

Pliocene Ridge Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday November 18, 2025, 6:30 pm Location: Pike Firehouse

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

Due to technical difficulties with the phone line, conference call was connected via cell phone. Nobody dialed in after 115 minutes it was disconnected.

Board members in attendance: President Donna Williamson, Vice President Chris Mills, Director Chris King, & Director Pam Davis Director Oregon Burns Tenney IV had notified the board that he could not attend.

Also in attendance: Chief Jim Buckbee, Assistant Chief Ned Cusato, Assistant Chief David Arbogast, District Manager Rae Bell Arbogast, Captain Cameron Shay. Minutes were taken by Secretary Genesis Devine

Meeting called to order at 6:45pm by President Williamson. Flag salute.

2. CONSENT CALENDAR

- a) Approval of Agenda
- b) Approve Minutes for regular meeting held October 21, 2025
- c) Ratify Treasurer's report & bill payments for October 2025

Without objection items are approved by consensus & will be adopted.

3. PUBLIC COMMENT:

None

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting – Will carry over to next month
- b) Committee/Member/Business Reports:
 - 1. District Chief's report : Chief Buckbee reports that the department is transitioning preparedness & trainings focus to structure fires, as opposed to wildland. Dispatch operations will be changing to include Sierra County Sheriffs Office, with an anticipated start date of December 1. SCSO will be taking over dispatch communications from 6:00pm to 6:00 am. This change will change Communication Standard Operating Procedures only slightly & require the Duty Officer to track response times for all calls during these hours. Chief anticipates working through some communication challenges over the winter months but the hope is to be streamlined by fire season. This change in dispatch operations is primarily due to lack of volunteers for this demanding position. In addition to changes in dispatch protocols, Rae Bell Arbogast reminded us that there is a district owned vehicle parking on county owned property that will need to be moved to district property as soon as possible. Chief Buckbee offered space on his property for long term storage &

plans to move that vehicle will be made as soon as possible pending equipment availability & weather.

2. Assistant Chiefs' reports: Assistant Chief Arbogast reported that there was a call for mutual aid from the sheriff to assist with the transportation of an unprepared miner/pro prospector from Allegheny to Grass Valley. Assistant Chief Arbogast used his personal vehicle to assist. The department anticipates an increase in similar incidents due to the rapid increase in the value of gold.

3. Allegheny Fire Department Auxiliary: The fire appreciation celebration will be held on December 13 at 3pm at the old school in Allegheny.

4. Board Member/Staff Reports:

a. Director Davis suggested/inquired about the possibility of putting up a bulletin board at the Pike Firehouse to assist with local communication, especially for those seeking help without internet. It was suggested that this is something that the auxiliary might purchase. Location of the bulletin board was discussed, and the Pike Firehouse was discussed as a possibility. Chief Buckbee & Captain Shay expressed concern that increased traffic and possible loitering in the parking lot could prevent rapid response of emergency vehicles. Rae Bell and Genesis to look into cost and feasibility.

b. RMAP program: Rae Bell reports that the district missed the deadline for training of 2 board members. The next upcoming deadline is March 2, for a cyber security policy due & other requirements.

5. Firewise Communities – District manager Arbogast reports that the renewals are due by the end of the week. Allegheny's is already complete & Pike's will be completed by the deadline.

6. Firehouse Projects & ADA Compliance ~ Both Departments-

a. Chief Buckbee reports that there is no progress on the ADA bathroom due to volunteer schedules. He expects that this project will be finished next summer during preposition assignments.

b. Chief Buckbee reports that we have submitted a down payment for the new building. The project is currently in the engineering process. Once the engineer approves plans, the concrete slab will need to be put in asap, preferably before bad weather. Once the slab is in the company only needs 2 days to get the building up.

7. Pending Grants – none at this time

5. DISCUSSION and POSSIBLE ACTION ITEMS:

a) Unfinished business:

1. 1. Administrative Pay related to processing standby assignments and paid mutual aid calls- Captain Shay: Provided an initial proposal for the board to consider attached to these minutes. Industry compensation rates range from \$29.75- \$50/hr in California for fire related administrative duties. Rae Bell reports that it is hard to estimate the time required for admin per incident, as it can drastically change, & there are multiple people involved in the completion of each incident. Chief Buckbee emphasized the importance of

maintaining good working relationships with surrounding agencies & departments. President Williamson stated that the District must consider legal limitations regarding how volunteers versus employees can be compensated as there are strict rules and laws on that. Item to be discussed further at the next Board Meeting.

b) New business:

1. PG&E Easement Deed: President Williamson reports that PG &E is seeking an easement for undergrounding electrical. While the district has taken some action to approve this easement prior to President Williamson joining the board. President Williamson was asked to review this agreement & has been in discussion with PG&E rep David Griffith via email to make changes to the language to the agreement to decrease ambiguity. Example: proposed changes in language to ensure easement can end if PG & E abandons project. PG & E requested expansion of the current easement along Plaza Court in Allegheny. The expansion will include an additional 10'x 40' section to accommodate line that has already been installed. They are expected to compensate the district with an additional \$500. Anticipate final approval in January.

2. Consider discontinuing Calif. Special District's association membership: District manager Arbogast reports that the membership fee has increased to \$375 per year. Request to discontinue membership approved by consensus

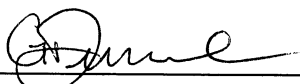
3. Appoint project manager for Alleghany Station 1 siding project and discuss best path forward. There is \$12,000 already allocated to finish this project in the budget. The contractor that was used last year, while highly recommended, had a final bill that was 2x the estimate they provided. Assistant Chief Cusato & district manager Arbogast suggest that we get a competing bid for further work. In addition to seeking bids for a new contractor, it was suggested that we sign a contract for the cost of the project to avoid paying hourly. RBA volunteered to be project manager. Motion to appoint Rae Bell Arbogast as project manager: by Vice President Mills. Motion seconded by director King. Ayes: Davis, King, Mills, Williamson. Absent Tenney.

4. Adopt meeting schedule for 2026. As decided by consensus, the meeting schedule in 2026 will remain the 3rd Tuesday of the Month. However, the 2nd Tuesday of November will be held during the weekly fire training on Monday, to increase visibility & familiarity between the board members & first responders. No meeting will be held in December.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday January 20, 2026 in Alleghany.

There being no further business before the board the meeting was adjourned at 7:55 pm.

Respectfully submitted by:



Genesis Devine, Secretary

Pliocene Ridge Community Services District
Serving the Communities of Alleghany, Forest City and Pike City
Website: plioceneridge.org email: plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday November 18, 2025, 6:30 pm Location: Pike Firehouse
For phone Conference dial 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. CONSENT CALENDAR
 - a) Approval of Agenda b) Approve Minutes for regular meeting held October 21, 2025 c) Ratify Treasurer's report & bill payments for October 2025
3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence since last meeting –
 - b) Committee/Member/Business Reports:
 1. District Chief's report
 2. Assistant Chiefs' reports
 3. Alleghany Fire Department Auxiliary
 4. Board Member/Staff Reports ~
 5. Firewise Communities –
 6. Firehouse Projects & ADA Compliance ~ Both Departments-
 7. Pending Grants –
5. DISCUSSION and POSSIBLE ACTION ITEMS:
 - a) Unfinished business:
 1. Administrative Pay related to processing standby assignments and paid mutual aid calls
 - b) New business:
 1. PG&E Easement Deed
 2. Consider discontinuing Calif. Special District's association membership \$375 per year (went up)
 3. Appoint project manager for Alleghany Station 1 siding project and discuss best path forward.
 4. Adopt meeting schedule for 2026.
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday January 20, 2026 (if schedule stays the same) in Alleghany. Agenda items:
7. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.

Pliocene Ridge CSD ~ Treasurer's Report for October 2025

Beginning Checking Account Balance \$ 4,441.90

DEPOSITS				Amount
Date	From:	For:		
10/6/2025		see below		1,248.34
	Cal Fire	Serendipity Fire	\$ 1,210.50	
	EDD	refund	\$ 37.84	
		see below		10,240.55
10/22/2025	Cal-Fire	Marysville Fire	\$ 8,359.29	
	Sierra County Auditor	Final tax installment for fiscal year 24-25	\$ 1,881.26	
10/31/2025	CAL OES	Second standby from summer 2024	\$	10,190.92
Deposits Total			\$	21,679.81

EXPENDITURES				Amount
Ck #	Date	To:	For:	
EFT	10/1	WA Bank Credit Card		1,242.67
		Home Depot	Station 67 bathroom	\$ 798.83
		Speedway	propane for Station 67	\$ 28.20
		Harbor Freight	Repair/supplies for new Rescue truck 6740	\$ 55.62
		Walmart	food for standby assignment	\$ 51.35
		Foodmax	food for standby assignment	\$ 297.67
		USPS	postage	\$ 11.00
EFT	10/1	PG&E		679.33
			Alleghany Firehouse	104.53
			Pike Firehouse	\$ 232.16
			Alleghany Streetlights	\$ 304.45
			Forest City Streetlights	\$ 38.19
			down payment for structure includes full cost of	
2801	10/23	Pacific Metal Buildings	engineered plans \$2,280	\$ 7,624.00
2802	10/30	AT&T	Phones 2 mos	\$ 143.40
2803	10/30	Banner Communications	8 cases for new radios	\$ 214.50
2804	10/30	Mountain Messenger	Budget adoption hearing notice	\$ 32.37
2805	10/30	Sierra County Tax Collector	solid-waste fee district-wide	\$ 61.26
2806	10/31	Cameron Shay	Mutual Aid Gross \$541.58	net \$ 500.16
2807	10/31	Christopher King	Mutual Aid Gross \$1056.91	net \$ 976.06
2808	10/31	Ethan Esch	Mutual Aid Gross \$2616.71	net \$ 2,416.53
2809	10/31	James Buckbee	Mutual Aid Gross \$917.21	net \$ 847.04
2810	10/31	Jamie Johnson	Mutual Aid Gross \$127.44	net \$ 117.69
2811	10/31	Rae Bell Arbogast	Sept. Admin 22.5 hours Gross \$371.25	net \$ 342.85
EFT	10/31	EDD	3rd quarter state PR taxes	\$ 195.04
EFT	10/31	IRS	October Federal Payroll taxes	\$ 861.54
2812	10/31	Christina Dorn	2024 July Standby finally paid	\$ 1,999.68
			Expenditures/transfers out Total	\$ 18,254.12

Reserve Account Detail		Amount
Contingency	\$ 21,500.00	
Alleghany Fire Unallocated	\$ 8,000.00	
Pike City Fire Unallocated	\$ 23,950.00	
Alleghany Firehouses	\$ 4,109.37	
Pike City Firehouse	\$ 6,725.22	
Alleghany Fleet	\$ 4,588.78	
Pike City Fleet	\$ 1,202.95	
Alleghany Dispatch Office	\$ 700.00	
Streetlights	\$ 9,460.62	
EMS Vehicle Fund	\$ 250.00	
Interest Earned		
Reserve Account Total	\$ 80,486.94	

Final update for For Fiscal Year 24/25 DONE		
CA Class investment		
Beginning balance	\$ 102,691.17	
Interest	\$ 365.35	
CA Class ending Balance	\$ 103,056.52	
Capital Imp. Fund = \$30,792.31	Gen. Fire Fund = \$72,264.21	
Ending Checking Account Balance		\$ 7,867.59
Starting Savings account balance		\$ 29,996.49
TR to Streetlight fund for Year end June 30, 2025		\$ (442.47)
transfer from reserve fund savings		\$ 29.70
interest		
Ending Savings Account Balance		\$ 29,583.72
General Fire Fund Total		\$ 37,451.31
All Fire Funds (including reserves)		\$ 211,534.15
Note: Current year streetlight income/expense is comingled with general fire fund.		
Reserve account Starting Balance		\$ 80,074.17
TR to Streetlight fund for Year end June 30, 2025		\$ 442.47
to move interest on fund savings to general fund		\$ (29.70)
Reserve account Ending Balance		\$ 80,486.94
Total All Funds		\$ 220,994.77

Report prepared by Rae Bell Arbogast, Treasurer
 Verified against bank statement and QB balances by: X
 Note: Savings and Reserve account reconciled quarterly.



title

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842



SIERRA COUNTY
June 30, 2025

Memo

To: Pliocene Ridge CSD
From: Van Maddox, Auditor/Controller - Treasurer/Tax Collector - Risk Manager - Budget
Date: June 30, 2025
Re: Distribution of Taxes - Final 2024/25 Apportionment

June 30, 2025
Tax # 6553

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 1,881.26</u>
Current Secured Property Tax	403.98
Current Unsecured Property Tax	49.89
Prior Secured Property Tax	
Prior Unsecured Property Tax	14.00
Supplemental Property Tax	179.15
Supplemental Unsecured	-
Timber Yield Tax	911.43
Homeowners Property Tax	219.71
Interest Apportionment	103.10
Property Tax Roll Fees	-
Subtotal	1,881.26
Less: Cash balance diff	
Total Check Amount Enclosed:	<u>\$ 1,881.26</u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273

Streetlight for... (details on hand worksheet)
JE #191

FIRE RESERVES	DETAILS ON INDIVIDUAL SHEETS			Annual Change
	START	END		
Fire Fund Contingency	\$ 24,500.00	\$ 21,500.00		\$ (3,000.00)
Alleghany Fire Unallocated	\$ 8,000.00	\$ 8,000.00		\$ -
Pike City Fire Unallocated	\$ 12,950.00	\$ 23,950.00		\$ 11,000.00
Alleghany Firehouses	\$ 11,409.37	\$ 4,109.37		\$ (7,300.00)
Pike City Firehouse	\$ 3,064.76	\$ 6,725.22		\$ 3,660.46
Alleghany Fleet	\$ 4,588.78	\$ 4,588.78		\$ -
Pike City Fleet	\$ 1,202.95	\$ 1,202.95		\$ -
EMS Transport vehicle	\$ 250.00	\$ 250.00		\$ -
Alleghany Dispatch Office	\$ 700.00	\$ 700.00		\$ -
Total	\$ 66,665.86	\$ 71,026.32		\$ 4,360.46
STREETLIGHTS ONLY				
	START	END		CHANGE
Streetlight Fund	\$ 9,018.15	\$ 9,460.62		\$ 442.47
ALL RESERVES TOTAL	\$ 75,684.01	\$ 80,486.94		\$ 4,802.93

Contingency Fund

DATE	Addition	Withdrawal	FOR	FUND Balance
START				\$ 24,500.00
10/16/2024		\$1,000.00	cash flow	\$ 23,500.00
11/2/2024		\$2,000.00	cash flow	\$ 21,500.00
				\$ 21,500.00
				\$ 21,500.00
				\$ 21,500.00
END				\$ 21,500.00

Pike Fire Unallocated

DATE	Addition	Withdrawal	FOR	FUND Balance
START				\$ 12,950.00
8/16/2024	\$ 2,000.00		Donation from Robinson Timber via Zack Kostik	\$ 14,950.00
8/16/2024	\$ 3,000.00		Donation from AK & CM Jennings Foundation	\$ 17,950.00
12/10/2024	\$ 3,000.00		Donation from AK & CM Jennings Foundation	\$ 20,950.00
4/17/2025	\$ 3,000.00		Donation from AK & CM Jennings Foundation	\$ 23,950.00
END				\$ 23,950.00

Alleghany Firehouses

DATE	Addition	Withdrawal	FOR	FUND Balance
START				\$ 11,409.37
5/17/2025		\$ 7,300.00	Metal siding for remainder of building	\$ 4,109.37
				\$ 4,109.37
				\$ 4,109.37
				\$ 4,109.37
				\$ 4,109.37
END				\$ 4,109.37

Pike City Firehouse

DATE	Addition	Withdrawal	FOR	FUND Balance
START				\$ 3,064.76
6/30/2025	\$ 3,660.46		Donation for Pike Comm. Support Foundation	\$ 6,725.22
				\$ 6,725.22
				\$ 6,725.22
				\$ 6,725.22
				\$ 6,725.22
END				\$ 6,725.22

Streetlights

Calculation of Streetlights portion of County Management Fee			
Gross Tax Income	\$ 37,972.39		(Total tax income for both fire and streetlights)
Gross Fee	\$ 4,668.02		Total fee charged to the district
Percent to apply to streetlights	12.3%	\$ 573.85	Streetlight portion of fee for the year.
Streetlight Income	\$ 5,331.00	See quickbooks for details	
Streetlight Expense	\$ 4,888.53		
Streetlights Net earning for fiscal year ended June 30th \$ 442.47 Streetlight Fund addition or (subtraction) for the fiscal year			
Streetlight Fund Update			
START	\$ 9,018.15	SL NET	442.47
		FY Ending balance	\$ 9,460.62

Proposal to Pay PRCSD Volunteers and Staff for Administrative and Supportive Tasks that are Directly Tied to Mutual Aid/Standby Assignments

To: Board of Directors, Pliocene Ridge Community Services District

From: Cameron W Shay

Date: November 15, 2025

Purpose

This proposal seeks to address the compensation of personnel providing essential roles related to administrative tasks within the PRCSD. Specifically, it aims to establish a standard pay rate related to the processing of standby assignments, paid mutual aid calls, and the purchasing of groceries and supplies associated with these assignments.

Background

Administrative personnel play a critical role in supporting fire department operations by managing essential administrative tasks. Given the increasing demands of these responsibilities, it is necessary to ensure that their compensation is equitable and reflective of the value they bring to our departments. Currently a combination of volunteers and one paid staff member provide the necessary administration and support services that are required for the district to successfully fill staffing requests by outside agencies. These agencies (Cal Fire, USFS and Cal OES) pay the district for providing resources to fight fires and to preposition during extreme fire weather. The payment associated with these assignments includes a 10% line item (on top of the payment for personnel and apparatus) for administration. Support tasks associated with these assignments include: meal planning along with purchasing the necessary food, finding volunteers to fill the required positions, tracking time for the volunteer firefighters and apparatus, obtaining and submitting the required paperwork to the agency that made the request, tracking hours owed to each firefighter and the district, processing payroll associated with the resource requests, and generating invoices. Currently, only those volunteers who are on the assignment are paid based on a Salary Survey and quite often the support tasks go beyond the length of time of the assignment. Additionally the District Treasurer is paid at minimum wage to process the invoices and payroll.

Proposal Details

- **Establish a consistent pay rate for all tasks that support mutual aid/standby assignments:**
 - Adjust pay for administrative personnel to align with state secretary pay rates or to match the current firefighter pay rate of \$44.97 per hour for standby assignments and mutual aid calls.
- **Rationale:**
 - This adjustment will recognize the vital contributions of personnel performing administrative tasks associated with staffing and billing of standby

assignments,
paid mutual aid calls, and the purchasing of groceries and supplies associated with these assignments.

- Aligning their compensation with the pre-position pay rates of volunteer firefighters acknowledges the importance of their work and helps retain qualified personnel.
- Mutual aid and standby assignments require a substantial amount of administrative and support services that take place both before and after the actual assignment.
- Without these administrative and support services the district would not be able to fill these requests or earn the related income. The agencies that request district resources recognize this and add a 10% administrative fee to the payment for services.
- The purpose of the 10% administrative fee is to pay for the services that are currently being provided to PRCSO by both volunteers and one paid staff member.

Financial Considerations

- The funds for this standard pay rate will come from the **10% administrative fee** that is paid on all pre-position assignments.
- A thorough analysis of the current budget will be conducted to ensure the sustainability of this adjustment without impacting other operational needs.

Conclusion

By approving this pay increase for administrative personnel, the Pliocene Ridge Community Services District will not only enhance employee satisfaction and retention but also improve overall operational efficiency within the Pike City and Alleghany Fire Departments.

Call to Action

I kindly request the board's consideration and approval of this proposal to ensure our administrative personnel are compensated fairly for their crucial roles in our community services.

Thank you for your attention to this important matter. I look forward to discussing this proposal further at our next board meeting.

Cameron W. Shay
Cameronwshay@gmail.com

what is the average hourly pay rate for pe



AI Mode All Images News Shopping Videos Books More Tools

These are results for what is the average hourly pay rate for personnel in a fire and ems role performing **administrative** tasks within the state of california?

Show original results

AI Overview

The average hourly pay for fire and EMS personnel performing administrative tasks in California varies by specific role, with **Fire Administrators** averaging around **\$61,879 annually or \$30/hour**, **Ems Administrators** averaging about **\$61,879 annually or \$30/hour**, and **Administrative Assistants in Fire Departments** averaging **\$60,479 annually or \$29/hour**. More specific roles like **Fire Dispatchers** have an average of approximately **\$21.74/hour**.

- **EMS Administrator:** The average hourly rate is approximately \$30.

Show more



ZipRecruiter

https://www.ziprecruiter.com > ... > Fire Emt Salary

Fire Emt Salary in California: Hourly Rate (November, 2025)

As of Nov 11, 2025, the **average hourly pay for a Fire Emt in California is \$20.14 an hour**. While ZipRecruiter is seeing salaries as high as \$28.23 and as low as ...

People also ask :

How much does Cal Fire pay per hour?



How much does EMS get paid?



RECORDING REQUESTED BY AND RETURN TO:

PACIFIC GAS AND ELECTRIC COMPANY
300 Lakeside Drive, Suite 210
Oakland, CA 94612
Attn: Land Rights Library

Location: City/Uninc _____
Recording Fee \$ _____
Document Transfer Tax \$ _____

- This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911).
- Computed on Full Value of Property Conveyed, or
- Computed on Full Value Less Liens & Encumbrances Remaining at Time of Sale
- Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

Signature of declarant or agent determining tax

LD# 2119-10-10010

EASEMENT DEED

PLIOCENE COMMUNITY SERVICE DISTRICT, a public agency,

hereinafter called Grantor, hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation, hereinafter called Grantee, the right from time to time to excavate for, construct, reconstruct, install, replace (of initial or any other size), remove, maintain, inspect and use facilities of the type hereinafter specified, together with a right of way therefor, on, and under the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situated in the unincorporated area of the County of Sierra, State of California, described as follows:

(APN 004-240-023)

Lot 65 as shown upon the Record of Survey Map filed for record January 24, 1986 in Book 8 of Maps and Surveys at pages 13 through 23, inclusive, Sierra County Records.

The facilities and easement area are described as follows:

Such underground conduits, pipes, manholes, service boxes, wires, cables, and electrical conductors; aboveground marker posts, risers, and service pedestals; underground and aboveground switches, fuses, terminals, and transformers with associated concrete pads; and fixtures and appurtenances necessary to any and all thereof, as Grantee deems necessary for the transmission and distribution of electric energy and for communication purposes; all to be located within the strip of land of the uniform width of 10 feet lying 5 feet on each side of the alignment of said facilities as initially installed hereunder; and such devices and equipment with suitable concrete pads and adequate protection therefor as Grantee may from time to time deem necessary for transforming electric energy located within the parcel of land of the uniform width of 10 feet and length of 10 feet lying contiguous to and southerly of the northerly boundary line of said lands and located around the facilities as initially installed hereunder. The approximate locations of said facilities are shown upon Grantee's Drawing No. L-19-10-34, labeled as EXHIBIT "A", attached hereto and made a part hereof.

Grantor further grants to Grantee the right, from time to time, to trim or to cut down, without Grantee paying compensation, any and all trees and brush now or hereafter within said easement area, and shall have the further right, from time to time, to trim and cut down trees and brush along each side of said easement area which now or hereafter in the opinion of Grantee may interfere with or be a hazard to the facilities installed hereunder, or as Grantee deems necessary to comply with applicable state or federal regulations.

Grantor also grants to Grantee the right to use such portion of said lands contiguous to said easement area as may be reasonably necessary in connection with the excavation, construction, reconstruction, replacement, removal, maintenance and inspection of said facilities.

Grantor also grants to Grantee the right to excavate, grade, and level the ground, including the right to construct, reconstruct, replace (of initial size or any other size), remove, maintain, and inspect walls to maintain the graded slopes for the protection of Grantee's public utility facilities located within the easement area, together with the right to construct and maintain drainage facilities and other appurtenances in connection with the walls.

Grantor hereby covenants and agrees not to place or construct, nor allow a third party to place or construct, any building or other structure, or store flammable substances, or drill or operate any well, or construct any reservoir or other obstruction within said easement area, or diminish or substantially add to the ground level within said easement area, or construct any fences that will interfere with the maintenance and operation of said facilities.

Grantor also grants to Grantee the right to install, maintain, and use aboveground facilities and equipment including, but not limited to cabinets, boxes, a pole-mounted antennae, and other appurtenances ("Aboveground Communication Facilities") at the location(s) within the easement area as shown on said EXHIBIT "A" for the purpose of transmitting and receiving data to remotely monitor, control, and operate equipment associated with the electric facilities, and the right to install, maintain, and use additional Aboveground Communication Facilities in the future at other location(s) within the easement area that will not materially interfere with Grantor's use of said lands; together with the right to energize and install adequate protection for the Aboveground Communication Facilities.

Grantor further grants to Grantee the right to apportion to another public utility (as defined in Section 216 of the California Public Utilities Code) the right to construct, reconstruct, replace, remove, maintain, inspect, and use the communications facilities within said easement area including ingress thereto and egress therefrom.

The legal description herein, or the map attached hereto, defining the location of this utility distribution easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.

PLIOCENE COMMUNITY SERVICE
DISTRICT, a public agency,

Name
Title

Name
Title

I hereby certify that a resolution was adopted
on the ____ day of _____, 20____, by the

authorizing the foregoing grant of easement.

By _____

Attach to LD: 2119-10-10010
Area: 6
Land Service Office: Sacramento
Line of Business: Electric Distribution (43)
Business Doc Type: Easements
MTRSQ: 21.19.10.34.42
PG&E Drawing Number: L-19-10-34
LD of any affected documents: n/a
LD of any Cross-referenced documents: n/a
Plat No.: H14, H1413
Type of interest: Electric Underground (4), Communications (6)
Order: 35374204
County: SIERRA
Prepared By: A3AP
Checked By: DYMT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____, before me, _____ Notary Public,
Insert name
personally appeared _____

_____ ,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

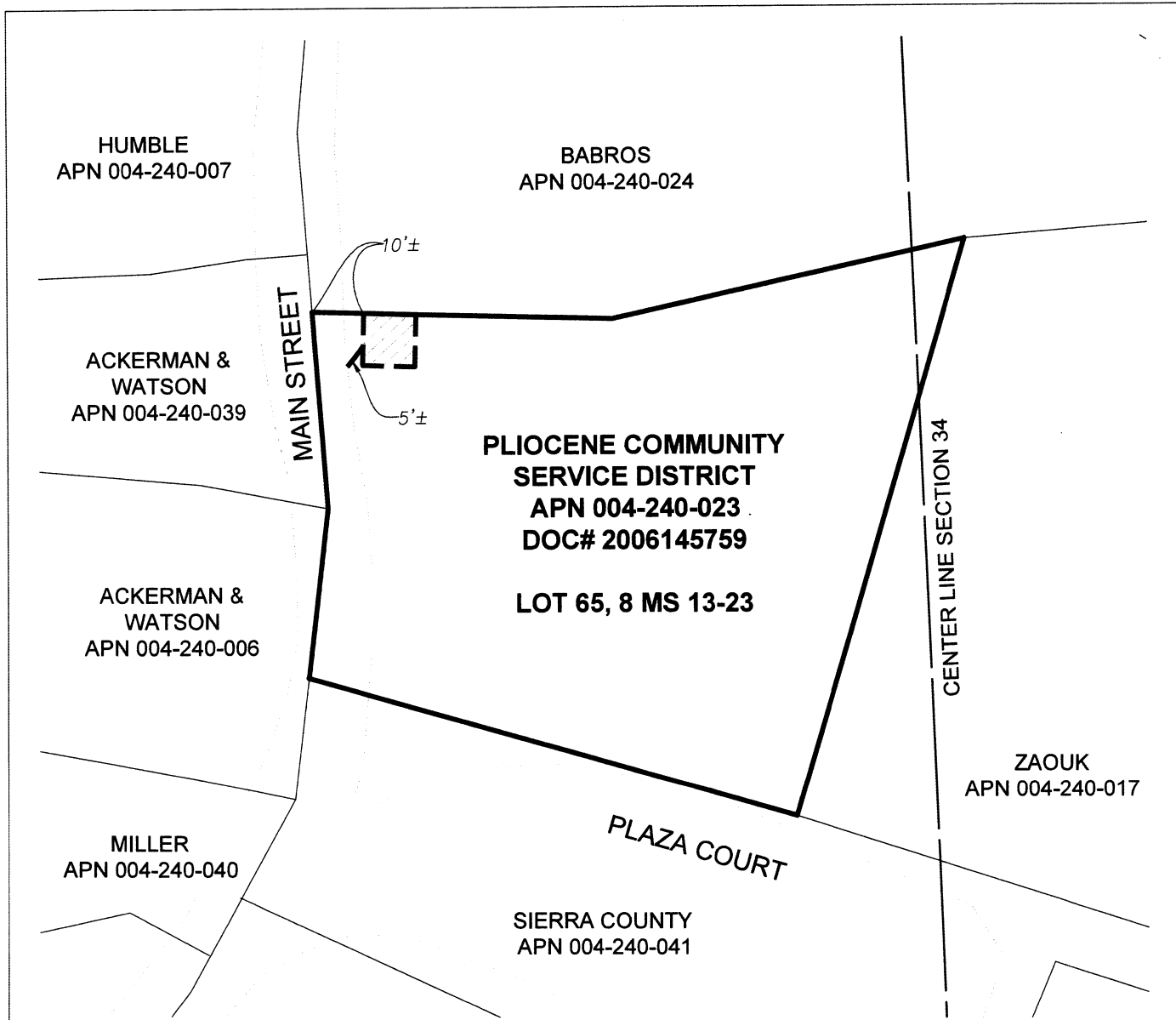
WITNESS my hand and official seal.

Signature of Notary Public







(Seal)

CAPACITY CLAIMED BY SIGNER

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other _____



LEGEND

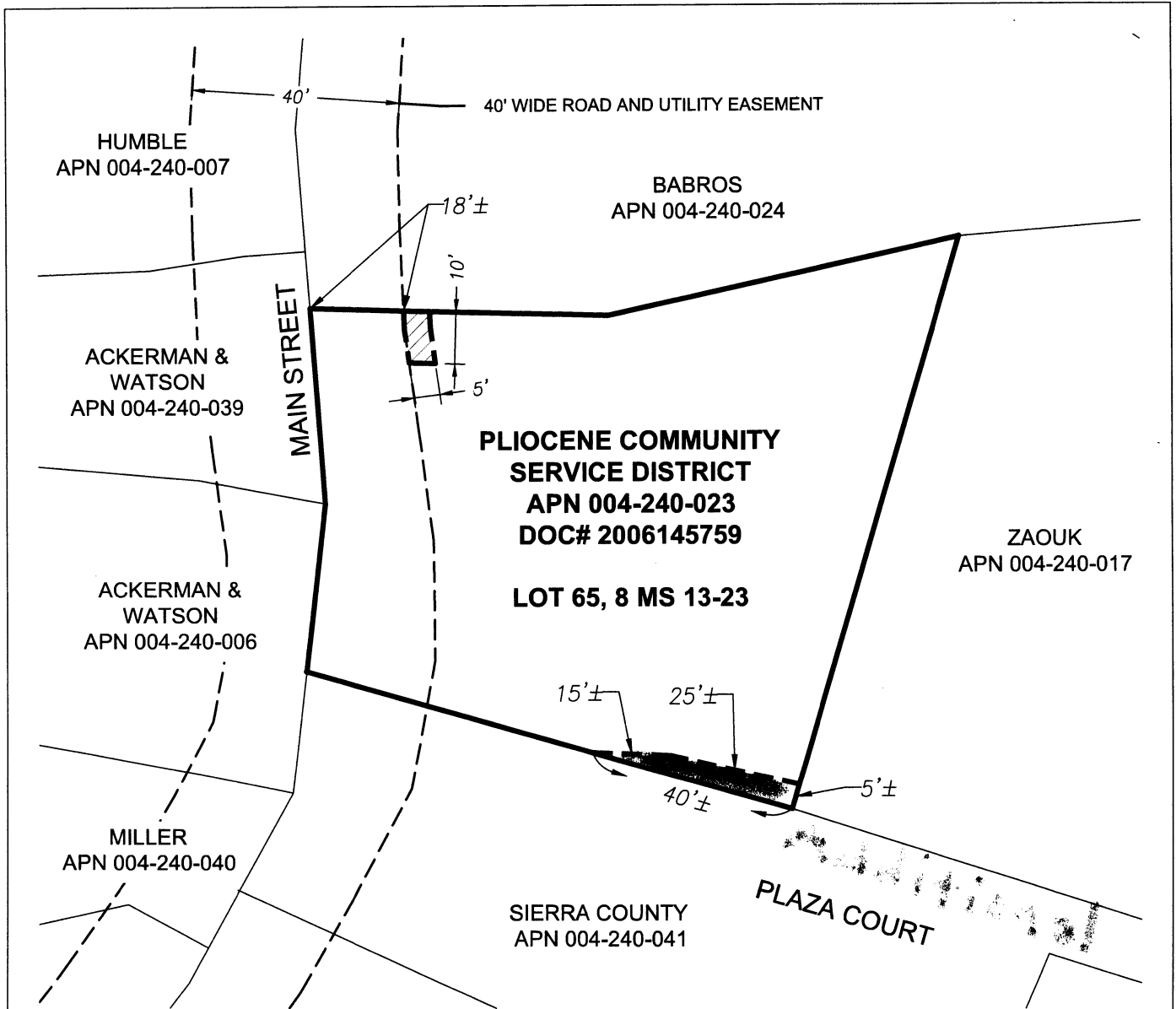
-  SUBJECT PROPERTY LINES
-  ADJACENT PROPERTY LINES
-  EDGE OF ROAD
-  SECTION LINE
-  APPROXIMATE LOCATION
10'X10' EASEMENT AREA (100 SQFT)
-  APPROXIMATE CENTERLINE
10' WIDE EASEMENT AREA (55 SQFT ±)









PROPERTY LINES ARE APPROXIMATE AND FOR REFERENCE PURPOSES ONLY.
UNLESS OTHERWISE SHOWN, ALL COURSES EXTEND TO OR ALONG BOUNDARIES OR LINES.

SHEET 1 OF 1
EXHIBIT "A"

PG&E - CWSP - ALLEGHANY 1102CB SIERRA PH 1.1						SCALE 1" = 30'	DATE 6/13/2025
SECTION	TOWNSHIP	RANGE	MERIDIAN	COUNTY OF: SIERRA		CITY OF: UNINCORPORATED	
SE¼ NW¼ 34	19N	10E	MDM	F.B.: N/A	DR.BY: A3AP	CH.BY: DYMT	
PLAT MAP REFERENCES				PG&E	SIERRA DIVISION	35374204 AUTHORIZE	L-19-10-34 DRAWING NO.
H14, H1413 8 MS 13-23							



LEGEND

-  SUBJECT PROPERTY LINES
-  ADJACENT PROPERTY LINES
-  EXISTING EASEMENT (AS SHOWN ON 8 MS 13)
-  EASEMENT AREA AS NOTED (50 SQFT ±)
-  APPROXIMATE CENTERLINE
-  10' WIDE EASEMENT AREA (400 SQFT ±)



PROPERTY LINES ARE APPROXIMATE AND FOR REFERENCE PURPOSES ONLY.
UNLESS OTHERWISE SHOWN, ALL COURSES EXTEND TO OR ALONG BOUNDARIES OR LINES.

SHEET 1 OF 1
EXHIBIT "A"

PG&E - CWSP - ALLEGHANY 1102CB SIERRA PH 1.1					SCALE 1" = 30'	DATE 9/30/2025
SECTION SE¼ NW¼ 34	TOWNSHIP 19N	RANGE 10E	MERIDIAN MDM	COUNTY OF: SIERRA F.B.: N/A	CITY OF: UNICORPORATED CH.BY: DYMT	
PLAT MAP REFERENCES H14, H1413 8 MS 13-23				PG&E	SIERRA DIVISION	35374204 L-19-10-34 AUTHORIZE DRAWING NO.



3005 Douglas Blvd., Ste. 115

Roseville, CA 95661

(916) 774-1040

(916) 774-1177 Fax

September 25, 2025

Board of Directors
Pliocene Ridge Community Services District
100 Pike City Road
Pike City, CA 95960

Dear Board of Directors:

We are pleased to confirm our understanding of the services we are to provide for Pliocene Ridge Community Services District (PRCSD) for the year ended June 30, 2025.

Audit Scope and Objectives

We will audit the financial statements of the business-type activities and the disclosures, which collectively comprise the basic financial statements of Pliocene Ridge Community Services District (PRCSD) as of and for the year ended June 30, 2025. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement PRCSD's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to PRCSD's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Schedule

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether the financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry³

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk of material misstatement as part of our audit planning. According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of PRCSD's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also prepare the financial statements of PRCSD in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for the 12 months after the financial statements date or shortly thereafter (for example, within an additional three months if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting PRCSD involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that PRCSD complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Engagement Administration, Fees, and Other

As part of our engagement, we will also prepare the annual state controller's report for your District for the year ended June 30, 2025, and the GCC (Government Compensation in California) report for the year ended December 31, 2024.

The fees for the above professional services will not exceed \$3,500.

Any additional service that you may require from time to time will also be provided under separate engagement at our regular rates. The above fees do not include the cost of any materials which may be purchased by us on your behalf or any reasonable or necessary traveling expenses including mileage from our office to any of your operating offices at the prevailing rate approved by the Internal Revenue Service.

Reporting

We will issue a written report upon completion of our audit of PRCSD's financial statements. Our report will be addressed to Board of Directors of PRCSD. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to PRCSD and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Very truly yours,

Boden Klein & Sneesby

BODEN KLEIN & SNEESBY
A Professional Corporation

APPROVED:



10/22/2025

Signature/Title

Date