



**MINUTES of the Regular Meeting of the
Pliocene Ridge CSD Board of Directors
Date: Thursday September 21, 2023 Time: 6:30 pm
Location: Pike City Firehouse.**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:04 pm by President Larry Allen. **Flag Salute.** Present: Board members, Larry Allen, Bruce Coons, and Pam Davis. Chris Mills arrived after the consent calendar was adopted and left after agenda item 3. Grace Lundeen notified the Secretary in advance that she could not attend due to illness. Also in attendance: Chief Dorn and Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Downieville Fire Protection District President Frank Lang and EMT/Dispatcher Stephanie Aufdermaur. Public present: Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes for regular meeting held August 17, 2023 and the Treasurer's report for August 2023 **A motion was made to approve the consent calendar by Bruce Coons, seconded by Pam Davis Ayes: Allen, Coons, Davis, Noes: none Absent: Lundeen & Mills Abstain: none ~ Motion carried.**

3. UPDATE ON AMBULANCE MOU: Downieville FPD President Frank Lang wanted to follow-up in person on the MOU. He provided a brief history of the agreement for the ambulance in Alleghany. The most recent development was that the Sierra County Board of Supervisors and Service Area 2 did not want to be involved in the new agreement. He stated that NORCAL EMS had inspected the ambulance in Alleghany in early August and the ambulance was in good order. There was concern over some reporting deficiencies but nothing that couldn't be worked out. Another draft agreement was provided with the understanding that PRCSD would place an action item on the next meeting agenda after everyone had time to read it.

4. PUBLIC COMMENT None

5. INFORMATION/DISCUSSION ITEMS

a) Correspondence: Email topics (in & out): Van Maddox Sierra County Auditor re: Streetlight budget figure and budget in general, Sierra County Clerk-Recorders office re: Brown Act and remote meetings, Frank Lang re: ambulance MOU, Golden State Risk Management Authority (Insurance Carrier) re removal of one of the vehicles sold last year from the policy and correction of the Pike non-profit's name (their program reverted it back to the old name with the renewal docs), Blain Boden re: audit, Mountain Messenger re: budget hearing notice, Jim Buckbee re: Forest Service Loaner vehicle 6770 (have been trying to return it for over a year, it is still on our insurance until they take it back), NFIRS re system availability, John Pekarek of Banner Communications re: additional siren for Alleghany, Chris Mills and Chief re: Risk Manager Position, Roland Robertson & Denise Ruane re: Russell Davidson as potential person to help with Pike Firehouse analysis.

b) Committee/Member/Business Reports:

1. Chief's Report ~ Chief Dorn reported that it's been quiet which is good on the one hand but not good for firefighter training as we learn best by doing. Have one firefighter Cameron Shay taking the EMT class in Downieville. Cameron has also joined the North San Juan Fire Dept.

2. Assistant Chief's Report: Ned Cusato reported that there was a response for a smoke check near Alleghany recently that turned out to be a water dog.

3. *AVFD non-profit corp:* ~ Rae Bell reported that she had submitted a request to the Board of Equalization (BOE) last May to find out if there were any audit findings because nobody seemed to have any information about it. A response finally arrived at the beginning of September stating that they hadn't gotten any response from two previous information requests that were sent to AVFD. The BOE was looking for two-year's worth of financial statements which Rae Bell mailed to them by certified mail.

4. *Pike Community Support Foundation* ~ No report.

5. *Board Member/Staff Reports* ~ Secretary/Treasurer's Report provided in writing. Streetlight manager Bruce Coons reported that a light in Alleghany that had been obliterated by a falling tree last winter had been replaced. The one in Forest City has been a bone of contention as PG&E can't seem to figure out where it is, even though they have been told multiple times.

6. *Firewise Community Projects* ~ Rae Bell reported that she has been trying to get one of the firesafe counsel's trailers to the area.

7. *Firehouse Projects & ADA Compliance:*~ No report.

8. *Pending Grants:* None.

6. ACTION ITEMS

a) *Unfinished Business*

1. Appoint Risk Manager. Nobody volunteered. Chris Dorn will ask at training to see if anyone might be willing to do it.

b) *New Business*

1. *Public Hearing for final budget adoption: Opened at 7:07 PM closed at 7:08 PM with no comments or questions. A motion was made to adopt the Fiscal year 23/24 Final Budget as presented by Bruce Coons, seconded by Pam Davis Ayes: Allen, Coons, Davis, Noes: none Absent: Lundeen & Mills Abstain: none ~ Motion carried.*

2. *Approval for staff to pursue grant funding for additional siren in Alleghany. Motion made by Bruce Coons, seconded by Pam Davis Ayes: Allen, Coons, Davis, Noes: none Absent: Lundeen & Mills Abstain: none ~ Motion carried.*

3. *Rescind changes to the bylaws adopted on June 15, 2023 regarding remote meetings and confirm that the district opts to return to traditional Brown Act Rules which do allow telephone conferences. Motion made by Bruce Coons, seconded by Pam Davis Ayes: Allen, Coons, Davis, Noes: none Absent: Lundeen & Mills Abstain: none ~ Motion carried.*

4. *Consider adoption of mileage reimbursement option for Directors at IRS mandated rate. Article III of the Bylaws COMPENSATION Currently states the following:*

1. Board members shall serve as unpaid volunteers.
2. Board members may receive reimbursement of expenses incurred representing the District as directed by the Board.

Propose adding item 3. Board members may apply for mileage reimbursement at the IRS annual rate for board meeting attendance. Requests for reimbursement must be submitted in writing to the Treasurer and must include at minimum: Date and miles driven. All reimbursement requests for any given quarter must be submitted within 30 days of quarter-end. Older reimbursement requests will not be eligible for payment.

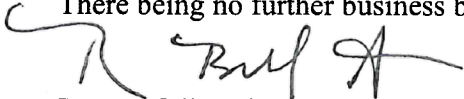
Motion made by Bruce Coons to add item 3 as written above, seconded by Pam Davis Ayes: Allen, Coons, Davis, Noes: none Absent: Lundeen & Mills Abstain: none ~ Motion carried.

5. Authorization for the Treasure to bill 1/5 of the cost of her Quickbooks accounting subscription to PRCSD in addition to the 1/3 of the payroll module cost which is already billed to the district. Motion made by Bruce Coons, seconded by Pam Davis Ayes: Allen, Coons, Davis, Noes: none Absent: Lundeen & Mills Abstain: none ~ Motion carried.

7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS: The next regular meeting is scheduled for October 19th in Alleghany. The ambulance MOU will be on the meeting.

8. ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:17 PM.



Respectfully submitted,
Rae Bell Arbogast, Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

Regular Meeting Agenda Meeting date: 9/21/2023

In the following location(s):

Alleghany Post Office Bulletin Board, plioceneridge.org, emailed to agenda list, Pike City Firehouse.

On 9/18/2023 (date)

A copy of which is attached hereto and by reference made a part hereof.

Signed under penalty of perjury: X 
Rae Bell Arbogast



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

pliceneridge.org

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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday September 21, 2023, 6:30 pm

Location: Pike City Firehouse

ALL MEETING DOCUMENTS ARE POSTED ONLINE pliceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

a) Approval of Agenda b) Approve Minutes for regular meeting held August 17, 2023 c) Ratify Treasurer's report & bill payments for August 2023.

3. UPDATE ON AMBULANCE MOU by Downieville FPD President Frank Lang.

4. PUBLIC COMMENT: Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

5. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting –
- b) Committee/Member/Business Reports:
 - 1. District Chief's report
 - 2. Assistant Chiefs' reports
 - 3. AVFD non-profit corp.
 - 4. Pike Community Support Foundation
 - 5. Board Member/Staff Reports
 - 6. Firewise Communities
 - 7. Firehouse Projects & ADA Compliance ~ Planning Committee Report
 - 8. Pending Grants – None

6. DISCUSSION and POSSIBLE ACTION ITEMS:

- a) Unfinished business:
 - 1. Appoint Risk Manager per policy #1030
- b) New business
 - 1. PUBLIC HEARING Adopt final budget for Fiscal Year 23-24. START: END:
 - 2. Approval for staff to pursue grant funding for additional siren in Alleghany.
 - 3. Rescind changes to the bylaws adopted on June 15, 2023 regarding remote meetings. Confirm that the district opts to return to traditional (pre-covid) Brown Act Rules which allow telephone conferences.
 - 4. Consider adopting mileage reimbursement option for Directors at IRS mandated rate.
 - 5. Authorization for Treasurer to bill 1/5 of the cost of her Quickbooks accounting subscription to the District in addition to the 1/3 of the payroll module cost which is already billed to the district.

7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Next meeting date October 19, 2023 in Alleghany Agenda Items:

8. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.



Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960
 plioceneridge.org

Treasurer's Report for August 2023

Beginning Checking Account Balance \$ 1,487.23

DEPOSITS

Date	From:	For:	Amount
1-Aug	Sierra County Auditor	distribution of property taxes - final installment FY 22/23	\$ 3,473.80
		General Fire Fund amount \$	2,955.56
		Streetlight Fund amount \$	518.24
Deposits Total			\$ 3,473.80

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	8/1	WA credit card	details below	\$ 393.00
			Life Assist. Medical supplies Allegheny (2 BVMS) \$	88.48
			Streamline annual web hosting \$	300.00
			postage \$	4.52
EFT		PG&E		\$ 496.71
			Allegheny Firehouse	
			Pike Firehouse	
			Allegheny Streetlights	
			Forest City Streetlights	
2678	8/18	AT&T	Phones at Pike FH and Allegheny station 1	\$ 62.06
2679	8/18	Camptonville FD	reimburse title 22 first aid class Chris King	\$ 44.00

Expenditures/transfers Total \$ 995.77

Ending Checking Account Balance \$ 3,965.26

Starting Savings account balance \$ 33,996.26

transfer to FUNDS \$ (1,062.44)

interest earned

Ending Savings Account Balance \$ 32,933.82

General FIRE Fund (accounts listed above) Total \$ 36,899.08

Reserve account Starting Balance \$ 90,566.80

transfer for FY 22-23 catch up \$ 1,062.44

interest earned

Reserve account Ending Balance \$ 91,629.24

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 19,950.00
Allegheny Firehouses	\$ 11,409.37
Pike City Firehouse	\$ 3,064.76
Allegheny Fleet	\$ 4,588.78
Pike City Fleet	\$ 11,202.95
Allegheny Dispatch Office	\$ 700.00
Streetlights	\$ 8,213.38
Interest Earned	
Reserve Account Total	\$ 91,629.24

Report prepared by Rae Bell, Treasurer

All Fire Funds (including reserves) = \$119,063.99

Total All Funds \$ 128,528.32

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842

Sierra County

Memo

To: Pliocene Ridge CSD
From: Van Maddox, Auditor/Controller - Treasurer/Tax Collector - Risk Manager - Budget
Date: June 30, 2023
Re: Distribution of Taxes - Final 2022 Apportionment

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 3,473.80</u>
Current Secured Property Tax	2,392.50
Current Unsecured Property Tax	33.08
Prior Secured Property Tax	
Prior Unsecured Property Tax	72.96
Supplemental Property Tax	608.13
Supplemental Unsecured	17.59
Timber Yield Tax	101.45
Homeowners Property Tax	240.62
Interest Apportionment	7.47
Property Tax Roll Fees	<u>-</u>
Subtotal	3,473.80
Less: Property tax solid waste on the property Tax Roll	-
Total Check Amount Enclosed:	<u>\$ 3,473.80</u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273

	16-17 Actual Audited	17-18 Actual Audited	18-19 Actual Audited	19-20 Actual Audited	20-21 Actual Audited	23-24 Budget Projection
INCOME						
Tax Revenue Fire	\$26,742	\$29,262	\$30,038	\$28,957	\$30,848	\$35,000
Donations	\$21,066	\$18,833	\$0	\$25,440	\$3,372	\$1,000
Grants	\$3,387	\$0	\$900	\$4,957	\$7,414	\$1,000
Surplus Sales	\$0	\$0	\$0	\$0	\$13,418	\$0
Emergency Services Income includes mutual aid	\$2,250	\$4,448	\$5,614	\$0	\$0	\$5,000
Other Income	\$236	\$108	\$3,158	\$355	\$18,026	\$240
Income Total	\$ 53,681	\$ 52,650	\$ 39,709	\$ 59,709	\$ 73,078	\$ 42,240
EXPENSES						
Utilities	\$3,182	\$4,163	\$4,527	\$3,780	\$4,208	\$4,537
Insurance	\$4,344	\$4,451	\$4,745	\$6,154	\$6,513	\$8,799
Operating Compliance Board/Admin	\$235	\$207	\$222	\$232	\$245	\$150
Office Expense (includes software)	\$235	\$277	\$587	\$401	\$1,109	\$650
County Tax Distribution Fee	\$2,805	\$3,146	\$3,871	\$4,250	\$4,264	\$5,491
Admin & Professional Services (includes audit)	\$4,900	\$4,900	\$5,000	\$8,133	\$6,713	\$5,800
Public Relations (includes website expense)	\$435	\$498	\$537	\$331	\$531	\$300
Building Maint. (includes dump fees)	\$2,896	\$447	\$279	\$244	\$2,737	\$2,201
Payroll expense (offset by mutual aid income)	\$319	\$0	\$3,726	\$0	\$0	\$2,600
Fixed asset expenditures	\$20,441	\$5,941	\$4,251	\$16,225	\$18,822	\$0
Other Expenses	\$4	\$67	\$22	\$4	\$315	\$0
Overhead Expense Subtotal	\$ 39,795	\$ 24,097	\$ 27,767	\$ 39,753	\$ 45,456	\$ 30,528
Allegheny FD Operational	\$ 3,072	\$ 4,064	\$ 4,023	\$ 11,558	\$ 7,802	\$ 5,356
Pike FD Operational	\$ 11,790	\$ 5,152	\$ 4,439	\$ 17,337	\$ 7,063	\$ 6,356
Total Operating Expense FIRE	\$ 54,658	\$ 33,313	\$ 36,230	\$ 68,648	\$ 60,321	\$ 42,240
FIRE SERVICES ONLY NET CHANGE	\$ (976)	\$ 19,337	\$ 3,479	\$ (8,939)	\$ 12,757	\$ (0)
This number does not account for fund additions or withdrawals listed at end of document.						
This bottom line matches Quickbooks Profit & Loss Statement "Net Ordinary Income"						
Streetlight Tax Revenue	\$ 5,287	\$ 4,739	\$ 4,723	\$ 4,978	\$ 4,818	\$ 5,377
Streetlight Expense	\$ 3,178	\$ 4,187	\$ 3,798	\$ 3,949	\$ 3,916	\$ 4,479
Lights Net Income or (LOSS)	\$ 2,109	\$ 552	\$ 925	\$ 1,029	\$ 902	\$ 898
Streetlight Net Income (above) matches Quickbooks Net "OTHER" Income or (Loss)						
Net Change Streetlights & Fire combined	\$ 1,133	\$ 19,889	\$ 4,404	\$ (7,911)	\$ 13,659	\$ 898
Line above matches Quickbooks Income Statement Net profit or (loss). Does not account for reserve funds below.						
CASH FLOW						
Cash Beginning of Period	\$ 75,884	\$ 75,781	\$ 92,741	\$ 102,159	\$ 91,801	\$ 102,046
Cash Increase or (decrease)	\$ (103)	\$ 16,960	\$ 9,418	\$ (10,358)	\$ 10,245	\$ 898
Cash End of Period	\$ 75,781	\$ 92,741	\$ 102,159	\$ 91,801	\$ 102,046	\$ 102,944
Transfer (into) or out of reserve funds	\$ 91	\$ (14,053)	\$ (3,403)	\$ 1,087	\$ (1,738)	\$ (898)
BUDGET (general fund) NET CHANGE	\$ (12)	\$ 2,907	\$ 6,015	\$ (9,271)	\$ 8,507	\$ (0)
NOTE: The Budget is a "managerial document" It is based on a combination of balance sheet and income statement figures.						
The Budget uses a combination of cash and accrual accounting to ensure that adequate funds are maintained for long-term stability.						
Reserve Funds at Year end (June 30th)		2019	2020	2021	2022	2023
Contingency Fund	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00
Allegheny Fire Unallocated	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 8,000.00
Pike City Fire Unallocated	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00	\$ 19,950.00
Allegheny Firehouses	\$ 1,409.37	\$ 1,409.37	\$ 1,409.37	\$ 1,409.37	\$ 14,409.37	\$ 11,409.37
Allegheny Equipment	\$ 1,261.84	\$ 1,261.84	\$ 1,261.84	\$ -	\$ -	\$ -
Pike City Firehouse	\$ 2,404.08	\$ 3,064.76	\$ 3,064.76	\$ 3,064.76	\$ 3,064.76	\$ 3,064.76
Allegheny Dispatch Office	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00
Allegheny Fleet	\$ 15,770.39	\$ 15,770.39	\$ 14,879.35	\$ 4,588.78	\$ 4,588.78	\$ 4,588.78
Pike City Fleet	\$ 3,371.73	\$ 5,188.60	\$ 3,964.06	\$ 11,202.95	\$ 11,202.95	\$ 11,202.95
FIRE RESERVES TOTAL	\$ 59,417.41	\$ 61,894.96	\$ 59,779.38	\$ 71,465.86	\$ 83,415.86	\$ 83,415.86
Streetlight Fund	\$ 4,270.41	\$ 5,195.48	\$ 6,224.03	\$ 7,126.30	\$ 8,213.38	\$ 8,213.38
Total All Reserve Funds	\$ 63,687.82	\$ 67,090.44	\$ 66,003.41	\$ 78,592.16	\$ 91,629.24	\$ 91,629.24





acc#	NAME	17-18 Actual	18 -19 Actual	19-20 Actual	20-21 Actual	21-22 Actual	23-24 Budget Projection	BUDGET COLUMN NOTES - HISTORICAL FIGURES ARE THE AUDITED RESULTS
7290	Op Compliance/Training	\$217	\$821	\$1,172	\$490	\$725	\$1,000	includes fire extinguisher maint., training and SCBA annual check
7300	Small Equipment	\$1,263	\$1,995	\$1,953	\$9,872	\$6,061	\$800	Personal protective equipment such as turn-outs is included here, and uniforms (tshirts/hats) and radios, new subcategories created in QB
7301	Equipment Repairs & Maint.	\$826	\$586	\$67	\$67	\$1,000	\$500	
7350	Fuel	\$422	\$97	\$263	\$177	\$85	\$500	
7650	Vehicle Repair & Maint.	\$148	\$494	\$1,008	\$721	\$1,756	\$1,756	added extra here to help balance the budget
7660	Supplies	\$196	\$657	\$47	\$145	\$209	\$300	In quickbooks a new sub-category for medical supplies has been created
	Allegheny FD Subtotal	\$3,072	\$4,064	\$4,023	\$11,558	\$7,802	\$5,356	
8290	Op Compliance/Training	\$668	\$1,231	\$1,039	\$868	\$887	\$1,000	includes fire extinguisher maint., training and SCBA annual check
8300	Small Equipment	\$9,578	\$390	\$1,560	\$13,931	\$4,417	\$800	Personal protective equipment such as turn-outs is included here, and uniforms (tshirts/hats) and radios, new subcategories created in QB
8301	Equipment Repairs & Maint.	\$49	\$49	\$1,295	\$967	\$1,500	\$1,500	
8350	Fuel	\$858	\$545	\$753	\$802	\$967	\$1,756	added extra here to help balance the budget
8630	Vehicle Repair & Maint.	\$564	\$2,608	\$1,001	\$400	\$701	\$300	In quickbooks a new sub-category for medical supplies has been created
8660	Supplies	\$122	\$329	\$87	\$41	\$81	\$300	
	Pike City FD Subtotal	\$11,790	\$5,152	\$4,439	\$17,337	\$7,063	\$6,356	
	Total Operating Expense FIRE	\$54,658	\$33,313	\$36,230	\$68,648	\$60,321	\$42,240	This number does not account for fund additions or withdrawals listed at end of document.
	FIRE SERVICES ONLY NET CHANGE		\$19,337	\$3,479		\$12,757		This bottom line matches Quickbooks Profit & Loss Statement "Net Ordinary Income"
9020	Streetlight Tax Revenue	\$5,287	\$4,739	\$4,723	\$4,978	\$4,818	\$5,377	
9030	Streetlight Donations							
	Streetlight Income Total	\$5,287	\$4,739	\$4,723	\$4,978	\$4,818	\$5,377	
9170	Streetlight Expense Allegheny	\$2,489	\$3,388	\$3,166	\$3,311	\$3,270	\$3,300	
9171	Streetlight Expense Forest	\$214	\$488	\$205	\$190	\$212	\$240	
9172	Streetlight Admin. Expenses	\$476					\$240	
9180	Streetlight portion county management fee	\$311	\$311	\$427	\$448	\$434	\$699	
	Streetlight Expense Total	\$3,178	\$4,187	\$3,798	\$3,949	\$3,916	\$4,479	
	Lights Net Income or	\$2,109	\$552	\$925	\$1,029	\$902	\$898	This line matches "OTHER" income loss in Quickbooks
	Income Statement net change	\$1,133	\$19,889	\$4,404	\$13,659	\$898	\$898	This line will match Quickbooks Income Statement Net profit or (loss).
	CASH FLOW ADDITIONS AND DELETIONS							
	NET PROFIT (LOSS)	\$ 1,133	\$ 19,889	\$ 4,404	\$ (7,911)	\$ 13,659	\$ 898	
	decrease in Accounts Receivable	\$ (414)	\$ (2,593)	\$ 2,805	\$ (4,632)	\$ (6,383)		
	increase in Account Payable	\$ (736)	\$ (290)	\$ 2,143	\$ 8,764	\$ 4,969		
	Other Balance Sheet Changes	\$ (66)	\$ (46)	\$ 65	\$ (6,579)			
	CHANGE IN CASH FOR PERIOD	\$ (103)	\$ 10,960	\$ 9,418	\$ (10,958)	\$ 10,245	\$ 898	
	Cash Beginning of Period	\$ 75,884	\$ 75,781	\$ 92,741	\$ 102,159	\$ 91,801	\$ 102,046	
	Cash End of Period	\$ 75,781	\$ 92,741	\$ 102,159	\$ 91,801	\$ 102,046	\$ 102,944	
	Fund Additions	\$ (4,909)	\$ (14,053)	\$ (3,403)	\$ (1,029)	\$ (3,000)	\$ (898)	amount projected to go into streetlight fund
	Fund Withdrawals	\$ 5,000		\$ 2,116	\$ 1,262			
	Contingency Fund withdraw or (add)							
	Total	\$ 91	\$ (14,053)	\$ (3,403)	\$ 1,087	\$ (1,738)	\$ (898)	
	GENERAL FUND NET CHANGE- with cash flow adjust & reserve fund transactions	\$ (12)	\$ 2,907	\$ 6,015	\$ (9,271)	\$ 8,507	\$ (0)	



acc#	NAME	17-18 Actual	18-19 Actual	19-20 Actual	20-21 Actual	21-22 Actual	23-24 Budget Projection	BUDGET COLUMN NOTES - HISTORICAL FIGURES ARE THE AUDITED RESULTS
4020.1	Tax Revenue Fire	\$26,742	\$29,262	\$30,038	\$29,957	\$30,848	\$35,000	Updated figure based on info from Van Meadox 9/16/2023
4030.1	Donations	\$90	\$1,515		\$1,184	\$372	\$1,000	
4030.2	Donations for Allegheny Fire	\$474	\$11,774					
4030.3	Donations for Pike City Fire	\$20,502	\$5,544		\$24,256	\$3,000		
4040.1	Grants	\$225		\$900	\$4,957	\$7,414	\$1,000	
4040.2	Grants Allegheny	\$488						
4040.3	Grants Pike City	\$2,674						
4060.2	Surplus Sales Allegheny					\$6,000		
4060.3	Surplus Sales Pike City					\$7,418		
4070.0	Emergency Services Income	\$2,250	\$1,500					
4071.0	Mutual Aid Income		\$2,948	\$5,614			\$5,000	Low estimate of mutual aid income.
4082.0	Other Income	\$236	\$108	\$3,158	\$355	\$18,026	\$240	added Streetlight admin fee to Budget projections
	Revenue Total	\$53,681	\$52,650	\$39,709	59,709	73,078	\$42,240	
6170.2	Electricity Allegheny Station 1	\$895	\$1,121	\$779	\$922	\$1,004	\$1,200	
6170.3	Electricity Pike City Firehouse	\$1,063	\$1,589	\$1,082	\$692	\$1,141	\$1,200	
6172.1	Telephone	\$448	\$460	\$435	\$593	\$519	\$600	
6174.2	Water Allegheny	\$480	\$480	\$480	\$536	\$480	\$537	
6176.2	Propane Allegheny Station 1	\$297	\$503	\$517	\$785	\$503	\$500	
6176.3	Propane Pike City Firehouse			\$1,235	\$253	\$561	\$500	
6180.1	Insurance	\$4,344	\$4,451	\$4,745	\$6,154	\$6,513	\$8,799	This number updated to actual amount for budget projection
6230.1	BOD Compliance/Training	\$235	\$207	\$222	\$232	\$245	\$150	
6250.1	Office expense	\$235	\$277	\$587	\$401	\$1,109	\$650	Added \$150 here to cover anticipated accounting software and increases postage expenses
6265.1	County Tax Distribution Fee	\$2,805	\$3,146	\$3,871	\$4,250	\$4,284	\$5,491	13% of tax revenue based on history, State mandated admin fee charged by the County Secretary/Treasurer pay at \$200 per month + added estimate of \$300 for additional work such as Strike Team Admin.
6270.1	District Administration	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,700	
6271.2	Firewise Communities					\$1,613		
6272.1	Legal Fees				\$3,133			
6273.1	Independent Audit Fee	\$2,500	\$2,500	\$2,600	\$2,600	\$2,700	\$3,100	
6275.1	Public Relations/website	\$435	\$498	\$537	\$331	\$531	\$300	
6280.2	Solid Waste Fee Allegheny	\$117	\$117	\$117	\$134	\$92	\$91	
6280.3	Solid Waste Fee Pike City	\$140	\$140	\$140	\$110	\$110	\$110	
6295.2	Building Maint. Allegheny	\$1,500	\$7	\$0		\$2,431	\$1,000	
6295.3	Building Maint. Pike City	\$1,139	\$184	\$22		\$104	\$1,000	
6296.1	Payroll expense	\$319		\$3,726				
6297.2	Fixed asset expenditures All		\$1,380			\$18,822		rough estimate based on estimated mutual aid income.
6297.3	Fixed asset expenditures Pike	\$20,441	\$4,561	\$4,251	\$16,225			
6704.0	Other Expenses	\$4	\$67	\$22	\$4	\$315		
	Overhead Expense Subtotal	\$39,795	\$24,087	\$27,767	\$39,753	\$45,456	\$30,528	0.00

FIRE SERVICES INCOME

FIRE SERVICES OVERHEAD EXPENSES

1	No comparable req't (but see 4, 5, 9 below for other agenda requirements)
2	No comparable req't
3	No comparable req't
4	Must have a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities. How to request this procedure must be listed on the agenda
5	At least a quorum of the board (3 members) must participate in person from a singular physical location clearly identified on the agenda and open to the public
6	Same requirement
7	Same requirement
8	Either: use a two-way audiovisual platform; or Use a two-way telephonic service and a live webcasting of the meeting. Board Members must have video.
9	All notices of meeting must provide instructions for how to participate remotely
10	In the event of a disruption, no further action may be taken
11	Members participating remotely must comply with one of the following: Just cause exception: <ul style="list-style-type: none"> • Notify the board at earliest opportunity of need to participate remotely • Describe "just cause*" for remote participation (*defined in the statute) • Can only do this for 2 meetings each calendar year, <u>OR</u> Emergency exception: <ul style="list-style-type: none"> • Notify the board of an emergency and the board must take action to approve the request • Provide a general description of the emergency circumstances • Request must be remade for each meeting (i.e., no standing requests) • Disclose whether any person aged 18 or older is present with them during the meeting • Participation must be both audio and visual • May be used for no longer than 3 consecutive months or more than 20% of regular meetings of the board

DRAFT
DOWNIEVILLE FIRE PROTECTION DISTRICT &
PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT
MEMORANDUM OF UNDERSTANDING

This Agreement made and entered into is between the Downieville Fire Protection District (DFPD) and the Pliocene Ridge Community Services District (PRCSD). Wherein each party maintains as part of its services an organized and equipped fire department charged with the duty of fire protection and emergency medical services within its jurisdiction limits.

BACKGROUND: In 1995, Sierra County Board of Supervisors designated DFPD as the Ambulance Provider for western Sierra County. Subsequent Agreements provided that an Ambulance be based in Alleghany subsequently designated as PRCSD. Those Agreements are now null and void. This Agreement provides for a restructuring of the prior Agreements and is the only Agreement that is in effect.

I. AUTHORITY

The parties hereto, pursuant to the authority granted by 2022 California Health & Safety Code, Division 12, Part 2.7, Chapter 5, Section 13877, hereby agree to respond to emergencies outside their geographical limitations, and within geographical limitations of the other.

II. LIABILITY INSURANCE

Each District or Department respectively shall provide and maintain a liability insurance policy of not less than \$2,000,000.00 combined with single limit to protect it from casualty losses due to activities contemplated by this agreement. PRCSD will provide a Certificate of Insurance listing DFPD as an "Additional Insured".

III. WORKERS COMPENSATION

Each District or Department thereunder shall maintain Workers Compensation coverage for its own volunteers without cost to other party.

IV. AMBULANCE USAGE

- A. Downieville Fire Protection District, Pliocene Community Services District shall be mutually responsible for the shared maintenance and operation of the ambulance stationed in the Pliocene Ridge Community Services District. DFPD will be responsible for the first \$1,000 of maintenance and repairs. Thereafter costs will be shared equally between the DFPD & the PRCSD to a maximum of \$ 2,500 each.
- B. PRCSD agrees to provide a protective and secure garage for the ambulance, ensure ambulance readiness with weekly inspections, that

supplies and equipment are in date and operational, and the ambulance is resupplied and cleaned after a call.

- C. PRCSD agrees to ensure that patient care reports are completed after a call consistent with DFPD and Nor-Cal EMS Protocols and Policies.

The Pliocene Ridge Community Services District shall insure that members of the Pliocene Ridge Community Services District are authorized to operate and otherwise use the ambulance to meet the minimum qualifications set out in California law and as required by Nor-Cal EMS Policies.

- A. Parties will cooperate with one another to conform to the requirements of this MOU.
- B. Certification of the members of the Pliocene Ridge Community Services District to operate the ambulance, shall be provided to the EMS Operations Manager of the Downieville Fire Protection District. Downieville Fire Protection District shall have the final authority to deny members of the Pliocene Ridge Community Services District the use of the ambulance, if they fail to meet the minimum qualifications set out by California law.
- C. If there are insufficient trained member/volunteers from the Pliocene Ridge Community Services District available to regularly operate the ambulance, Downieville Fire Protection District may withdraw the ambulance from operation in the Pliocene Ridge Community Services District until such trained members/volunteers are available. In an emergency and if no EMT is available, the Ambulance may be used as a Utility Vehicle to transport the patient(s) to a ALS Ambulance that is enroute to the patient(s) in accordance with Nor-Cal EMS Protocols.

V. REIMBURSEMENT

In consideration of this agreement and to maintain the operation of the ambulance stationed in the Pliocene Ridge Community Services District, the Downieville Fire Protection District shall be entitled to all insurance billings and funds received for ambulance services in the Pliocene Ridge Community Services District. Members of the Pliocene Ridge Community Services District shall cooperate with Downieville Fire Protection District in billings for ambulance services. Hourly rates for Ambulance compensation may be paid from the time of Downieville Fire Dispatch for the incident until the ambulance is returned to quarters. Compensation may be paid in hours rounded to the full hour and paid one hour for the completion of the patient care report. Only current certified EMT's working on the Ambulance during revenue generating activities may receive compensation.

VI. INDEMNIFICATION

Each party hereto waives all claims against the other participating party for compensation for any loss, damage, personal injury, or death which may arise due to conformance, or lack of conformance, under this agreement. It is expressly understood and agreed that no indemnification of or by either party to the other is stated or implied within this agreement. As between the parties, it is understood and agreed that the party being assisted shall be responsible to the third persons only for those acts of the volunteer of the assisting party which are performed at the incident at the specific direction of a volunteer being assisted.

VII. ADEQUATE SERVICE LEVEL

This agreement shall not be interpreted to relieve either party from the necessity or obligation of furnishing adequate fire and rescue services within any part of its jurisdictional limits.

VIII. ABILITY TO PERFORM

By entering into this agreement, if staffing and resources are adequate, each party represents to the other that it will perform its covenant thereunder.

XI. TERMS OF AGREEMENT

This agreement shall continue in force without specific term; provided, however any party may terminate this agreement by giving to the other party ninety (90) days prior written notice of the party's intention to terminate. Said termination notice shall be a certified copy of the resolution of termination adopted by the party's governing body with copies to the other governing bodies.

X. SEVERABILITY

Parties agree that the invalidity in whole or part of any provision of the agreement shall not void or affect the validity of any other provision.

XI. PARTIES TO THE AGREEMENT

**Downieville Fire Protection District
District**

**Pliocene Ridge Community Services
District**

