



## Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City  
100 Pike City Road, Pike City, CA 95960

### Regular Meeting Wednesday, June 18, 2014, 6:30PM, Station 71 Alleghany AMENDED AGENDA

#### I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

#### II APPROVAL OF ADDITION TO AGENDA OF EMERGENCY ITEM, "V D. 9."

#### II A APPROVAL OF AMENDED AGENDA

#### III PUBLIC COMMENT

#### IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence:
- B. Committee/Member/Business Reports:
  1. Station 71 Fire Chief's Report
  2. Station 67 Fire Chief's Report
  3. Station 71 Auxiliary
  4. Station 67 Auxiliary
  5. Risk Manager: Dan Guyer
  6. Board Member Reports

#### V ACTION ITEMS

- A. Approval of Minutes of May 21, 2014 Regular Meeting
- B. Approval of Treasurer's Report dated May 31, 2014  
Debit Card:  
Budget Comm. Meeting scheduled for June 18, 2014, 5:30pm, 16 to One Mine Office
- C. Unfinished Business:
  1. Crown Engine BID AWARD moved to Oct. 15, 2014
  2. Board Training Update: Rae, Maris
  3. BID AWARD 7140:
  4. ISO Status:
  5. Community Wildland and Prevention Plan Status:
  6. Need Pink Slip for 6780:
- D. New Business
  1. Appointment of Alleghany Fire Chief
  2. Policy re billing non residents for runs
  3. Appoint Risk Manage & RM/Safety Committee
  4. Renew Treasurer's Contract
  5. Adopt 2014/15 Preliminary Budget
  6. Adopt List of Donations
  7. Accept Bad Debt List
  8. Resolution of Appreciation Bob Hale
  9. Approval of pursuit of 1981 GMC type 4 engine from NICASIO Vol. Fire Dist.

#### VI NEXT MEETING AGENDA: Continue Review/Update of By Laws;

VII ANNOUNCEMENTS The next regular meeting of the PRCSD Board of Directors is scheduled for July 16, 2014, Station 67 Pike City.

#### VIII ADJOURNMENT



**Pliocene Ridge Community Services District**  
Serving the communities of Alleghany, Forest City, and Pike City  
100 Pike City Road, Pike City, CA 95960

**Regular Meeting**  
**Wednesday, June 18, 2014, 6:30PM, Station 71 Alleghany**  
**MINUTES**

A quorum was established and the meeting called to order at 6:37PM by Pres. Wayne Babros. Board members present: M. Womack, W. Babros, B. Coons, D. Guyer; absent: T. Buckbee. Also present: Co Chief Jim Buckbee, Co Chief Tom Starr, Treasurer Rae Bell Arbogast, Supervisor, Sheriff John Evans. Flag salute.

**APPROVAL OF AGENDA:** Moved by D. Guyer, seconded by B. Coons to approve the addition of an emergency item: "V Action Items, D. New Business, 9. Approval of pursuit of 1981 GMC type 4 engine from NICASIO VFD". **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** Moved by D. Guyer, seconded by B. Coons to approve the Amended Agenda. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

**PUBLIC COMMENT:** None.

**INFORMATION/DISCUSSION ITEMS**

**Correspondence:** None.

**Committee/Member/Business Reports:**

**Station 71:** David Arbogast, Asst. Fire Chief reported 7180 is ready for service, install low band radio and antenna parts; 7150 status unchanged.

**Station 67:** Co Chiefs Starr and Buckbee reported command rig needs replacing. Sheriff Evans volunteered that there were two 2004 Dodge Durango's. J. Buckbee will contact Tim Beals to follow up. Sat. 6/21/14 wildland training with the forest service. 6765 had cracked valves that Jim fixed, needs batteries.

**Auxiliary 71:** The auxiliary luncheon and bake sale as success. No figures available yet.

**Auxiliary 67:** J. Buckbee reported that Ginny Berry was elected Secretary at the Annual Meeting. The newsletter is going electronic.

**Risk Manager:** Rae volunteered to order the triangle safety markers—18 sets to

**Board Member Reports:**

**Streetlights:** Streetlights out by AT&T and it is being handled.

**ACTION ITEMS**

**Approval of Minutes:** Moved by D. Guyer, seconded by B. Coons to approve the minutes of Regular Meeting of May 21, 2014 corrected.

**Motion passed: 5 Ayes, 0 Nays, 0 Absent, 0 Abstain, 0 Vacant.**

**Approval of Treasurer's Report:** Moved by M. Womack, seconded by D. Guyer to approve the Treasurer's Report of May 31, 2014. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

Debit Card continues to be useful for small items and gas.

**UNFINISHED BUSINESS**

**Status of Crown Truck Sale:** Moved to Oct. 15, 2014 meeting.

**Board Training:** No new information.

**Bid Award 7140:** Received one written bid from Mike Miller of the 16 to 1 Mine. Moved by M. Womack, seconded by B. Coons to award the sale of 7140 to the Original Sixteen to One Mine, Inc. for \$950.00. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

**UNFINISHED BUSINESS (continued)**

**ISO/Status of Insurance Ruling:** Information not yet available. Move to July meeting.

**Community Wildland Prevention Plan Status:** Waiting for draft document to review. Barry Callenberger is the contact.

**6780 Pink Slip:** Rae to get loan information to Maris to follow up.

**NEW BUSINESS**

**Appointment of Alleghany Fire Chief:** Moved by M. Womack, seconded by D. Guyer to appoint David Arbogast as Interim Chief

**Policy re billing non resident runs:** Rae received language from Sierra City and forwarded to Maris to develop our policy. Move to July meeting.

**Appoint Risk Manager & RM/Safety Committee:** So moved by M. Womack, seconded by B. Coons to appoint Dan Guyer as Risk Manager and reappoint the same committees. Still need a community member from Pike City. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

**Renew Treasurer's Contract:** Moved by M. Womack, seconded by B. Coons. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

**Adopt 2014-15 Preliminary Budget:** Moved by M. Womack, seconded by D. Guyer. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

**Adopt List of Donations:** Move to July Meeting.

**Accept Bad Debt List:** Treasurer Bell Arbogast reports no bad debts in fiscal year 2013-14.

**14-054 Resolution of Appreciation, Bob Hale:** Moved by B. Coons, seconded by D. Guyer. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

Rae/Bruce noted that there will be a dinner on September 13, 2014 in Bob's honor. As a gift, the community would like buy 2 cords of wood for Bob. Dan Guyer offered to donate the wood. He has firewood cut and ready to transport—just need to set a date. Maris will have the Resolution framed for presentation at the dinner.


**Approval of pursuit of 1981 GMC type 4 engine from NICASIO VFD:** J. Buckbee shared the tale of the engine. Rae noted that it would replace 7150. Moved by M. Womack, seconded by D. Guyer to authorize Jim Buckbee and Rae Bell Arbogast to pursue the acquisition of the 1981 GMC type 4 engine from NICASIO VFD. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

**NEXT MEETING AGENDA ITEMS:** Continue review/update of By Laws; Policy re billing district services; discuss pagers, offer from PGE to paint Station 71 interior; disk back up of files.

**ANNOUNCEMENTS:** The next regular meeting of the PRCSD Board of Directors is scheduled for July 16, 2014, 6:30pm, Station 67 Pike City.

**ADJOURNMENT:** Moved by D. Guyer, seconded by B. Coons. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** So ordered by President Babros at 7:31pm.

Respectfully submitted,



Maris Womack  
Secretary

Minutes adopted 7-16-14  
Date mw  
Initial mw  
as submitted or changed



# Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: **May 31, 2014**

**Beginning Checking Account Balance** \$ **947.13**

**Deposits**

Budget Line #	Date	From:	For:	Amount
	5/5/14			\$ 10,121.86
4020		Sierra County Auditor	Tax revenue fire	\$ 8,235.15
9020		Sierra County Auditor	Tax revenue streetlights	\$ 1,851.59
7630		Downieville Fire	reimburse reibes for 7145	\$ 35.12
<b>Deposits Total</b>				<b>\$ 10,121.86</b>

**Expenditures**

Budget Line #	Ck #	Date	To:	For:	Amount
6250.1	2260	5/5/14	Postmaster	roll of stamps	\$ 49.00
	2261	5/5/14	AT&T		\$ 29.99
6172.2				Phone Alleghany	\$ 15.37
6172.3				Phone Pike	\$ 14.62
7350	2262	5/5/14	Robinson Enterprises	Fuel	\$ 95.51
	OL	5/27	PG&E		\$ 552.28
6170.2				PG&E Alleghany	\$ 88.96
6170.3				PG&E Pike	\$ 72.41
9171.4				Streetlights - Forest	\$ 41.76
9170.4				Streetlights - Alleghany	\$ 349.15
<b>Expenditures Total</b>					<b>\$ 726.78</b>

Chief 67 Card	\$ 222.39
Chief 71 Card	\$ 510.96
Treasurer Card	\$ 1,000.00
	\$ 1,733.35

**Ending Checking Account Balance** \$ **10,342.21**

**Starting Savings account balance** \$ **12,457.99**  
 transfer from checking  
 interest earned  
 transfer to FUNDS  
**Ending Savings Account Balance** \$ **12,457.99**

**Balance on Prepaid Cards & Debit Card Account** \$ **1,733.35**

**General Fund (accounts listed above) Total** \$ **24,533.55**

**Restricted Fund account Starting Balance** \$ **21,097.40**  
 interest earned  
 transfer to checking

**Fund account Ending Balance see budget sheet for detail** \$ **21,097.40**

**Total ALL FUNDS** \$ **45,630.95**

**Pliocene Ridge Community Services District  
 Profit & Loss Budget vs. Actual YTD only  
 July 1, 2013 through June 9, 2014**

	Jul 1, '13 ...	Budget	\$ Over Bu...	% of Bud...
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4020.1 - Tax Revenue Fire	21,490.85	22,000.00	-509.15	97.7%
4030.1 - Donations Income District	0.00	0.00	0.00	0.0%
4030.2 - Donations Alleghany	222.25	0.00	222.25	100.0%
4030.3 - Donations Pike	1,627.84	2,988.41	-1,360.57	54.5%
4040.1 - Grants District	655.00	1,898.03	-1,243.03	34.5%
4040.2 - Grants Alleghany	510.11	0.00	510.11	100.0%
4040.3 - Grants Pike	414.87	1,360.57	-945.70	30.5%
4050.1 - Rent Income District	0.00	0.00	0.00	0.0%
4050.2 - Rent Income Alleghany	0.00	0.00	0.00	0.0%
4050.3 - Rent Income Pike	0.00	0.00	0.00	0.0%
4060.1 - Surplus Equip. Sales District	0.00	0.00	0.00	0.0%
4060.2 - Surplus Equip. Sales Allgny	0.00	0.00	0.00	0.0%
4060.3 - Surplus Equip. Sales Pike	0.00	0.00	0.00	0.0%
4070.1 - Emergency Services Income	0.00	0.00	0.00	0.0%
4071.2 - Mutual Aid Income- Alleghany	2,060.47	2,060.49	-0.02	100.0%
4071.3 - Mutual Aid Income- Pike	2,640.88	2,640.86	0.02	100.0%
4080 - Interest Income	10.68	0.00	10.68	100.0%
4082 - Other Income	114.66	0.00	114.66	100.0%
<b>Total Income</b>	<b>29,747.61</b>	<b>32,948.36</b>	<b>-3,200.75</b>	<b>90.3%</b>
<b>Expense</b>				
<b>6000 - OVERHEAD EXPENSE CATEGORY</b>				
6020 - Transition posting/suspense	0.00	0.00	0.00	0.0%
6140.1 - Contributions	0.00	0.00	0.00	0.0%
6160.1 - Dues and Subscriptions- Admin.	0.00	0.00	0.00	0.0%
<b>6170.1 - PG&amp;E</b>				
6170.2 - PG&E Alleghany	698.18	750.00	-51.82	93.1%
6170.3 - PG&E Pike	1,235.34	1,000.00	235.34	123.5%
6170.1 - PG&E - Other	0.00	0.00	0.00	0.0%
<b>Total 6170.1 - PG&amp;E</b>	<b>1,933.52</b>	<b>1,750.00</b>	<b>183.52</b>	<b>110.5%</b>
<b>6172.1 - Telephone</b>				
6172.2 - Telephone Alleghany	159.38	173.00	-13.62	92.1%
6172.3 - Telephone Pike	163.86	173.00	-9.14	94.7%
6172.1 - Telephone - Other	0.00	0.00	0.00	0.0%
<b>Total 6172.1 - Telephone</b>	<b>323.24</b>	<b>346.00</b>	<b>-22.76</b>	<b>93.4%</b>
<b>6174.1 - Water</b>				
6174.2 - Water Alleghany	432.00	432.00	0.00	100.0%
6174.1 - Water - Other	0.00	0.00	0.00	0.0%
<b>Total 6174.1 - Water</b>	<b>432.00</b>	<b>432.00</b>	<b>0.00</b>	<b>100.0%</b>
<b>6176.1 - Propane</b>				
6176.2 - Propane Alleghany	293.75	750.00	-456.25	39.2%
6176.3 - Propane Pike	0.00	0.00	0.00	0.0%
6176.1 - Propane - Other	0.00	0.00	0.00	0.0%
<b>Total 6176.1 - Propane</b>	<b>293.75</b>	<b>750.00</b>	<b>-456.25</b>	<b>39.2%</b>
<b>6180.1 - Insurance</b>				
6185.1 - Liability Insurance	1,392.00	1,392.00	0.00	100.0%
6190.1 - Vehicle Insurance	477.00	477.00	0.00	100.0%
6193.1 - Property Insurance	1,104.00	1,104.00	0.00	100.0%
6195.1 - Work Comp	2,741.00	2,741.00	0.00	100.0%
6180.1 - Insurance - Other	0.00	0.00	0.00	0.0%
<b>Total 6180.1 - Insurance</b>	<b>5,714.00</b>	<b>5,714.00</b>	<b>0.00</b>	<b>100.0%</b>
6230.1 - Fees/Compliance/Training	0.00	150.00	-150.00	0.0%
6235.1 - Bank Charges	16.85	0.00	16.85	100.0%
6250.1 - Postage, copies & office supply	223.89	200.00	23.89	111.9%
6265.1 - County Administration Fee	2,594.77	2,800.00	-205.23	92.7%
6270.1 - Bookkeeping	480.00	750.00	-270.00	64.0%
6272.1 - Legal Fees	0.00	0.00	0.00	0.0%
6273.1 - Auditor Fees	2,000.00	2,000.00	0.00	100.0%
6275.1 - Board Development	156.69	0.00	156.69	100.0%
<b>6280.1 - Property Assessments</b>				
6280.2 - Solid Waste Fee Alleghany	77.94	68.00	9.94	114.6%
6280.3 - Solid Waste Fee Pike	140.30	122.00	18.30	115.0%

**Pliocene Ridge Community Services District**  
**Profit & Loss Budget vs. Actual YTD only**  
July 1, 2013 through June 9, 2014

	Jul 1, '13 ...	Budget	\$ Over Bu...	% of Bud...
6280.1 · Property Assessments - Other	0.00	0.00	0.00	0.0%
<b>Total 6280.1 · Property Assessments</b>	<b>218.24</b>	<b>190.00</b>	<b>28.24</b>	<b>114.9%</b>
6295.1 · Building Repairs & Maint.				
6295.2 · Building Rep & Maint Alleghany	614.08	510.11	103.97	120.4%
6295.3 · Buildings Rep. & Maint. Pike	1,054.76	1,587.92	-533.16	66.4%
6295.1 · Building Repairs & Maint. - Other	0.00	0.00	0.00	0.0%
<b>Total 6295.1 · Building Repairs &amp; Maint.</b>	<b>1,668.84</b>	<b>2,098.03</b>	<b>-429.19</b>	<b>79.5%</b>
6296.1 · Payroll Expense- Mutual Aide				
6296.2 · Payroll Expense Alleghany	960.68	1,049.63	-88.95	91.5%
6296.3 · Payroll Expense Pike	693.81	699.75	-5.94	99.2%
6296.1 · Payroll Expense- Mutual Aide - Other	0.00	0.00	0.00	0.0%
<b>Total 6296.1 · Payroll Expense- Mutual Aide</b>	<b>1,654.49</b>	<b>1,749.38</b>	<b>-94.89</b>	<b>94.6%</b>
6702 · Interest Expense	0.00	0.00	0.00	0.0%
6704 · Other Expenses	0.00	0.00	0.00	0.0%
6706 · Bad Debt Write-off	0.00	0.00	0.00	0.0%
6000 · OVERHEAD EXPENSE CATEGORY - Other	0.00	0.00	0.00	0.0%
<b>Total 6000 · OVERHEAD EXPENSE CATEGORY</b>	<b>17,710.28</b>	<b>18,929.41</b>	<b>-1,219.13</b>	<b>93.6%</b>
<b>7000 · STATION 71 EXPENSES</b>				
7230 · Compliance Alleghany	442.50	600.00	-157.50	73.8%
7300 · Small Equipment Alleghany	2,537.86	1,800.00	737.86	141.0%
7301 · Equip. repair/maint. Alleghany	0.00	200.00	-200.00	0.0%
7350 · Fuel Alleghany	665.49	800.00	-134.51	83.2%
7630 · Vehicle Rep. & Maint. Alleghany				
7631 · 7140 Repairs & Maint.	0.00	0.00	0.00	0.0%
7632 · 7100 Repair & Maint.	775.35	0.00	775.35	100.0%
7633 · 7145 Repairs & Maint.	0.00	0.00	0.00	0.0%
7635 · 7150 Repairs & Maint.	63.71	0.00	63.71	100.0%
7637 · 7180 Repairs & Maint.	81.53	0.00	81.53	100.0%
7638 · 7181 Repairs & Maint.	1,889.93	0.00	1,889.93	100.0%
7630 · Vehicle Rep. & Maint. Alleghany - Other	0.00	1,000.00	-1,000.00	0.0%
<b>Total 7630 · Vehicle Rep. &amp; Maint. Alleghany</b>	<b>2,810.52</b>	<b>1,000.00</b>	<b>1,810.52</b>	<b>281.1%</b>
7651 · Fixed Asset Expenditures Allgny	0.00	0.00	0.00	0.0%
7660 · Supplies Alleghany	125.33	300.00	-174.67	41.8%
7000 · STATION 71 EXPENSES - Other	0.00	0.00	0.00	0.0%
<b>Total 7000 · STATION 71 EXPENSES</b>	<b>6,581.70</b>	<b>4,700.00</b>	<b>1,881.70</b>	<b>140.0%</b>
<b>8000 · STATION 67 EXPENSES</b>				
8230 · Compliance Pike	746.61	600.00	146.61	124.4%
8300 · Small Equipment Pike	136.36	1,860.57	-1,724.21	7.3%
8301 · Equip. repair/maint. Pike	279.23	500.00	-220.77	55.8%
8350 · Fuel Pike	243.45	800.00	-556.55	30.4%
8630 · Vehicle Rep. & Maint. Pike				
8631 · 6700 Repairs & Maint.	152.24	0.00	152.24	100.0%
8632 · 6760 Repairs & Maint.	0.00	0.00	0.00	0.0%
8633 · 6765 Repairs & Maint.	37.93	0.00	37.93	100.0%
8635 · 6770 Repairs & Maint.	0.00	0.00	0.00	0.0%
8637 · 6780 Repairs & Maint.	0.00	0.00	0.00	0.0%
8639 · 6790 Repairs & Maint.	0.00	0.00	0.00	0.0%
8630 · Vehicle Rep. & Maint. Pike - Other	0.00	2,000.00	-2,000.00	0.0%
<b>Total 8630 · Vehicle Rep. &amp; Maint. Pike</b>	<b>190.17</b>	<b>2,000.00</b>	<b>-1,809.83</b>	<b>9.5%</b>
8651 · Fixed Asset Expenditures Pike	0.00	0.00	0.00	0.0%
8660 · Supplies Pike	364.86	300.00	64.86	121.6%
8000 · STATION 67 EXPENSES - Other	0.00	0.00	0.00	0.0%
<b>Total 8000 · STATION 67 EXPENSES</b>	<b>1,960.68</b>	<b>6,060.57</b>	<b>-4,099.89</b>	<b>32.4%</b>
<b>Total Expense</b>	<b>26,252.66</b>	<b>29,689.98</b>	<b>-3,437.32</b>	<b>88.4%</b>
<b>Net Ordinary Income</b>	<b>3,494.95</b>	<b>3,258.38</b>	<b>236.57</b>	<b>107.3%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
9020.4 · Tax Revenue Street Lights	4,503.87	5,004.30	-500.43	90.0%
9030.4 · Donations Streetlight Fund	0.00	0.00	0.00	0.0%

**Pliocene Ridge Community Services District**  
**Profit & Loss Budget vs. Actual YTD only**  
July 1, 2013 through June 9, 2014

	<u>Jul 1, '13 ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Bud...</u>
Total Other Income	4,503.87	5,004.30	-500.43	90.0%
Other Expense				
9170.4 · PG&E Streetlights Alleghany	3,788.44	4,000.00	-211.56	94.7%
9171.4 · PG&E Streetlights Forest City	453.75	500.00	-46.25	90.8%
Total Other Expense	4,242.19	4,500.00	-257.81	94.3%
Net Other Income	261.68	504.30	-242.62	51.9%
Net Income	<u>3,756.63</u>	<u>3,762.68</u>	<u>-6.05</u>	<u>99.8%</u>