



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

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NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday January 18, 2017 6:30 pm Pike Firehouse 100 Pike City Rd.

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. ADMINISTER OATHS OF OFFICE: BRUCE COONS AND GRACE KNOWLES
3. APPROVAL OF AGENDA
4. PUBLIC COMMENT
5. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence
 - b) Committee/Member/Business Reports:
 1. Station 71 Chief's report
 2. Station 67 Chief's report
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager Report
 6. Board Member Report –
 7. Standing Committee Reports: Streetlight, Budget, Safety
6. ACTION ITEMS:
 - a) Approval of Minutes of December 14, 2016
 - b) Approval of Treasurer's report dated December 31, 2016
 - c) Unfinished business:
 1. Wayman Dam Project (PLACEHOLDER)
 2. Ongoing bylaws & Policy review and/or update: Need to start reviewing one per month.
 3. Alleghany Firehouse Project – Problems with Bay doors
 4. Pike Firehouse Project –
 5. CDF grant application status – waiting for final payment everything submitted
 - d) New business
 1. Appoint officers
 2. Air Medic Care group agreement (will provide \$10 discount for group members)
 3. Accept FY 15/16 Audit
 4. Approve audit engagement letter from Boden Klein & Sneesby \$2,500
 5. Approve meeting calendar for 2017
 6. Transfer to Contingency fund. Based on FY15/16 results \$4,000 can be moved.

7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS

8. ADJOURNMENT

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MINUTES of Special Meeting to replace cancelled November meeting of the Board of Directors of Pliocene Ridge CSD. Held Wednesday December 14, 2016 at Station 71 105 Plaza Court, Alleghany.

1. A quorum was established and the meeting called to order at 6:35 pm by President Wayne Babros. Board members present: Wayne Babros, Daniel Guyer, and Bruce Coons. Gracie Knowles was absent due to the Pike Auxiliary meeting being held the same night. Also present were Pike assistant chief Jim Buckbee and Alleghany assistant chiefs David Arbogast and Ned Cusato, Alleghany auxiliary members Bob Hale and Vickie Tenney. Interim Secretary Rae Bell was present and took the minutes. Flag Salute.

2. APPROVAL OF THE AGENDA: A motion was made by Daniel Guyer to approve the agenda, 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

3. PUBLIC COMMENT: Vickie Tenney read a letter from Burns Tenney about the proposed firehouse improvement project of Alleghany Station 1.

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence:* Outgoing: A thank you letter was sent to John Snell for the donation of a flat screen TV to the Pike Dept., a thank you letter and receipt mailed to Stephanie Wolters for \$25 donation to PRCSD, grant disbursement request sent to CDF. Incoming: AED provider contract extension from Norcal EMS, customer update from Alleghany County Water District.

b) *Committee/Member/Business Reports:*

1. *Alleghany Assistant Chiefs Arbogast & Cusato* reported that the snow chains have been put on 7180 and the studded tires are back on the ambulance; 7145. They decided to keep 7181 unchained for now in case it has to go to Pike. The new paigers have been received from the CDF grant. The batteries last 3 to 4 days on a one hour charge and they seem to be working fine. Had a couple of cancelled calls since the last meeting but no transports.

2. *Pike Assistant Chief Buckbee* reported that they were able to get a donated slip-in water tank for their rescue truck from the Forest Service and it has been installed. The tree that had the outside light on it has been taken down and the new pole installed. They got the LED lights for it but have not put them up yet.

3. *Station 71 Auxiliary* Bob Hale reported that their Dec. meeting was cancelled due to the bad weather. They are doing a mail-in fundraiser called a "bakeless bake sale". Membership drive is coming up.

4. *Station 67 Auxiliary* It was reported that they had a very low attendance for the Christmas Party. They are working on scheduling their annual t-shirt, dress uniform and badge hand-out to the firefighters and other department personnel.

5. *Risk Manager Report:* A letter was sent to Golden State Risk Management Authority stating that PRCSD wishes to participate in the Loss Prevention Incentive Program.

6. *Board Members:* No report

7. *Standing Committee Reports:* Streetlight manager Bruce Coons reported that the light near Casey's Place is out and he will get it called in. Ned reported that one of the lights at the County Yard is randomly turning on and off and asked Bruce to report that one when he calls PG&E.

4. ACTION ITEMS

a) *Approval of regular meeting minutes* dated 10/19/16 Motion to approve made by Daniel Guyer 2nd Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

b) *Approval of treasurer's reports dated 10/31/16 and 11/30/16.* Moved by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

c) Unfinished Business

1. Wayman Dam project – No report, on hold until Spring.
2. It was agreed that the firehouse rental policy had already been adopted at the July 20th meeting and needed to be added to the minutes. Motion to re-affirm made by Daniel Guyer 2nd by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**
3. Regarding the Alleghany Firehouse: The committee meeting summary and preliminary drawings were presented to AVFD at their November meeting. It was requested that they provide input before any further action is taken. USDA Rural Development has now stated that they are no longer funding construction projects. Possibly the work can be done with a combination of donations and volunteer help, options will be explored once AVFD has provided the “go ahead”.
4. Regarding the Pike Firehouse project: Michael Valez told Rae Bell that the grant application submitted to the USDA was rejected as too expensive and they did not like the fact that it was not handicap compliant. This is also when he stated that they are not actively funding construction projects. The “catch-22” is that the project would have been much MORE expensive if the handicap ramp was included.
5. The CDF 50/50 grant purchases were made and both auxiliaries paid 50% for their department. The request for reimbursement on the other 50% has been submitted to CDF.
6. Regarding the Secretary/Treasurer job posting Rae Bell reported that not a single inquiry was received. Possibly the job can be split into two positions. For now she is willing to keep doing it under her existing contract.

d) New Business

None

NEXT MEETING AGENDA ITEMS The next regular meeting is scheduled for January 18th at the Pike Firehouse. Items for agenda: Adopt meeting schedule, appoint officers, accept audit, contingency fund transfer, audit engagement letter from Boden Klein and Sneesby.

ANNOUNCEMENTS None

ADJOURNMENT: There being no further business before the board the meeting was adjourned at 7:15 PM

Respectfully submitted,

Rae Bell Arbogast
Interim Secretary



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AGENDAS, APPROVED MINUTES AND FINANCIAL INFO. POSTED ONLINE

2017 SCHEDULE OF REGULAR MEETINGS

JANUARY	Wednesday	January 18, 2017	6:30pm	Pike City
*FEBRUARY	Wednesday	February 15, 2017	6:30pm	Alleghany
MARCH	Wednesday	March 15, 2017	6:30pm	Pike City
*APRIL	Wednesday	April 19, 2017	6:30pm	Alleghany
MAY	Wednesday	May 17, 2017	6:30pm	Pike City
JUNE	Wednesday	June 21, 2017	6:30pm	Alleghany
*JULY	Wednesday	July 19, 2017	6:30pm	Pike City
AUGUST	Wednesday	August 16, 2017	6:30pm	Alleghany
SEPTEMBER	Wednesday	September 20, 2017	6:30pm	Pike City
*OCTOBER	Wednesday	October 18, 2017	6:30pm	Alleghany
NOVEMBER	Wednesday	November 15, 2017	6:30pm	Pike City
DECEMBER	No Meeting			

* SCHEDULED SAFETY MTNG. 6:00 PM