



## Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City  
100 Pike City Road, Pike City, CA 95960

### REGULAR MEETING Wednesday, May 15, 2013, Station 67 Pike City MINUTES

A quorum was established and the meeting called to order at 6:32PM by Pres. Wayne Babros. Board members present: M. Womack, W. Babros, D. Guyer, T. Buckbee, B. Coons. Also present: Chief Hale, Co Chief Jim Buckbee and Co Chief Tom Starr, and Sup. Adams. Absent: Treasurer Rae Bell Arbogast. Flag salute.

**APPROVAL OF AGENDA** Moved by D. Guyer, seconded by B. Coons to approve the agenda. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

**PUBLIC COMMENT:** None.

#### **INFORMATION/DISCUSSION ITEMS**

***Correspondence:*** Received AVFD annual 2012 AG filing, 990N postcard, and 199N e confirmation; Sierra Co. tax distribution check \$11,176.26 (note: no fees charged); D&B removed from marketing list; FCC Radio Authorization to R. Arbogast; State of Calif. Statement of Facts Roster of Public Agencies Filing; PGE notice of bill credit coming as a result of a CPUC decision,

#### ***Committee/Member/Business Reports:***

***Station 71:*** Chief Hale reported 7100 to mechanic for check of oil pressure gauge, was suggested to drain, replace filter and fill with 20/50 oil; 7150 needs battery; 7145 ambulance battery charged and running but old. The repeater was replaced but it hasn't changed anything, need to check antenna. The old repeater is in Ambulance bay. There is a problem with Carol Wenger's dispatch radio quality discussed. Lee Adams suggested contact Downieville Fire. They are contracted by the county to provide this function. Jim and Tom to meet with Downieville tomorrow and tackle the problem. Maris expressed concern over our district's liability. Sup. Adams suggested a letter from the district to document issue is a good idea.

***Station 67:*** T. Starr finished driver training class, waiting for certificate. Equipment all ok. Received radio batteries today. Six went to each station.

***Auxiliary 71:*** Nominations coming in, cemetery cleanup. Getting ready for June 15-16, Annual Gold Show and fund raising activities.

***Auxiliary 67:*** Newsletter in the works.

***Risk Manager:*** No report.

***Board Member Reports:*** PGE lights still out: across from Casey's, 3 times it has been replaced. Someone is shooting it out. Light by water district also out. Wayne to contact PGE.

Board Training: Donna will do the training, just needs dates. Rae will follow up

#### **ACTION ITEMS**

***Approval of Minutes:*** Moved D. Guyer, seconded by B. Coons to approve the minutes of Regular Meeting of April 17, 2013, as corrected. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

***Approval of Treasurer's Report:*** Moved by D. Guyer, seconded by T. Buckbee to approve the Treasurer's Report of April 30, 2013. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

***Debit Card:*** No activity.

(Bob Hale left the meeting at approximately 7:16pm.)



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 Pike City, CA 95960

Treasurers Report cut off date: April 30, 2013

					Beginning Checking Account Balance	\$ 1,161.85
<b>Deposits</b>						
Budget Line #	Date	From:	For:	Amount		
		savings		\$ 1,000.00		
					<b>Deposits Total</b>	<b>\$ 1,000.00</b>
<b>Expenditures</b>						
Budget Line #	Ck #	Date	To:	For:	Amount	
	2174		VOID			
	2175		VOID			
	2176	4/6	AT&T		\$ 32.76	
6172.2				Phone Allegheny	\$ 18.36	
6172.3				Phone Pike	\$ 14.40	
7350	2177	4/6	Sierra County Public Works	Fuel Allegheny	\$ 37.27	
	2178		VOID			
6270.1	2179	4/6	Rae Bell Arbogast		\$ 225.00	
	OL	4/22/13	PG&E		\$ 519.70	
6170.2				PG&E Allegheny	\$ 85.59	
6170.3				PG&E Pike	\$ 63.24	
9171.4				Streetlights - Forest	\$ 40.69	
9170.4				Streetlights - Allegheny	\$ 330.18	
8230	2180	4/12	Camptonville CSD	FF endorsement driving class book	\$ 49.07	
8230	2181	4/12	Clint Carson	FF endorsement driving class	\$ 100.00	
7350	2182	4/17	Sierra County Public Works	Fuel Allegheny	\$ 77.96	
	2183	4/30	AT&T		\$ 25.39	
6172.2				Phone Allegheny	\$ 11.02	
6172.3				Phone Pike	\$ 14.37	
7632	2184	4/30	Crane Enterprises	Repairs 7100	\$ 181.00	
	EFT	4/15	EDD	State Payroll Taxes	\$ 61.65	
					<b>Expenditures Total</b>	<b>\$ 1,309.80</b>
					<b>Ending Checking Account Balance</b>	<b>\$ 852.05</b>
Chief 67 Card	\$192.44					
Chief 71 Card	200.00					
Treasurer Card	1000.00					
	<u>\$ 1,392.44</u>					
					<b>Starting Savings account balance</b>	<b>\$ 6,698.31</b>
					transfer to checking	\$ (1,000.00)
					interest earned	
					transfer to FUNDS	
					<b>Ending Savings Account Balance</b>	<b>\$ 5,698.31</b>
					<b>Balance on Prepaid Cards &amp; Debit Card Account</b>	<b>\$ 1,392.44</b>
					<b>General Fund (accounts listed above) Total</b>	<b>\$ 7,942.80</b>
					<b>Restricted Fund account Starting Balance</b>	<b>\$ 15,634.70</b>
					interest earned	
					transfer to checking	
					<b>Fund account Ending Balance see budget sheet for detail</b>	<b>\$ 15,634.70</b>
					<b>Total ALL FUNDS</b>	<b>\$ 23,577.50</b>

**Piociene Ridge Community Services District**  
**Profit & Loss Budget vs. Actual YTD only**  
 July 1, 2012 through May 4, 2013

11:56 AM  
 05/04/13  
 Accrual Basis

	Jul 1, '12 - May 4, 13	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
4020.1 · Tax Revenue Fire	11,520.86	22,806.43	-11,285.57	50.5%
4030.1 · Donations Income District	0.00	0.00	0.00	0.0%
4030.2 · Donations Alleghany	714.76	1,006.24	-291.48	71.0%
4030.3 · Donations Pike	1,655.68	2,648.00	-992.32	62.5%
4040.1 · Grants District	480.00	1,000.00	-520.00	48.0%
4040.2 · Grants Alleghany	714.77	1,006.24	-291.47	71.0%
4040.3 · Grants Pike	0.00	1,006.24	-1,006.24	0.0%
4050.1 · Rent Income District	0.00	0.00	0.00	0.0%
4050.2 · Rent Income Alleghany	0.00	0.00	0.00	0.0%
4050.3 · Rent Income Pike	0.00	0.00	0.00	0.0%
4060.1 · Surplus Equip. Sales District	0.00	0.00	0.00	0.0%
4060.2 · Surplus Equip. Sales Allgny	0.00	0.00	0.00	0.0%
4060.3 · Surplus Equip. Sales Pike	0.00	0.00	0.00	0.0%
4070.1 · Emergency Services Income	0.00	0.00	0.00	0.0%
4071.2 · Mutual Aid Income- Alleghany	0.00	0.00	0.00	0.0%
4071.3 · Mutual Aid Income- Pike	1,903.32	1,903.32	0.00	100.0%
4080 · Interest Income	6.81	0.00	6.81	100.0%
4082 · Other Income	0.00	0.00	0.00	0.0%
<b>Total Income</b>	<b>16,996.20</b>	<b>31,376.47</b>	<b>-14,380.27</b>	<b>54.2%</b>
<b>Expense</b>				
<b>6000 · OVERHEAD EXPENSE CATEGORY</b>				
6020 · Transition posting/suspense	0.00	0.00	0.00	0.0%
6140.1 · Contributions	0.00	0.00	0.00	0.0%
6160.1 · Dues and Subscriptions- Admin.	0.00	0.00	0.00	0.0%
6170.1 · PG&E				
6170.2 · PG&E Alleghany	615.22	800.00	-184.78	76.9%
6170.3 · PG&E Pike	883.56	900.00	-16.44	98.2%
6170.1 · PG&E - Other	0.00	0.00	0.00	0.0%
<b>Total 6170.1 · PG&amp;E</b>	<b>1,498.78</b>	<b>1,700.00</b>	<b>-201.22</b>	<b>88.2%</b>
6172.1 · Telephone				
6172.1 · Telephone	185.18	185.00	13.18	107.1%
6172.2 · Telephone Alleghany	158.51	145.00	13.51	109.3%
6172.3 · Telephone Pike	0.00	0.00	0.00	0.0%
6172.1 · Telephone - Other	0.00	0.00	0.00	0.0%
<b>Total 6172.1 · Telephone</b>	<b>356.69</b>	<b>330.00</b>	<b>26.69</b>	<b>108.1%</b>
6174.1 · Water				
6174.1 · Water	396.00	396.00	0.00	100.0%
6174.2 · Water Alleghany	0.00	0.00	0.00	0.0%
6174.1 · Water - Other	0.00	0.00	0.00	0.0%
<b>Total 6174.1 · Water</b>	<b>396.00</b>	<b>396.00</b>	<b>0.00</b>	<b>100.0%</b>
6176.1 · Propane				
6176.1 · Propane	908.68	700.00	208.68	129.8%
6176.2 · Propane Alleghany	0.00	0.00	0.00	0.0%
6176.3 · Propane Pike	0.00	0.00	0.00	0.0%

Pilchune Ridge Community Services District  
Profit & Loss Budget vs. Actual YTD only  
July 1, 2012 through May 4, 2013

	Jul 1, '12 - May 4, 13	Budget	\$ Over Budget	% of Budget
6176.1 · Propane - Other	0.00	0.00	0.00	0.0%
Total 6176.1 · Propane	908.68	700.00	208.68	129.8%
6180.1 · Insurance	2,896.00	2,896.00	0.00	100.0%
6185.1 · Liability Insurance	460.00	460.00	0.00	100.0%
6190.1 · Vehicle Insurance	684.00	684.00	0.00	100.0%
6193.1 · Property Insurance	5,383.00	5,383.00	0.00	100.0%
6195.1 · Work Comp	0.00	0.00	0.00	0.0%
6180.1 · Insurance - Other	0.00	0.00	0.00	0.0%
Total 6180.1 · Insurance	9,423.00	9,423.00	0.00	100.0%
6230.1 · Fees/Compliance/Training	0.00	0.00	0.00	0.0%
6235.1 · Bank Charges	10.00	0.00	10.00	100.0%
6250.1 · Postage, copies & office supply	115.31	150.00	-34.69	76.9%
6265.1 · County Administration Fee	2,539.65	2,780.00	-240.35	91.4%
6270.1 · Bookkeeping	750.00	750.00	0.00	100.0%
6272.1 · Legal Fees	0.00	0.00	0.00	0.0%
6273.1 · Auditor Fees	5,693.95	5,500.00	193.95	103.5%
6275.1 · Board Development	0.00	0.00	0.00	0.0%
6280.1 · Property Assessments	67.94	67.94	0.00	100.0%
6280.2 · Solid Waste Fee Alleghany	122.30	122.30	0.00	100.0%
6280.3 · Solid Waste Fee Pike	0.00	0.00	0.00	0.0%
6280.1 · Property Assessments - Other	0.00	0.00	0.00	0.0%
Total 6280.1 · Property Assessments	190.24	190.24	0.00	100.0%
6295.1 · Building Repairs & Maint.	15.00	0.00	15.00	100.0%
6295.2 · Building Rep & Maint Alleghany	49.35	1,239.00	-1,189.65	4.0%
6295.3 · Buildings Rep. & Maint. Pike	0.00	0.00	0.00	0.0%
6295.1 · Building Repairs & Maint. - Other	0.00	0.00	0.00	0.0%
Total 6295.1 · Building Repairs & Maint.	64.35	1,239.00	-1,174.65	5.2%
6296.1 · Payroll Expense- Mutual Aide	0.00	0.00	0.00	0.0%
6296.2 · Payroll Expense Alleghany	712.01	718.00	-5.99	99.2%
6296.3 · Payroll Expense Pike	0.00	0.00	0.00	0.0%
6296.1 · Payroll Expense- Mutual Aide - Other	0.00	0.00	0.00	0.0%
Total 6296.1 · Payroll Expense- Mutual Aide	712.01	718.00	-5.99	99.2%
6702 · Interest Expense	0.00	0.00	0.00	0.0%
6704 · Other Expenses	0.00	0.00	0.00	0.0%
6000 · OVERHEAD EXPENSE CATEGORY - Other	0.00	0.00	0.00	0.0%
Total 6000 · OVERHEAD EXPENSE CATEGORY	22,658.66	23,876.24	-1,217.58	94.9%
6706 · Bad Debt Write-off	13.00	0.00	13.00	100.0%
7000 · STATION 71 EXPENSES	521.48	701.48	-180.00	74.3%
7230 · Compliance Alleghany	1,457.53	2,012.47	-554.94	72.4%
7300 · Small Equipment Alleghany	267.78	500.00	-232.22	53.6%
7301 · Equip. repair/maint. Alleghany				

11:56 AM  
05/04/13  
Accrual Basis

**Plocene Ridge Community Services District**  
**Profit & Loss Budget vs. Actual YTD only**  
July 1, 2012 through May 4, 2013

	Jul 1, '12 - May 4, 13	Budget	\$ Over Budget	% of Budget
7350 · Fuel Alleghany	366.43	800.00	-433.57	45.8%
7630 · Vehicle Rep. & Maint. Alleghany				
7631 · 7140 Repairs & Maint.	0.00	0.00	0.00	0.0%
7632 · 7100 Repair & Maint.	181.00	0.00	181.00	100.0%
7633 · 7145 Repairs & Maint.	0.00	0.00	0.00	0.0%
7635 · 7150 Repairs & Maint.	328.26	0.00	328.26	100.0%
7637 · 7180 Repairs & Maint.	145.13	0.00	145.13	100.0%
7630 · Vehicle Rep. & Maint. Alleghany - Other	0.00	1,000.00	-1,000.00	0.0%
Total 7630 · Vehicle Rep. & Maint. Alleghany	654.39	1,000.00	-345.61	65.4%
7651 · Fixed Asset Expenditures Allgny	0.00	0.00	0.00	0.0%
7660 · Supplies Alleghany	144.00	200.00	-56.00	72.0%
7000 · STATION 71 EXPENSES - Other	0.00	0.00	0.00	0.0%
Total 7000 · STATION 71 EXPENSES	3,411.61	5,213.95	-1,802.34	65.4%
8000 · STATION 67 EXPENSES				
8230 · Compliance Pike	615.80	201.84	413.96	305.1%
8300 · Small Equipment Pike	2,111.58	2,468.99	-357.41	85.5%
8301 · Equip. repair/maint. Pike	0.00	500.00	-500.00	0.0%
8350 · Fuel Pike	348.45	800.00	-451.55	43.6%
8630 · Vehicle Rep. & Maint. Pike				
8631 · 6700 Repairs & Maint.	0.00	0.00	0.00	0.0%
8633 · 6765 Repairs & Maint.	0.00	0.00	0.00	0.0%
8635 · 6770 Repairs & Maint.	0.00	0.00	0.00	0.0%
8637 · 6780 Repairs & Maint.	0.00	0.00	0.00	0.0%
8639 · 6790 Repairs & Maint.	44.57	0.00	44.57	100.0%
8630 · Vehicle Rep. & Maint. Pike - Other	98.48	1,000.00	-901.52	9.8%
Total 8630 · Vehicle Rep. & Maint. Pike	143.05	1,000.00	-856.95	14.3%
8651 · Fixed Asset Expenditures Pike	0.00	0.00	0.00	0.0%
8660 · Supplies Pike	38.71	200.00	-161.29	19.4%
8000 · STATION 67 EXPENSES - Other	0.00	0.00	0.00	0.0%
Total 8000 · STATION 67 EXPENSES	3,257.59	5,170.83	-1,913.24	63.0%
Total Expense	29,340.86	34,261.02	-4,920.16	85.6%
Net Ordinary Income	-12,344.66	-2,884.55	-9,460.11	428.0%
Other Income/Expense				
Other Income				
9020.4 · Tax Revenue Street Lights	2,694.41	5,083.79	-2,389.38	53.0%
9030.4 · Donations Streetlight Fund	0.00	0.00	0.00	0.0%
Total Other Income	2,694.41	5,083.79	-2,389.38	53.0%
Other Expense				
9170.4 · PG&E Streetlights Alleghany	3,279.40	3,900.00	-620.60	84.1%
9171.4 · PG&E Streetlights Forest City	404.14	485.00	-80.86	83.3%

Pine Ridge Community Services District  
**Profit & Loss Budget vs. Actual YTD only**  
 July 1, 2012 through May 4, 2013

	Jul 1, '12 - May 4, 13	Budget	\$ Over Budget	% of Budget
Total Other Expense	3,683.54	4,385.00	-701.46	84.0%
Net Other Income	-989.13	698.79	-1,687.92	-141.5%
Net Income	-13,333.79	-2,185.76	-11,148.03	610.0%

PRCSD Balance Sheet BUDGET		NAME	YTD	BUDGET	NOTES
<b>Income Statement net change</b>					
			\$ (12,603.64)	\$ (2,185.76)	
<b>Fixed Assets</b>					
1350.2	Equipment Alleghany				
1350.3	Equipment Pike				
1370.2	Vehicles Alleghany				
1370.3	Vehicles Pike				
	<b>Fixed Assets Expenditures total</b>				
<b>Balance Sheet</b>					
1200.0	Accounts Receivable				
2000.1	Accounts Payable	\$ (1,641.76)	\$ (1,641.76)		
<b>Funds</b>					
<b>Details on Fund sheet</b>					
	Fund Additions	\$ (2,443.48)	\$ (3,201.99)		
	Fund Withdrawals	\$ 5,500.00	\$ 7,247.38		
	<b>Net (moved to) or taken from funds</b>	\$ 3,056.52	\$ 4,045.39		
	<b>NET CHANGE -CASH FLOW</b>	\$ (11,188.88)	\$ 217.87		
<b>Fund Balances</b>					
<b>Surplus to Contingency Fund</b>					
	<b>YTD TOTAL</b>				
	Contingency Fund		\$ 3,100.00		
	Audit Fund		\$ -		
	Streetlight Fund		\$ 1,760.92		
	PCVFD Building Fund		\$ 8,569.05		
	PCVFD Vehicle Fund		\$ 1,310.70		
	AVFD Building Fund		\$ 475.30		
	AVFD Vehicle Fund		\$ 416.82		
	Interest Earned		\$ 1.91		
	<b>Total Funds</b>		\$ 15,634.70		