #240129 and #240116	\$ 64,588.39
Deposits Total			\$ 142,649.67

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	1/1	West America Bank CC Card	details below	\$ 3,005.06
			Uniforms	\$ 693.73
			Food for C. Dorn service	\$ 83.83
			6700 Parts	\$ 128.42
			to be reimursed by Alleghany Aux. flowers for service	\$ 1,172.90
			printer for pike FH	\$ 139.41
			Life Assist, medical supplies	\$ 786.77
827	1/7	Jamie Johnson	Reimbursement for Federal disability accidently witheld on paycheck #2739	\$ 42.00
2744	1/8	AT&T	phones	\$ 74.00
2745	1/8	Sierra County Public Works	Fuel Pike 236.74 Alleghany 21.53	\$ 258.27
2746	1/14	Whybuynewautos	New Rescue Truck for Pike FD \$20,300 to be reimbursed by USDA	\$ 40,000.00
2747	1/27	Calif. Special Dist. Assoc.	Annual membership	\$ 238.00
2748	1/27	Sierra County Public Works	Fuel Pike 51.68 Alleghany 34.45	\$ 86.13
			Chief Dorn's wages owed to date, including the Bear Fire, she will be issued	
2749	1/25	Christina Dorn	a 1099 (no payroll tax withholding)	\$ 29,395.16
2750	1/30	Christopher King	Standby assignments	Gross \$ 4,499.20 \$ 4,441.82
2751	1/30	Edward Cusato	Standby assignments	Gross \$ 3,999.36 \$ 3,693.41
2752	1/30	Ethan Esch	Standby assignments	Gross \$ 6,998.88 \$ 6,463.47
2753	1/30	Jamie Johnson	Standby assignments	Gross \$ 3,999.36 \$ 3,561.41
2754	1/30	Rae Bell Arbogast	Dec. 2024 pay	Gross \$ 267.20 \$ 246.76
EFT	1/30	IRS - EFTPS	Payroll tax deposit January payroll	\$ 3,357.38
EFT	1/29	EDD	State Payroll taxes for quarter ended 12/31/2024	\$ 1,554.69
Transfer	1/31	Transfer to Savings		\$ 40,000.00
EFT	1/31	PGE		\$ 1,279.05
			Alleghany Firehouse	\$ 213.18
			Pike Firehouse	\$ 724.21
			Alleghany Streetlights	\$ 303.62
			Forest City Streetlights	\$ 38.04

Expenditures/transfers Total \$ 137,696.61

Reserve Account Detail	
Contingency	\$ 21,500.00
Alleghany Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 20,950.00
Alleghany Firehouses	\$ 11,409.37
Pike City Firehouse	\$ 3,064.76
Alleghany Fleet	\$ 4,588.78
Pike City Fleet	\$ 1,202.95
Alleghany Dispatch Office	\$ 700.00
Streetlights	\$ 9,018.15
EMS Vehicle Fund	\$ 250.00
Interest Earned	\$ 11.79
Reserve Account Total	\$ 80,695.80

Ending Checking Account Balance	\$ 10,161.54
Starting Savings account balance	\$ 138,429.86
1/13 tr to checking	\$ (40,000.00)
1/25 tr to checking	\$ (30,000.00)
1/31 from checking	\$ 40,000.00
Ending Savings Account Balance	\$ 108,429.86
General Fire Fund Total	\$ 118,591.40
All Fire Funds (including reserves)	\$ 190,269.05

Note: Current year streetlight income/expense is comingled with general fire fund.

Reserve account Starting Balance \$ 80,695.80
Interest earned
Reserve account Ending Balance \$ 80,695.80

Total All Funds \$ 199,287.20

Report prepared by Rae Bell Arbogast, Treasurer

Verified against bank statement and QB balances by: X
Note: Savings and Reserve account reconciled quarterly.

Name Printed

title

Draft bylaw "clean-up" presented 2/20/2025 GRAY = NEW ~~STRIKETHROUGH=DELETE~~
Italics are internal comments on the draft not to be included in bylaws. The full version of the bylaws can be found here: <https://www.plioceneridge.org/bylaws-policies-procedures>

DEFINITIONS

The Pliocene Ridge Community Services District will, hereafter, be referred to as the "District."
The District board of Directors will, hereafter, be referred to as the "Board."
The fiscal year of the District shall begin on July 1st and end on June 30th of the following year.
The Alleghany firehouse(s) shall be known as Alleghany Station 1, located at 105 Plaza Court and Alleghany Station 2, located at 114 Miners Street.~~71~~; the Pike City firehouse shall be known as Station 67 or the Pike City Firehouse. *Is it redundant to have "Pike City Firehouse" twice? The board adopted this naming scheme when the district was formed, but it has only rarely been used, mainly in the minutes. At the time of adoption Station 2 in Alleghany had not been built.*

ARTICLE II

3rd paragraph

It is the duty of the board to govern the district by setting Policies and Procedures in place for the day-to-day operations of the district. The board is responsible for delegating authority to the District Officers and ~~Fire Chiefs~~ Staff; or individual Board Members as necessary, in order to facilitate efficient day-to-day operation of the district.

BOARD MEETINGS

1. **Ten Monthly meetings per year**, alternating between Alleghany and Pike ~~City~~ shall be held at the designated Station.
2. A meeting schedule shall be adopted annually and posted ~~throughout the District~~ at the Alleghany Post Office, the fire stations and on the district website.

~~The Basic agenda format is as follows~~ (to be modified as needed):

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting the board may take action upon an item of business not appearing on the posted agenda if, *first* the board publicly identifies the item, and *second* one or more of the following occurs:

- A. the board by a majority vote of the full board, decides that an emergency as defined in government code section 54956.5 exists; or,
- B. upon a decision by a two-thirds vote of the board or if less than two-thirds of the board members are present a unanimous vote of those present the board decides that there is a need to take immediate action and that the need for action came to the attention of the district after the agenda was posted; or
- C. the item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

(We have not been including all the language above on the agenda, it takes up too much space, but I think it is good to have it in the bylaws. Possibly reference this section of the bylaws on the agenda)

2. CONSENT CALENDAR

1. Approval of Agenda
2. Approval of Minutes
3. Approval of Treasurer's Report

3. PUBLIC COMMENT The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote or unanimously if less than 2/3 present.

4. INFORMATION/DISCUSSION ITEMS, STAFF AND/OR COMMITTEE REPORTS

- A. Correspondence
- B. Committee/Member/Business Reports:
 1. ~~Station 71~~ District Chief's report
 2. ~~Station 67~~ Assistant Chief's report
 3. ~~AVFD~~ Alleghany Auxiliary
 4. ~~PCVFD Auxiliary~~ Pike Community Support Foundation
 5. ~~Risk Manager/Safety~~ Board Members/Staff Reports
 6. ~~Firewise~~ Communities
 7. Firehouse Projects and ADA compliance
 8. ~~Standing Committee Reports: Streetlight, Budget, Safety Pending Grants~~

5. DISCUSSION AND POSSIBLE ACTION ITEMS

- A. Unfinished Business
- B. New Business

6 ANNOUNCEMENTS, NEXT MEETING DATE AGENDA ITEMS

7. EXECUTIVE (CLOSED) SESSION WHEN CALLED Report out any action taken **PUBLIC HEARING WHEN CALLED** document start and close time.

8. ADJOURNMENT

ARTICLE III

COMPENSATION

1. Board members shall serve as unpaid volunteers.
2. Board members may receive reimbursement of expenses incurred representing the District as directed by the Board.
3. Board members may apply for mileage reimbursement at the IRS annual rate for board meeting attendance and other approved board business such as conferences and trainings. Requests for reimbursement must be submitted in writing to the Treasurer and must include at minimum: Date and miles driven. All reimbursement requests for any given quarter must be submitted within 30 days of quarter-end. Older reimbursement requests will not be eligible for payment.

ARTICLE IV

DUTIES OF OFFICERS

PRESIDENT shall:

- a. be the chief executive officer of the Board;
- b. preside at all meetings;
- c. sign all contracts and other papers authorized by the Board; (see exceptions below)
- d. ensure all orders and policies and actions of the Board are executed;
- e. have the right to vote on all matters coming before the Board; and
- f. be responsible for other such duties as may be directed by the Board.

The board may authorize other individuals to sign contracts and other papers by Motion, Resolution or Policy. Policy #1020 Administrative Duties includes several such authorizations.

VICE PRESIDENT shall:

- a. assume the duties of the president as may be required; (including signing board authorized documents when the President is not easily accessible).and
- b. be responsible for other such duties as may be directed by the Board.

SECRETARY shall:

- a. Serve as the clerk-of-the board performing all duties incidental to that position. See Policy # 1020 Administrative Duties for a detailed job description.

TREASURER shall:

- a. Serve as the fiscal officer for the district, performing all duties incidental to that position. See Policy # 1020 Administrative Duties for a detailed job description.
- b. Per Calif. Code Section 61040 a director SHALL NOT also be the treasurer. Per Calif. Code Section 61050 c) the same person may serve as both District (General) Manager and Treasurer.

COMMITTEE APPOINTMENTS

1. ~~Following the election of officers, the President shall appoint committees. These committees shall be ratified by a majority vote of the Board.~~
2. ~~Committees are:~~
 - A. ~~Standing:~~
 1. Budget
 2. Street Lights
 3. Risk Management/Safety
 4. Others as needed

GENERAL CONDUCT OF BOARD OF DIRECTORS

In the meeting process, Board members shall strive to:

- avoid making individual pronouncements and public conjecture outside of official Board meetings about district matters not yet decided by the Board;
- speak or act for the Board only when specifically authorized to do so by action of the Board;
- arrive on time for meetings; stay focused;
- raise concerns about ground rules as soon as possible;
- don't take things personally;
- after the motion and second, encourage discussion and strive for consensus;
- allow for minority point of view;
- not repeat what has been said, be concise;
- be recognized by the chair before speaking;
- come prepared, ready to ask questions and make decisions, do what is agreed upon;
- follow the agenda;
- respect confidentiality of Executive Session;
- accept the principle of board unity or consensus by supporting majority decisions of the Board.

In personal interactions, Board members shall strive to:

- disagree without being disagreeable;
- be honest; sensitive, trustworthy,
- use humor,
- be tolerant;
- respect the opinion of others;
- not intentionally cause anyone embarrassment;
- act with integrity and credibility;
- represent the people of the District and
make decisions based on factual information

Pliocene Ridge CSD Job Description ~ District Manager/Treasurer

Supervisor: This position is self-directed and answers directly to the Board of Directors

Classification: Non-exempt hourly employee.

Qualifications:

Must be reliable and trustworthy.

Familiarity with basic office equipment such as phones, computers and copy machines.

Strong communication and writing skills including word processing software.

Two-year college degree or equivalent experience in Accounting and Administration.

Physical Requirements

The physical demands described here are representative of those that must be met to perform the essential functions of this job. This job requires the ability to sit, walk and talk or hear; use hands to finger, handle, or feel and reach with hands and arms. Occasionally may be required to stand and stoop, kneel, crouch, or crawl. Ability to regularly lift and/or move up to 10 pounds, frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and distance vision.

The physical demands described here are representative of those that must be met to perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.

Job Summary

Duties

This position shall fulfill the duties of Treasurer and District Manager as outlined in Policy #1020.

Additionally, provided Rae Bell Arbogast retains her American Red Cross Teaching Certificates AND Pliocene Ridge CSD maintains its AP Provider Agreement with the American Red Cross, Rae Bell may charge her hourly rate of minimum wage for teaching Red Cross approved classes on behalf of the district. Courses taught to outside agencies, companies and individuals will be billed to the outside party, payable to Pliocene Ridge CSD.

Website: plioceneridge.org

X _____ date _____

Name printed _____