



MINUTES of the Regular Meeting of the Pliocene Ridge CSD

Board of Directors

Date: Thursday March 18, 2021 6:30 pm

Via conference call due to COVID 19 restrictions

1. CALL TO ORDER: The meeting was called to order at 6:33 pm by President Guyer. Board members present Daniel Guyer, Larry Allen, Grace Knowles and Bruce Coons who joined the meeting late. Chris Mills had reported that he could not attend. Also present were District Chief Chris Dorn and Alleghany Assistant Chief David Arbogast, PCVFD non-profit President Roland Robertson & Treasurer Denise Ruane. Public present: Vicky Tenney and Sierra County Supervisor Lee Adams. Secretary Rae Bell Arbogast was present and took the minutes. The Flag Salute was waived.

2. CONSENT CALENDAR:

Agenda, Minutes and Treasurer's report

A motion was made to approve the consent calendar by Larry Allen, 2nd by Grace Knowles
Ayes: Allen, Guyer, Knowles Nays: none Absent: Coons & Mills Abstain: none ~ Motion carried.

3. PUBLIC COMMENT: None

4. INFORMATION/DISCUSSION ITEMS

a) Correspondence

Incoming: Annual Report from Golden State Risk Management Authority. **Outgoing:** A thank you letter was sent to Architect Bruce Boyd for doing the ADA survey for the Pike Firehouse. A letter was sent to the Sierra County Board of Supervisors requesting that the district be approved to bill the title III fund for Firewise Community Administrative costs.

b) Committee/Member/Business Reports:

1. *Station 71 Chief's report* ~ Assistant Chief David Arbogast reported that both Alleghany & Pike Fire departments attended an extrication training hosted by Downieville Fire on February 27th, it was also attended by members of the Camptonville Fire Dept and Sierra City fire Dept. On-the-ground training has resumed. There was one medical call (actually at the end of the last PRCSD meeting) SNMH ambulance came and picked up the patient. No other calls since the last meeting.

2. *Station 67 Chief's report:* ~ Chief Dorn reported that the number of runs has been light. He is glad to get back to training on-the-ground.

3. *AVFD Inc. Non-Profit Corp:* ~ No board member was present but Vicky Tenney reported that they had attended the Ad Hoc Committee meeting to review the latest version of the draft MOU.

4. *PCVFD Non-Profit Corp: report* ~ President Roland Robertson also reported that they had attended the Ad Hoc Committee meeting to review the latest version of the draft MOU. They recently sent out a newsletter and are working on the next one.

5. *Firewise Community Certification Project* ~ Report provided in writing (attached to these minutes).

6. *Risk Manager Report:* No report.

7. *Board Member/Staff reports:* Report provided in writing (attached to these minutes) Everyone was reminded that the form 700s for 2020 are due by April 1st. Ethics and harassment prevention training are due in May.

5. ACTION ITEMS

a) *Unfinished Business*

1. *Bylaws-Policies* – The draft firehouse rental policy was provided as part of the meeting packets as well as a written report (see District Manager’s report). After a discussion Rae Bell was instructed to develop a draft policy for non-rental use of the firehouses for board consideration.

2. *Firehouse projects and ADA compliance:* Report provided in writing. Roland stated that he read the ADA survey for the Pike Firehouse that Bruce Boyd put together and it is a really good document. There is a lot of work to do.

3. *Pending grants:* Report provided in writing.

4. *Status of MOU between the district and the non-profit corporations:* It was reported that the most recent Ad Hoc committee meeting went well. A copy of the new draft was provided at the meeting but not in time to be an official agenda item. Both non-profit boards are going to review it first, then it will come back to the PRCSD board for consideration.

There was a question about having the insurance company review it. There was a split consensus but eventually it was decided not to do it.

b) *New Business*

1. *Resolution #21-079 to update the signature card at the bank.* After a discussion it was decided to include all the directors on the new signature card. It was also decided to add Larry Allen to the safety deposit box so that Daniel Guyer and Larry Allen would on the box. **Motion made by Bruce Coons, 2nd by Grace Knowles Ayes: Allen, Coons, Guyer, Knowles Nays: none Absent: Mills Abstain: none ~ Motion carried.**

2. *Discussion about ADA access for district board meeting at the Pike firehouse.* It was noted that the stairs up to the multi-purpose room are an issue for some people. This ties directly into the recent survey that was done. Using the engine bay as an alternative location was discussed but currently there is no heat. In warmer months the meeting could be held down there. Since the next meeting is scheduled for April it was decided to discuss the situation again. One option might be to hold the meeting by phone conference if it is cold until a heater can be installed. Public meetings are the main area of concern for ADA compliance and potential liability.

ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS The next regular meeting is scheduled for April 15, 2021 in Alleghany.

ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:19 PM.

Respectfully submitted,

Rae Bell Arbogast
Secretary