



Staff report for meeting date 4/21/2022

Prepared by Rae Bell – *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence

Incoming: Board member application from Pam Davis, several completed disaster preparedness surveys

Outgoing: Form 700s for all directors and managers sent to the Sierra County Clerk-recorder, Thank you card to Steven Zumalt for \$200 donation,

Agenda item 4. b) 5 Board member/Staff reports

- PGE ENERGY AUDIT – On Friday April 1<sup>st</sup> I had a phone conference with all involved parties to see if this program could be used to upgrade the heaters in both the Pike Firehouse and Alleghany Station 1. They requested photographs, square-footage and drawings of both structures to help them determine who to send for the “on the ground” survey. All requested information was provided to them on April 13<sup>th</sup>.
- Money for PGE community resource center in Pike – They seem to have lost track of this. If anybody can come up with an actual date(s), I might make more progress.
- Money for PGE community resource center in Alleghany – A check for \$13,000 has been received! This goes back approximately 2 years. A big thank you to Ned Cusato and others who helped accommodate PG&E. It often requires moving the vehicles out on short-notice and they call at all hours of the day and night.
- NFIRS (National FIRE Incident Reporting System)-this is not part of my job description, but it could help with grant applications, and it IS a legal requirement! I simply haven’t found the time to work on it. If anybody else wants to take this on, let me know. Possibly the district needs to consider offering compensation to do this? Maybe a small amount per run and we ask the firefighters if any of them are interested? I will place it on the May agenda for consideration. Getting set-up is what is most time-consuming. I think that once it is set-up entering the runs won’t take very long.

We do get an email every month from dispatch with a list of runs. I will start providing the list for the previous month in each month’s staff report, attached at the end of this report.

**Agenda item 4. b) 6 Firewise Communities** – The potluck held on April 9<sup>th</sup> at Plum Valley was well attended with a total of approximately 35 attendees. A huge thank you to Jim Buckbee for making amazing pulled-pork sandwiches on short notice!!! Three PRCSO resolutions of appreciation were handed out at the potluck: one for each non-profit corporation (passed last June) and one for Daniel Guyer (adopted last month).

**Agenda item 4. b) 7 Firehouse Projects and ADA compliance** – One item under “new business”.

**Agenda item 4. b) 8 Pending Grants**

- ❖ CDF 50/50 grant for Fiscal year 21/22 – Everything has been ordered
- ❖ CDF 50/50 grant for Fiscal year 22/23 – **Deadline to apply is May 4<sup>th</sup>** Wildland hose is being considered by the chiefs.
- ❖ Homeland Security Grants  
SIREN FOR STATION 2 IN ALLEGHANY  
LIFT KITS & THERMAL IMAGING CAMERA FOR PIKE FIRE

**Agenda item 5. a) 5 Title III Money that the County needs to allocate.**

It was on last month's agenda to decide if we want to ask the County for money for actual fire safe clearing (since all other requests have failed) but I know that I am "out of steam" on this topic. Firesafe clearing around homes IS listed on the things that can be funded. It wouldn't hurt to ask the BOS and I can do that, but a person to head this up will be needed if they say yes!

At the firewise potluck Roland mentioned using the money that has already been allocated for firewise admin for mapping potential evacuation routes. This is a good idea. We need a person like Jim Buckbee who is very familiar with the roads to help. Even if we start with hand-drawn maps that would be better than nothing, especially for Pike which has some routes that are not familiar to many residents. Possibly we could also plan a public "field trip" to check out the roads. I suggest that the district offers to pay Jim Buckbee \$27 per hour (the hourly amount in the County resolution for the firewise admin \$) if he is interested. Since Jim is on the district's payroll, he can be paid as an employee. I know that there are grants to hire professionals for this as well, but the "footwork" needs to be done anyway, and this would accomplish that. I can be paid for facilitating this work under my existing contract.

**Agenda item 5 b) 1 Surplus engines.** The official notice was published in the Mountain Messenger and on the district's website. Additional ads were placed in the Grass Valley Union Classified section and on Craig's list.

**Agenda item 5 b) 2 Alleghany Station 1 repairs.** Ned found a vendor in Roseville who manufactures metal siding and roofing. He sent them the measurements to reside the west wall and it came to \$2,306.26 delivered. I authorized placing the order because it will take at least two weeks to get it. We went with the color gray to match the front. The board needs to ratify this expenditure.

It took several phone calls and a couple of weeks for me to find a person willing to work on the roof. A self-employed person (Brian who is insured was referred by MEC roofing in Grass Valley) came to Alleghany on April 13<sup>th</sup> and climbed on the roof. It is amazing that the roof is not leaking! There is a combination of screws and nails holding the tin down with many missing or broken. He will pull all screws and nails and replace them with new and longer screws. He estimates two days of work. His quote is up to \$3,030. I told him that I needed board approval before giving the "go-ahead".

I included a proposed amendment to the FUND policy on this month's agenda for possible adoption next month. The changes suggest that the vehicle and building funds should be prioritized for non-maintenance expenditures (replacement or big projects/repairs) whenever possible. In some instances, waiting until the fiscal year is closed-out will be necessary to determine if funds need to be pulled from the Reserve Funds. I suggest that the money for the above repairs be treated this way (pull from general fund if possible).

The district also should be asking the non-profit corporations if they wish to assist with any projects for their respective communities. Possibly this needs to be incorporated into a policy? Should we assume that the non-profits know that they have a "standing invitation" to help with anything?

**Suggestion:** authorize me (secretary) to draft a letter to the non-profits asking them how they would like to be included or asked for help on future projects, grants etc. I will have Larry Allen (president) review and sign the letter.

We want to avoid a situation where the non-profits start to feel that they are being taken for granted. I know that this has happened in the past.

## March 2022 RUNS

**PIKE:** Incident #322-163, Vegetation Fire NSJ, Dispatched at 05:14, 6790 w/6701, in route 05:33, released and returning to quarters 07:58, in qtrs. !0911

Incident #322-168, M/A Brush Fire NSJ, Dispatched @16:20,6701 responding, hold in quarters per Cal Fire, Canceled ! 16:39

Incident #322-176, M/A NSJ Brush Fire, Dispatched 10:49, 6790 w/6701, in route @11:00, left scene 11:24 returning to qtrs., in qtrs. 11:41 6760, canceled 1124, in qtrs. @11:41 w/6727,

Incident ##322-178, M/A NSJ, Dispatched 06:21, 6701 Responding, canceled 06:24

Incident##322-181, M/A Vegetation Fire NSJ, Dispatched @ 20:10, 6790 Responding w?6701, in route 20:21, left scene 22:28, in qtrs. 23:15, 6760 in route 20:23 w/6725, in qtrs. 23:22

Incident #322-183, Non injury Vehicle accident, dispatched and in route 16:13, 6701, 6740, canceled @ 16:16, in qtrs. 16:22

Incident #322-188, M/A Vegetation Fire NSJ, dispatched 6790 w/C67, in route 1809 canceled at 18:15, in qtrs. 18:34, 6760 in route 1809, canceled @18:15, 2/6725, in qtrs. @18:34

Incident #322-189, M/A Vegetation Fire NSJ, Dispatched 6760 @ 1834, left scene 20:07, in qtrs. 20:56- 6790 in route 18:34, left scene 22:17, in qtrs. 22:54

**ALLEGHANY:** Incident #322-182, Medical to 110 Maln St, Dispatched 7145 @ 13:22, in route 13:29, on scene 13:31, left scene 13:, Crew 7101, 7117, C67, at als 14:25, left als 14:31, in qtrs. 15:30 – Patient Beginning Mileage 393.5, Ending Mileage 406.8