

Pliocene Ridge Community Services District

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday May 19, 2026, Location: Allegheny Station 2

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

The meeting was called to order at 6:36pm by President Williamson

Board members in attendance: Donna Williamson, Chris Mills, Oregon Burns Tenney IV, & Chris King

Board members absent: Pamela Davis

Also present: District manager Rae Bell Arbogast, District Chief Jim Buckbee, Assistant Chiefs Ned Cusato and David Arbogast, Captain Cameron Shay, & Firefighter Jamie Perkiio. Minutes were taken by Secretary Genesis Devine

2. CONSENT CALENDAR

a) Approval of Agenda

b) Approve Minutes for regular meeting held April 21, 2026

c) Ratify Treasurer's report & bill payments for April 2026

Without objection the consent calendar is approved.

3. PUBLIC COMMENT:

None

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

a) Correspondence since last meeting – a thank you letter was sent to AK & CM Jennings foundation for a \$3,000 donation to be allocated to the Pike Fire Dept.

b) Committee/Member/Business Reports:

1. District Chief's report: Chief Buckbee reports that things have been quiet. There was a work party on Sunday to add material around the new building site, move the propane tank & line. That was well attended by members of the community & team so we are ready for building. Chief also reported that 25 gallons of fuel was stolen from water tender 67.

2. Assistant Chiefs' reports: Assistant Chief Arbogast reports that dispatch has changed from Downieville to the Sierra County Sheriff. The first test of Allegheny sirens was not successful, a second test will be conducted this week.

3. Allegheny Fire Department Auxiliary: Report provided in writing.

4. Board Member/Staff Reports: Rae Bell provided a report in writing.

Director Tenney inquired about the location of the two streetlight fixtures to be removed. It was explained that one is located at 604 Mammoth Springs Rd and the other is located on Main Street between 100 Main and the intersection of Main and Miners St. Both lights were requested to be shut off many years ago. The District is following up on this.

Director King reported that a community member has reached out to several team members for assistance with cleanup of the Pike cemetery. It was suggested that this

would be a great job for The Fire Auxiliary. The Forest Service will be clearing the road to the cemetery to allow access for cleanup.

c. Firewise Communities: report provided in writing

d. Firehouse Projects & ADA Compliance ~ Both Departments - construction on the new storage building is scheduled to start on May 26th & scheduled to be completed in 2 days. The light in the ADA bathroom has been installed. Appliances & fixtures will be acquired and installed.

5. DISCUSSION and POSSIBLE ACTION ITEMS:

a) Unfinished Business:

1. District Fire Chief Position: District chief Buckbee will be stepping down from his position as district chief as of June 30th. Chief Buckbee will remain assistant chief of Pike. The District officers recommend that in the absence of a District Chief, the District continues to operate under the direction of assistant chiefs. This operational structure has been in place several times in the past.

b) New Business:

1. Administrative Pay: A job description for a new position with the title "Information and Billing Specialist" was presented. **A motion to adopt the Job Description was made by Director Mills and seconded by Director Tenney. Ayes: King, Mills, Tenney and Williamson, Absent: Davis, Noes: None, Motion Carried.**

Resolution 26-105 to modify the pay rates for the District Manager and Secretary effective July 1, 2026 was presented. **A motion to adopt Resolution 26-105 was made by Director King and seconded by Director Mills. Ayes: King, Mills, Tenney and Williamson, Absent: Davis, Noes: None, Motion Carried.**

2. Policy and Procedure for Water Tank Placement: A draft policy was reviewed and it was agreed that additional language needed to be added. Chief Buckbee & Donna Williamson will get together to further discuss the policy and present an updated draft to the Board.

3. Request from Forest City for one or two tanks: There has been a request to place 1 or 2 tanks in Forest City. Once the Policy is adopted, it will be used to determine tank placement including whether tanks should be placed in Forest City.

4. Preliminary budget- will be provided for adoption next month.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday June 16, 2026 in Pike. Agenda items: Preliminary Budget Adoption

7. ADJOURNMENT: The meeting was adjourned at 8:21pm
Minutes Respectfully Submitted by

Genesis Devine, Secretary