



## MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Wednesday November 20, 2019

Location: Pike City Firehouse, 100 Pike City Road

**1. CALL TO ORDER:** The meeting was called to order at 6:31 pm by President Guyer. Board members present: Daniel Guyer, Chris Mills and Gracie Knowles. Bruce Coons notified the Secretary that he could not be there. Also present was Pike City Assistant Chief Jim Buckbee and Alleghany Assistant Chiefs David Arbogast & Ned Cusato; PCVFD non-profit President Roland Robertson. Public present: Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. Flag Salute.

**2. CONSENT CALENDAR:** A motion was made to approve the consent calendar by Chris Mills 2<sup>nd</sup> by Grace Knowles. Before it was voted on Vicky Tenney wished to say that the word “auxiliary” should not appear next to AVFD Inc. on the agenda. It was explained that the word “auxiliary” is being used to explain the role of the non-profit, not its name. There was one urgent item that needed to be added to the agenda and that was a resolution for the district to adopt the National Incident Management System (NIMS) in order to remain eligible for the OES grants. **A new motion was made to add the NIMS resolution to the agenda and adopt the consent calendar by Dan Guyer, 2<sup>nd</sup> by Chris Mills 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

**3. PUBLIC COMMENT:** None

### **4. INFORMATION/DISCUSSION ITEMS**

**a) Correspondence: Incoming:** Letter from the USDA notifying PRCSD that the grant for the Alleghany Firehouse Improvement Project had been awarded. ISO Map for Pike was finally received.

**Outgoing:** Pike ISO Map with a new map showing the water sources sent to ISO, third quarter Continuing Quality Improvement (CQI) report sent to Norcal EMS.

**b) Committee/Member/Business Reports:**

1. *Alleghany Assistant Chiefs David Arbogast & Ned Cusato* reported that the structure training recently held in Pike using a “dollhouse” prop was excellent and was going to be hard to beat. There was another firewise meeting in Alleghany on Nov. 7<sup>th</sup>. Nine people attended plus Chris Dorn and Pat Leach. Chris and Ned are going to take the defensible space advisor training the first week of December. There haven’t been any calls since the last meeting.

2. *Pike City Assistant Chief Jim Buckbee* Reported that N. San Juan fire provided the materials to make the “doll house” structure fire training prop. He said that firefighters from N. San Juan attended in addition to Alleghany and Pike, it was well-attended.

The back-up generator at the Pike Firehouse is up and running.

3. *AVFD Inc. Non Profit Corp:* It was reported that they are still working on their bylaws.

4. *PCVFD Non Profit Corp:* Roland reported that the previous Sunday they'd gotten their check from the Briar Patch Food Co-ops "round-up" campaign. It was quite the event, with photo ops and speeches and all kinds of things. It was the Co-ops biggest round up amount since 2015. They were encouraged to apply again.

They are working on their Christmas Party, the date is set for Dec. 15<sup>th</sup>. They are already getting raffle prizes.

They are working on a draft MOU to present to PRCSD for consideration.

5. *Risk Manager Report:* Dan reported that he, Chris Mills and Rae Bell attended the district's insurance company's (GRSMA) annual conference in Corning on Wed. the 23<sup>rd</sup>. He also was invited to attend a meeting in Downieville with the State of California Insurance Commissioner on November 12th. The meeting was well-attended and there was a lot of talk about what could be done to alleviate the problems with getting fire insurance in fire-prone areas, which is most of California. Hopefully there will be some action.

6. *Board Member/Staff reports:* Rae Bell reported that the PG&E Streetlight representative Geoff, had finally gotten in contact with her about his previous site visit to Alleghany and Forest City, she spent about 3 hours with him that week trying to help sort out the billing list. Most of the lights had bad addresses and many were not on PG&E's map.

The ISO map for Pike finally arrived, and Jim Buckbee and Chris Dorn created a new map that shows all of the water sources including their size. The new map was sent back to ISO via certified mail. Jim Buckbee stated that based on what he is seeing the insurance companies are looking at Google Earth images more than the ISO ratings to determine risk. Rae Bell reported that there has been no word about the 5-year ISO survey which was due in October. Following up with them is frustrating, they are a large company.

## **5. ACTION ITEMS**

### **a) *Unfinished Business***

1. *Ongoing Policy & Procedure review/update:* A proposed revision to the district's capitalization policy #2450 was provided in the meeting packets. **A motion to accept the changes as presented was made by Chris Mills 2<sup>nd</sup> by Daniel Guyer 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

2. *Alleghany Firehouse project:* As noted under "correspondence" the grant has been awarded! The USDA reviewed the construction plans and the only change they requested was to make the sink in the meeting room ADA compliant. There also has been some back-and-forth between USDA, PRCSD and the County about the feasibility of an ADA complaint parking spot. There are exceptions to this requirement if no parking is available on the parcel and in this case there isn't, but there is still some ongoing discussion about possibly adding one on county owned land.

It was explained that the room addition will be done before the bathroom in order minimize the impact on the commodity program. Vicky stated that she wants to move the commodities into the engine bay rather than use the new room, that she has identified a space where they will fit and they are "grandfathered in". [See 9/18/19 minutes for discussion of this topic] Dan Guyer told her to take it up with the fire chief(s), they are the firehouse managers.

The goal is to start construction of the covered walkway and room addition in the Spring. It will probably take that long to get the permit and good weather is needed anyway.

3. *Pike Firehouse Projects*: It was reported that the standby generator is installed and signed –off by the County. The inspector still needs to sign off on the stairs, but they are done.

4. *OES grant projects in Allegheny: Dispatch Office* Vicky reported that she is expecting a call from Banner Communications any day for the installation. Jan Sticha Allegheny’s radio tech wants to be there when they come for familiarity.

*Back-up generator for station 1*: Rae reported that ABT plumbing and electric is schedule to come on Nov 26<sup>th</sup> to provide a quote for the back-up generator at the Allegheny firehouse. She still needs to get two more quotes besides that one. Jim reported that the item is on the paperwork for the next OES cycle.

*Siren*: Rae still needs to get two more quotes for the siren.

5. *Wayman Dam Project*: No report.

6. *Consideration of hiring an attorney for the non-profit/special district issue*: Rae Bell reported that she is pleased that all parties seem to have at least agreed that more needs to be done to differentiate the non-profits from the district and to continue to define their role as no longer being fire departments, but she thinks the district still needs to hire its own attorney before moving to the step of the MOUS because there are still many unanswered questions, including which fire dept. laws do and do not apply to the district. There is also still the question of the level of authority of the district in relation to the non-profit VFD’s (not in their role as corporations but as it pertains to their VFD status). It seems important for the district to do its own “due diligence” and to come to the table as informed as possible when the MOU’s are worked out. She also would like to get advice on the district’s organizational chart. **A motion was made by Daniel Guyer to authorize Rae Bell to pursue answers to the questions regarding the non-profit/special district issue with the CSDA’s contracted attorney. 2<sup>nd</sup> by Chris Mills. 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

**d) New Business**

1. *Consider new logo design*: A request was received at the October meeting from PCVFD non-profit treasurer Denies Ruane that the “PCVFD” be removed from the district’s logo. A draft logo was provided in the meeting packets. It was decided to change the word “Dept.” at the bottom of the logo to “Rescue”. **A motion was made to adopt the new logo with the one change by Daniel Guyer 2<sup>nd</sup> by Chris Mills. 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

2. *Adopt 2020 meeting calendar*. A draft calendar was provided in the packets, changing the regular meeting day from the 3<sup>rd</sup> Wednesday to the 3<sup>rd</sup> Thursday of each month with no meeting in December or July. **A motion to adopt the calendar as presented was made by Chris Mills 2<sup>nd</sup> by Grace Knowles. 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

3. *Resolution 2019-074 in appreciation of Wayne Babros*: **A motion to adopt resolution 2019-074 was made by Grace Knowles 2<sup>nd</sup> by Chris Mills. 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.**

4. *Resolution 2019-075 in appreciation of Tom Starr: A motion to adopt resolution 2019-075 was made by Daniel Guyer 2<sup>nd</sup> by Chris Mills. 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.*

5. *Resolution 2019-076 to adopt the National Incident Management System: A motion to adopt resolution 2019-076 was made by Daniel Guyer 2<sup>nd</sup> by Chris Mills. 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant, Motion carried.*

**NEXT MEETING AGENDA ITEMS**

The next regular meeting is scheduled for January 16, 2020 at the Pike City Firehouse. Appointing officers will be on the agenda.

**ANNOUNCEMENTS** PCVFD's Christmas Party and raffle is scheduled for December 15th

**ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 7:45 PM.

Respectfully submitted,

Rae Bell Arbogast  
Secretary