



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

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### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

**Wednesday September 20, 2017 6:30 pm Pike City Firehouse 100 Pike City Rd.**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (Ask if any members of the Public wish to move item 5d1 Final Budget adoption to this spot.)
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
  - a) Correspondence
  - b) Committee/Member/Business Reports:
    1. Station 71 Chief's report
    2. Station 67 Chief's report
    3. Station 71 Auxiliary
    4. Station 67 Auxiliary
    5. Risk Manager Report
    6. Board Member Report –
    7. Standing Committee Reports: Streetlight, Budget, Safety
5. ACTION ITEMS:
  - a) Approval of Minutes for meeting date July 19, 2017
  - b) Approval of managerial financial reports and bank reconciliations for July & August 2017
  - c) Unfinished business:
    1. Wayman Dam Project
    2. Ongoing Bylaws & Policy review and/or update: Nothing prepared in time for meeting
    3. Alleghany Firehouse Project – ADA Compliance
    4. Pike City Firehouse Project – ADA Compliance (one item under “new business”)
    5. Status of dispatch office in Alleghany
    6. ALS property tax fee proposal/Frontier Medical Resources Correspondence since last mtng.
  - d) New business
    1. Appoint Project Manager/Authorized Agent for Pike City Firehouse Project Resolution #2017-67
    2. . Fiscal year 2017-2018 50/50 CDF Volunteer Assistance Program Approval of agreement Resolution #2017-68
    3. Public Hearing and adoption of final budget for Fiscal Year 17/18 **Draft final budget will be distributed on Monday 9/18. The income figure for the streetlights is being sent over on Sunday. The only changes made to the preliminary budget are the addition of the Volunteer Assistance Grant and the new figure for the streetlights will be plugged in.**
    4. Vehicle donation letter from Volunteer Firefighter Alliance – pursue this?

#### 6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next Regular meeting October 18, 2017 in Alleghany 6:30 pm

#### 7. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

**MINUTES of the Regular Meeting of the Board of Directors of Pliocene Ridge CSD. Held Wednesday July 19, 2017 at Station 67, 100 Pike City Road..**

**1. Call to order:** The meeting was called to order at 6:35 pm by President Wayne Babros. Board members present: Wayne Babros, Bruce Coons and Daniel Guyer. Gracie Knowles notified the Secretary in advance that she could not make it. Also present were Pike City assistant chiefs Jim Buckbee & Tom Starr and Alleghany assistant chiefs David Arbogast and Ned Cusato, PCVFD auxiliary President Roland Robertson and AVFD auxiliary Chairman Bob Hale and Secretary Vickie Tenney. Pliocene Ridge CSD Secretary Rae Bell was present and took the minutes. Flag Salute.

**2. APPROVAL OF THE AGENDA:** A motion was made by Bruce Coons to approve the agenda, 2<sup>nd</sup> by Daniel Guyer. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

**3. PUBLIC COMMENT:** None

**4. INFORMATION/DISCUSSION ITEMS**

**a) *Correspondence:*** **Incoming** Certificates of completion for the recent Ethics and Harassment Prevention Training workshop, Statement of Insurance Coverage from Golden State Risk Management Authority **Outgoing** Letter to the State Controller notifying them of PRCSD's decision to opt into the Uniform Construction Cost Accounting Act, Calif. Special District's Association Ballot.

**b) *Committee/Member/Business Reports:***

1. *Alleghany Assistant Chiefs Arbogast and Cusato* reported that since the last meeting there was one medical call that required a helicopter, that same night Pike City and Alleghany had training with the CHP Flight crew and H2O thanks to Tom Starr setting it up. There was a very good attendance at the training with about 30 people from Pike, Alleghany and Camptonville. Leslie Baker the recently certified EMT who moved away picked up his gear and stated that he plans on spending time in Alleghany this summer. The battery on 7100 needs to be replaced. Ned is picking one up along with a battery tender (trickle charger) because it seems to have a battery drain even when everything is turned off.

2. *Pike City Assistant Chiefs Buckbee & Starr* reported that they have been extremely busy with lots of LZ set-ups for Camptonville Fire, broken pipes and dead batteries. They recently replaced the batteries in 6740 and 6700?? Jim handled the hydro-restat on the new SCBA's that Camptonville is giving to Alleghany which required four back-and-forth trips to North San Juan.

3. *Station 71 Auxiliary* Bob Hale reported that there was nothing new to report since the last meeting.

4. *Station 67 Auxiliary* Roland reported that their taco night went very well with 55 meals served. They were expecting more, but were not disappointed in the amount of money it brought in. They set up a table explaining the firehouse project with a request for donations and got \$500 for that. They also had some new volunteers help out and it seems like they will continue to help.

5. *Risk Manager Report:* A letter and check were recently received from the Insurance Company notifying the district that it earned a \$215 rebate for its participation in the Loss Prevention Incentive Program.

6. *Board Member/Staff reports:* None

7. *Standing Committee Reports: Streetlights:* Bruce Coons reported that PG&E has not set a date yet for the upgrade but it should be soon. He will be the contact person when they come to Alleghany to help them locate the three lights that were missed by the field rep who did an inventory earlier in the year. Emails were exchanged providing contact info. back-and-forth between Pliocene Ridge and PG&E so they will let Bruce know in advance what day they plan on doing the upgrade. It should only take one day to do both Alleghany and Forest City.

## **5. ACTION ITEMS**

a) *Approval of regular meeting minutes* dated June 21, 2017 Motion to approve the minutes as submitted made by Daneil Guyer 2<sup>nd</sup> Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.** It was asked why a July meeting was called when it was moved by the board to cancel it in June and the answer was that board approval was needed for the Hold Harmless Agreement (see new business).

b) *Approval of treasurer's report dated 6/30/17* Motion made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

c) *Unfinished Business*

1. *Wayman Dam project* – No report

2. *Ongoing Policy & Procedure review/update:* A motion to adopt the changes as presented to Policy #3100 Purchasing & Bill Payment was made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

3. *Regarding the Alleghany Firehouse project:* Ned Cusato reported that he got permission from the County to bring over their tree faller and chipper to take out the two trees. Rae Bell asked if the Pliocene Ridge Board was OK with allowing management to hire one or two Alleghany Firefighters at a rate of \$20 per hour to drag the slash to the chipper. The job will be offered to all active Alleghany Firefighters because it is doubtful that there would be more than two takers. The board concurred that this would be OK. Ned will be in charge of getting it scheduled and overseeing the crew. Wayne Babros gave permission to have the wood chips spread on his property adjacent to the firehouse lot. It was also reported that the adjacent property owner with the cabin near the firehouse gave permission to clear out the locust trees coming up between the cabin and the firehouse.

There was a question from Vickey Tenney about the hot water heater and ADA access for the bathroom, when they were going to be done. Bob Hale explained that the current priority is taking care of the outside structure per the current project.

4. *Regarding the Pike Firehouse projects:* Roland Robertson reported that they will be ordering the door for the top of the staircase in 10 to 12 days. Mark Jokerst is doing the engineering drawings for the staircase and will provide them to the metal-worker.

They got a denial letter from SPI on their request for a donation. The letter cited other projects and scholarships that are already being funded but stated that it was a worthy project. Roland is still planning on make a presentation to the Yuba County Water Agency.

They continue to work on the project packet for the lift. They expect to get started on the stairway project next month.

5. *Dispatch Office in Alleghany*: Vickie Tenney reported that she spoke to both Mike Lazono (new Downieville Fire Chief) and Joyce White the dispatch supervisor. They have put the Alleghany Dispatch Office project on the “side-burner” for now because they are overwhelmed with getting new dispatchers trained and set-up in Downieville. Vickey assured them that if purchasing a radio was an issue the funds could be provided by either the Alleghany Volunteer Fire Dept and/or Pliocene Ridge CSD. She also explained to them that a dispatch office in Alleghany would benefit Downieville greatly in the event of a fire in Downieville, in which case they could station dispatchers in Alleghany. They advised her to “be patient” as they have other priorities right now.

Rae Bell reported that per the request made at the June meeting, she did confirm that Downieville Fire’s Insurance Policy is in place. She also spoke to Walter Michael with Golden State Risk Management Authority (same insurance company covers both Downieville FPD and Pliocene Ridge CSD) regarding how dispatchers on the Alleghany Roster would be covered while dispatching. Walter stated that it would be up to the two districts to write out a Memorandum of Understanding (MOU) regarding who is responsible for what.

While on the topic of MOU’s Rae explained that there have been ongoing discussions between DVDPD representatives and PRCSD representatives about the need for a MOU regarding: EMT’s on ambulance runs for both Pike and Alleghany, as-well-as the ambulance housed in Alleghany and the dispatch office located in the Alleghany Firehouse. The purpose of the MOU would be to define who is responsible for what; in order to avoid misunderstandings. Also, the insurance company prefers to see these in place, so that in the event of a loss or claim it is clear-cut whose policy covers what.

6. *17/18 CDF Volunteer Assistance Grant*: No report. It was asked if Alleghany Volunteer Fire Department was going to pitch in 50% as they have done in the past, since there had been no word from them. The answer was that they did not decide at their last meeting. They “needed more time to think about it”.

7. *Frontier Medical Resources Advance Life Support Property Fee Proposal* No report, the letter still has not been drafted.

#### **d) New Business**

1. *Request from Treasurer to replace the monthly treasurer’s report with the following Quickbooks reports*: Journal report, bank reconciliation report, check register and YTD Budget vs. Actual. A motion to authorize the change was made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons  
**Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

2. *Hold Harmless Agreement*: Camptonville Fire Dept requested this agreement for the donation fo 4 used SCBA’s. The agreement was reviewed by both the District’s Insurance Company and Camptonville Fire. A motion to approve the Waiver and Hold Harmless Agreement was made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

**NEXT MEETING AGENDA ITEMS** It was decided by consensus to cancel the August meeting.

**ANNOUNCEMENTS** None

**ADJOURNMENT:** There being no further business before the board the meeting was adjourned at 7:15 PM

Respectfully submitted,

Rae Bell Arbogast  
Secretary



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: August 31, 2017

			<b>Beginning Checking Account Balance</b>	\$	<b>5,405.84</b>
			<b>Incoming</b>		
			<b>Outgoing</b>	\$	<b>1,200.06</b>
			<b>Ending Checking Account Balance</b>	\$	<b>4,205.78</b>
			<b>Starting Savings account balance</b>	\$	<b>26,710.20</b>
			Incoming		
			Outgoing		
			<b>Ending Savings Account Balance</b>	\$	<b>26,710.20</b>
<b>Reserve Balances</b>			<b>General Fund (accounts listed above) Total</b>	\$	<b>30,915.98</b>
Unallocated	Contingency	\$ 14,500.00			
Unallocated	Alleghany Fire	\$ 2,700.00			
Unallocated	Pike City Fire	\$ 3,300.00	<b>Reserve account Starting Balance</b>	\$	<b>40,666.82</b>
Allocated	Streetlights	\$ 1,567.02	Incoming		
Allocated	Pike City Firehouse	\$ 7,308.14	Outgoing		
Allocated	Pike City Engines	\$ 3,107.91	<b>Reserve account Ending Balance</b>	\$	<b>40,666.82</b>
Allocated	Alleghany Firehouses	\$ 798.93			
Allocated	Alleghany Engines	\$ 7,381.79			
	Interest Earned	\$ 3.03			
	<b>Total</b>	<b>\$ 40,666.82</b>			
			<b>Total ALL FUNDS</b>	\$	<b>71,582.80</b>

Final Fund Transfers for Fiscal Year 2016-2017 not done yet.

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)

9:25 PM

09/15/17

**Pliocene Ridge Community Services District  
Reconciliation Detail  
1000.1 - West America Checking, Period Ending 08/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,405.84
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	08/25/2017	EFT	Pacific Gas & Electric	X	-514.22	-514.22
Bill Pmt -Check	08/25/2017	EFT	Credit Card WA Bank	X	-451.26	-965.48
<b>Total Checks and Payments</b>					-965.48	-965.48
<b>Total Cleared Transactions</b>					-965.48	-965.48
<b>Cleared Balance</b>					-965.48	4,440.36
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	08/24/2017	2441	Solon Fire		-198.50	-198.50
Bill Pmt -Check	08/24/2017	2440	AT&T		-36.08	-234.58
<b>Total Checks and Payments</b>					-234.58	-234.58
<b>Total Uncleared Transactions</b>					-234.58	-234.58
<b>Register Balance as of 08/31/2017</b>					-1,200.06	4,205.78
<b>New Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	09/18/2017	2444	Solon Fire		-166.16	-166.16
Bill Pmt -Check	09/18/2017	2442	AT&T		-38.20	-204.36
Bill Pmt -Check	09/18/2017	2443	Sierra Co. Public W...		-5.98	-210.34
<b>Total Checks and Payments</b>					-210.34	-210.34
<b>Total New Transactions</b>					-210.34	-210.34
<b>Ending Balance</b>					-1,410.40	3,995.44

*Bank  
Statement  
balance*

*Actual  
8/31/17*

*Balance  
@ 9/18/17*



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: July 31, 2017

<b>Beginning Checking Account Balance</b>			\$	<b>2,291.00</b>
<b>Incoming</b>			\$	<b>10,354.82</b>
<b>Outgoing</b>			\$	<b>7,239.98</b>
<b>Ending Checking Account Balance</b>			\$	<b>5,405.84</b>
<b>Starting Savings account balance</b>			\$	<b>32,710.20</b>
Incoming				
Outgoing			\$	<b>6,000.00</b>
<b>Ending Savings Account Balance</b>			\$	<b>26,710.20</b>
<b>General Fund (accounts listed above) Total</b>			\$	<b>32,116.04</b>
<b>Reserve account Starting Balance</b>			\$	<b>40,666.82</b>
Incoming				
Outgoing				
<b>Reserve account Ending Balance</b>			\$	<b>40,666.82</b>
<b>Total ALL FUNDS</b>			\$	<b>72,782.86</b>

Reserve Balances		
Unallocated	Contingency	\$ 14,500.00
Unallocated	Alleghany Fire	\$ 2,700.00
Unallocated	Pike City Fire	\$ 3,300.00
Allocated	Streetlights	\$ 1,567.02
Allocated	Pike City Firehouse	\$ 7,308.14
Allocated	Pike City Engines	\$ 3,107.91
Allocated	Alleghany Firehouses	\$ 798.93
Allocated	Alleghany Engines	\$ 7,381.79
	Interest Earned	\$ 3.03
	<b>Total</b>	<b>\$ 40,666.82</b>

Final Fund Transfers for Fiscal Year 2016-2017 not done yet.

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)



**Pliocene Ridge Community Services District  
Reconciliation Detail  
1000.1 - West America Checking, Period Ending 07/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						
<b>Cleared Transactions</b>						2,335.27
<b>Checks and Payments - 12 items</b>						
Check	05/27/2017	697	CASH	X	-8.42	-8.42
Bill Pmt -Check	06/26/2017	2431	AT&T	X	-35.85	-44.27
Bill Pmt -Check	07/10/2017	2434	GSRMA	X	-4,344.00	-4,388.27
Bill Pmt -Check	07/10/2017	2432	ACWD	X	-480.00	-4,868.27
Bill Pmt -Check	07/10/2017	2436	Streamline	X	-300.00	-5,168.27
Check	07/10/2017	2437	Jim Buckbee	X	-170.55	-5,338.82
Bill Pmt -Check	07/10/2017	2435	Riebes Auto	X	-138.62	-5,477.44
Bill Pmt -Check	07/10/2017	2433	AT&T	X	-35.80	-5,513.24
Bill Pmt -Check	07/14/2017	eft	PG&E	X	-1,005.05	-6,518.29
Bill Pmt -Check	07/21/2017	2438	Rae Bell Arbogast	X	-435.00	-6,953.29
Bill Pmt -Check	07/24/2017	EFT	Credit Card WA Bank	X	-177.73	-7,131.02
Bill Pmt -Check	07/24/2017	2439	Sierra Co. Public W...	X	-153.23	-7,284.25
<b>Total Checks and Payments</b>					<b>-7,284.25</b>	<b>-7,284.25</b>
<b>Deposits and Credits - 3 items</b>						
Transfer	07/10/2017			X	6,000.00	6,000.00
Deposit	07/24/2017			X	215.00	6,215.00
Payment	07/26/2017		Sierra County Auditor	X	4,139.82	10,354.82
<b>Total Deposits and Credits</b>					<b>10,354.82</b>	<b>10,354.82</b>
<b>Total Cleared Transactions</b>					<b>3,070.57</b>	<b>3,070.57</b>
<b>Cleared Balance</b>					<b>3,070.57</b>	<b>5,405.84</b>
<b>Register Balance as of 07/31/2017</b>					<b>3,070.57</b>	<b>5,405.84</b>
<b>New Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Bill Pmt -Check	08/24/2017	2441	Solon Fire		-198.50	-198.50
Bill Pmt -Check	08/24/2017	2440	AT&T		-36.08	-234.58
Check	08/25/2017	EFT	Pacific Gas & Electric		-514.22	-748.80
Bill Pmt -Check	08/25/2017	EFT	Credit Card WA Bank		-451.26	-1,200.06
Bill Pmt -Check	09/18/2017	2444	Solon Fire		-166.16	-1,366.22
Bill Pmt -Check	09/18/2017	2442	AT&T		-38.20	-1,404.42
Bill Pmt -Check	09/18/2017	2443	Sierra Co. Public W...		-5.98	-1,410.40
<b>Total Checks and Payments</b>					<b>-1,410.40</b>	<b>-1,410.40</b>
<b>Total New Transactions</b>					<b>-1,410.40</b>	<b>-1,410.40</b>
<b>Ending Balance</b>					<b>1,660.17</b>	<b>3,995.44</b>

7/31/17  
Bank  
Balance

# Pliocene Ridge Community Services District Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
Bill	07/01/2017	070117	ACWD		2000.1 · Accounts Payable		480.00
			ACWD	full year water Allegheny firehouse	6174.2 · Water Allegheny	480.00	480.00
Bill	07/01/2017	95421	Streamline		2000.1 · Accounts Payable		300.00
			Streamline	web-site annual fee	6275.1 · Public Relations	300.00	300.00
Bill	07/01/2017		GSRMA		2000.1 · Accounts Payable		4,344.00
			GSRMA		6195.1 · Work Comp	1,830.00	
			GSRMA		6193.1 · Property Insurance	1,037.00	
			GSRMA		6185.1 · Liability Insurance	1,007.00	
			GSRMA		6190.1 · Vehicle Insurance	438.00	
			GSRMA	crime/bond pollution	6180.1 · Insurance	32.00	
Bill Pmt -Check	07/10/2017	2432	ACWD		1000.1 · West America Checking	4,344.00	480.00
			ACWD		2000.1 · Accounts Payable	480.00	
Bill Pmt -Check	07/10/2017	2433	AT&T		1000.1 · West America Checking	480.00	480.00
			AT&T	6172.2 or 3	2000.1 · Accounts Payable	35.80	35.80
						35.80	35.80
Bill Pmt -Check	07/10/2017	2434	GSRMA		1000.1 · West America Checking	4,344.00	4,344.00
			GSRMA		2000.1 · Accounts Payable	4,344.00	
Bill Pmt -Check	07/10/2017	2435	Riebes Auto		1000.1 · West America Checking	138.62	138.62
			Riebes Auto		2000.1 · Accounts Payable	138.62	
						138.62	138.62
Bill Pmt -Check	07/10/2017	2436	Streamline		1000.1 · West America Checking	300.00	300.00
			Streamline		2000.1 · Accounts Payable	300.00	
Check	07/10/2017	2437	Jim Buckbee		1000.1 · West America Checking	300.00	300.00
			Jim Buckbee	reimburse	8640 · 6740 Repairs and Maint	170.55	170.55
				batteries		170.55	170.55
Bill Pmt -Check	07/14/2017	eft	PG&E		1000.1 · West America Checking	1,005.05	1,005.05
			PG&E		2000.1 · Accounts Payable	1,005.05	

This interim report is for managerial purposes only and may not contain all routine accruals and adjustments

Pioecene Ridge Community Services District  
Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
Transfer	07/10/2017			Funds Transfer	1001.1 · West America Savings	1,005.05	1,005.05
				Funds Transfer	1000.1 · West America Checking	6,000.00	6,000.00
						6,000.00	6,000.00
Bill Pmt -Check	07/21/2017	2438	Rae Bell Arbogast	6270.1	1000.1 · West America Checking	435.00	435.00
			Rae Bell Arbogast	6270.1	2000.1 · Accounts Payable	435.00	
						435.00	435.00
Bill	07/03/2017	diesel	Credit Card WA Bank	Lost Nugget	2000.1 · Accounts Payable		41.04
			Credit Card WA Bank	diesel	8350 · Fuel Pike City	41.04	
						41.04	41.04
Credit	07/05/2017	5516	Credit Card WA Bank	auto zone	2000.1 · Accounts Payable	36.00	36.00
			Credit Card WA Bank	battery core refund	8640 · 6740 Repairs and Maint		36.00
						36.00	36.00
Bill	07/15/2017	071517	Credit Card WA Bank	Home Depot	2000.1 · Accounts Payable	22.84	22.84
			Credit Card WA Bank	angle stop and viv	6295.3 · Buildings Rep. & Maint. Pike Ci	22.84	
						22.84	22.84
Bill	07/20/2017	409353	Credit Card WA Bank	Sierra Plumbing Supply	2000.1 · Accounts Payable	192.43	192.43
			Credit Card WA Bank	wall mount faucet	6295.3 · Buildings Rep. & Maint. Pike Ci	192.43	
						192.43	192.43
Bill	07/20/2017	2601-182242	Credit Card WA Bank	O'Reilly auto parts	2000.1 · Accounts Payable	146.52	146.52
			Credit Card WA Bank	battery and trickle charger	7632 · 7100 Repair & Maint.	146.52	
						146.52	146.52
Deposit	07/24/2017			Deposit	1000.1 · West America Checking	215.00	215.00
			Golden State Risk Management	LPIP award	1499.0 · Undeposited Funds	215.00	
						215.00	215.00
Bill Pmt -Check	07/24/2017	2439	Sierra Co. Public Works		1000.1 · West America Checking	153.23	153.23
			Sierra Co. Public Works		2000.1 · Accounts Payable	153.23	
						153.23	153.23
Payment	07/26/2017		Sierra County Auditor		1000.1 · West America Checking	4,139.82	4,139.82
			Sierra County Auditor		1200.0 · Accounts Receivable	4,139.82	
						4,139.82	4,139.82
Bill Pmt -Check	07/24/2017	EFT	Credit Card WA Bank		1000.1 · West America Checking		177.73

Pliocene Ridge Community Services District  
Journal  
July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
			Credit Card WA Bank		2000.1 · Accounts Payable	177.73	
						177.73	177.73
Bill	08/11/2017	5681848	Solon Fire	annual cert on fire extinguishers	2000.1 · Accounts Payable	198.50	198.50
					7230 · Compliance Alleghany	198.50	
						198.50	198.50
Bill	07/20/2017	000009994951	AT&T		2000.1 · Accounts Payable		36.08
			AT&T		6172.2 · Telephone Alleghany	18.04	
			AT&T		6172.3 · Telephone Pike	18.04	
						36.08	36.08
Bill Pmt -Check	08/24/2017	2440	AT&T		1000.1 · West America Checking		36.08
			AT&T		2000.1 · Accounts Payable	36.08	
						36.08	36.08
Bill Pmt -Check	08/24/2017	2441	Solon Fire		1000.1 · West America Checking		198.50
			Solon Fire		2000.1 · Accounts Payable	198.50	
						198.50	198.50
Check	08/25/2017	EFT	Pacific Gas & Electric		1000.1 · West America Checking		514.22
			Pacific Gas & Electric		6170.2 · PG&E Alleghany	48.80	
			Pacific Gas & Electric		6170.3 · PG&E Pike City	83.08	
			Pacific Gas & Electric		9170.4 · PG&E Streetlights Alleghany	360.09	
			Pacific Gas & Electric		9171.4 · PG&E Streetlights Forest City	22.25	
						514.22	514.22
Bill	08/04/2017	08042017	Credit Card WA Bank		2000.1 · Accounts Payable		125.47
			Credit Card WA Bank	lost nugget	8350 · Fuel Pike City	30.08	
			Credit Card WA Bank	tractor supply co. Auburn	6010 · ASK - need documentation still	95.39	
						125.47	125.47
Bill Pmt -Check	08/25/2017	EFT	Credit Card WA Bank		1000.1 · West America Checking		451.26
			Credit Card WA Bank		2000.1 · Accounts Payable	451.26	
						451.26	451.26
Bill	08/11/2017	5681853	Solon Fire		2000.1 · Accounts Payable		166.16
			Solon Fire	Annual fire Ext. maint/repert	8230 · Compliance Pike City	166.16	
						166.16	166.16
Bill	08/19/2017	10132514	AT&T		2000.1 · Accounts Payable		38.20
			AT&T		6172.2 · Telephone Alleghany	19.10	
						19.10	

This interim report is for managerial purposes only and may not contain all routing accruals and adjustments

Pliocene Ridge Community Services District  
Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
			AT&T		6172.3 - Telephone Pike	19.10	
						38.20	38.20
Bill	07/31/2017	15168	Sierra Co. Public Works		2000.1 - Accounts Payable		5.98
			Sierra Co. Public Works		7350 - Fuel Alleghany	5.98	
						5.98	5.98
						24,928.08	24,928.08



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

Sierra Frontier Medical Resources Inc.  
PO Box 393  
Downieville, CA 95936

Dear SFMR Board and Volunteers:

The Pliocene Ridge CSD (PRCSD) board of directors and staff would like to commend your organization for all of the hard work and amazing progress that you have made in the short time that you have been in existence. It is truly commendable.

Our board has extensively discussed the idea of floating a tax measure based on the presentation given by Frank Lang on April 19<sup>th</sup> in Alleghany. We have gotten some public feedback as well. While our board is interested in the idea of floating a tax measure and very much in favor of expanding ALS services in Western Sierra County, we are looking at this from the perspective of knowing that we need a tax measure that we can all get behind 100% ;otherwise we are sure it will fail.

It might be helpful if your board understands our district's current emergency medical response situation. Currently the district has one full-time resident EMT in Pike, who works in Grass Valley during the week and there is one full-time resident EMT who lives and works in Alleghany; but who is out of the area a portion of the summer. There are also two EMTs (one from Pike and one from Alleghany) who took and passed the class provided by SFMR last year but they are not currently living here. The EMT from Pike plans on moving back full-time sometime in the future. Most of our firefighters are Title 22 Certified (Emergency Medical Response for First Responders).

Downieville FPD provides our ambulance which is stationed in Alleghany and maintained by the Alleghany crew. (DVPD provides the supplies and pays for things like vehicle repairs). However, we cannot roll the ambulance stationed in Alleghany unless we have an EMT available. Frequently we have to request an ambulance from Sierra Nevada Memorial Hospital because there is no EMT available.

The Emergency Medical Response mantra is: ALWAYS BLS before ALS. In the case of our district our biggest need is two-fold: more EMTs and more funding for the district as a whole. Our annual budget runs about \$35,000 and we cover an area of approximately 126 square miles.

The reality is that Pike can get ALS from Grass Valley faster than ALS from Downieville ALL of the time and Alleghany can MOST of the time (the exception would be coming up Galloway Road). Again, we are looking at this whole idea from the perspective of how to get this measure to fly in our district.

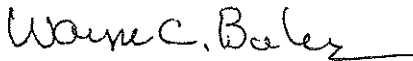
The general consensus is that the measure would be sure to fail if it was required to commit funds SPECIFICALLY to ALS services stationed in Downieville. We believe that our best chance at success would be to float a measure that simply states: "for Fire and Emergency Medical Response". Consideration of placing set percentages on the split between Fire and EMR would be acceptable to PRCS if SFMR prefers that be done.

Our board does recognize the tremendous opportunity that SFMR is providing by offering to handle the entire election process. No attempt has ever been made to pass a tax measure for the Fire Departments in our area. We understand that a lot of public education will be needed, so the sooner we all decide the better.

We all share the same goal and commitment to improving Emergency Medical Response Capabilities for Western Sierra County. If the measure were to pass in our district it would directly aid that cause. By leaving the verbiage in the measure open, it would allow for an ongoing discussion and development of how to utilize the funds to meet the needs of our unique settings most efficiently.

We sincerely hope that your board will give full consideration to this request. Once your board has had time to discuss this, if the consensus is favorable, then we would like to attend one of your meetings or host your board at one of our meetings.

Sincerely,

A handwritten signature in cursive script that reads "Wayne C. Babros". The signature is written in black ink and is positioned above the typed name.

Wayne Babros  
President



**SIERRA FRONTIER MEDICAL RESOURCES, INC.**

P. O. BOX 393  
Downieville, CA 95936  
530-289-3644

Directors: Ingrid Larson  
Frank J. Lang  
Cherry Simi  
Mary Nourse  
Liz Fisher

September 4, 2017

Mr. Wayne Babros, President  
Pliocene Ridge Community Services District  
100 Pike City Road  
Pike City, CA 95960


Dear Wayne:

Thank you for your letter of August 5<sup>th</sup>, 2017. I apologize for the delay, however, as you can appreciate, there are significant issues to address as we navigate the potential for sustainable Advanced Life Support Services for western Sierra County. We appreciate your support and kind remarks about our efforts.

Currently we are pursuing the prospect of a Voter Initiative, the "ALS Tax Initiative", to be placed on the June 2018 Ballot. We are in the process of learning the requirements for such an initiative that will encompass the geographic boundaries of the Downieville Fire Protection District and the Sierra City Fire Protection District. Both of those Districts support this Initiative, which requires a 50% plus one vote to pass. If passed, it will provide sufficient funds, through real property taxes, to support a paramedic, year round, with the Downieville ambulance.

We offer to keep you informed of our efforts and of our progress. If you are interested in a similar initiative for EMS services for PRCSD, please keep us in mind, as we will be more than happy to share and work together to improve the funding and level of EMS Services in all of western Sierra County.

Best Regards,

  
Ingrid Larson  
SFMR Chairperson





## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

### **Resolution 2017-67**

#### A RESOLUTION TO APPOINT A PROJECT MANAGER FOR THE PIKE FIREHOUSE PROJECT

#### **WHEREAS:**

1. Pliocene Ridge CSD owns the fire station located at 100 Pike City Road, Pike City
2. A project to install a stairway for a second exit from the upstairs multi-purpose room is underway.
3. This project has been approved by the Pliocene Ridge CSD board of directors and is in need of an authorized project manager.

#### **THEREFORE BE IT RESOLVED THAT:**

The Board of Directors of Pliocene Ridge CSD (PRCSD) hereby elects to appoint Daniel Guyer as the district's "Project Manager" to represent PRCSD with full authorization to sign and file, for and on behalf of the PRCSD, all documents related to the planning, design, and construction of The Pike City Firehouse Stairway Project (the "Project").

**BE IT FURTHER RESOLVED THAT** this Resolution shall take effect upon its adoption.

#### **CERTIFICATION**

The undersigned Clerk of the Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a regular meeting of the Pliocene Ridge Community Services District held on September 20, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT: 1

ATTEST:

---

Wayne C Babros, President  
PRCSD Board of Directors

Signature: \_\_\_\_\_

By: Rae Bell Arbogast  
Secretary/Clerk of the Board  
Pliocene Ridge Community Services District

**DEPARTMENT OF FORESTRY AND FIRE PROTECTION**

P.O. Box 944246  
SACRAMENTO, CA 94244-2460  
Website: [www.fire.ca.gov](http://www.fire.ca.gov)  
(916) 653-7772



August 3, 2017

Pliocene Ridge Community Services District  
100 Pike City Road  
Pike CA, 95960  
ATTN: Rae Bell Arbogast

Dear Secretary/Treasurer Rae Bell Arbogast,

Congratulations! Pliocene Ridge Community Services District's 2017 Volunteer Fire Assistance (VFA) application has been selected for funding in the amount of \$3,795.07. Please be aware that due to the number of applications CAL FIRE received this year, we may have reduced your funding so that we could use the federal funds to the fullest.

Enclosed is your VFA Agreement 7FG17111 package to be completed and **returned to me no later than December 1, 2017** or the award will be forfeited. The package includes Instructions/Checklist, your department's VFA Agreement to be completed, your approved VFA award application, a copy of the CAL FIRE Board of Resolution template (if needed), the STD. 204 form with sample, and the AD 1048 form with sample. It is important that you read and follow the instructions carefully.

**DO NOT** purchase any items and or do any work until you receive a fully executed agreement signed by CAL FIRE with a letter advising you that you may purchase the items and /or begin work. Any items purchased and/or work done prior to the *last* CAL FIRE signature date will not be reimbursable.

If your governing body chooses not to accept the award, or your department cannot use any portion of the award, please notify me as soon as possible. This will enable us to reallocate the funds to another fire department.

**Utilize the 2017 VFA Procedural Guide for important dates and instructions.**

If you have any questions you may call me at (916) 653-3649 or email at [Megan.Esfandiary@fire.ca.gov](mailto:Megan.Esfandiary@fire.ca.gov).

Sincerely,

Megan Esfandiary  
Grant Analyst  
Grants Management Unit



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

### Resolution 2017-68

Approving the Department of Forestry and Fire Protection Agreement #7FG17111 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

#### WHEREAS:

1. The Pliocene Ridge CSD Board of Directors approved participation in the Volunteer Fire Assistance Program and an application for funding was submitted in May of 2017.
2. Notification of approval of the funding request was received on August 9, 2017.
3. A resolution to approve the funding agreement is required to participate in the program.

#### THEREFORE BE IT RESOLVED THAT:

The Board of Directors of Pliocene Ridge CSD (PRCSD) does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2017-18 up to and no more than the amount of \$3,795.07.

#### BE IT FURTHER RESOLVED THAT

Board

be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Pliocene Ridge CSD

*We had a problem with this before  
so I am double-checking of said  
who is OK to put here.*

#### CERTIFICATION

The undersigned Clerk of the Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a regular meeting of the Pliocene Ridge Community Services District held on September 20, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT: 1

ATTEST:

\_\_\_\_\_  
Wayne C Babros, President  
PRCSD Board of Directors

Signature: \_\_\_\_\_

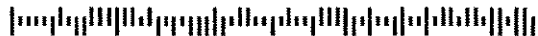
By: Rae Bell Arbogast  
Secretary/Clerk of the Board  
Pliocene Ridge Community Services District

# Volunteer Firefighter Alliance

August 3, 2017

\*\*\*\*\*AUTO\*\*3-DIGIT 959

Pliocene Ridge Community Services Distri  
100 Pike City Rd  
North San Juan, CA 95960-9604



YES, send me additional information on the VFA Car Donation Program including sign up instructions.

Here is my email address \_\_\_\_\_ please send me information on training programs and fundraising opportunities.

Y97B2A

TN91534201292530102605

▲ DETACH AND RETURN ▲

Dear Chief;

Your Department can now earn thousands of dollars each year from the Volunteer Firefighters Alliance (VFA) Vehicle Donation Program.

Through this program your Department can accept donations of cars, trucks, snowmobiles, farm equipment and even planes or boats and receive an average \$347 per vehicle donated or 70% of the selling price. Best of all you don't need to invest any money or do any work. Everything is done for you from initial contact with the donor, to picking up the vehicle and transferring title. What's more anyone who donates a vehicle gets a tax deduction for the donated vehicle based on either market value or a \$500 minimum, whichever is higher.


Through the VFA program anyone who wants to donate a vehicle calls a toll free number and the vehicle pick up and title transfer is all arranged. Then every month you'll get a report showing how many vehicles have been donated to your department and how much you've earned.

To get information on signing up for the VFA Car Donation Program simply check the box above and return the form in the enclosed postage paid envelope or go to [www.SupportVFA.org](http://www.SupportVFA.org) and click VFA Car Donations. We'll send you out a no-obligation information packet that will give you all the details on how this program can earn substantial income for your Department and a sign up agreement as well.

Volunteer Firefighters Alliance (VFA) is a non-profit, 501 (c)(3) organization devoted to assisting local volunteer firefighting departments with recruitment, fundraising, retention of volunteers, and community relations. See the enclosed VFA Program Report.

As a volunteer firefighter myself I know how difficult fundraising can be for a local department. That's why the VFA Car Donation Program is ideal because it can provide a substantial income with no work for you or your volunteers.

Contact us today by returning the form above or by going to [www.SupportVFA.org](http://www.SupportVFA.org) and clicking VFA Car Donations to learn more and sign up.

Sincerely,  
  
Alan Bohms  
President

P.S. As you know firefighting can cause a lot of stress and tension in volunteers. So I've included a Card you can post on your bulletin board with phone numbers on where your volunteers can get help if they need it. Our helpline alone gets over 2,000 calls per month so there's obviously a need for this type of service for your volunteers.

P.P.S. If you'd like to receive emails with training programs and additional fundraising opportunities add your email address in the space provided at the top of this letter, tear off the top at the perforation and mail in the enclosed pre-addressed envelope.

H9791D-CL

Volunteer Firefighter Alliance  
National Mail Processing Center, P.O. Box 758558, Topeka, KS 66675-8558  
[www.SupportVFA.org](http://www.SupportVFA.org)

010260 129253