



MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Thursday May 20, 2021 6:30 pm

Location: Pike Firehouse, Pike

1. CALL TO ORDER: The meeting was called to order at 6:32 pm by President Guyer. Board members present Daniel Guyer, Larry Allen, and Chris Mills. Bruce Coons arrived late. Grace Knowles had reported that he could not attend. Also present were District Chief Chris Dorn and Alleghany Assistant Chiefs David Arbogast and Ned Cusato and PCVFD non-profit Treasurer Denise Ruane. Public present: Christina Dorn and Vicky Tenney. Secretary Rae Bell Arbogast was present and took the minutes. FLAG SALUTE.

2. CONSENT CALENDAR:

Agenda, Minutes and Treasurer's report

A motion was made to approve the consent calendar as presented by Chris Mills, 2nd by Larry Allen Ayes: Allen, Guyer, Mills Nays: none Absent: Coons, Knowles Abstain: none ~ Motion carried.

3. PUBLIC COMMENT: None

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence* Incoming: Rejection notice from Secretary of State for statement of information sent in February to update the list of directors (didn't use new form). Letter from NORCAL EMS re: National EMS recognition week thanking our first responders for their service to our Country

b) *Committee/Member/Business Reports:*

1. *Station 71 Chief's report* ~ Assistant Chief David Arbogast reported that Alleghany had gotten its Firewise certification since the last meeting, Vicky Tenney has the dispatch office up and running. Alleghany & Pike had one medical call since the last meeting it was a transport to Sierra Nevada Memorial Hospital and there was a wildland fire caused by a vehicle. It seems really early to be having wildland fire calls.

2. *Station 67 Chief's report:* ~ Chief Dorn reported that Pike had several calls since the last meeting in addition to the two mentioned above. A few wildland fires in Camptonville and North San Juan as well as at least one call for a helicopter landing for Camptonville. The North Yuba Chief's Association had a meeting scheduled but it got cancelled, they will be rescheduling soon. Chief Dorn plans on pushing the issue of the new minimum hour requirement for getting paid on mutual aid calls with the Forest Service.

Chief 67 also reported that he attended a virtual Firewise Community Meeting of all the communities on the San Juan Ridge. Their Firewise communities have been established longer than ours and are further along in the program. It was very informative and he gained some info on grants and such that we can follow-up on.

3. *AVFD Inc. Non-Profit Corp:* ~ Vicky Tenney reported that the non-profit is planning on having a bake sale on Father's Day weekend and they are working on their membership drive.

4. *PCVFD Non-Profit Corp: report* ~ Denise Ruane reported that their cemetery clean-up is scheduled for this coming Saturday.

5. *Firewise Community Certification Project* ~ In addition to the report provided in writing, Ned and Chris reported that they are asking the County for permission to mount the firewise signs directly on the County signs as you enter each community.

6. *Board Member/Staff reports:* Manager's report provided in writing (attached to these minutes).

7. *Firehouse Projects & ADA Compliance:* In addition to the written report, it was reported that the building permit for the Alleghany Firehouse Project had been issued. Staff is still working on pulling together numbers for a budget that includes labor. Hopefully, there will be something to present at the June meeting. Staff is also still looking for other potential funding sources to match the USDA funds.

8. *Pending Grants:* Ned still needs to send a picture to Lee Brown for the location of the control panel for the siren. Chris Dorn is going to follow-up with Lee Brown on the Homeland Security items for Pike. A question was asked about the back-up generator for Station 1 in Alleghany that was supposed to be on a Homeland Security Grant. Rae reported that it wasn't approved. Other grants for backup generators are available but the firehouse doesn't use much power and those generators use a LOT of propane. Staff thought that if we need power at that firehouse we can use one of the generators that is on the firetrucks.

5. ACTION ITEMS

a) Unfinished Business

1. *Bylaws-Policies* – A copy of the Affirmative Action Policy 3015 was included in the meeting packets for everyone to review.

2. *MOU between the District and the non-profit corporations:* The AVFD non-profit provided three signed copies which PRCSD signed and passed to PCVFD non-profit treasurer Denise Ruane to have her board sign.

3. *Status of signature card at bank:* Everyone except for Larry Allen still needs to go sign it.

4. *Status of engine 6160 purchase:* Sales tax of \$1,197 + a fee of \$27.54 was paid on May 5th. The registration arrived in the mail and Dan Guyer is going to put it in the safety deposit box along with the newly arrived title for engine 7180. [See manager's report for more info] It was decided that a resolution of appreciation should be included on the June agenda.

5. *Proposed changes to Rae Bell's contract:* A new draft was provided (attached to these minutes) with a few additional changes. **A motion to approve the changes to the contract was made by Larry Allen 2nd by Chris Mills Ayes: Allen, Guyer, Coons & Mills Nays: none Absent: Knowles Abstain: none ~ Motion carried.**

b) New Business

1. *AA donations.* **A motion was made to authorize staff to put the donations into a petty cash fund to be used for food for fire dept. trainings by Larry Allen 2nd by Chris Mills Ayes: Allen, Guyer, Coons & Mills Nays: none Absent: Knowles Abstain: none ~ Motion carried.**

2. *Preliminary Budget:* The draft preliminary budget was reviewed including the current budget-to-actual comparison. Rae explained that she added a new line item to the chart of accounts to temporarily put donation and grant related expenses until the end of each year. This is so the Chiefs can easily be provided with an actual-to-budget report for their budget at any time without having to manually subtract expenses related to donations or grants. It was also noted that the streetlights are no longer operating at a loss as was the case several years ago. This is mainly due to the switch to LED bulbs that took place a few years ago. The preliminary budget adoption will be on the June agenda.

ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS The next regular meeting is scheduled for June 17th to be held by conference call.

ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:05 PM.

Respectfully submitted,

Rae Bell Arbogast
Secretary