



## MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Thursday June 18, 2020

Location: Conference call due to COVID-19 concerns

**1. CALL TO ORDER:** The meeting was called to order at 6:36 pm by President Guyer. Board members present: Daniel Guyer, Bruce Coons and Gracie Knowles. Also present was PCVFD non-profit President Roland Robertson and Public present: Vicky Tenney. Secretary Rae Bell Arbogast was present and took the minutes.

President Guyer thanked everybody for attending. The flag salute was waived.

**2. CONSENT CALENDAR:** A motion was made to adopt the consent calendar by Bruce Coons 2<sup>nd</sup> by Gracie Knowles 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.

**3. PUBLIC COMMENT:** None

### **4. INFORMATION/DISCUSSION ITEMS**

a) *Correspondence:* Attached

b) *Committee/Member/Business Reports:*

1. *Station 71 Chief's report:* Provided in advance by David Arbogast: 2 medical calls since last meeting. One non-transport and one rendezvous with SNMH ambulance at Hwy 49 & Ridge Rd.

Just started holding trainings again, with distancing in place. They have been training for 3 weeks now.

There is a new firefighter/EMT living in Forest City, Nate from NSJ Fire Dept. He has been given a radio & pager and Chief Dorn will be going over station 2 and the ambulance with Nate on his next day off. Nate has been assigned call # 7116.

2. *Station 67 Chief's report* ~ none

3. *AVFD Inc. Non Profit Corp: report* ~ none, no meetings being held due to COVID-19

4. *PCVFD Non Profit Corp: report* ~ Roland reported that they got last year's CDF fireman's assistance grant closed out. Everything has been purchased.

This year's CDF Fireman's assistance grant application has been submitted. They are looking for input on their next newsletter.

5. *Risk Manager Report:* No report.

6. *Board Member/Staff reports:* District Admin. report provided in writing attached to these minutes.



## 5. ACTION ITEMS

### *a) Unfinished Business*

1. *Bylaws-Policies* all directors were given a current copy of the district's conflict of interest policy for the State required bi-annual review. It was determined by consensus that no update is needed at this time. The Secretary will send the certification to the County.

2. *Alleghany Firehouse project*: one item under new business

3. *Pike Firehouse Projects*: nothing new to report. Need to reschedule ADA consultation with Bruce Boyd.

4. *Homeland Security grant projects*:

Re: The dispatch office: Vicky Tenney reported that Downieville Dispatch is still working on getting updated books to her.

No other reports on the other grant requests (back-up generator, etc)

5. *Wayman Dam* Nothing new to report

6. *Status of attorney consultation re: special district/non-profit issue*: Nothing received as of meeting date.

7. *Release of Liability & Indemnification from PCVFD non-profit corp*: This was given to the attorney to review and is part of item 6 above with nothing to report.

### *b) New Business*

1. *Fiscal Year 20/21 Preliminary Budget Adoption*: A motion was made by Bruce Coons 2<sup>nd</sup> by Chris Mills to accept the audit results. **3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

2. *Fireman's Assistance 50/50 grant*: report provided in writing.

3. *Authorization for District Administrator to apply for up to \$30,000 to cover labor on Alleghany Firehouse project*: Rae Bell explained that the project leads (herself and Dan Guyer who is construction oversight) decided that it is too big of a project to confidently move forward with using volunteer help alone. USDA confirmed that the district can request more \$ to cover labor and estimated about \$30,000 would cover it. Rae is seeking labor quotes from 2 contractors and feels confident that if the quotes are \$30,000 or less the district can come up with the 25% match via existing funds and a fundraising campaign. A motion was made by Bruce Coons to authorize Rae Bell to apply for additional funding as long as the labor quotes are not more than \$30,000 2<sup>nd</sup> by Grace Knowles. **3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

## NEXT MEETING AGENDA ITEMS

The next regular meeting is scheduled for Thursday August 20, 2020 location dependent on Covid situation

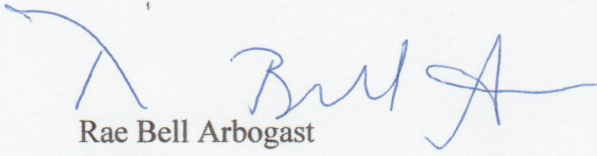
ANNOUNCEMENTS None



**ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 7:07 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Rae Bell Arbogast". The signature is fluid and cursive, with a large initial "R" and "A".

Rae Bell Arbogast  
Secretary