

**Pliocene Ridge Community Services District**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**

Held Tuesday March 17, 2026, 6:30 pm Location: Alleghany Firehouse Station 2

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE**

Board members in attendance: Chris King, Donna Williamson, & Oregon Burns Tenney IV

Board members absent: Chris Mills & Pam Davis

Others in attendance: District Chief Jim Buckbee, Assistant Chiefs Ned Cusato and David Arbogast, Captain Cameron Shay, District Manager Rae Bell Arbogast. Minutes taken by District Secretary Genesis Devine.

The meeting was called to order at 6:32 pm by President Williamson.

**2. CONSENT CALENDAR**

- a) Approval of Agenda
- b) Approve Minutes for regular meeting held February 24, 2026
- c) Ratify Treasurer's report & bill payments for February 2026

**With no objection the consent calendar is approved by consensus.**

3. PUBLIC COMMENT: No public comment

**4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS**

a) Correspondence since last meeting – Rae Bell reports a thank you letter and receipt was sent to the Ruby Mine for their donation of \$100.

b) Committee/Member/Business Reports:

1. District Chief's report - Chief Buckbee reports that the departments are changing their training focus and primary preparedness from structure fires to wildland fires. The district received 1 call last week for an escaped burn pile. The district responded with 1 engine & the water tender. The fire was stopped quickly & burned about 2 acres. The command rig is at Douglas Automotive to fix the problem with security system. The cost will be about \$1300. Jim reports that CalFire will be fully staffed within 2 weeks & the Forest service is fully staffed. Chief & surrounding officers expect a busy fire season. SCBAs have been recertified on appropriate schedule.

2. Assistant Chiefs' reports - David & Ned report that the team has completed Public Safety First Aid Title 22 training & the Pike firehouse has internet!

3. Alleghany Fire Department Auxiliary - There is a board meeting scheduled for Thursday the 19th. Two additional board members are needed to complete the board.

4. Board Member/Staff Reports ~ Rae Bell reports that Form 700s are due by 4/1 - RBA working on street-lights.

5. Firewise Communities – Rae Bell reports that she will follow up on updating the Pike Firewise map. There is a meeting on April 6th for the West side fire agencies and Firewise communities. The meeting is expected to last 2-3 hours to discuss county-wide fuel reduction efforts.

6. Firehouse Projects & ADA Compliance ~ The bathroom at Pike is expected to be worked on during next summer's prepositions. The siding project for Station 1 in Alleghany is on hold until the new Pike building project is finished. One item for Pike under "new business".

7. Pending Grants – The paperwork for the water tank project, as discussed and approved in the February meeting, has been submitted

#### 5. DISCUSSION and POSSIBLE ACTION ITEMS:

##### a) Unfinished business:

1. Authorize Staff to sign Audit Engagement Letter for Fiscal Year 25-26 - The cost of the audit was \$3800 which increased by \$500 since last year. **Motion to authorize Rae Bell Arbogast to sign the audit engagement letter for the Fiscal Year 25-26 made by Oregon Burns Tenney & 2nd by Chris King. Ayes: Williamson, King, & Tenney. Noes: none, absent: Davis & Mills**

##### b) New business:

1. Fire Chief Vacancy - Chief Buckbee would like to step down from his role as chief as of June 30, 2026. He will remain as an officer within the district until August 17, 2027. Rae Bell reports that the district doesn't have a policy or procedure for appointing a new chief. It was suggested that the Chief Officers should discuss the options and possibly bring a recommendation back to the board.

2. Review bids for concrete slab in Pike and authorize staff to hire a contractor. – The district got 3 bids. Todd & sons: \$38,500, Shay concrete: \$29,780, & Bobby jones: \$28,500. Rae Bell & Ned Cusato have been designated as co-project managers by project manager Chief Buckbee & have full authority to make the decision on which bid to accept. Chief Buckbee reports that the county would be coming to check the proposed footprint of the building.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday April 21, 2026 in Pike. Agenda items: Consider revisions to Policy # 1021 Record Retention, Administrative Pay related to processing standby assignments and paid mutual aid.

#### 7. ADJOURNMENT

Meeting was adjourned at 6:57pm.

Minutes Respectfully Submitted by

  
Genesis Devine, Secretary

**Pliocene Ridge Community Services District**  
Serving the Communities of Alleghany, Forest City and Pike City  
Website: [plioceneridge.org](http://plioceneridge.org) email: [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com)

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Tuesday March 17, 2026, 6:30 pm Location: Alleghany Firehouse Station 2**  
**For phone Conference dial 978-990-5144 Access code 6919768#**

**ALL MEETING DOCUMENTS ARE POSTED ONLINE [plioceneridge.org](http://plioceneridge.org)**

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE**

**2. CONSENT CALENDAR**

- a) Approval of Agenda b) Approve Minutes for regular meeting held February 24, 2026 c) Ratify Treasurer's report & bill payments for February 2026**

**3. PUBLIC COMMENT:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.

**4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS**

- a) Correspondence since last meeting –  
b) Committee/Member/Business Reports:  
1. District Chief's report  
2. Assistant Chiefs' reports  
3. Alleghany Fire Department Auxiliary  
4. Board Member/Staff Reports ~ Form 700s due by 4/1  
5. Firewise Communities –  
6. Firehouse Projects & ADA Compliance ~ Both Departments-  
7. Pending Grants – Water tanks

**5. DISCUSSION and POSSIBLE ACTION ITEMS:**

- a) Unfinished business:  
1. Authorize Staff to sign Audit Engagement Letter for Fiscal Year 25-26  
b) New business:  
1. Fire Chief Vacancy  
2. Review bids for concrete slab in Pike and authorize staff to hire a contractor.

**6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday April 21, 2026 in Pike. Agenda items: Consider revisions to Policy # 1021 Record Retention, Administrative Pay related to processing standby assignments and paid mutual aid.**

**7. ADJOURNMENT**

Pliocene Ridge CSD ~ Treasurer's Report for February 2026

Beginning Checking Account Balance \$ 12,693.01

DEPOSITS

Date	From:	For:	Amount
2/3	CAL OES	3 standby assignments summer 2025 (1 remains unpaid)	\$ 89,307.58
2/9	See Below		\$ 36,270.20
	CAL OES	last standby for 2025	\$ 14,940.62
	Sierra County Auditor	First installment tax revenue FY 25/26 approx. 53%	\$ 21,129.58
	Lee Adams	Donation for Pike Building project	\$ 200.00
2/25/2026	PGE and Ruby Mine	PGE \$1,000 for easement, Ruby \$100 Donation	\$ 1,100.00
		<b>Deposits Total</b>	<b>\$ 126,677.78</b>

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	2/1	WA Bank Credit Card	Details Below	\$ 105.19
		Suburban Propane	Alleghany FH	\$ 105.19
EFT	2/1	PG&E		\$ 689.10
			Alleghany Station 1	128.73
			Pike City Firehouse	\$ 222.48
			Forest City Streetlights	\$ 37.47
			Alleghany Streetlights	\$ 300.42
2832	2/9	Cameron Shay	Mutual Aid Gross \$7,554.96	Net \$ 5,852.36
2833	2/9	Chris King	Mutual Aid Gross \$8,128.33	Net \$ 6,956.55
2834	2/9	Ethan Esch	Mutual Aid Gross \$7,554.96	Net \$ 6,977.00
2835	2/9	Genesis Deving	Mutual Aid Gross \$3,237.84 plus Secretary \$126.75	Net \$ 2,830.41
2836	2/9	Jamie Johnson	Mutual Aid Gross \$5,969.77	Net \$ 5,183.67
2837	2/9	Rae Bell Arbogast	District Manager Jan. hours Gross \$414.05	Net \$ 382.38
2838	2/9	Ryan McCoy	Mutual Aid Gross \$9,713.5	Net \$ 8,911.43
2839	2/13	Sandie Buckbee	C. Buckbee Mutual Aid Gross, will be issued 1099 NEC	\$ 1,079.28
EFT	2/9	IRS	Federal Payroll taxes	\$ 8,502.46
EFT	2/9	EDD	State Payroll Taxes	\$ 1,728.31

Expenditures/transfers out Total \$ 49,198.14

Ending Checking Account Balance \$ 90,172.65

Starting Savings account balance \$ 29,585.99

Ending Savings Account Balance \$ 29,585.99

General Fire Fund Total \$ 119,758.64

All Fire Funds (including reserves) \$ 298,162.16

Note: Current year streetlight income/expense is comingled with general fire fund.

Reserve account Starting Balance \$ 83,493.05

Transfer to Pike FD unallocated

Interest

Reserve account Ending Balance \$ 83,493.05

Total All Funds \$ 307,622.78

Reserve Account Detail	
Contingency	\$ 21,500.00
Alleghany Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 26,950.00
Alleghany Firehouses	\$ 4,109.37
Pike City Firehouse	\$ 6,725.22
Alleghany Fleet	\$ 4,588.78
Pike City Fleet	\$ 1,202.95
Alleghany Dispatch Office	\$ 700.00
Streetlights	\$ 9,460.62
EMS Vehicle Fund	\$ 250.00
Interest Earned	\$ 6.11
<b>Reserve Account Total</b>	<b>\$ 83,493.05</b>

CA Class investment	
Beginning balance	\$ 104,072.32
Interest	\$ 298.77
<b>CA Class ending Balance</b>	<b>\$ 104,371.09</b>
Capital Imp. Fund = \$31,102.20- Gen. Fire Fund = \$-72,991.46	

Report prepared by Rae Bell Arbogast, Treasurer  
 Verified against bank statement and QB balances by: X  
 Note: Savings and Reserve account reconciled quarterly.

Sierra County  
Auditing Department  
P.O. Box 425  
Downieville, CA 95936  
(530) 289-3273 Fax (530) 289-2842



Installment #1 FY-25/26  
≈ 53%  
Streetlights = \$2,825.43  
Fire = \$18,304.15

# Memo

To: Pliocene Ridge CSD  
From: Tony Miller Auditor/Controller  
Date: January 2, 2026  
Re: Distribution of Taxes - 53% 2025 Apportionment

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 21,129.58</u>
Current Secured Property Tax	19,647.59
Current Unsecured Property Tax	902.76
Prior Secured Property Tax	
Prior Unsecured Property Tax	
Supplemental Property Tax	
Supplemental Unsecured	-
Timber Yield Tax	688.67
Homeowners Property Tax	
Interest Apportionment	
Property Tax Roll Fees	-
Subtotal	21,239.02
Less: Cash balance diff	(109.44)
Total Check Amount Enclosed:	<u>\$ 21,129.58</u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273