

**Pliocene Ridge Community Services District**  
Serving the Communities of Alleghany, Forest City and Pike City  
Website: plioceneridge.org email: plioceneridge@gmail.com

**Minutes of the EMERGENCY MEETING OF THE BOARD OF DIRECTORS**  
**Wednesday Feb. 4, 2026, 6:30 pm**  
**By Conference Call Only**

Board Members in Attendance: Donna Williamson, Oregon Burns Tenney, Pam Davis, & Chris King. Absent: Chris Mills

Also in attendance: District Manager Rae Bell Arbogast. Meeting minutes were taken by District Secretary Genesis Devine

**1. ESTABLISH QUORUM & CALL TO ORDER**

The meeting was called to order by President Williamson at 6:34 PM

**2. ADOPT Resolution 26-102 To Close West America Bank Savings Account with account # ending in 5152 and transfer the balance to a new savings account.**

West America Savings Bank notified the District that there was an attempted fraud on this account. The bank recommended that the account be closed and that the District open a new account. The Board met in emergency session to address this situation. The bank had informed the District that this type of fraudulent attempt is unfortunately common these days and that safeguards in place prevented access to the account. After discussion a motion was made to close the account and open a new one.

Roll call vote was called by Donna Williamson. Ayes: Williamson, Tenney, King, & Davis; Noes: none; Absent: Chris Mills. Resolution passes.

There being no further business before the board the meeting was Adjourned at 6:43 PM

Minutes Respectfully Submitted:

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Genesis Devine, Secretary

Streetlight Income Figure updated from \$5,320 to \$5,331 due to formula error on original worksheet.

	19-20 Actual Audited	20-21 Actual Audited	21-22 Actual Audited	22-23 Actual Audited	23-24 Actual Audited	25-26 Budget Projection
<b>INCOME</b>						
Tax Revenue Fire	\$30,038	\$28,957	\$30,848	\$31,561	\$30,811	\$31,000
Donations	\$0	\$25,440	\$3,372	\$18,727	\$10,250	\$6,000
Grants	\$900	\$4,957	\$7,414	\$6,820	\$1,914	\$1,000
Surplus Sales	\$0	\$0	\$13,418	\$0	(\$2,207)	\$0
EMS/Mutual Aid/Standby	\$5,614	\$0	\$0	\$50,983	\$4,084	\$100,000
Other Income	\$3,158	\$355	\$18,026	\$828	\$849	\$7,100
<b>Income Total</b>	<b>\$ 39,709</b>	<b>\$ 59,709</b>	<b>\$ 73,078</b>	<b>\$ 108,919</b>	<b>\$ 45,701</b>	<b>\$ 145,100</b>
<b>EXPENSES</b>						
Utilities	\$4,527	\$3,780	\$4,208	\$5,810	\$5,201	\$5,758
Insurance	\$4,745	\$6,154	\$6,513	\$7,443	\$8,799	\$12,919
Fees/Dues/Licenses (includes dump fees)	\$479	\$476	\$447	\$224	\$467	\$304
Office Expense (includes software)	\$587	\$401	\$1,109	\$526	\$766	\$2,190
County Tax Distribution Fee	\$3,871	\$4,250	\$4,264	\$4,205	\$3,884	\$4,030
Admin & Professional Services (includes audit)	\$5,000	\$8,133	\$5,100	\$6,065	\$6,175	\$3,500
Public Relations (includes website & firewise)	\$537	\$331	\$2,144	\$471	\$1,073	\$960
Building Maint.	\$22	\$0	\$2,535	\$3,265	\$403	\$0
Fixed asset expenditures	\$4,251	\$16,225	\$18,822	\$2,368	\$38,199	\$115,000
Other Expenses	\$22	\$4	\$315	\$702	\$60	\$0
Payroll	\$3,726	\$0	\$0	\$28,081	\$1,753	\$54,000
<b>Overhead Expense Subtotal</b>	<b>\$ 27,767</b>	<b>\$ 39,753</b>	<b>\$ 45,456</b>	<b>\$ 59,160</b>	<b>\$ 66,780</b>	<b>\$ 198,661</b>
<b>Fire Operations (break down on detail sheet)</b>	<b>\$ 8,464</b>	<b>\$ 28,896</b>	<b>\$ 14,864</b>	<b>\$ 25,454</b>	<b>\$ 11,505</b>	<b>\$ 16,960</b>
<b>Total Operating Expense FIRE SERVICES</b>	<b>\$ 36,231</b>	<b>\$ 68,649</b>	<b>\$ 60,320</b>	<b>\$ 84,614</b>	<b>\$ 78,285</b>	<b>\$ 215,621</b>
<b>FIRE SERVICES ONLY NET CHANGE</b>	<b>\$ 3,478</b>	<b>\$ (8,940)</b>	<b>\$ 12,758</b>	<b>\$ 24,305</b>	<b>\$ (32,584)</b>	<b>\$ (70,521)</b>
This number does not account for fund additions or withdrawals listed at end of document.						
This bottom line matches Quickbooks Profit & Loss Statement "Net Ordinary Income"						
<b>Streetlight Tax Revenue</b>	<b>\$ 4,723</b>	<b>\$ 4,978</b>	<b>\$ 4,818</b>	<b>\$ 5,182</b>	<b>\$ 5,377</b>	<b>\$ 5,331</b>
<b>Streetlight Expense</b>	<b>\$ 3,798</b>	<b>\$ 3,949</b>	<b>\$ 3,916</b>	<b>\$ 4,095</b>	<b>\$ 4,572</b>	<b>\$ 5,109</b>
<b>Lights Net Income or (LOSS)</b>	<b>\$ 925</b>	<b>\$ 1,029</b>	<b>\$ 902</b>	<b>\$ 1,087</b>	<b>\$ 805</b>	<b>\$ 222</b>
Streetlight Net Income (above) matches Quickbooks Net "OTHER" Income or (Loss)						
<b>Net Change Streetlights &amp; Fire combined</b>	<b>\$ 4,403</b>	<b>\$ (7,911)</b>	<b>\$ 13,660</b>	<b>\$ 25,392</b>	<b>\$ (31,779)</b>	<b>\$ (70,298)</b>
Line above matches Quickbooks Income Statement Net profit or (loss). Does not account for reserve funds below.						
<b>CASH FLOW applies to History only.</b>						
Cash Beginning of Period	\$ 92,741	\$ 102,159	\$ 91,801	\$ 102,046	\$ 137,729	\$ -
Cash Increase or (decrease)	\$ 9,417	\$ (10,359)	\$ 10,245	\$ 35,683	\$ (35,430)	
Cash End of Period	\$ 102,158	\$ 91,800	\$ 102,046	\$ 137,729	\$ 102,299	
<b>Transfer (into) or out of reserve funds</b>	<b>\$ (3,403)</b>	<b>\$ 1,087</b>	<b>\$ (1,738)</b>	<b>\$ (13,037)</b>	<b>\$ 11,373</b>	<b>\$ 70,298</b>
<b>BUDGET NET CHANGE</b>	<b>\$ 6,015</b>	<b>\$ (9,272)</b>	<b>\$ 8,507</b>	<b>\$ 22,646</b>	<b>\$ (24,057)</b>	<b>\$ (0)</b>
<b>NOTE: The Budget is a "managerial document" it is based on a combination of balance sheet and income statement figures.</b>						
<b>The Budget uses a combination of cash and accrual accounting to ensure that adequate funds are maintained for long-term stability.</b>						
<b>Reserve Funds at Year end (June 30th)</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	
Contingency Fund	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 24,500.00	\$ 21,500.00	
Allegheny Fire Unallocated	\$ 3,000.00	\$ 3,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	
Pike City Fire Unallocated	\$ 7,000.00	\$ 10,000.00	\$ 19,950.00	\$ 12,950.00	\$ 23,950.00	
Allegheny Firehouses	\$ 1,409.37	\$ 14,409.37	\$ 11,409.37	\$ 11,409.37	\$ 4,109.37	
Allegheny Equ. Then EMS	\$ 1,261.84	\$ -	\$ -	\$ 250.00	\$ 250.00	
Pike City Firehouse	\$ 3,064.76	\$ 3,064.76	\$ 3,064.76	\$ 3,064.76	\$ 6,725.22	
Allegheny Dispatch Office	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	\$ 700.00	
Allegheny Fleet	\$ 14,879.35	\$ 4,588.78	\$ 4,588.78	\$ 4,588.78	\$ 4,588.78	
Pike City Fleet	\$ 3,964.06	\$ 11,202.95	\$ 11,202.95	\$ 1,202.95	\$ 1,202.95	
<b>FIRE RESERVES TOTAL</b>	<b>\$ 59,779.38</b>	<b>\$ 71,465.86</b>	<b>\$ 83,415.86</b>	<b>\$ 66,665.86</b>	<b>\$ 71,026.32</b>	
Streetlight Fund	\$ 6,224.03	\$ 7,126.30	\$ 8,213.38	\$ 9,018.15	\$ 9,460.62	
<b>Total All Reserve Funds</b>	<b>\$ 66,003.41</b>	<b>\$ 78,592.16</b>	<b>\$ 91,629.24</b>	<b>\$ 75,684.01</b>	<b>\$ 80,486.94</b>	
NOTE: Reserve funds are caught up AFTER the end of each fiscal year due to calculations that can't be made until after the last tax check arrives.						
Because of this, the Reserve Fund total balances above do not match the QB Balance sheet at year end. They do match the FUNDS worksheet .						





# Pliocene Ridge Community Services District County of Sierra, State of California

## Resolution No. 26-101

TO CONFIRM MOTION TO GRANT EASEMENT TO PG&E

### WHEREAS:

1. Pliocene Ridge CSD (“The District”) owns the Alleghany Firehouse located at 105 Plaza Court Alleghany Sierra County Assessor’s Parcel Number 004-24-023.
2. PG&E requested an easement to place an underground transformer in the northwest corner of the above referenced parcel.
3. On January 16, 2025, The District’s Board of Directors passed Resolution 25-096 to grant a preliminary easement to PGE&E so that they could commence work on the District’s Property mentioned above.
4. On January 20, 2026, The District’s Board of Directors passed a motion accepting and authorizing the signing of the final draft of said easement.

**THEREFORE, BE IT RESOLVED** by the Board of Directors of Pliocene Ridge Community Services District that the motion to approve the deed as passed and presented on January 20, 2026, is ratified by the adoption of this resolution.

Adopted this 24th day of February at a Regular Meeting of the Pliocene Ridge Community Services District Board of Directors by the following vote:

AYES: \_\_\_\_\_ NAYES: none ABSENT: none

\_\_\_\_\_  
Donna Williamson, President

\_\_\_\_\_  
Date

### ATTEST:

I, Genesis Devine, Secretary of the Pliocene Ridge Community Services District, County of Sierra, California do hereby certify that this is a true and correct copy of the original Resolution Number 26-101

WITNESS MY HAND & THE SEAL OF THE Pliocene Ridge Community Services District, on this 24th day of February 2026.

\_\_\_\_\_  
Genesis, Secretary





# Pliocene Ridge Community Services District County of Sierra, State of California

## Resolution No. 26-103

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PLIOCENE RIDGE CSD  
AUTHORIZING THE ACCEPTANCE, AND EXECUTION OF AN AGREEMENT  
FOR THE PIKE WATER TANK PROJECT

WHEREAS, Pliocene Ridge CSD proposes to implement The Pike Water Tank Project;

WHEREAS, The Pike Water Tank Project is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, Pliocene Ridge CSD has the legal authority and is authorized to enter into an agreement with the State of California; and

WHEREAS, Pliocene Ridge CSD intends to request water storage tanks from the California Department of Water Resources for the Pike Water Tank Project;

THEREFORE, BE IT RESOLVED by the Board of Directors of the Pliocene Ridge CSD as follows:

1. The Pliocene Ridge CSD District Manager, or designee is hereby authorized and directed to execute an agreement with the Department of Water Resources and any amendments thereto.
2. The Pliocene Ridge CSD District Manager, or designee is hereby authorized and directed to submit any required documents, requests, and reports as required by the agreement.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the Board of Directors of the Pliocene Ridge CSD at the meeting held on February 24, 2026, motion by [member name] and seconded by [member name], motion passed by the following vote:

AYES:

NOES :ABSTAIN :ABSENT:

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Genesis Devine, Secretary



# Pliocene Ridge Community Services District County of Sierra, State of California

## Resolution No. 26-104

TO UPDATE BANK CARD AND SAFETY DEPOSIT BOX

**WHEREAS:**

- 1. Pliocene Ridge CSD has the following accounts at West America Bank:** Checking account # \_\_\_\_\_ and Savings accounts # \_\_\_\_\_ & \_\_\_\_\_
- 2. Pliocene Ridge CSD also has a safety deposit box located at West America Bank, 375 Brunswick Road, Grass Valley California.**
- 3. The Current List of Directors and Officers is as follows:**  
Donna Williamson, Director and President ~ Chris Mills, Director & Vice President ~ Pamela Davis, Director ~ Christopher King, Director ~ Oregon Burns Tenney IV, Director ~ Rae Bell Arbogast, Treasurer

**BE IT RESOLVED** by the Board of Directors of Pliocene Ridge Community Services District that all current Directors: Pamela Davis, Christopher King, Chris Mills, Oregon Burns Tenney IV and Donna Williamson be appointed as authorized signors on the bank accounts listed above.

**BE IT FURTHER RESOLVED** that Rae Bell Arbogast and \_\_\_\_\_ are authorized to transfer funds between accounts and to have online access to the accounts.

**BE IT FURTHER RESOLVED** that Rae Bell Arbogast, Chris Mills and Pamela Davis are the authorized deposit box key holders.

Adopted this 24th day of February 2026 at a Regular Meeting of the Pliocene Ridge Community Services District Board of Directors by the following vote:

*AYES:*

*NOES:* None *ABSENT:*

\_\_\_\_\_  
Donna Williamson, President

\_\_\_\_\_  
Date

**ATTEST:**

I, Genesis Devine, Clerk of the Pliocene Ridge Community Services District, County of Sierra California do hereby certify that this is a true and correct copy of the original Resolution Number 26-104

WITNESS MY HAND & THE SEAL OF THE Pliocene Ridge Community Services District, on this 24<sup>th</sup> day of February 2026.

\_\_\_\_\_  
Signature





## Staff report for meeting date 2/24/2026

Prepared by Rae Bell Arbogast, District Manager/Treasurer

*Disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

### Agenda item 4. a) Correspondence since last meeting.

**Incoming: Outgoing:** Thank you letter and receipt for tax purposes to Donna Williamson for a donation of \$100.00. Thank you letter and receipt for tax purposes to Lee Adams Foundation for a donation of \$200.00 for the Pike Building Project.

### Agenda item 4. b) 5 Staff Reports.

- On January 22<sup>nd</sup> PRCSD Officers attended a remote meeting with the Sheriff's Office (SO) regarding the SO taking over dispatch from Downieville Fire Dispatch between the hours of 1800 (6 pm) and 0600 (6 am). Currently Downieville Fire Dispatched for the Western Sierra County Fire Depts (Sierra City, Downieville, Pike and Alleghany) but they have a shortage of dispatchers.
- I've been working on getting the streetlights sorted out. PG&E's records have incorrect addresses (non-existent) for many poles. So far, we are just working on Alleghany. I had a meeting with 2 PG&E reps on Feb 5<sup>th</sup>. This was after I walked around town with a copy of their sheet with descriptions of each light in January. There are a few lights that are on, and that are in the name of Pliocene Ridge CSD but that are not being billed for an unknown reason. There is one light in the County Yard that should have been transferred to the County but never was. There is one light that is off and that should be on and another two that are on but that should be off. The light at the residence at 100 Main Street is being billed to the County every month even though it has been off since before the district formed! Work is ongoing...I believe that the net change will be three more lights on the monthly bill for Alleghany. We need to get it cleaned up so that when we request anything or have a problem the information that PG&E has is correct.
- Google Maps has Pliocene Ridge CSD as a weight-loss program provider! Donna brought this to my attention after the January board meeting. I immediately went onto Google Maps and tried to submit an edit. I checked on 2/9/2026 and it still was not fixed. Their business categories do not have an option for Fire Depts. or Districts. I spent 45 minutes in their online help and finally submitted a help request to their forum. Very frustrating! Hopefully we hear back. If anyone else wants to tackle this, let me know. 3<sup>rd</sup> attempt 2/23/2026, put another help request on the forum. If anyone wants to take this on, be my guest!

**Agenda item 4. b) 6 Firewise** It was discovered in January that the Pike Firewise Map was drawn incorrectly and most of Pike is not included in the boundaries. The Nevada County Fire Safe Council has prepared a new map under my guidance and they are submitting it for us.