

# Pliocene Ridge Community Services District

100 Pike City Road, Pike City, CA 95960

Website: [plioceneridge.org](http://plioceneridge.org) email: [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com)

## NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday March 20, 2025, 6:30 pm

Location: Alleghany Firehouse Station 2

VIA Phone Conference available for non-board members call 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE [plioceneridge.org](http://plioceneridge.org)

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. CONSENT CALENDAR
  - a) Approval of Agenda b) Approve Minutes for regular meeting held February 20, 2025 c) Ratify Treasurer's reports & bill payments for February 2025 d) Authorize Treasurer to remove cap on Chief Buckbee's credit card (as was previously done for Chief Dorn)
3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
  - a) Correspondence since last meeting –
  - b) Committee/Member/Business Reports:
    1. District Chief's report
    2. Assistant Chiefs' reports
    3. Alleghany Fire Department Auxiliary
    4. Pike Community Support Foundation
    5. Board Member/Staff Reports ~ FORM 700s due by April 1st
    6. Firewise Communities –
    7. Firehouse Projects & ADA Compliance ~ Both Departments-
    8. Pending Grants – Cal Fire's Rural Capacity (50/50) Grant application deadline is May 5<sup>th</sup> this year. The Sierra County Health Dept. has up to \$800 available for medical supplies.
5. DISCUSSION and POSSIBLE ACTION ITEMS:
  - a) Unfinished business:
    1. Secretary Position
    2. Appoint Officers
  - b) New business
    1. Capital Improvement Fund Allocation and proposed update to Policy # 2010 Reserve Funds.
    2. Consider additional bylaw amendments for general clean up.
    3. Consider request from Board Member to move monthly meeting date to a different day.
    4. Consider proposed changes to Policy #1030 Risk Management/Safety
    5. Consider hiring Fireman construction for repair work to Alleghany Station 1.
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for April 17, 2025 in Pike. Agenda items:
7. ADJOURNMENT Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com) specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com) to be added to the email list for meeting notices.

## **MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors**

**Date: Thursday Feb. 20, 2025 Time: 6:30 pm Location: Pike City Firehouse, nobody called in to the conference call, hung up after ten minutes.**

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE:** The meeting was called to order at 6:35 pm by President Chris Mills. **Flag Salute.** Oath of office administered to Christopher King: All board members were present: Bruce Coons, Pam Davis, Chris King, Chris Mills and Oregon Tenney IV. Also in attendance: District Chief Jim Buckbee, Alleghany Assistant Chiefs David Arbogast and Ned Cusato, Pike City FD Captain and District Risk Manager Cameron Shay, Firefighter: Jamie Johnson. Pike Community Support Foundation Treasurer Denise Ruane. Public: Vicky Tenney, Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes.

### **2. CONSENT CALENDAR:**

Approval of current Agenda, the minutes of the regular meeting held January 16, 2025, and the Treasurer's report for January 2025. **A motion was made to approve the consent calendar by Director Coons and seconded by Director Davis. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

**3. PUBLIC COMMENT:** None

### **4. INFORMATION/DISCUSSION ITEMS**

**a) Correspondence Incoming.** Confirmation letter from Liebert Cassidy and Whitmore re ethics and harassment prevention training scheduled for Feb. 3<sup>rd</sup>. Public Notice re PRCSD board vacancy from Sierra County Clerk-recorder forwarded to district email list and posted on bulletin board at post office. **Outgoing:** Signed oaths of office for B. Coons and C. Mills sent to the Sierra County Clerk-Recorders Office.

**b) Committee/Member/Business Reports:**

*1. District Chief's Report* ~ Interim Chief Jim Buckbee reported that there had been one call since the last board meeting. It was a vehicle fire at Celestial Valley at midnight in very stormy weather. The emergency call tally for 2024 shows a total of 34 calls, plus there were a few cancelled calls that were not assigned numbers. Almost everyone attended the Harassment Prevention training on Feb. 3<sup>rd</sup> and those who needed Ethics stayed for that as well. The departments had their annual CPR refresher class the previous Monday.

*2. Assistant Chiefs' Report:* Ned Cusato reported that he is back on duty as a first responder. [No longer on worker's comp.]

*3. Alleghany Fire Department Auxiliary:* ~ It was incorrectly reported that their annual membership meeting is scheduled for April 12<sup>th</sup>. [It is scheduled for April 9<sup>th</sup>]

*4. Pike Community Support Foundation* ~ Chief Buckbee reported that he is working with the Foundation's treasurer Denise Ruane on purchasing items needed for the Pike City Fire Department.

*5. Board Member/Staff Reports* ~ Red Cross Instructor Rae Bell reported that she had taught a CPR for Professional Providers course to the Sierra City Fire Department on February 11<sup>th</sup> with seven students. A Public Safety First Aid course has been scheduled for the first half of March. It will be held at the Pike City Firehouse with firefighters from N. San Juan, Pike and Camptonville attending.

Risk Manager Cameron Shay reported that the Risk Management Assessment Program (RMAP) documentation is due by March 7<sup>th</sup>. He and Rae Bell have been working on gathering the needed information. He also reported that the district is getting set up to use Vector Solutions a training platform that is offered by Golden State RMA. He and Rae Bell are set up as administrators. [Both attended a zoom meeting on the 12<sup>th</sup>, to get started.]

Director Tenney brought it to everyone's attention that per District Policy # 1030 there is supposed to be a Safety and Risk Management Committee. It was noted that the district used to have those committees but in recent years has let them lapse. Staff will look the Policy over and report back to the board next month.

6. *Firewise Community Projects* ~ One related item under "New Business". Chief Buckbee shared that Cal Fire has issued new fire risk severity maps and established a new zone "0" within 5 feet of houses which is supposed to be clear of anything that is combustible.

7. *Firehouse Projects & ADA Compliance*:~ Re: Alleghany Station 1 no progress has been made on developing the scope of work for the repair work.

Re: Pike City FH Chief Buckbee reported that he had texted an engineer about the purported need for engineering to install the bathroom in the engine bay. The engineer did not believe it should be required. Probably best to "just do it".

Denise Ruane handed out an email from the architect with answers to the final set of questions from the committee. Everyone agreed that the two-bay garage should be tackled first, then the much larger project of bringing the existing firehouse into ADA compliance can be addresses as a separate project.

First step for the two-bay garage is to run it by the Sierra County Planning Commission for a waiver on the set-back requirements. Chief Buckbee will do that. There was a discussion about possible options for the two-bay garage, the company that manufactured the metal building in Alleghany is out of business. Nobody knows of one that can meet our snow-load requirements. Investigation ongoing.

8. *Pending Grants* – The grant funding of \$22,300 from USDA rural development for the rescue truck was deposited on Feb. 4<sup>th</sup>. No other grants are currently open.

## **5. ACTION ITEMS**

### **a) *Unfinished Business***

1. *None*

### **b) *New Business***

1. *Secretary Position*: No applications came in. It was decided to run the ad for another month and to include it in the annual mail-out to residents and property owners.

2. *Consider Investment Options* The treasurer reported that she had been searching for investment options for the district for some time. The best opportunity that she found to-date is California Class which is a local government investment pool. It is endorsed by the California Special District's Association. Per Calif Code section 53601 Gov entities must comply with a high standard for making investments. Per Crystal Lynn with California Class these standards are referred to as the "guardrail for public investing" it has three pillars Safety, (must be Tripple A rated), Liquidity, (can pull money out on short notice.) Yield (must have competitive rates of return) The current average annual return is a little over 4%. After further discussion, including looking at current bank balances and liabilities, **A motion was made by Director King and Seconded by Director Coons to authorize the Treasurer to invest \$100,000 from the West America Bank regular savings account to a new account with the California Class Investment Pool. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

3. *Bylaw clean-up*. After a discussion **a motion was made by Director Coons to adopt the revisions to the bylaws as presented in the meeting documents and seconded by Director Davis. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

4. Consider Proposed changes to Policy 1020 Administrative Duties After a long discussion including some confusion because the draft changes had accidentally been left out of the email packet (but had been posted on the website and in the print copies): **A motion was made by Director Davis and seconded by Director King to adopt the changes as presented with a few minor changes as attached to these minutes. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

5. Adopt employee job description for Rae Bell Arbogast. Rae Bell explained that she had been discussing the topic of donating time with Golden State's attorney service. Based on that conversation via email (all directors cc'd) for an employee to donate time, it must be for tasks that are distinct from the paid position. Because the Red Cross Instructor job is very distinct from District Administration, she wished to remove that from the Draft Job Description, stating that she will donate her Red Cross Instructor time, along with continuing as a volunteer first responder (EMT). She does not track her first responder time but does track the Red Cross time for planning purposes. The Directors requested that the job description be separated into two descriptions, one for Treasurer and one for District Administrator. **Motion made by Director Coons and seconded by Director King to adopt the job descriptions as described above. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

**A second motion was made for Rae Bell Arbogast to assume the job title of District Manager and Treasurer at her current rate of minimum wage, effective immediately by Director King and seconded by Director Davis. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

6. Authorize the renewal of the PSP Resource Center agreement with PG&E for use of the Pike City Firehouse. **Motion made to extend the agreement for two more years as proposed by PG&E by Director Tenney and seconded by Director Davis. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

7. Update Signature Card at Bank and Safety Deposit Box Resolution #25-097 was adopted to add all sitting Directors as signors with the Treasurer authorized for online access and transfers. Directors Davis, Mills and the Treasurer added as deposit box key holders. **Motion made to adopt Resolution 25-097 by Director Davis and seconded by Director King. Ayes: Coons, Davis, King, Mills, Tenney Noes: none Absent: none Abstain: none ~ Motion carried.**

8. Approve annual firewise/informational mailer to residents and property owners of the district. It was decided by consensus to approve the draft mailer with the addition of a plug asking for volunteers.

9. Appoint Officers for 2025 Tabled in the hopes that an application for Secretary will be received.

#### **6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS:**

The next regular meeting is scheduled for Thursday March 20, 2025 at 6:30 pm in Alleghany.

**ADJOURNMENT:** There being no further business before the board, the meeting was adjourned at 8:10 PM.

Respectfully submitted,

---

Rae Bell Arbogast  
Interim Secretary

Pliocene Ridge CSD ~ Treasurer's Report for Feb 2025

Beginning Checking Account Balance \$ 10,105.54

DEPOSITS

Date	From:	For:	Amount
2/8	Cal OES	payment for the last (most recent) assignment. Still one earlier one not paid	\$ 22,118.38
2/5	USDA Rural Development	Grant for Rescue Truck	\$ 22,300.00
<b>Deposits Total</b>			<b>\$ 44,418.38</b>

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	2/1	West America Bank CC Card	\$92.61 final on uniforms/ \$11.42 package of sharpie pens from Staples	\$ 104.03
829	2/3	Chris Mills	Mileage reimbursement for Jan 2025 BOD meeting	\$ 24.50
830	2/3	Underground Gold Miners Museu	Reimbursement for partial package of tax forms	\$ 49.77
831	2/3	Rae Bell Arbogast	Reimbursement for 1/5 QB desktop annual sub. \$199.80 Plus PR service charge \$7, plus charges double paid by mistake, will subtract \$56 from the next monthly pr service charge. Already paid with ck #828 in January.	\$ 262.80
832		VOID		\$ -
2755	2/11	Christian Gehsmel	Standby Gross 1749.72	\$ 1,600.87
2756	2/11	Edward Cusato	Standby Gross 749.88	\$ 692.52
2757	2/11	Ethan U Esch	Standby Gross 1749.72	\$ 1,615.87
2758	2/11	Rae Bell Arbogast	35.52 hours Jan. 2025 @16.50 Gross \$586.08	\$ 536.25
2759	2/11	Ryan McCoy	Standby Gross \$ 999.84	\$ 923.35
2760	2/11	AT&T	phones	\$ 71.69
EFT	2/12	IRS Federal Payroll tax deposit		\$ 912.76
833	2/21	Postmaster	Stamps for firewise mailer, bill to firewise	\$ 146.00
834	2/21	Oregon Tenney IV	mileage reimbursement for Feb 2025 BOD meeting	\$ 21.00
EFT	2/28	EDD	State Payroll taxes for Feb Payroll	\$ 901.36
EFT	2/28	EDD	Penalty of \$80.26 and interest of \$2.48 for late filing for Dec.2024	\$ 82.74
EFT	2/12	Transfer to savings		\$ 40,000.00

Expenditures/transfers Total \$ 47,945.51

Reserve Account Detail	
Contingency	\$ 21,500.00
Alleghany Fire Unallocated	\$ 8,000.00
Pike City Fire Unallocated	\$ 20,950.00
Alleghany Firehouses	\$ 11,409.37
Pike City Firehouse	\$ 3,064.76
Alleghany Fleet	\$ 4,588.78
Pike City Fleet	\$ 1,202.95
Alleghany Dispatch Office	\$ 700.00
Streetlights	\$ 9,018.15
EMS Vehicle Fund	\$ 250.00
Interest Earned	\$ 11.79
<b>Reserve Account Total</b>	<b>\$ 80,695.80</b>
<b>CA Class investment</b>	
2/27 Transfer from Savings	\$ 100,000.00
Interest earned	\$ 12.15
<b>Balance</b>	<b>\$ 100,012.15</b>

Ending Checking Account Balance \$ 6,578.41

Starting Savings account balance \$ 108,429.86

Deposit 2/6 tax revenue details attached \$ 13,651.83

Tr from Checking \$ 40,000.00

Tr to CA CLASS \$ (100,000.00)

Ending Savings Account Balance \$ 62,081.69

General Fire Fund Total \$ 68,660.10

All Fire Funds (including reserves) \$ 240,349.90

Note: Current year streetlight income/expense is comingled with general fire fund.

Reserve account Starting Balance \$ 80,695.80

Interest earned

Reserve account Ending Balance \$ 80,695.80

Report prepared by Rae Bell Arbogast, Treasurer

Total All Funds \$ 149,355.90

Verified against bank statement and QB balances by: X

Note: Savings and Reserve account reconciled quarterly.

Sierra County  
 Auditing Department  
 P.O. Box 425  
 Downieville, CA 95936  
 (530) 289-3273 Fax (530) 289-2842




# Memo

*FX 24/25 Installment #1 approx. 53%*  
*#4020 Tax rev. Fire \$10,826.40*  
*#9020 Tax rev. Streetlights \$2,825.43*

**To:** Pliocene Ridge CSD  
**From:** Van Maddox, Auditor/Controller - Treasurer/Tax Collector - Risk Manager - Budget  
**Date:** December 11, 2024  
**Re:** Distribution of Taxes - 53% 2024 Apportionment

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 13,651.83</u>
Current Secured Property Tax	17,603.66
Current Unsecured Property Tax	796.05
Prior Secured Property Tax	
Prior Unsecured Property Tax	-
Supplemental Property Tax	-
Supplemental Unsecured	-
Timber Yield Tax	-
Homeowners Property Tax	-
Interest Apportionment	-
Property Tax Roll Fees	<u>(4,668.02)</u>
Subtotal	13,731.69
Less: Over Distributed in August	(79.86)
<b>Total Check Amount Enclosed:</b>	<u><u>\$ 13,651.83</u></u>

*JE DR 6265.1 tax dist. fee*  
*CR 4020 \$4,668.02*  
  
*# 183*

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273



**Staff report for meeting date 3/20/2025** Report prepared by District Manager Rae Bell Arbogast– *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

#### **Agenda item 4. a) Correspondence since last meeting.**

**Incoming:** Form 700s from Sierra County Clerk Recorders Office. **Outgoing:** Signed oaths of office for C. King sent to the Sierra County Clerk-Recorders Office along with O. Tenney's Form 700, thank you cards sent to Liebert, Cassidy, Whitmore and Donna Williamson for the Ethics and Harassment Prevention classes. Thank you letter and receipt for tax purposes to Donna Williamson for \$100 donation to the Capital Improvement Fund.

#### **Agenda item 4. b) 5 Staff Reports.**

**Risk Management Accreditation Program (RMAP)** The application (for a rebate on PRCSD's insurance premium) was submitted timely on March 7, 2025. It took a little over 5 hours to complete the application. Points are awarded based on many Policies and Procedures that either are, or are not in place, as well as the participation of Board Members, Management and Staff in both required and optional trainings. Documentation is a big deal and we will be working on improving in that area this year, for next year's application.

**Solid Waste Fee reduction:** A couple of months ago I mentioned that I was working with the County to reduce the district's solid waste fee based on actual garbage generation. Starting next fiscal year, the new fee for the entire district will be \$61.14 per year. (Previously \$223)

**County-Wide Hazard Mitigation Plan - Status of PRCSD Annex** The County-Wide Hazard Mitigation Plan will include an "Annex" for each Special District within the County. The County hired a firm to facilitate the process. I am the designated representative for PRCSD. A draft "fill in the blanks" annex was sent to each entity in early February with a "soft" deadline of February 28th. Hopefully by this week's meeting date, I will have ours filled out. If I do, I will provide copies to the Board and Staff for review/comment. Once the County-wide plan is ready, the PRCSD board will be asked to adopt it. (Each entity included in the plan will have to adopt the County-Wide Plan, but that is several months out).

**Agenda item 4. b) 6 Firewise** I sent a follow-up email to the Sierra County Firesafe Counsel to check on the status of the planning grant applications for Pike and Alleghany. I cc'd the PRCSD's firewise email list and got the following response: *"Thanks for the email, we did get through multiple Alleghany & Pike properties last fall (about 700 ac worth cumulatively) gathering field info to help us figure out what parcels had been signed up. We weren't able to get through everyone on the list due to weather but will continue this field season.*

*With the data I had, I was able to provide basic info on acreage, treatment prescriptions & treatment methods needed to Rodd Rummel at the Fire Safe Council. This Friday he will submit an implementation grant through the USDA for 300 acres of treatment in Alleghany. We realize there are more acres of opportunity there and in Pike, this is a start though. A smaller amount of acres within Verdi is also proposed in the same application.*

*I've never known the USDA grant application review process to happen very quickly, but hopefully we hear of approval this summer.*

*Regardless, we will return to review additional parcels in Alleghany and Pike this late spring/into summer so we can be prepared for other grant opportunities as they arise. Happy to answer any questions that come up within the communities."*

Based on my previous years' searches for fire hazard prevention grants, once the County has a Hazard Mitigation Plan in place, other funding opportunities (besides USDA) should be available, but as we all know, the landscape for Grant Funding is shifting under our feet!

**Agenda item 5. b) 1: Capital Improvement Fund (CIP) and update to Policy #2010 Reserve Funds.**

The board voted to create a CIP last October but was waiting for the CAL OES Standby income to arrive before allocating funds. I suggest that the \$100,000 investment in California Class that was approved last month, be designated as the "Capital Improvement Fund" **and that the following text be added to Policy #2010 Reserve Funds.**

Under **Policy 2010 Definitions** add: Capital Improvement Fund This fund is dedicated to significant physical improvements, repairs, and renovations to district infrastructure and facilities. It may also be used to purchase fire apparatus (engines and other vehicles required for Fire and EMS services).

Under **Policy 2010 Procedures** add: The board may invest reserve funds per Policy # 2140. The balance of such investments shall be reported monthly by the District Treasurer. Interest on such investments shall be *(allocated to the general fire fund or kept in reserves?)* *Currently the Policy states that interest earned on reserve funds shall be allocated to the "General Fire Fund". Allocating the earned interest on the new investment fund to the General Fire Fund could be accomplished without physically moving the money out of California Class.*

*Note: I researched CIPS and typically vehicle purchases are not an approved expenditure. In my opinion since vehicles are a major component of the district's functionality, it seems appropriate to include the purchase of new vehicles as an approved use of the CIP. Another option is to leave vehicles off with the knowledge that the board can vote to move money out of reserve funds, at any time if deemed necessary. Usually, a Capital Improvement Plan is adopted to prioritize use of the CIP. Having such a plan in place is one of the things that can earn RMAP points (insurance discount points) for the district. Possibly the district can have a Capital Improvement Plan ready for next year's RMAP. As mentioned last October, having a CIP is also advantageous for certain grant applications.*

The district did receive one \$100 donation for the CIP so far this month, because of the annual mail-out sent in February.



**Agenda item 5. b) 2 further bylaw clean-up:** While making last month's approved changes to the bylaws, I noticed a few other things that need to be clean up. I held off on creating and updated version of the Bylaws for the website until the changes below are also considered by the board. Marked below with ~~DELETE~~ or **ADD**. *Comments in italics not part of proposed changes.*

### ARTICLE III RECORDS

~~The Board recognizes the necessity to keep adequate and appropriate district records to fulfill legal requirements and maintain/develop the proper administrative functions.~~

~~All documents of the District shall be in writing and made available to the public per District policy #2350.~~

~~The Secretary and Treasurer shall oversee the development and maintenance of an appropriate record keeping system that: 1. meets all of the legal requirements for special districts of the state and county laws; 2. provides data required for the audit; 3. secures all deeds, title, and such other designated documents in a safe deposit box.~~

The District's Records shall be maintained per Policy # 1021 Records and made available to the Public per Policy #1022 Public Record Requests.

*Another option to simply remove RECORDS from the bylaws as this has been replaced by Policies.*

### ARTICLE IV ~~ELECTION~~ APPOINTMENT OF OFFICERS

1. ~~Election~~ Appointment of Officers by the board of directors shall be conducted annually at the January meeting. Appointment only applies to Officer Positions not held by employees. The terms of officer positions held by district employees shall correspond with the term of employment.
2. The Officers shall be: President, Vice President, Secretary & Treasurer.
3. The Term of Office of each ~~elected~~ appointed officer shall be one year and shall begin upon ~~election~~ appointment in January and shall continue through December.
4. A vacancy in any office shall be filled at the next regular meeting by a ~~vote of the Board~~ appointment to fill the unexpired term.
- 5.

**Agenda item 5. b) 3:** Director Davis has a conflict with the third Thursday of the month and is requesting that the meeting schedule be changed. (Suggestion: go back to the third Wednesday of the month)

**Agenda item 5. b) 4: Consider update to Policy 1030 Risk Management and Safety.** Proposed changes to align the Policy with district practices while meeting insurance company expectations will be presented before or at the meeting.

**Agenda item 5. b) 5 Station 1 Repairs** On March 1<sup>st</sup> Ned and I met with Kyle McCracken who lives in Allegheny and who is an employee of General Contractor Bob Eiermann. We showed Kyle the repair work that needs to be done to install the metal siding. On March 4<sup>th</sup> I met with Kyle, Bob and another employee Jeff. More information to be provided at the meeting.