



**Pliocene Ridge Community Services District**

Serving the Communities of Alleghany, Forest City, and Pike City  
100 Pike City Road, Pike City, CA 95960

**Regular Meeting**  
**Wednesday, October 20, 2010, 6:30PM, Station 71 Alleghany**  
**MINUTES**

A quorum was established and the meeting called to order at 6:40 PM by Pres. Wayne Babros. Board members present: L. Vieira, M. Womack, D. Guyer, L. Szakacs, W. Babros. Also present: Sup. Adams. Absent: Chief MacLennan, Chief Hale, and Treasurer, Rae Bell Arbogast. Flag Salute.

**APPROVAL OF AGENDA:** Moved by L. Vieira seconded by D. Guyer and passed to approve the agenda as submitted. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

**PUBLIC COMMENT:** None.

**INFORMATION/DISCUSSION ITEMS**

*Correspondence:* None.

*Committee/Member/Business Reports:*

*Station 71 Fire Chief Hale* absent, no report.

*Station 67 Fire Chief MacLennan* absent, no report.

*Station 71 Auxiliary* No Report.

*Station 67 Auxiliary* No Report.

*Risk Manager, Dan Guyer* reported a copy of the report given to the secretary.

*Board Member Reports* W. Babros noted that the lights around town are all working.

**ACTION ITEMS**

***Approval of Minutes:*** Moved by L. Vieira, seconded by D. Guyer to approve the Minutes of the **09/15/10** Regular Meeting as submitted. **Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

***Approval of Treasurer's Report dated 10/11/10.*** Moved by M. Womack, seconded by L. Vieira to approve the report as submitted. **Motion passed: 5 Ayes, 0 Nays, 2 Absent, 0 Abstain, 0 Vacant.**

**Unfinished Business:**

***Station 67 Facilities Use:*** Next meeting the policy will be reviewed with a direction of changing the fees charged to a reasonable amount and a form for use at both firehouses.

***Ambulance Shed Update*** Supervisor Adams shared that the bids are \$30,000 over. T. Beals is putting out a bid for a prefab building foundation and electric costs. Sup Adams will ask the Board of Supervisors to consider paying from general funds so that this job can be done. To be continued.

**New Business**

***Physical Inventory:*** No report.

***Board Training Schedule.*** No report.

***Verify PCVFD 6780 payment.*** No report.

***Cancel December Regular Meeting:*** Moved by M. Womack, seconded by D. Guyer to cancel the December Regular Meeting. **Motion passed: 5 Ayes, 0 Nays, 2 Absent, 0 Abstain, 0 Vacant.**

NEXT MEETING AGENDA ITEMS Verify PCVD #6780 payment, 2010/11 Budget adoption, follow up on community service worker insurance question, election of officers, adoption of 2011 meeting calendar, facilities use policy and form, memo re community service workers (copy attached to these minutes).

ANNOUNCEMENTS The next regular meeting will be Wednesday, November 17, 2010 6:30pm, Station 67 Pike City.

ADJOURNMENT Moved by L. Vieira, seconded by D. Guyer and passed unanimously to adjourn the meeting. So ordered by President Babros at 7:11pm.

Respectfully submitted,



Maris Womack  
Secretary

Minutes adopted 11-17-10  
as submitted or changed AW  
Date Initial

# Pliocene Ridge Community Services District

## MEMORANDUM

TO: Board Members/Fire Chiefs

DATE: October 20, 2010

FROM: Maris

SUBJECT: Community Service  
Workers Compensation

In a phone conversation with Dan Barry, GSRMA, on October 15<sup>th</sup>, he advised that we very seriously consider the risk involved in community service workers. Juveniles—anyone under 18—can provide very limited assistance. They can't operate *any* equipment and there are many legal restrictions on just what type of physical labor they can provide. Dan has had some experiences in this area that ended in lawsuits and the agency—that's us—has suffered the loss.

Dan reaffirms that he advises but can't direct us, it is our decision. However, he notes that if we get a direct WRITTEN referral from the court or probation dept. which stipulates that they(the court or probation dept.) will provide worker's compensation for the individual doing the community service, it would go a long way to reduce the district's exposure. We are not a government agency so, in the event of a lawsuit, the district would be sued.

mw



# Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: October 11, 2010

Beginning Checking Account Balance \$ 3,797.44

## Deposits

Budget Line #	Date	From:	For:	Amount
4030.2	9/12	AVFD	CPR Mannequin donation	\$ 646.47
4030.3	10/11	PCVFD	6780 payment donation	\$ 1,711.36
<b>Deposits Total</b>				<b>\$ 2,357.83</b>

## Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
6270.1	589	9/15	Rae Bell Arbogast	Bookkeeping	\$ 255.00
6230.2	590	9/15	Solon fire Control	Fire Ext. annual test Alleghany	\$ 224.90
6300.2	591	9/15	Boundtree Medical	CPR Mannequins	\$ 685.62
	592	10/11	AT&T		32.79
6172.2				Phone Alleghany	\$ 18.42
6172.3				Phone Pike	\$ 14.37
6176.2	593	10/11	Browns Propane	Gas 114.91 & tank rent	\$ 150.90
	594	10/11	Sierra County Tax Collector		\$ 360.13
6280.2				Solid Waste fee Alleghany	\$ 203.85
6280.3				Solid Waste Fee Pike	\$ 156.28
	OL	9/13	PG&E		\$ 464.57
6170.2				PG&E Alleghany	\$ 45.90
6170.3				PG&E Pike	\$ 54.97
6171.4				Streetlights - Forest	\$ 40.01
6170.4				Streetlights - Alleghany	\$ 323.69
2000.1	595	10/11	State of Calif. OES	6780 annual payment	\$ 1,711.36
<b>Expenditures Total</b>					<b>\$ 3,885.27</b>

Ending Checking Account Balance \$ 2,270.00

Starting Savings account balance \$ 5,939.48

transfer to checking

interest earned \$ 1.67

transfer to FUNDS \$ (4.00)

Ending Savings Account Balance \$ 5,937.15

Total Cash \$ 8,207.15

Fund account Starting Balance \$ 11,935.52

interest earned \$ 2.86

Streetlight Fund Donations \$ 60.00

Transfer from Savings \$ 4.00

Fund account Ending Balance see budget sheet for detail \$ 12,002.38

OVER

10:27 AM  
 10/11/10  
 Accrual Basis

**Pliocene Ridge Community Services District**  
**Profit & Loss**  
 July 2010 through June 2011

Jul '10 - Jun 11

Ordinary Income/Expense	
<b>Income</b>	
4030.2 · Donations Alleghany	646.47
4030.3 · Donations Pike	1,711.36
4030.4 · Donations Streetlight Fund	60.00
<b>Total Income</b>	<u>2,417.83</u>
<b>Expense</b>	
6170.1 · PG&E	
6170.2 · PG&E Alleghany	145.25
6170.3 · PG&E Pike	164.51
<b>Total 6170.1 · PG&amp;E</b>	<u>309.76</u>
6170.4 · PG&E Streetlights Alleghany	971.10
6171.4 · PG&E Streetlights Forest City	120.03
6172.1 · Telephone	
6172.2 · Telephone Alleghany	73.85
6172.3 · Telephone Pike	42.87
<b>Total 6172.1 · Telephone</b>	<u>116.72</u>
6174.1 · Water	113.32
6176.1 · Propane	
6176.2 · Propane Alleghany	150.90
<b>Total 6176.1 · Propane</b>	<u>150.90</u>
6180.1 · Insurance	9,443.00
6230.2 · Compliance Alleghany	147.75
6230.3 · Compliance Pike	224.90
6250.1 · Postage, copies & office supply	44.00
6270.1 · Bookkeeping	255.00
6280.1 · Property Assessments	
6280.2 · Solid Waste Fee Alleghany	203.85
6280.3 · Solid Waste Fee Pike	156.28
<b>Total 6280.1 · Property Assessments</b>	<u>360.13</u>
6300.2 · Small Equipment Alleghany	685.62
6300.3 · Small Equipment Pike	163.57
6350.2 · Gas Alleghany	187.60
6350.3 · Gas Pike	321.47
<b>Total Expense</b>	<u>13,614.87</u>
<b>Net Ordinary Income</b>	<u>-11,197.04</u>
<b>Other Income/Expense</b>	
<b>Other Income</b>	
7010.1 · Interest Income	4.53
<b>Total Other Income</b>	<u>4.53</u>
<b>Net Other Income</b>	<u>4.53</u>
<b>Net Income</b>	<u><u>-11,192.51</u></u>

I am waiting for the final budget before doing the YTD budget sheet. Here are the expenses/income so far this fiscal year.

*Rae*



Account Statement

649 PLIOCENE RIDGE COMMUNITY SERVICES DI
100 PIKE CITY RD
PIKE CA 95960

If you have any questions about your account, please call: 800-848-1088
CUSTOMER SERVICE
ACCOUNT NUMBER
STATEMENT DATE CYCLE 08/31/10 31
ITEMS ENCLOSED PAGE 0 1
YEAR-TO-DATE INTEREST

Summary table with columns: PREVIOUS BALANCE, CHECKS AND WITHDRAWALS (NUMBER, AMOUNT), DEPOSITS AND CREDITS (NUMBER, AMOUNT), INTEREST MINUS CHARGES, NEW BALANCE.

ACCOUNT ACTIVITY

BALANCE SUMMARY

SMALL BUSINESS CHECKING

DATE BALANCE

32 DAYS THIS CYCLE

DEPOSITS
DATE DESCRIPTION AMOUNT

PREVIOUS BALANCE
07/30 1,249.46

08/06 BRANCH DEPOSIT 3,671.32

08/04 1,216.69

WITHDRAWALS-FEES-CHARGES
DATE DESCRIPTION AMOUNT

08/06 4,888.01
08/24 4,424.04
08/31 4,380.04

08/24 PACIFIC GAS/ELEC - ONLINE PMT 463.97

NEW BALANCE
08/31 4,380.04

CHECKS
ITEM DATE AMOUNT ITEM DATE AMOUNT

0583 08/04 32.77 0584 08/31 44.00

DO YOU HAVE TRAVEL PLANS? ASK ABOUT THE TRAVELEX CASH PASSPORT, A PRE-PAID CURRENCY CARD THAT'S A CONVENIENT AND SECURE ALTERNATIVE TO TRAVELER'S CHECKS!

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE, YOU MAY BE CHARGED A LATE FEE OF \$5.

Table with columns: PREVIOUS BALANCE, ADVANCES AND DEBITS (NUMBER, AMOUNT), PAYMENTS AND CREDITS (NUMBER, AMOUNT), INTEREST CHARGED, FEES CHARGED, NEW BALANCE, LINE OF CREDIT, CREDIT AVAILABLE, ANNUAL PERCENTAGE RATE, DAILY PERIODIC RATE, PAYMENT PAST DUE, PAYMENT THIS PERIOD, MINIMUM PAYMENT DUE, PAYMENT DUE DATE, YEAR-TO-DATE INTEREST PAID.

THANK YOU FOR BANKING WITH US. NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION.

**Pliocene Ridge Community Services District**  
**Reconciliation Detail**  
**1000.1 - West America Checking, Period Ending 08/30/2010**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						1,249.46
<b>Cleared Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Check	7/28/2010	583	AT&T	X	-32.77	-32.77
Check	8/23/2010	OL	PG&E	X	-463.97	-496.74
Check	8/23/2010	584	Postmaster	X	-44.00	-540.74
Total Checks and Payments					-540.74	-540.74
<b>Deposits and Credits - 1 item</b>						
Payment	8/6/2010	087059	Sierra County Auditor	X	3,671.32	3,671.32
Total Deposits and Credits					3,671.32	3,671.32
Total Cleared Transactions					3,130.58	3,130.58
Cleared Balance					3,130.58	4,380.04
Register Balance as of 08/30/2010					3,130.58	4,380.04
<b>New Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Check	9/6/2010	587	Sierra Co. Public W...		-238.62	-238.62
Check	9/6/2010	585	LN Curtis & Sons		-163.57	-402.19
Check	9/6/2010	586	Solon Fire		-147.75	-549.94
Check	9/6/2010	588	AT&T		-32.66	-582.60
Check	9/13/2010	OL	PG&E		-464.57	-1,047.17
Check	9/15/2010	591	Bound Tree Medical		-685.62	-1,732.79
Check	9/15/2010	589	Rae Bell Arbogast		-255.00	-1,987.79
Check	9/15/2010	590	Solon Fire		-224.90	-2,212.69
Total Checks and Payments					-2,212.69	-2,212.69
<b>Deposits and Credits - 1 item</b>						
Deposit	9/14/2010				646.47	646.47
Total Deposits and Credits					646.47	646.47
Total New Transactions					-1,566.22	-1,566.22
<b>Ending Balance</b>					<b>1,564.36</b>	<b>2,813.82</b>



**Account Statement**

611 PLIOCENE RIDGE COMMUNITY SERVICES DI  
 100 PIKE CITY RD  
 PIKE CA 95960

If you have any questions  
 about your account, please call:  
 800-848-1088  
 CUSTOMER SERVICE  
 ACCOUNT NUMBER  
 STATEMENT DATE CYCLE  
 09/30/10 31  
 ITEMS ENCLOSED PAGE  
 0 1  
 YEAR-TO-DATE INTEREST

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS NUMBER	AMOUNT	DEPOSITS AND CREDITS NUMBER	AMOUNT	INTEREST MINUS CHARGES	NEW BALANCE
4,380.04	8	2,212.69	1	646.47	.00	2,813.82

**ACCOUNT ACTIVITY**

**BALANCE SUMMARY**

SMALL BUSINESS CHECKING

30 DAYS THIS CYCLE

----- DEPOSITS -----

DATE	DESCRIPTION	AMOUNT
09/20	BRANCH DEPOSIT	646.47

----- WITHDRAWALS-FEES-CHARGES -----

DATE	DESCRIPTION	AMOUNT
09/14	PACIFIC GAS/ELEC - ONLINE PMT	464.57

----- CHECKS -----

ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT
0585	09/14	163.57	0589	09/21	255.00
0586	09/15	147.75	0590	09/20	224.90
0587	09/22	238.62	0591	09/27	685.62
0588	09/17	32.66			

DATE	BALANCE
08/31	4,380.04
09/14	3,751.90
09/15	3,604.15
09/17	3,571.49
09/20	3,993.06
09/21	3,738.06
09/22	3,499.44
09/27	2,813.82
09/30	2,813.82

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 MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE, YOU MAY BE CHARGED A LATE FEE OF \$5.

PREVIOUS BALANCE	NUMBER	ADVANCES AND DEBITS AMOUNT	NUMBER	PAYMENTS AND CREDITS AMOUNT	INTEREST CHARGED	FEES CHARGED	NEW BALANCE	
LINE OF CREDIT	CREDIT AVAILABLE	ANNUAL PERCENTAGE RATE	DAILY PERIODIC RATE	PAYMENT PAST DUE +	PAYMENT THIS PERIOD =	MINIMUM PAYMENT DUE	PAYMENT DUE DATE	YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE REVERSE SIDE FOR IMPORTANT INFORMATION.



8:47 AM

10/11/10

**Pliocene Ridge Community Services District**  
**Reconciliation Detail**  
**1000.1 - West America Checking, Period Ending 09/30/2010**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						4,380.04
<b>Cleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Check	9/6/2010	587	Sierra Co. Public W...	X	-238.62	-238.62
Check	9/6/2010	585	LN Curtis & Sons	X	-163.57	-402.19
Check	9/6/2010	586	Solon Fire	X	-147.75	-549.94
Check	9/6/2010	588	AT&T	X	-32.66	-582.60
Check	9/13/2010	OL	PG&E	X	-464.57	-1,047.17
Check	9/15/2010	591	Bound Tree Medical	X	-685.62	-1,732.79
Check	9/15/2010	589	Rae Bell Arbogast	X	-255.00	-1,987.79
Check	9/15/2010	590	Solon Fire	X	-224.90	-2,212.69
Total Checks and Payments					-2,212.69	-2,212.69
<b>Deposits and Credits - 1 item</b>						
Deposit	9/14/2010			X	646.47	646.47
Total Deposits and Credits					646.47	646.47
Total Cleared Transactions					-1,566.22	-1,566.22
Cleared Balance					-1,566.22	2,813.82
Register Balance as of 09/30/2010					-1,566.22	2,813.82
<b>Ending Balance</b>					<b>-1,566.22</b>	<b>2,813.82</b>

**WESTAMERICA BANK**  
Savings Account Statement



95 PLIocene RIDGE COMMUNITY SERVICES DI  
(FUNDS ACCOUNT)  
100 PIKE CITY RD  
PIKE CA 95960

STATEMENT DATE  
09/30/10

If you have any questions about  
your account, please call:  
**(800) 848-1088**  
CUSTOMER SERVICE

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\* \* \* \* \*  
ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE  
\* \* \* \* \* SAVINGS \* \* \* \* \*

ACCOUNT NUMBER [REDACTED]

DATE	DESCRIPTION	AMOUNT
06/30	PREVIOUS BALANCE	10,896.00
08/23	TELEPHONE TRANSFER CREDIT	1,039.52
09/20	TELEPHONE TRANSFER CREDIT	4.00
09/30	INTEREST CREDIT	2.86
09/30	NEW BALANCE	11,942.38
YEAR-TO-DATE INTEREST		8.26

**Pliocene Ridge Community Services District**  
**Reconciliation Detail**  
**1002.1 - PRCS Fund Account, Period Ending 09/30/2010**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						10,896.00
<b>Cleared Transactions</b>						
<b>Deposits and Credits - 3 items</b>						
Transfer	8/23/2010			X	1,039.52	1,039.52
Transfer	9/20/2010			X	4.00	1,043.52
Deposit	9/30/2010			X	2.86	1,046.38
<b>Total Deposits and Credits</b>					<u>1,046.38</u>	<u>1,046.38</u>
<b>Total Cleared Transactions</b>					<u>1,046.38</u>	<u>1,046.38</u>
<b>Cleared Balance</b>					<u>1,046.38</u>	<u>11,942.38</u>
<b>Register Balance as of 09/30/2010</b>					<u>1,046.38</u>	<u>11,942.38</u>
<b>Ending Balance</b>					<u><u>1,046.38</u></u>	<u><u>11,942.38</u></u>



Savings Account Statement



87 PLIOCENE RIDGE COMMUNITY SERVICES DI
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE

09/30/10

If you have any questions about your account, please call:

(800) 848-1088

CUSTOMER SERVICE

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\*\*\*\*\* ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE \*\*\*\*\* SAVINGS \*\*\*\*\*

ACCOUNT NUMBER [REDACTED]

Table with columns: DATE, DESCRIPTION, AMOUNT. Rows include: 06/30 PREVIOUS BALANCE 6,979.00; 08/23 TELEPHONE TRANSFER DEBIT 1,039.52; 09/20 TELEPHONE TRANSFER DEBIT 4.00; 09/30 INTEREST CREDIT 1.67; 09/30 NEW BALANCE 5,937.15

YEAR-TO-DATE INTEREST 5.18

8:50 AM  
10/11/10

**Pliocene Ridge Community Services District**  
**Reconciliation Detail**  
**1001.1 - West America Savings, Period Ending 09/30/2010**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						6,979.00
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Transfer	8/23/2010			X	-1,039.52	-1,039.52
Transfer	9/20/2010			X	-4.00	-1,043.52
<b>Total Checks and Payments</b>					<u>-1,043.52</u>	<u>-1,043.52</u>
<b>Deposits and Credits - 1 item</b>						
Deposit	9/30/2010			X	1.67	1.67
<b>Total Deposits and Credits</b>					<u>1.67</u>	<u>1.67</u>
<b>Total Cleared Transactions</b>					<u>-1,041.85</u>	<u>-1,041.85</u>
<b>Cleared Balance</b>					<u>-1,041.85</u>	<u>5,937.15</u>
<b>Register Balance as of 09/30/2010</b>					<u>-1,041.85</u>	<u>5,937.15</u>
<b>Ending Balance</b>					<u><u>-1,041.85</u></u>	<u><u>5,937.15</u></u>



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City  
100 Pike City Road, Pike City, CA 95960

### Regular Meeting

Wednesday, October 20, 2010, 6:30PM, Station 71 Alleghany

### AGENDA

#### I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first* the board publicly identifies the item, and *second* one or more of the following occurs:

- A. The board by a majority vote of the full board, decides that an emergency as defined in government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or if less than two-thirds of the board members are present a unanimous vote of those present the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7

If you have questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

#### II APPROVAL OF AGENDA

#### III PUBLIC COMMENT

#### IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: M. Womack
- B. Committee/Member/Business Reports:
  1. Station 71 Fire Chief Hale
  2. Station 67 Fire Chief MacLennan
  3. Station 71 Auxiliary
  4. Station 67 Auxiliary
  5. Risk Manager, Dan Guyer
  6. Board Member Reports

#### V ACTION ITEMS

- A. Approval of Minutes 09/15/10 Regular Meeting
- B. Approval of Treasurer's Report dated 10/11/10
- C. Unfinished Business:
  1. Station 67 Facilities Use: Facilities Use Form, Pam Davis, tutoring student
  2. Ambulance Shed Update
- D. New Business
  1. Physical Inventory copy to Secretary
  2. Board Training Schedule
  3. Verify PCVFD 6780 payment
  4. Cancel December Meeting: Election of Officers, Adopt 2011 meeting calendar to be agendized for November

#### VI NEXT MEETING AGENDA ITEMS: Adopt 2010-2011 Budget

#### VII ANNOUNCEMENTS

The next regular meeting will be Wednesday, November 17, 2010 6:30pm, Station 67 Pike City

#### VIII ADJOURNMENT