Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City
Website: plioceneridge.org email: plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday September 15, 2026, 6:30 pm Location: Pike City Firehouse
For phone Conference dial 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. CONSENT CALENDAR
   a) **a)** Approval of Agenda **b)** Approve Minutes for regular meeting held Aug 18, 2026 **c)** Ratify Treasurer's report & bill payments for August 2026

3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
   a) Correspondence since last meeting –
   b) Committee/Member/Business Reports:
      1. Chief's report
      2. The Fire Auxiliary
      3. Board Member and Staff Reports
      4. Firewise Communities –
      6. Firehouse Projects & ADA Compliance ~ Both Departments-

5. DISCUSSION and POSSIBLE ACTION ITEMS:
   a) Unfinished business:
      1. None

   b) New business:

      1. Status/Appointment- Board Secretary Position
      2. Accept letter of Resignation -Pam Davis
      3. Review Resolution #10-037 regarding worker's compensation for volunteers and consider adoption of updated Resolution # 26-108.
      4. **Public Hearing** Consideration and Adoption of the Fiscal Year 26/27 Annual Budget and Resolution # 26-109.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday October 20, 2026 in Alleghany.

7. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas.

SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.

Pliocene Ridge Community Services District
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday August 18, 2026, Location: Alleghany Station

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

The meeting was called to order at 6:30pm by President Williamson

Board members in attendance: Donna Williamson, Chris Mills and Oregon Burns Tenney IV.

Board members absent: Pamela Davis, Christopher King

Also present: District Manager Rae Bell Arbogast, Assistant Chiefs Jim Buckbee, Ned Cusato and David Arbogast, Firefighter Jamie Johnson and member of the public Willow Carpenter.

Minutes were taken by Jamie Johnson.

2. CONSENT CALENDAR

a) Approval of Agenda

b) Approve Minutes for regular meeting held June 16, 2026

c) Ratify Treasurer's report & bill payments for June 2026

d) Resolution #2026-107 Authorizing Adoption of 2026 Sierra County Multi-jurisdictional Hazard Mitigation Plan

Moved item "D" to unfinished business. Otherwise consent calendar is approved.

3. PUBLIC COMMENT:

None.

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

a) Correspondence since last meeting – Rae: one letter sent to board of supervisors 8/18 requesting to check on ability to provide space for website.

b) Committee/Member/Business Reports:

1.District Chief's report: Assistant Chief Buckbee: 8 calls since last meeting including 7 fires and 1 call that was canceled. Notes several of the fires were in active logging sale area and/or fire caused by logging equipment. There have also been 6 pre-positions noting that the district lacked enough personnel to staff a type 3 engine so the type 6 was staffed instead. Chief noted that there are currently new people going through training. Paperwork for all fires is being submitted to Rae. Water Tender 67 had a pump break but Chief Buckbee was able to repair. Parts for WT pump were $400.

2.Assistant Chiefs' reports: Alleghany Assistant Chiefs – nothing to add.

3. Fire Auxiliary: No report this month.

4.Board Member/Staff Reports:

Director Mills verbalized a thank you to whomever cut weeds at the fire house.

District Manager Rae Bell

- The Google Maps problem was finally fixed and the Pike Firehouse is now listed as a firehouse and not a weight loss program.
- With 6 standbys and the recent fire calls gross mutual aid income is ~$122,000 to date and all incidents have been billed/submitted to the appropriate agencies.
- The district was credited $736.55 for two streetlights that should have been shut off several years ago. She attended a Board of Supervisors meeting as there was a pending request from the District for them to take over a light in the county yard – they agreed to this request. Rae reports that she is also attempting to get another light turned back on Kanaka Creek Rd.
- Letter sent to the Sierra County Board of Supervisors meeting requesting website space as the current host, Streamline, was bought out and has gone from $960 to $3,000 a year – outcome pending.
- The 25/26 fiscal year cannot be closed until final tax installment is received, it is due to be mailed this Friday.

c. Firewise Communities: Nothing to Report.

d. Firehouse Projects & ADA Compliance ~ Both Departments – downstairs ADA bathroom at the Pike Firehouse is almost complete – taped and ready to be painted/textured. Need to install handrails and sink.

5. DISCUSSION and POSSIBLE ACTION ITEMS:

a) Unfinished Business: Policy and Procedure for Water Tank Placement

President Williamson presented a document with tracked changes showing updates since June meeting. Items suggested by the Chief and Board members in the previous Board meeting were added to the draft resolution. Chief Buckbee noted a plan to start looking for tank locations.

A motion to approve Policy and Procedure for Water Tank Placement as presented was made by Director Tenney and seconded by Director Mills. Ayes: Ayes: Williamson, Absent: Davis and King, Noes: None, Motion Carried

b) Consent calendar item "D," Resolution #2026-107 Authorizing Adoption of 2026 Sierra County Multi-jurisdictional Hazard Mitigation Plan

Review of this item was requested by Director Burns:
Rae Bell provided overview in addition to written staff report provided.

A motion to approve resolution 26-107 was made by Director Mills and seconded by Director Tenney. Ayes: Williamson, Absent: Davis and King, Noes: None, Motion Carried.

c) New Business:

1. Appoint hiring committee for Board Secretary position
Committee is to be Rae Bell and Director Tenney. Director Chris King will be approached to see if he will also be on the committee. The hope is to make a recommendation by next board meeting.

2. Rescind Policy #1020 Administrative Duties
President Williamson reviewed current policies and noted that job duties for positions that are administrative in nature are not typically contained in Board policies nor need to be adopted by the Board. Therefore, it was recommended that job duties for positions that are not directly supervised by the Board be removed from this Board policy. The duties for the Chief and General Manager remain in the policy as they report directly to the board.

A motion to adopt revised Policy #1020 Administrative Duties was made by Director Tenney and seconded by Director Mills. Ayes: Williamson, Absent: Davis and King, Noes: None, Motion Carried.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS:

The next regular meeting is scheduled for Tuesday September 15, 2026 in Pike. Agenda items: Fill Board Secretary Position, Fiscal Year 26/27 Final Budget Adoption.

7. ADJOURNMENT:

The meeting was adjourned at 7:21pm

Minutes Respectfully Submitted

____

Jamie Johnson

Pliocene Ridge CSD ~ Treasurer's Report for August 2026

Beginning Checking Account Balance $ **6,903.19**

DEPOSITS

Date	From:	For:		Amount
8/28	USFS	Hill Fire Mutual Aid	$	1,298.06
8/28	USFS	Pourier Fire Mutual Aid	$	1,330.64
8/28	USFS	Fawn Fire Mutual Aid	$	2,056.44
8/28	USFS	Miners Fire Mutual Aid	$	3,584.42
8/28	USFS	Pliocene Fire Mutual Aid	$	8,985.39
8/26	Sierra County final tax installment for FY 25-26 $5,159.78+pge refund $72.88		$	5,232.66
		Deposits Total	**$**	**22,487.61**

EXPENDITURES

Ck #	Date	To:	For:				Amount
EFT	8/1	WA Bank Credit Card		Details Below		$	2,617.22
		ATT		Internet	$ 132.49		
		Starlink		Internet	$ 5.00		
		B&C and Home Depot		Hardward for new building	$ 1,493.86		
		various		food for standbys	$ 764.10		
		Life assist		Medical supplies	$ 52.04		
		Robinson		Fuel	$ 169.73		
EFT		PG&E	**There was a credit for two streetlights going back 3 years that covered the bill. Credit was applied to the Streetlight account in Quickbooks**				
				Alleghany Station 1	92.82		
				Pike City Firehouse	$ 189.16		
				Forest City Streetlights	$ 36.72		
				Alleghany Streetlights	$ 332.81		
				Streetlight CREDIT ($85.04 will be applied to next bill)	$ (736.55)		
849	8/2	Alleghany Water District	Station 1 water - remainder of FY 25/26 ($46.25) plus all of FY 26/27 $555			$	601.25
850	8/18	Jamie Johnson	reimburse for food for standby assignment			$	101.39
851	8/18	Ethan Esch	reimburse for food for standby assignment			$	150.73
EFT	8/4	ATT	Phone			$	74.15
2864	8/24	Rae Bell Arbogast	July hours Admin 21.5 Billing specialist 4.75 gross $615.60			$	568.50
EFT	8/25	Boyette Petroleum	fuel			$	100.26
2865	8/31	Civic Plus	1 year of website, they gave it to us this year at the old price			$	960.00
2866	8/31	Christian Gersmehl	mutual aid USFS	Gross $211.40		$	195.22
2867	8/31	Christopher King	mutual aid USFS	Gross $1,206.20		$	1,113.93
2868	8/31	Edward Cusato	mutual aid USFS	Gross $559.58		$	516.78
2869	8/31	Ethan Esch	mutual aid USFS	Gross $858.02		$	792.39
2870	8/31	James Buckbee	14 hours billing specialist rest USFS	Gross 1,957.33		$	1,799.60
2871	8/31	Jamie Johnson	mutual aid USFS	Gross $211.40		$	195.23
2872	8/31	Ryan McCoy	mutual aid USFS	Gross $559.58		$	516.78
2873	8/31	Tim Standley	mutual aid USFS	Gross $211.40		$	195.22
EFT	8/31	IRS	Federal Payroll taxes			$	985.72

Expenditures/transfers out Total	**$**	**11,484.37**
Ending Checking Account Balance	**$**	**17,906.43**
Starting Savings account balance	**$**	**43,599.23**
transfers to checking		
transfer to checking		
fee reversal		
Ending Savings Account Balance	**$**	**43,599.23**
General Fire Fund Total	**$**	**61,505.66**
All Fire Funds (including reserves)	$	216,417.41

Note: Current year streetlight income/expense is comingled with general fire fund.

Reserve Account Detail		
Contingency	$	21,500.00
Alleghany Fire Unallocated	$	8,000.00
Pike City Fire Unallocated	$	8,205.22
Alleghany Firehouses	$	4,109.37
Pike City Firehouse	$	-
Alleghany Fleet	$	4,588.78
Pike City Fleet	$	1,202.95
Alleghany Dispatch Office	$	700.00
Streetlights	$	9,460.62
EMS Vehicle Fund	$	250.00
Interest Earned	$	17.14
Reserve Account Total	**$**	**58,034.08**

NOT caught up for FY ending 6/30/2026

Reserve account Starting Balance	**$**	**58,034.08**
tr to savings for FY 25-26 final adjustment		
interest		
Reserve account Ending Balance	**$**	**58,034.08**

CA Class investment		
Beginning balanc	$	106,000.90
Interest	$	337.39
CA Class ending Balance	**$**	**106,338.29**

Capital Imp. Fund =$31,772.88 Gen. Fire Fund =$74,565.41

Total All Funds **$** **225,878.03**

Report prepared by Rae Bell Arbogast, Treasurer

Verified against bank statement and QB balances by: X

Note: Savings and Reserve account reconciled quarterly.

title

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842

Sierra County

Memo

Fire $4,626.68
Streetlights $533.10

To: Pliocene Ridge CSD

From: Tony Miller Auditor/Controller

POSTED To AR@6/30/26

Date: June 30, 2026

Re: Distribution of Taxes - 10% 2025 Apportionment
#3 FINAL

Enclosed, please find a check for tax distribution in the amount of $ 5,159.78

Current Secured Property Tax	3,752.61
Current Unsecured Property Tax	
Prior Secured Property Tax	
Prior Unsecured Property Tax	41.22
Supplemental Property Tax	331.42
Supplemental Unsecured	27.39
Timber Yield Tax	772.04
Homeowners Property Tax	209.38
Interest Apportionment	26.24
Property Tax Roll Fees	-
Subtotal	5,160.30
Less: Cash balance diff	(0.52)
Total Check Amount Enclosed:	$ 5,159.78

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273

Pliocene Ridge Community Services District

Resolution No. 10-037

WHEREAS, it is necessary in the conduct of its business as a voluntary organization to receive services from volunteers; and,

WHEREAS, it is necessary to provide worker's compensation for volunteers performing volunteer work;

NOW, THEREFORE BE IT RESOLVED, by this resolution, that the Board of Directors provides worker's compensation coverage to volunteer individuals not covered as safety personnel.

Adopted this 25th day of August, 2010 at the regular meeting of the Pliocene Ridge Community Services District, Board of Directors by the following vote:

AYES:	5
NAYS:	0
ABSENT:	0
ABSTAIN:	0
VACANT:	0

Maris Womack 8/25/10

Maris Womack, Secretary Date

Pliocene Ridge Community Services District
County of Sierra, State of California

RESOLUTION NO. 26-108

ELECTING WORKERS' COMPENSATION COVERAGE FOR UNPAID VOLUNTEERS ADOPTED BY THE BOARD OF DIRECTORS OF THE PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT

on Date of September 15, 2026

WHEREAS, the California Labor Code provides, with certain exceptions, that volunteers providing services to government agencies are not covered under California Workers' Compensation insurance; and

WHEREAS, Labor Code section 3363.5 authorizes public agencies, through action by resolution, to provide such volunteers with workers' compensation coverage while they are acting for or on behalf of the agency; and

WHEREAS, the Board of Directors finds that the services provided by such volunteers benefit the Pliocene Ridge Community Services District and its citizens; and

WHEREAS, the Board of Directors has considered the desirability of providing workers' compensation coverage to those volunteers designated below,

NOW THEREFORE, BE IT RESOLVED by the Board of Directors of the Pliocene Ridge Community Services District:

1. That, pursuant to California Labor Code § 3363.5, only those volunteers who have received prior written approval from the Pliocene Ridge Community Services District to provide services to the District are deemed employees of the District solely for purposes of workers' compensation coverage and only while performing services for or on behalf of the District, effective as of the date of this Resolution, and

2. That, pursuant to California Labor Code § 3363.5, the unpaid members of the Board of Directors of the Pliocene Ridge Community Services District are deemed employees of the District solely for purposes of workers' compensation coverage while performing services for or on behalf of the District, effective as of the date of this Resolution.

On a motion by Director____________________, seconded by Director __________, the foregoing resolution was passed and adopted this 15th day of September, 2026, by the following vote, to wit:

INCOME	**19-20 Actual Audited**	**20-21 Actual Audited**	**21-22 Actual Audited**	**22-23 Actual Audited**	**23-24 Actual Audited**	**26-27 Budget Projection**
Tax Revenue Fire	$28,957	$30,848	$31,561	$30,811	$32,538	$31,000
Donations	$25,440	$3,372	$18,727	$10,250	$39,597	$6,000
Grants	$4,957	$7,414	$6,820	$1,914	$24,153	$1,000
Surplus Sales	$0	$13,418	$0	($2,207)	$0	$0
EMS/Mutual Aid/Standby	$0	$0	$50,983	$4,084	$315,266	$195,000
Other Income	$355	$18,026	$828	$849	$5,344	$5,600
Income Total	**$ 59,709**	**$ 73,078**	**$ 108,919**	**$ 45,701**	**$ 416,899**	**$ 238,600**
EXPENSES						
Utilities	$3,780	$4,208	$5,810	$5,201	$7,034	$8,855
Insurance	$6,154	$6,513	$7,443	$8,799	$13,488	$13,298
Fees/Dues/Licenses (includes dump fees)	$476	$447	$224	$467	$811	$243
Office Expense (includes software)	$401	$1,109	$526	$766	$1,419	$1,000
County Tax Distribution Fee	$4,250	$4,264	$4,205	$3,884	$4,094	$4,030
Admin & Professional Services (includes audit)	$8,133	$5,100	$6,065	$6,175	$7,270	$3,800
Public Relations (includes website & firewise)	$331	$2,144	$471	$1,073	$953	$960
Building Maint.	$0	$2,535	$3,265	$403	$18,104	$0
Fixed asset expenditures	$16,225	$18,822	$2,368	$38,199	$59,871	$20,000
Other Expenses	$4	$315	$702	$60	$41,412	$300
Payroll	$0	$0	$28,081	$1,753	$109,561	$100,100
Overhead Expense Subtotal	**$ 39,753**	**$ 45,456**	**$ 59,160**	**$ 66,780**	**$ 264,017**	**$ 152,586**
Fire Operations (break down on detail sheet)	**$ 28,896**	**$ 14,864**	**$ 25,454**	**$ 11,505**	**$ 27,753**	**$ 69,450**
Total Operating Expense FIRE SERVICES	**$ 68,649**	**$ 60,320**	**$ 84,614**	**$ 78,285**	**$ 291,770**	**$ 222,036**
FIRE SERVICES ONLY NET CHANGE	**$ (8,940)**	**$ 12,758**	**$ 24,305**	**$ (32,583)**	**$ 125,128**	**$ 16,564**
This number does not account for fund additions or withdrawals listed at end of document.						
This bottom line matches Quickbooks Profit & Loss Statement "Net Ordinary Income"						
Streetlight Tax Revenue	**$ 4,978**	**$ 4,818**	**$ 5,182**	**$ 5,377**	**$ 5,331**	**$ 5,331**
Streetlight Expense	**$ 3,949**	**$ 3,916**	**$ 4,095**	**$ 4,572**	**$ 4,889**	**$ 5,109**
Lights Net Income or (LOSS)	**$ 1,029**	**$ 902**	**$ 1,087**	**$ 805**	**$ 442**	**$ 222**
Streetlight Net Income (above) matches Quickbooks Net "OTHER" Income or (Loss)						
Net Change Streetlights & Fire combined	**$ (7,911)**	**$ 13,660**	**$ 25,392**	**$ (31,779)**	**$ 125,571**	**$ 16,786**
Line above matches Quickbooks Income Statement Net profit or (loss). Does not account for reserve funds below.						
Transfer (into) or out of reserve funds	**$ 1,087**	**$ (1,738)**	**$ (13,037)**	**$ 11,373**	**$ (4,803)**	**$ (16,786)**
History Net Change with fund additions/subtractions.	$ (6,824)	$ 11,922.37	$ 12,354.70	$ (20,405.70)	$ 120,767.90	
					BUDGET NET CHANGE	**$ 0**
NOTE: The Budget is a "managerial document" it is based on a combination of balance sheet and income statement figures.						
The Budget uses a combination of cash and accrual accounting to ensure that adequate funds are maintained for long-term stability.						

Reserve Fund Savings and CA Class Fund at Year end (June 30th)	**2022**	**2023**	**2024**	**2025**	**2026**
Contingency Fund	$ 24,500.00	$ 24,500.00	$ 24,500.00	$ 21,500.00	$ 21,500.00
Alleghany Fire Unallocated	$ 3,000.00	$ 8,000.00	$ 8,000.00	$ 8,000.00	$ 8,000.00
Pike City Fire Unallocated	$ 10,000.00	$ 19,950.00	$ 12,950.00	$ 23,950.00	$ 5,205.22
Alleghany Firehouses	$ 14,409.37	$ 11,409.37	$ 11,409.37	$ 4,109.37	$ 4,109.37
Alleghany Equ. Then EMS	$ -	$ -	$ 250.00	$ 250.00	$ 250.00
Pike City Firehouse	$ 3,064.76	$ 3,064.76	$ 3,064.76	$ 6,725.22	$ -
Alleghany Dispatch Office	$ 700.00	$ 700.00	$ 700.00	$ 700.00	$ 700.00
Alleghany Fleet	$ 4,588.78	$ 4,588.78	$ 4,588.78	$ 4,588.78	$ 4,588.78
Pike City Fleet	$ 11,202.95	$ 11,202.95	$ 1,202.95	$ 1,202.95	$ 1,202.95
Capital Improvement Fund					$ 31,572.13
CA class Gen Fire Fund					$ 74,094.30
FIRE SERVICES TOTAL	**$ 71,465.86**	**$ 83,415.86**	**$ 66,665.86**	**$ 71,026.32**	**$ 151,222.75**
Streetlight Fund	$ 7,126.30	$ 8,213.38	$ 9,018.15	$ 9,460.62	$ 10,038.28

NOTE: Reserve fund savings is caught up AFTER the end of each fiscal year due to calculations that can't be made until after the final tax check arrives.

Because of this, the Reserve Fund Savings account balance does not match the QB Balance sheet at year end. It does match the FUNDS worksheet .