



Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday May 16, 2018 6:30 pm Pike City Firehouse 100 Pike City Rd

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR

1. Approval of Agenda
2. Approval of Minutes for April 18, 2018
3. Approval of Treasurer's report for April 2018

3. PUBLIC COMMENT The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence
- b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. AVFD Auxiliary
 4. PCVFD Auxiliary
 5. Risk Manager Report
 6. Board Member/Staff Reports
 7. Standing Committee Reports: Streetlight, Budget, Safety

5. ACTION ITEMS:

- a) Unfinished business:
 1. Ongoing Bylaws & Policy review and/or update:
 2. Alleghany Firehouse Project – ADA Compliance
 3. Pike City Firehouse Project – ADA Compliance
 4. Status of dispatch office in Alleghany
 5. Tree Removal at Station 1 in Alleghany
 6. CDF Fireman's assistance 50/50 grant.
- b) New business
 1. Mutual Aid Agreement DVFPD – approved by Chiefs per Policy 2500
 2. Ambulance Agreement DVFPD
 3. Fire Chief(s) positions appoint? Renew? Recruit? (Supposed to be done every June)
 4. Audit engagement letter Boden, Klein and Sneesby
 5. Preliminary Budget

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next Regular meeting June 20, 2018 in Alleghany 6:30 pm.

7. ADJOURNMENT

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MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors
Date: Wednesday April 18, 2018
Location: Alleghany Firehouse 105 Plaza Court

1. CALL TO ORDER: The meeting was called to order at 6:38 pm by President Wayne Babros. Board members present: Wayne Babros, Bruce Coons, Daniel Guyer, and Chris Mills. Director Gracie Knowles notified the Secretary in advance that she could not make it. Also present was Pike City Assistant Chief Tom Starr and Alleghany Assistant Chief Ned Cusato, AVFD auxiliary Chairman Bob Hale & Secretary Vicky Tenney. Sierra County Supervisor Lee Adams, public: Vickie Hale, Madeleine Hamb, Lily Downing, Reid Miller, Dean Hooley, Ernest and Nancy Finney. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. Flag Salute.

2. CONSENT CALENDAR: A motion was made by Bruce Coons to approve the consent calendar with one correction to the agenda, 2nd by Daniel Guyer. **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

3. PUBLIC COMMENT: Supervisor Lee Adams reported that on Tuesday May 2nd a representative from AT&T would be at the Board of Supervisor's meeting in Downieville to discuss Broadband. He encouraged everybody to attend to show interest.

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence: **Incoming** Memo from Caltrans regarding staffing hours change from winter hours to regular hours, First Net information from Sierra County OES; this is a program to provide broadband coverage for first responders nationwide **Outgoing** Form 700s sent to the Sierra County Clerk Recorder, thank you card sent to Sharon Dojiba for donating the car for extrication training,

b) Committee/Member/Business Reports:

1. *Alleghany Assistant Chief Ned Cusato* reported that they are still doing inventory, it is almost done. There were 3 medical calls since the last meeting.

2. *Pike City Assistant Chief Tom Starr* reported that they also are still doing inventory and they also had three medical calls. There will be a Yuba River Chief's meeting on May 18th at the North Yuba Station 5:30 pm.

3. *AVFD Auxiliary* No report

4. *PCVFD Auxiliary* No report.

5. *Risk Manager Report:* Daniel Guyer reported that the Risk Management Assessment Program (RAMP) application was processed and the district will be getting a 7% rebate on the insurance premium. Golden State Risk Management Authority invited us to come to their annual meeting. It would be good to attend.

6. *Board Member/Staff reports:* Rae Bell reported that she and Edda Snyder are working on a revised emergency response map for Alleghany, draft copies were handed out for input/corrections. She contacted CalTrans last fall about the missing sign on Hwy 49 and recently followed up. They said the sign was ordered last Nov. but it can take up to 2 years for installation. She is trying to get it expedited, Lee Adams stated that he spoke to Tim Beals about it as well and possibly a temporary sign could be installed by the County. It is a safety concern because some of the ambulances have missed the turn-off lately.

7. *Standing Committee Reports: Streetlights:* No further update since the last meeting.

Budget Committee: Rae will provide a draft preliminary budget to committee members prior to the next meeting for input. The committee will meet at 6:00 pm on May 16th in Pike prior to the regular meeting.

5. ACTION ITEMS

a) Unfinished Business

1. *Ongoing Policy & Procedure review/update:* A mark-up copy of Policy #2000 Risk Management/Safety and Policy # 2550 Contracts was included in the meeting packets with proposed changes. After a brief explanation: a motion to make all suggested changes to Policy#2000 was made by Daniel Guyer 2nd Bruce Coons **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

A motion to make the single change to Policy #2550 as presented was made by Bruce Coons, 2nd by Daniel Guyer **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

2. *Regarding the Alleghany Firehouse project:* Wayne Babros reported that he will mark the septic tank location since the County does not appear to have a record of it. Rae reported that Burns Tenney was contacted to see if he can look at the handicap access to the bathroom. He replied that he is willing to take a look and provide input but a date has not been set yet.

3. *Regarding the Pike Firehouse projects:* Daniel Guyer reported that the stairwell is ready to be installed.

No report on the Lift Project.

4. *Dispatch Office in Alleghany:* No report.

5. *Tree removal at Station 1 in Alleghany:* Waiting for dry weather.

6. *CDF 50/50 Firefighter's Assistance Grant for FY 18/19* Tom Starr reported that it sounded like the Pike VFD Auxiliary wishes to do their own application this year. He suggested that Rae contact their treasurer. So far Alleghany has not come up with a request. Applications are due by May 11th

d) New Business

1. Alleghany Firehouse March 1st Water Bill: Vicky Tenney reported that after the last PRCSD meeting, President Babros asked her to request forgiveness from the Alleghany County Water District (ACWD) Board for the overage caused by the water leak at Station 71. She did so at the ACWD regular April meeting. The water district does have a form that can be submitted for a 50% reduction in the bill. The water district board approved forgiving the other 50% for a total of 100% forgiveness for the \$42 overage on the March water bill. A motion for Pliocene Ridge CSD to apply for the water leak adjustment was made by Bruce Coons 2nd by Daniel Guyer **4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant, Motion carried.**

2. Candidates Night An inquiry had been received from one of the candidates about possibly renting one of the firehouses for a “meet and greet” however; it could be viewed as political bias, so the suggestion was to invite all candidates. After discussion it was decided by consensus that the lead time was too short since the ballots would be mailed on May 1st.

Daniel Guyer reminded everybody that there is a list of things that need to be addressed before either firehouse can be rented out.

NEXT MEETING AGENDA ITEMS

The next regular meeting is scheduled for May 16, 2018 at the Pike City Firehouse 6:30 pm. The preliminary budget will be on the agenda. Budget Committee meets same date and place at 6:00 pm

ANNOUNCEMENTS None

ADJOURNMENT:

There being no further business before the board the meeting was adjourned at 7:25 PM.

Respectfully submitted,

Rae Bell Arbogast
Secretary

Addendum: After the meeting was adjourned a Sierra County Board of Supervisor’s Resolution of Appreciation was presented to Wayne Babros by Supervisor Lee Adams in appreciation of his many years of service to the communities of Pliocene Ridge. Alleghany Volunteer Fire Department Chairman Bob Hale also presented Wayne with a lifetime membership.



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurer's report for the month of April 2018

		Beginning Checking Account Balance	\$	2,633.93
		Incoming	\$	6,000.00
		Outgoing	\$	7,823.81
		Ending Checking Account Balance	\$	810.12
		Starting Savings account balance	\$	19,793.90
		Incoming		
		Outgoing	\$	6,000.00
		Ending Savings Account Balance	\$	13,793.90
Reserve Balances		General Fund (accounts listed above) Total	\$	14,604.02
Unallocated	Contingency	\$ 24,500.00		
Unallocated	Alleghany Fire	\$ 2,700.00		
Unallocated	Pike City Fire	\$ 5,100.00		
Allocated	Streetlights	\$ 1,609.40		
Allocated	Pike City Firehouse	\$ 2,308.14		
Allocated	Pike City Engines	\$ 3,107.91		
Allocated	Alleghany Firehouses	\$ 822.37		
Allocated	Alleghany Engines	\$ 7,446.25		
	Interest Earned	\$ 3.48		
	Total	\$ 47,597.55		
		Reserve account Starting Balance	\$	47,597.55
		Incoming		
		Outgoing		
		Reserve account Ending Balance	\$	47,597.55
		Total ALL FUNDS	\$	62,201.57

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)

Pliocene Ridge Community Services District
Reconciliation Detail
1000.1 - West America Checking, Period Ending 04/30/2018

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						3,309.38
Cleared Transactions						
Checks and Payments - 6 items						
Check	03/30/2018	eft	PG&E	X	-675.45	-675.45
Bill Pmt -Check	04/02/2018	2476	Cascade Fire Equip...	X	-1,454.94	-2,130.39
Bill Pmt -Check	04/02/2018	2475	Banner Communicat...	X	-321.75	-2,452.14
Bill Pmt -Check	04/02/2018	2477	Suburban	X	-171.16	-2,623.30
Bill Pmt -Check	04/02/2018	2474	AT&T	X	-37.49	-2,660.79
Check	04/18/2018	701	Tom Starr	X	-15.00	-2,675.79
Total Checks and Payments					-2,675.79	-2,675.79
Deposits and Credits - 1 item						
Transfer	04/30/2018			X	6,000.00	6,000.00
Total Deposits and Credits					6,000.00	6,000.00
Total Cleared Transactions					3,324.21	3,324.21
Cleared Balance					3,324.21	6,633.59
Uncleared Transactions						
Checks and Payments - 8 items						
Bill Pmt -Check	04/28/2018	EFT	Credit Card WA Bank		-82.59	-82.59
Bill Pmt -Check	04/30/2018	2481	Cascade Fire Equip...		-3,434.57	-3,517.16
Bill Pmt -Check	04/30/2018	2482	LN Curtis & Sons		-834.68	-4,351.84
Bill Pmt -Check	04/30/2018	2483	Rae Bell Arbogast		-600.00	-4,951.84
Check	04/30/2018	eft	PG&E		-555.70	-5,507.54
Bill Pmt -Check	04/30/2018	2480	Camptonville VFD		-225.00	-5,732.54
Bill Pmt -Check	04/30/2018		Banner Communicat...		-53.63	-5,786.17
Bill Pmt -Check	04/30/2018	2478	AT&T		-37.30	-5,823.47
Total Checks and Payments					-5,823.47	-5,823.47
Total Uncleared Transactions					-5,823.47	-5,823.47
Register Balance as of 04/30/2018					-2,499.26	810.12
Ending Balance					-2,499.26	810.12



Account Statement

If you have any questions
about your account please call
800-848-1088
CUSTOMER SERVICE

PLIOCENE RIDGE COMMUNITY SERVICES
DISTRICT
100 PIKE CITY RD
PIKE CA 95960

ACCOUNT NUMBER
STATEMENT DATE CYCLE
04/30/18 31
ITEMS ENCLOSED PAGE
0 1
YEAR-TO-DATE INTEREST

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS NUMBER	AMOUNT	DEPOSITS AND CREDITS NUMBER	AMOUNT	INTEREST MINUS CHARGES	NEW BALANCE
3,309.38	6	2,675.79	1	6,000.00	.00	6,633.59

ACCOUNT ACTIVITY

BALANCE SUMMARY

ACCOUNT ACTIVITY						DATE	BALANCE
SMALL BUSINESS CHECKING							
31 DAYS THIS CYCLE							
----- DEPOSITS -----						PREVIOUS BALANCE	
DATE	DESCRIPTION	AMOUNT				03/30	3,309.38
04/30	TELEPHONE TRANSFER	6,000.00				04/02	2,633.93
						04/06	1,007.83
----- WITHDRAWALS - FEES - CHARGES -----						04/09	648.59
DATE	DESCRIPTION	AMOUNT				04/20	633.59
04/02	PGANDE - WEB ONLINE	675.45				04/30	6,633.59
----- CHECKS -----						NEW BALANCE	
ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT	04/30	6,633.59
0701	04/20	15.00	2476	04/06	1,454.94		
2474*	04/09	37.49	2477	04/06	171.16		
2475	04/09	321.75					

* INDICATES GAP IN CHECK SEQUENCE

PUT YOUR FUTURE IN FOCUS WITH A COMPLIMENTARY FINANCIAL REVIEW FROM SORRENTO PACIFIC FINANCIAL. SECURITIES ARE NOT INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

PREVIOUS BALANCE	ADVANCES AND DEBITS NUMBER	AMOUNT	PAYMENTS AND CREDITS NUMBER	AMOUNT	INTEREST CHARGED	FEES CHARGED	NEW BALANCE
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LINE OF CREDIT CREDIT AVAILABLE ANNUAL PERCENTAGE RATE DAILY PERIODIC RATE PAYMENT PAST DUE + PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE DATE YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.

Pliocene Ridge Community Services District
Journal
April 2018

7:32 PM
05/10/18

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit
2,272	Bill Pmt -Check	04/02/2018	2474	AT&T	6172.2 or 3	1000.1 · West America Checking	37.49	37.49
				AT&T	6172.2 or 3	2000.1 · Accounts Payable		
2,273	Bill Pmt -Check	04/02/2018	2475	Banner Communications	PLIOCENE	1000.1 · West America Checking	37.49	37.49
				Banner Communications	PLIOCENE	2000.1 · Accounts Payable	321.75	321.75
2,274	Bill Pmt -Check	04/02/2018	2476	Cascade Fire Equipment Company		1000.1 · West America Checking	321.75	321.75
				Cascade Fire Equipment Company		2000.1 · Accounts Payable	1,454.94	1,454.94
2,275	Bill Pmt -Check	04/02/2018	2477	Suburban		1000.1 · West America Checking	1,454.94	1,454.94
				Suburban		2000.1 · Accounts Payable	171.16	171.16
2,279	Check	04/18/2018	701	Tom Starr	reimburse food for extrication training	1000.1 · West America Checking	15.00	15.00
				Tom Starr	reimburse food for extrication training	6230.1 · Fees/Compliance/Training	15.00	15.00
2,281	Bill Pmt -Check	04/28/2018	EFT	Credit Card WA Bank		1000.1 · West America Checking	82.59	82.59
				Credit Card WA Bank		2000.1 · Accounts Payable	82.59	82.59
2,282	Check	04/30/2018	eft	PG&E		1000.1 · West America Checking	86.60	86.60
				PG&E		6170.2 · PG&E Alleghany	130.35	130.35
				PG&E		6170.3 · PG&E Pike City	316.99	316.99
				PG&E		9170.4 · PG&E Streetlights Alleghany	21.76	21.76
				PG&E		9171.4 · PG&E Streetlights Forest City	555.70	555.70
2,283	Bill	04/20/2018	11233859	AT&T		2000.1 · Accounts Payable	18.65	18.65
				AT&T		6172.2 · Telephone Alleghany	18.65	18.65
				AT&T		6172.3 · Telephone Pike	37.30	37.30
2,284	Bill	04/20/2018	INV163512	LN Curtis & Sons	CDF 50-50 grant	2000.1 · Accounts Payable	834.68	834.68
				LN Curtis & Sons	10 Fox Fury wildland headlamps	8300 · Small Equipment Pike City	834.68	834.68
2,289	Bill Pmt -Check	04/30/2018	2478	AT&T	6172.2 or 3	1000.1 · West America Checking	37.30	37.30
				AT&T	6172.2 or 3	2000.1 · Accounts Payable	37.30	37.30
2,290	Bill Pmt -Check	04/30/2018		Banner Communications	PLIOCENE	1000.1 · West America Checking	53.63	53.63
				Banner Communications	PLIOCENE	2000.1 · Accounts Payable	53.63	53.63
2,291	Bill Pmt -Check	04/30/2018	2480	Camptonville VFD		1000.1 · West America Checking	225.00	225.00
				Camptonville VFD		2000.1 · Accounts Payable	225.00	225.00
2,292	Bill Pmt -Check	04/30/2018	2481	Cascade Fire Equipment Company	50-50 CDF Grant	1000.1 · West America Checking	3,434.57	3,434.57

Pliocene Ridge Community Services District
Journal
April 2018

		Cascade Fire Equipment Company		50-50 CDF Grant		2000.1 - Accounts Payable			
2,293	Bill Pmt -Check	04/30/2018	2482	LN Curtis & Sons	10169	1000.1 - West America Checking	3,434.57	3,434.57	3,434.57
				LN Curtis & Sons	10169	2000.1 - Accounts Payable	834.68	834.68	834.68
2,294	Bill Pmt -Check	04/30/2018	2483	Rae Bell Arbogast	6270.1	1000.1 - West America Checking	834.68	834.68	834.68
				Rae Bell Arbogast	6270.1	2000.1 - Accounts Payable	600.00	600.00	600.00
2,295	Transfer	04/30/2018		Transfer savings to checking		1001.1 - West America Savings	6,000.00	6,000.00	6,000.00
				Transfer savings to checking		1000.1 - West America Checking	6,000.00	6,000.00	6,000.00
							14,695.79	14,695.79	14,695.79