



**MINUTES of the Regular Meeting of the
Pliocene Ridge CSD Board of Directors
Date: Thursday June 20, 2024 Time: 6:30 pm
Location: Pike City Firehouse.**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE: The meeting was called to order at 6:39 pm by Vice President Bruce Coons. **Flag Salute.** Present: Board members, Bruce Coons, Chris Mills and Burns Tenney. Directors Pam Davis and Grace Lundeen were absent. Also in attendance: Alleghany Assistant Chiefs David Arbogast (by phone) and Ned Cusato, Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane. Public: Vicky Tenney. Pliocene Ridge CSD Secretary Rae Bell Arbogast attended by phone and took the minutes.

2. CONSENT CALENDAR:

Approval of current Agenda, Minutes for regular meeting held May 16, 2024, and the Treasurer's report for May 2024. **A motion was made to approve the consent calendar by Chris Mills, seconded by Burns Tenney Ayes: Coons, Mills, Tenney Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

3. PUBLIC COMMENT: None.

4. INFORMATION/DISCUSSION ITEMS

a) **Correspondence Incoming.** Oath of Office Papers for Oregon Burns Tenney IV, Certificate of appreciation from NORCAL EMS for PRCSO's contribution to EMS services. **Outgoing** Oath of Office Papers for Oregon Burns Tenney IV mailed to Sierra County clerk-recorder's office **Email topics (in & out):** with Cal-Fire re Volunteer Capacity Grant (50/50 grant), Sierra County Firesafe Counsel RE: use of trailer for cemetery district, house of print and copy re new Patient Care Report form, NSJ Fire re patient care report that they use, C. Dorn and dispatch re updated rosters, Golden State RMA re: Rae Bell's contract for services, USDA re: vehicle grant, Cameron Shay re medical supplies/bags and RM position, PCSF re the timing of the architect fees for budget purposes, firewise communities re booth at 4th of July in Loyalton.

b) *Committee/Member/Business Reports:*

1. *Chief's Report* ~ Chief Dorn was on a fire in Calaveras County. Ned Cusato reported that there have been a few mutual aid calls to Camptonville and N. San Juan since the last board meeting. A Pike Crew is currently on a fire in Brownsville with engine 6760. Robinson Timber promised a \$2,000 donation for the Pike City Fire Department. Regarding the new command vehicle it will cost around \$3,000 to have it painted. This is about a \$10,000 discount [cost of paint job included in budget under action items]. They are plugging along on the Rescue Truck (6740) new engine installation. The accessories need to go on, it needs to be primed and timed and it should fire up.

2. *Assistant Chiefs' Report:* ABOVE

3. *Alleghany Fire Department Auxiliary:* ~ Auxiliary Secretary Rae Bell reported that the name change and updated purpose had been recorded by the Secretary of State. The paperwork for the name change with the IRS was mailed by certified mail at the end of May.

4. *Pike Community Support Foundation* ~ Roland Roberston reported that only a couple of people showed up for the cemetery clean-up, but they got it done and got their check. They still need a VP and Secretary; they are going to try advertising for the positions.

5. *Board Member/Staff Reports* ~ Secretary/Treasurer report provided in writing.

Director Burns Tenney had a question about the Streetlights in Forest City, how many are paid. There was some confusion, but based on the billing it is two. If anything more lights are on than are being billed rather than the opposite. Treasurer to do further research.

6. *Firewise Community Projects* ~ Bruce Coons commented that everyone is weedwhacking.

7. *Firehouse Projects & ADA Compliance*:~ Re: Pike City Firehouse, Roland reported that they sent the architect a reminder a week ago and they got no response. He was reminded again this week and he said that he didn't think it would take as long as it is. He did not provide a date for when it would be done.

8. *Pending Grants* – Report provided in writing.

5. ACTION ITEMS

a) Unfinished Business

1. *Appoint Officers* Tabled because two directors were absent.

b) New Business

1. *Adopt Preliminary Budget for Fiscal Year 24/25*: After a brief discussion the budget was adopted as presented (2nd draft). **Motion made by Chris Mills, seconded by Burns Tenney Ayes: Coons, Mills, Tenney Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

2. *Discussion re: use of new Command Vehicle*, tabled because Chris Dorn was out on a fire.

3. *Appoint Cameron Shay as Risk Manager* It was explained that even though Cameron wasn't there (he also was on a fire) he had made it clear that he wants the position. **Motion made to appoint Cameron Shay as Risk Manager by Chris Mills, seconded by Burns Tenney Ayes: Coons, Mills, Tenney Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

4. *Renew Secretary/Treasurer's Contract* After a discussion regarding the recent correspondence with the insurance company a **motion was made to amend the agenda as an urgent item adding consideration of making Rae Bell Arbogast an employee rather than renewing her contract. Motion made to amend the agenda by Chris Mills, seconded by Burns Tenney Ayes: Coons, Mills, Tenney Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.**

Motion to make Rae Bell Arbogast an employee of the district with the job description and compensation terms to be based on her existing contract, made by Burns Tenney, seconded by Chris Mills. Ayes: Coons, Mills, Tenney Noes: none Absent: Davis, Lundeen Abstain: none ~ Motion carried.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS: The next regular meeting is scheduled for August 15, 2024 in Alleghany. Agenda items: Appoint Officers

7. ADJOURNMENT: There being no further business before the board, the meeting was adjourned at 7:20 PM.

Respectfully submitted,

Rae Bell Arbogast, Secretary