



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

### NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

**Wednesday October 18, 2017 6:30 pm Alleghany Firehouse 105 Plaza Court**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT (Ask if any members of the Public wish to move item 5d1 Final Budget adoption to this spot.)
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
  - a) Correspondence
  - b) Committee/Member/Business Reports:
    1. Station 71 Chief's report
    2. Station 67 Chief's report
    3. Station 71 Auxiliary
    4. Station 67 Auxiliary
    5. Risk Manager Report
    6. Board Member Report –
    7. Standing Committee Reports: Streetlight, Budget, Safety
5. ACTION ITEMS:
  - a) Approval of Minutes for meeting date July 19, 2017
  - b) Approval of financial reports and bank reconciliations for July, August & Sept. 2017
  - c) Unfinished business:
    1. Wayman Dam Project
    2. Ongoing Bylaws & Policy review and/or update: Revision to Policy 3100 Finances
    3. Alleghany Firehouse Project – ADA Compliance
    4. Pike City Firehouse Project – ADA Compliance (one item under “new business”)
    5. Status of dispatch office in Alleghany
    6. ALS property tax fee proposal/Frontier Medical Resources Correspondence since last mtng.
  - d) New business
    1. Appoint Project Manager/Authorized Agent for Pike City Firehouse Project Resolution #2017-67
    2. . Fiscal year 2017-2018 50/50 CDF Volunteer Assistance Program Approval of agreement Resolution #2017-68
    3. Public Hearing and adoption of final budget for Fiscal Year 17/18 **DRAFT ONLINE**  
[plioceneridge.org/financial-reports](http://plioceneridge.org/financial-reports)
    4. Vehicle donation letter from Volunteer Firefighter Alliance – pursue this?
    5. Requests for Streetlight Shields on three lights in Alleghany
    6. Accept Audit Report for Fiscal Year 16/17

#### 6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next Regular meeting November 15, 2017 in Pike 6:30 pm

#### 7. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.

**MINUTES of the Regular Meeting of the Board of Directors of Pliocene Ridge CSD. Held Wednesday July 19, 2017 at Station 67, 100 Pike City Road..**

**1. Call to order:** The meeting was called to order at 6:35 pm by President Wayne Babros. Board members present: Wayne Babros, Bruce Coons and Daniel Guyer. Gracie Knowles notified the Secretary in advance that she could not make it. Also present were Pike City assistant chiefs Jim Buckbee & Tom Starr and Alleghany assistant chiefs David Arbogast and Ned Cusato, PCVFD auxiliary President Roland Robertson and AVFD auxiliary Chairman Bob Hale and Secretary Vickie Tenney. Pliocene Ridge CSD Secretary Rae Bell was present and took the minutes. Flag Salute.

**2. APPROVAL OF THE AGENDA:** A motion was made by Bruce Coons to approve the agenda, 2<sup>nd</sup> by Daniel Guyer. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

**3. PUBLIC COMMENT:** None

**4. INFORMATION/DISCUSSION ITEMS**

**a) Correspondence: Incoming** Certificates of completion for the recent Ethics and Harassment Prevention Training workshop, Statement of Insurance Coverage from Golden State Risk Management Authority **Outgoing** Letter to the State Controller notifying them of PRCSD's decision to opt into the Uniform Construction Cost Accounting Act, Calif. Special District's Association Ballot.

**b) Committee/Member/Business Reports:**

*1. Alleghany Assistant Chiefs Arbogast and Cusato reported that since the last meeting there was one medical call that required a helicopter, that same night Pike City and Alleghany had training with the CHP Flight crew and H2O thanks to Tom Starr setting it up. There was a very good attendance at the training with about 30 people from Pike, Alleghany and Camptonville. Leslie Baker the recently certified EMT who moved away picked up his gear and stated that he plans on spending time in Alleghany this summer. The battery on 7100 needs to be replaced. Ned is picking one up along with a battery tender (trickle charger) because it seems to have a battery drain even when everything is turned off.*

*2. Pike City Assistant Chiefs Buckbee & Starr reported that they have been extremely busy with lots of LZ set-ups for Camptonville Fire, broken pipes and dead batteries. They recently replaced the batteries in 6740 and 6700?? Jim handled the hydro-restat on the new SCBA's that Camptonville is giving to Alleghany which required four back-and-forth trips to North San Juan.*

*3. Station 71 Auxiliary Bob Hale reported that there was nothing new to report since the last meeting.*

*4. Station 67 Auxiliary Roland reported that their taco night went very well with 55 meals served. They were expecting more, but were not disappointed in the amount of money it brought in. They set up a table explaining the firehouse project with a request for donations and got \$500 for that. They also had some new volunteers help out and it seems like they will continue to help.*

*5. Risk Manager Report: A letter and check were recently received from the Insurance Company notifying the district that it earned a \$215 rebate for its participation in the Loss Prevention Incentive Program.*

6. *Board Member/Staff reports:* None

7. *Standing Committee Reports: Streetlights:* Bruce Coons reported that PG&E has not set a date yet for the upgrade but it should be soon. He will be the contact person when they come to Alleghany to help them locate the three lights that were missed by the field rep who did an inventory earlier in the year. Emails were exchanged providing contact info. back-and-forth between Pliocene Ridge and PG&E so they will let Bruce know in advance what day they plan on doing the upgrade. It should only take one day to do both Alleghany and Forest City.

## **5. ACTION ITEMS**

a) *Approval of regular meeting minutes* dated June 21, 2017 Motion to approve the minutes as submitted made by Daneil Guyer 2<sup>nd</sup> Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.** It was asked why a July meeting was called when it was moved by the board to cancel it in June and the answer was that board approval was needed for the Hold Harmless Agreement (see new business).

b) *Approval of treasurer's report dated 6/30/17* Motion made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

c) *Unfinished Business*

1. *Wayman Dam project* – No report

2. *Ongoing Policy & Procedure review/update:* A motion to adopt the changes as presented to Policy #3100 Purchasing & Bill Payment was made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

3. *Regarding the Alleghany Firehouse project:* Ned Cusato reported that he got permission from the County to bring over their tree faller and chipper to take out the two trees. Rae Bell asked if the Pliocene Ridge Board was OK with allowing management to hire one or two Alleghany Firefighters at a rate of \$20 per hour to drag the slash to the chipper. The job will be offered to all active Alleghany Firefighters because it is doubtful that there would be more than two takers. The board concurred that this would be OK. Ned will be in charge of getting it scheduled and overseeing the crew. Wayne Babros gave permission to have the wood chips spread on his property adjacent to the firehouse lot. It was also reported that the adjacent property owner with the cabin near the firehouse gave permission to clear out the locust trees coming up between the cabin and the firehouse.

There was a question from Vickey Tenney about the hot water heater and ADA access for the bathroom, when they were going to be done. Bob Hale explained that the current priority is taking care of the outside structure per the current project.

4. *Regarding the Pike Firehouse projects:* Roland Robertson reported that they will be ordering the door for the top of the staircase in 10 to 12 days. Mark Jokerst is doing the engineering drawings for the staircase and will provide them to the metal-worker.

They got a denial letter from SPI on their request for a donation. The letter cited other projects and scholarships that are already being funded but stated that it was a worthy project. Roland is still planning on make a presentation to the Yuba County Water Agency.

They continue to work on the project packet for the lift. They expect to get started on the stairway project next month.

5. *Dispatch Office in Alleghany*: Vickie Tenney reported that she spoke to both Mike Lazono (new Downieville Fire Chief) and Joyce White the dispatch supervisor. They have put the Alleghany Dispatch Office project on the “side-burner” for now because they are overwhelmed with getting new dispatchers trained and set-up in Downieville. Vickey assured them that if purchasing a radio was an issue the funds could be provided by either the Alleghany Volunteer Fire Dept and/or Pliocene Ridge CSD. She also explained to them that a dispatch office in Alleghany would benefit Downieville greatly in the event of a fire in Downieville, in which case they could station dispatchers in Alleghany. They advised her to “be patient” as they have other priorities right now.

Rae Bell reported that per the request made at the June meeting, she did confirm that Downieville Fire’s Insurance Policy is in place. She also spoke to Walter Michael with Golden State Risk Management Authority (same insurance company covers both Downieville FPD and Pliocene Ridge CSD) regarding how dispatchers on the Alleghany Roster would be covered while dispatching. Walter stated that it would be up to the two districts to write out a Memorandum of Understanding (MOU) regarding who is responsible for what.

While on the topic of MOU’s Rae explained that there have been ongoing discussions between DVPD representatives and PRCSD representatives about the need for a MOU regarding: EMT’s on ambulance runs for both Pike and Alleghany, as-well-as the ambulance housed in Alleghany and the dispatch office located in the Alleghany Firehouse. The purpose of the MOU would be to define who is responsible for what; in order to avoid misunderstandings. Also, the insurance company prefers to see these in place, so that in the event of a loss or claim it is clear-cut whose policy covers what.

6. *17/18 CDF Volunteer Assistance Grant*: No report. It was asked if Alleghany Volunteer Fire Department was going to pitch in 50% as they have done in the past, since there had been no word from them. The answer was that they did not decide at their last meeting. They “needed more time to think about it”.

7. *Frontier Medical Resources Advance Life Support Property Fee Proposal* No report, the letter still has not been drafted.

#### **d) New Business**

1. *Request from Treasurer to replace the monthly treasurer’s report with the following Quickbooks reports*: Journal report, bank reconciliation report, check register and YTD Budget vs. Actual. A motion to authorize the change was made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons  
**Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

2. *Hold Harmless Agreement*: Camptonville Fire Dept requested this agreement for the donation fo 4 used SCBA’s. The agreement was reviewed by both the District’s Insurance Company and Camptonville Fire. A motion to approve the Waiver and Hold Harmless Agreement was made by Daniel Guyer 2<sup>nd</sup> by Bruce Coons. **Motion passed: 3 Ayes, 0 Nays, 1 Absent, 0 Abstain, 1 Vacant.**

**NEXT MEETING AGENDA ITEMS** It was decided by consensus to cancel the August meeting.

**ANNOUNCEMENTS** None

**ADJOURNMENT:** There being no further business before the board the meeting was adjourned at 7:15 PM

Respectfully submitted,

Rae Bell Arbogast  
Secretary



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: August 31, 2017

<b>Beginning Checking Account Balance</b>		<b>\$ 5,405.84</b>
<hr/>		
<b>Incoming</b>		
<b>Outgoing</b>		<b>\$ 1,200.06</b>
<hr/>		
<b>Ending Checking Account Balance</b>		<b>\$ 4,205.78</b>
<hr/>		
<b>Starting Savings account balance</b>		<b>\$ 26,710.20</b>
Incoming		
Outgoing		
<b>Ending Savings Account Balance</b>		<b>\$ 26,710.20</b>
<hr/>		
<b>General Fund (accounts listed above) Total</b>		<b>\$ 30,915.98</b>
<hr/>		
<b>Reserve account Starting Balance</b>		<b>\$ 40,666.82</b>
Incoming		
Outgoing		
<b>Reserve account Ending Balance</b>		<b>\$ 40,666.82</b>
<hr/>		
<b>Total ALL FUNDS</b>		<b>\$ 71,582.80</b>

Reserve Balances		
Unallocated	Contingency	\$ 14,500.00
Unallocated	Alleghany Fire	\$ 2,700.00
Unallocated	Pike City Fire	\$ 3,300.00
Allocated	Streetlights	\$ 1,567.02
Allocated	Pike City Firehouse	\$ 7,308.14
Allocated	Pike City Engines	\$ 3,107.91
Allocated	Alleghany Firehouses	\$ 798.93
Allocated	Alleghany Engines	\$ 7,381.79
	Interest Earned	\$ 3.03
	<b>Total</b>	<b>\$ 40,666.82</b>

Final Fund Transfers for Fiscal Year 2016-2017 not done yet.

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)

9:25 PM

09/15/17

**Pliocene Ridge Community Services District  
Reconciliation Detail  
1000.1 - West America Checking, Period Ending 08/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						5,405.84
<b>Cleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Check	08/25/2017	EFT	Pacific Gas & Electric	X	-514.22	-514.22
Bill Pmt -Check	08/25/2017	EFT	Credit Card WA Bank	X	-451.26	-965.48
<b>Total Checks and Payments</b>					-965.48	-965.48
<b>Total Cleared Transactions</b>					-965.48	-965.48
<b>Cleared Balance</b>					-965.48	4,440.36
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 2 items</b>						
Bill Pmt -Check	08/24/2017	2441	Solon Fire		-198.50	-198.50
Bill Pmt -Check	08/24/2017	2440	AT&T		-36.08	-234.58
<b>Total Checks and Payments</b>					-234.58	-234.58
<b>Total Uncleared Transactions</b>					-234.58	-234.58
<b>Register Balance as of 08/31/2017</b>					-1,200.06	4,205.78
<b>New Transactions</b>						
<b>Checks and Payments - 3 items</b>						
Bill Pmt -Check	09/18/2017	2444	Solon Fire		-166.16	-166.16
Bill Pmt -Check	09/18/2017	2442	AT&T		-38.20	-204.36
Bill Pmt -Check	09/18/2017	2443	Sierra Co. Public W...		-5.98	-210.34
<b>Total Checks and Payments</b>					-210.34	-210.34
<b>Total New Transactions</b>					-210.34	-210.34
<b>Ending Balance</b>					-1,410.40	3,995.44

*Bank  
Statement  
balance*

*Actual  
8/31/17*

*Balance  
@ 9/15/17*



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: July 31, 2017

<b>Beginning Checking Account Balance</b>			<b>\$ 2,291.00</b>
<b>Incoming</b>			<b>\$ 10,354.82</b>
<b>Outgoing</b>			<b>\$ 7,239.98</b>
<b>Ending Checking Account Balance</b>			<b>\$ 5,405.84</b>
<b>Starting Savings account balance</b>			<b>\$ 32,710.20</b>
Incoming			
Outgoing			<b>\$ 6,000.00</b>
<b>Ending Savings Account Balance</b>			<b>\$ 26,710.20</b>
<b>General Fund (accounts listed above) Total</b>			<b>\$ 32,116.04</b>
<b>Reserve account Starting Balance</b>			<b>\$ 40,666.82</b>
Incoming			
Outgoing			
<b>Reserve account Ending Balance</b>			<b>\$ 40,666.82</b>
<b>Total ALL FUNDS</b>			<b>\$ 72,782.86</b>

Reserve Balances		
Unallocated	Contingency	\$ 14,500.00
Unallocated	Alleghany Fire	\$ 2,700.00
Unallocated	Pike City Fire	\$ 3,300.00
Allocated	Streetlights	\$ 1,567.02
Allocated	Pike City Firehouse	\$ 7,308.14
Allocated	Pike City Engines	\$ 3,107.91
Allocated	Alleghany Firehouses	\$ 798.93
Allocated	Alleghany Engines	\$ 7,381.79
	Interest Earned	\$ 3.03
	<b>Total</b>	<b>\$ 40,666.82</b>

Final Fund Transfers for Fiscal Year 2016-2017 not done yet.

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)



**Pliocene Ridge Community Services District  
Reconciliation Detail  
1000.1 - West America Checking, Period Ending 07/31/2017**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						
<b>Cleared Transactions</b>						2,335.27
<b>Checks and Payments - 12 items</b>						
Check	05/27/2017	697	CASH	X	-8.42	-8.42
Bill Pmt -Check	06/26/2017	2431	AT&T	X	-35.85	-44.27
Bill Pmt -Check	07/10/2017	2434	GSRMA	X	-4,344.00	-4,388.27
Bill Pmt -Check	07/10/2017	2432	ACWD	X	-480.00	-4,868.27
Bill Pmt -Check	07/10/2017	2436	Streamline	X	-300.00	-5,168.27
Check	07/10/2017	2437	Jim Buckbee	X	-170.55	-5,338.82
Bill Pmt -Check	07/10/2017	2435	Riebes Auto	X	-138.62	-5,477.44
Bill Pmt -Check	07/10/2017	2433	AT&T	X	-35.80	-5,513.24
Bill Pmt -Check	07/14/2017	eft	PG&E	X	-1,005.05	-6,518.29
Bill Pmt -Check	07/21/2017	2438	Rae Bell Arbogast	X	-435.00	-6,953.29
Bill Pmt -Check	07/24/2017	EFT	Credit Card WA Bank	X	-177.73	-7,131.02
Bill Pmt -Check	07/24/2017	2439	Sierra Co. Public W...	X	-153.23	-7,284.25
<b>Total Checks and Payments</b>					-7,284.25	-7,284.25
<b>Deposits and Credits - 3 items</b>						
Transfer	07/10/2017			X	6,000.00	6,000.00
Deposit	07/24/2017			X	215.00	6,215.00
Payment	07/26/2017		Sierra County Auditor	X	4,139.82	10,354.82
<b>Total Deposits and Credits</b>					10,354.82	10,354.82
<b>Total Cleared Transactions</b>					3,070.57	3,070.57
<b>Cleared Balance</b>					3,070.57	5,405.84
<b>Register Balance as of 07/31/2017</b>					3,070.57	5,405.84
<b>New Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Bill Pmt -Check	08/24/2017	2441	Solon Fire		-198.50	-198.50
Bill Pmt -Check	08/24/2017	2440	AT&T		-36.08	-234.58
Check	08/25/2017	EFT	Pacific Gas & Electric		-514.22	-748.80
Bill Pmt -Check	08/25/2017	EFT	Credit Card WA Bank		-451.26	-1,200.06
Bill Pmt -Check	09/18/2017	2444	Solon Fire		-166.16	-1,366.22
Bill Pmt -Check	09/18/2017	2442	AT&T		-38.20	-1,404.42
Bill Pmt -Check	09/18/2017	2443	Sierra Co. Public W...		-5.98	-1,410.40
<b>Total Checks and Payments</b>					-1,410.40	-1,410.40
<b>Total New Transactions</b>					-1,410.40	-1,410.40
<b>Ending Balance</b>					<u>1,660.17</u>	<u>3,995.44</u>

7/31/17  
Bank  
Balance



## Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960

Treasurers Report cut off date: September 30, 2017

<b>Beginning Checking Account Balance</b>		<b>\$ 4,205.78</b>
<b>Incoming</b>		
<b>Outgoing</b>		<b>\$ 260.64</b>
<b>Ending Checking Account Balance</b>		<b>\$ 3,945.14</b>
<b>Starting Savings account balance</b>		<b>\$ 26,710.20</b>
Incoming		<b>\$ 2.09</b>
Outgoing		
<b>Ending Savings Account Balance</b>		<b>\$ 26,712.29</b>
<b>Reserve Balances</b>		
Unallocated	Contingency	\$ 14,500.00
Unallocated	Alleghany Fire	\$ 2,700.00
Unallocated	Pike City Fire	\$ 3,300.00
Allocated	Streetlights	\$ 1,567.02
Allocated	Pike City Firehouse	\$ 7,308.14
Allocated	Pike City Engines	\$ 3,107.91
Allocated	Alleghany Firehouses	\$ 798.93
Allocated	Alleghany Engines	\$ 7,381.79
	Interest Earned	\$ 6.10
	<b>Total</b>	<b>\$ 40,669.89</b>
<b>General Fund (accounts listed above) Total</b>		<b>\$ 30,657.43</b>
<b>Reserve account Starting Balance</b>		<b>\$ 40,666.82</b>
Incoming		<b>\$ 3.07</b>
Outgoing		
<b>Reserve account Ending Balance</b>		<b>\$ 40,669.89</b>
<b>Total ALL FUNDS</b>		<b>\$ 71,327.32</b>

Final Fund Transfers for Fiscal Year 2016-2017 not done yet.

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)

## Pliocene Ridge Community Services District

## Balance Sheet

As of September 30, 2017

10/12/17

Accrual Basis

	Sep 30, 17
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1000.1 · West America Checking	3,945.14
1001.1 · West America Savings	26,712.29
1002.1 · PRCSD Fund Account	40,669.89
<b>Total Checking/Savings</b>	71,327.32
<b>Total Current Assets</b>	71,327.32
<b>Fixed Assets</b>	
<b>1300.1 · Property</b>	
1300.2 · Land Alleghany	11,387.00
1300.3 · Land Pike City	3,453.00
1320.2 · Buildings Alleghany	52,574.00
1320.3 · Buildings Pike City	67,294.00
<b>Total 1300.1 · Property</b>	134,708.00
<b>1350.1 · Equipment</b>	
1350.2 · Equipment Alleghany	60,612.31
1350.3 · Equipment Pike City	55,034.72
<b>Total 1350.1 · Equipment</b>	115,647.03
<b>1370.1 · Vehicles</b>	
1370.2 · Vehicles Alleghany	30,000.00
1370.3 · Vehicles Pike City	53,680.00
<b>Total 1370.1 · Vehicles</b>	83,680.00
1390.1 · Accumulated Depreciation	-211,463.55
<b>Total Fixed Assets</b>	122,571.48
<b>TOTAL ASSETS</b>	<b>193,898.80</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000.1 · Accounts Payable	3,445.98
<b>Total Accounts Payable</b>	3,445.98
<b>Other Current Liabilities</b>	
2100.1 · Payroll Liabilities	130.91
<b>Total Other Current Liabilities</b>	130.91
<b>Total Current Liabilities</b>	3,576.89
<b>Total Liabilities</b>	3,576.89
<b>Equity</b>	
3010.1 · Investment in Fixed Assets	117,571.48
3110.1 · Retained Earnings	82,954.50
Net Income	-10,204.07
<b>Total Equity</b>	190,321.91
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>193,898.80</b>

# Pliocene Ridge Community Services District Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
Bill	07/01/2017	070117	ACWD		2000.1 - Accounts Payable		480.00
			ACWD	full year water Alleghany firehouse	6174.2 - Water Alleghany	480.00	
Bill	07/01/2017	95421	Streamline		2000.1 - Accounts Payable		480.00
			Streamline	web-site annual fee	6275.1 - Public Relations	300.00	300.00
Bill	07/01/2017		GSRMA		2000.1 - Accounts Payable		300.00
			GSRMA		6195.1 - Work Comp	1,830.00	4,344.00
			GSRMA		6193.1 - Property Insurance	1,037.00	
			GSRMA		6185.1 - Liability Insurance	1,007.00	
			GSRMA		6190.1 - Vehicle Insurance	438.00	
			GSRMA	crime/bond pollution	6180.1 - Insurance	32.00	
Bill Pmt -Check	07/10/2017	2432	ACWD		1000.1 - West America Checking		480.00
			ACWD		2000.1 - Accounts Payable	480.00	
Bill Pmt -Check	07/10/2017	2433	AT&T	6172.2 or 3	1000.1 - West America Checking		35.80
			AT&T	6172.2 or 3	2000.1 - Accounts Payable	35.80	
Bill Pmt -Check	07/10/2017	2434	GSRMA	6180.1	1000.1 - West America Checking		35.80
			GSRMA	6180.1	2000.1 - Accounts Payable	4,344.00	4,344.00
Bill Pmt -Check	07/10/2017	2435	Riebes Auto	2303	1000.1 - West America Checking		138.62
			Riebes Auto	2303	2000.1 - Accounts Payable	138.62	
Bill Pmt -Check	07/10/2017	2436	Streamline		1000.1 - West America Checking		300.00
			Streamline		2000.1 - Accounts Payable	300.00	
Check	07/10/2017	2437	Jim Buckbee	reimburse	1000.1 - West America Checking		300.00
			Jim Buckbee	batteries	8640 - 6740 Repairs and Maint	170.55	170.55
Bill Pmt -Check	07/14/2017	eft	PG&E		1000.1 - West America Checking		1,005.05
			PG&E		2000.1 - Accounts Payable	1,005.05	

Pliocene Ridge Community Services District  
Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
Transfer	07/10/2017			Funds Transfer	1001.1 · West America Savings	1,005.05	1,005.05
				Funds Transfer	1000.1 · West America Checking	6,000.00	6,000.00
Bill Pmt -Check	07/21/2017 2438		Rae Bell Arbogast	6270.1	1000.1 · West America Checking	6,000.00	6,000.00
			Rae Bell Arbogast	6270.1	2000.1 · Accounts Payable	435.00	435.00
Bill	07/03/2017 diesel		Credit Card WA Bank	Lost Nugget	2000.1 · Accounts Payable	435.00	435.00
			Credit Card WA Bank	diesel	8350 · Fuel Pike City	41.04	41.04
Credit	07/05/2017 5516		Credit Card WA Bank	auto zone	2000.1 · Accounts Payable	36.00	36.00
			Credit Card WA Bank	battery core refund	8640 · 6740 Repairs and Maint	36.00	36.00
Bill	07/15/2017 071517		Credit Card WA Bank	Home Depot	2000.1 · Accounts Payable	36.00	36.00
			Credit Card WA Bank	angle stop and viv	6295.3 · Buildings Rep. & Maint. Pike Ci	22.84	22.84
Bill	07/20/2017 409353		Credit Card WA Bank	Sierra Plumbing Supply	2000.1 · Accounts Payable	192.43	192.43
			Credit Card WA Bank	wall mount faucet	6295.3 · Buildings Rep. & Maint. Pike Ci	192.43	192.43
Bill	07/20/2017 2601-182242		Credit Card WA Bank	O'Reilly auto parts	2000.1 · Accounts Payable	146.52	146.52
			Credit Card WA Bank	battery and trickle charger	7632 · 7100 Repair & Maint.	146.52	146.52
Deposit	07/24/2017			Deposit	1000.1 · West America Checking	215.00	215.00
				Golden State Risk Management LPIP award	1499.0 · Undeposited Funds	215.00	215.00
Bill Pmt -Check	07/24/2017 2439		Sierra Co. Public Works		1000.1 · West America Checking	153.23	153.23
			Sierra Co. Public Works		2000.1 · Accounts Payable	153.23	153.23
Payment	07/26/2017		Sierra County Auditor		1000.1 · West America Checking	4,139.82	4,139.82
			Sierra County Auditor		1200.0 · Accounts Receivable	4,139.82	4,139.82
Bill Pmt -Check	07/24/2017 EFT		Credit Card WA Bank		1000.1 · West America Checking	4,139.82	4,139.82
						177.73	177.73

Pliocene Ridge Community Services District

Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
			Credit Card WA Bank		2000.1 · Accounts Payable	177.73	
Bill	08/11/2017	5681848	Solon Fire	annual cert on fire extinguishers	2000.1 · Accounts Payable	177.73	177.73
			Solon Fire		7230 · Compliance Allegheny	198.50	198.50
Bill	07/20/2017	000009994951	AT&T		2000.1 · Accounts Payable		36.08
			AT&T		6172.2 · Telephone Allegheny	18.04	
			AT&T		6172.3 · Telephone Pike	18.04	
Bill Pmt -Check	08/24/2017	2440	AT&T		1000.1 · West America Checking		36.08
			AT&T		2000.1 · Accounts Payable	36.08	
Bill Pmt -Check	08/24/2017	2441	Solon Fire		1000.1 · West America Checking		198.50
			Solon Fire		2000.1 · Accounts Payable	198.50	
Check	08/25/2017	EFT	Pacific Gas & Electric		1000.1 · West America Checking		514.22
			Pacific Gas & Electric		6170.2 · PG&E Allegheny	48.80	
			Pacific Gas & Electric		6170.3 · PG&E Pike City	83.08	
			Pacific Gas & Electric		9170.4 · PG&E Streetlights Allegheny	360.09	
			Pacific Gas & Electric		9171.4 · PG&E Streetlights Forest City	22.25	
Bill	08/04/2017	08042017	Credit Card WA Bank		2000.1 · Accounts Payable	514.22	514.22
			Credit Card WA Bank	lost nugget	8350 · Fuel Pike City	30.08	125.47
			Credit Card WA Bank	tractor supply co. Auburn	6010 · ASK - need documentation still	95.39	
Bill Pmt -Check	08/25/2017	EFT	Credit Card WA Bank		1000.1 · West America Checking	125.47	125.47
			Credit Card WA Bank		2000.1 · Accounts Payable	451.26	451.26
Bill	08/11/2017	5681853	Solon Fire		2000.1 · Accounts Payable		451.26
			Solon Fire	Annual fire Ext. maint/recent	8230 · Compliance Pike City	166.16	166.16
Bill	08/19/2017	10132514	AT&T		2000.1 · Accounts Payable	166.16	166.16
			AT&T		6172.2 · Telephone Allegheny	19.10	38.20

## Pliocene Ridge Community Services District Journal

July through August 2017

Type	Date	Num	Name	Memo	Account	Debit	Credit
			AT&T		6172.3 - Telephone Pike	19.10	
						38.20	38.20
Bill	07/31/2017	15168	Sierra Co. Public Works		2000.1 - Accounts Payable	5.98	5.98
			Sierra Co. Public Works		7350 - Fuel Alleghany	5.98	5.98
						<b>24,928.08</b>	<b>24,928.08</b>

**Piociene Ridge Community Services District  
Journal  
September 2017**

10:15 PM  
10/12/17

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit
2142	Bill Pmt -Check	09/18/2017	2442	AT&T AT&T	6172.2 or 3 6172.2 or 3	1000.1 · West Ameri... 2000.1 · Accounts P...	38.20	38.20
2143	Bill Pmt -Check	09/18/2017	2443	Sierra Co. Public W... Sierra Co. Public W...		1000.1 · West Ameri... 2000.1 · Accounts P...	5.98	5.98
2144	Bill Pmt -Check	09/18/2017	2444	Solon Fire Solon Fire	7230 or 8320 7230 or 8320	1000.1 · West Ameri... 2000.1 · Accounts P...	166.16	166.16
2145	Credit	09/01/2017	5285	Credit Card WA Bank Credit Card WA Bank	O'Reilly's battery core	2000.1 · Accounts P... 7632 · 7100 Repair ...	18.00	18.00
2149	Bill Pmt -Check	09/24/2017	eft	Credit Card WA Bank Credit Card WA Bank		1000.1 · West Ameri... 2000.1 · Accounts P...	50.30	50.30
2150	Deposit	09/30/2017			Interest Interest	1001.1 · West Ameri... 4080 · Interest Income	2.09	2.09
2151	Deposit	09/30/2017			Interest Interest	1002.1 · PRCSD Fu... 4080 · Interest Income	3.07	3.07
2152	Bill	09/30/2017	1282	Rae Bell Arbogast Rae Bell Arbogast Rae Bell Arbogast		2000.1 · Accounts P... 6270.1 · Manager S... 6250.1 · Postage, C...	600.00 18.85	618.85
2153	Bill	09/30/2017	00001...	AT&T AT&T AT&T		2000.1 · Accounts P... 6172.2 · Telephone ... 6172.3 · Telephone ...	18.46 18.45	36.91
2154	Bill	09/30/2017	20170...	Boden Boden		2000.1 · Accounts P... 6273.1 · Auditor Fees	2,500.00	2,500.00
2155	Bill	09/30/2017	895	Sierra County Tax C...		2000.1 · Accounts P...	2,500.00	140.28



**Pliocene Ridge Community Services District  
Journal  
September 2017**

Trans #	Type	Date	Num	Name	Memo	Account	Debit	Credit
				Sierra County Tax C...		6280.2 · Solid Wast...	0.00	
				Sierra County Tax C...		6280.3 · Solid Wast...	140.28	
							140.28	140.28
2156	Bill	09/30/2017	626	Sierra County Tax C...		2000.1 · Accounts P...		116.90
				Sierra County Tax C...		6280.2 · Solid Wast...	116.90	
				Sierra County Tax C...		6280.3 · Solid Wast...	0.00	
							116.90	116.90
<b>TOTAL</b>							<b>3,696.74</b>	<b>3,696.74</b>



Account Statement

If you have any questions  
about your account please call  
800-848-1088  
CUSTOMER SERVICE

PLIOCENE RIDGE COMMUNITY SERVICES  
DISTRICT  
100 PIKE CITY RD  
PIKE CA 95960

ACCOUNT NUMBER  
STATEMENT DATE CYCLE  
09/29/17 31  
ITEMS ENCLOSED PAGE  
0 1  
YEAR-TO-DATE INTEREST

PREVIOUS BALANCE	CHECKS AND WITHDRAWALS NUMBER	AMOUNT	DEPOSITS AND CREDITS NUMBER	AMOUNT	INTEREST MINUS CHARGES	NEW BALANCE
4,440.36	6	495.22	0	.00	.00	3,945.14

ACCOUNT ACTIVITY

BALANCE SUMMARY

SMALL BUSINESS CHECKING						DATE	BALANCE
29 DAYS THIS CYCLE						PREVIOUS BALANCE	
- - - - - WITHDRAWALS - FEES - CHARGES - - - - -						08/31	4,440.36
DATE	DESCRIPTION	AMOUNT					
09/26	CARDMEMBER SERV - ELECT PYMT	50.30				09/05	4,241.86
- - - - - CHECKS - - - - -						09/06	4,205.78
ITEM	DATE	AMOUNT	ITEM	DATE	AMOUNT	09/22	4,033.64
2440	09/06	36.08	2443	09/22	5.98	09/25	3,995.44
2441	09/05	198.50	2444	09/22	166.16	09/26	3,945.14
2442	09/25	38.20				NEW BALANCE	
						09/29	3,945.14

OUR PRIVACY POLICY IS AVAILABLE FOR YOU TO READ AT  
WESTAMERICA.COM. IF YOU WOULD LIKE THE POLICY MAILED  
TO YOU, YOU MAY CALL 1-800-848-1088 TO REQUEST A COPY.

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR  
MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

PREVIOUS BALANCE	ADVANCES AND DEBITS NUMBER	AMOUNT	PAYMENTS AND CREDITS NUMBER	AMOUNT	INTEREST CHARGED	FEES CHARGED	NEW BALANCE	
LINE OF CREDIT	CREDIT AVAILABLE	ANNUAL PERCENTAGE RATE	DAILY PERIODIC RATE	PAYMENT PAST DUE +	PAYMENT THIS PERIOD =	MINIMUM PAYMENT DUE	PAYMENT DUE DATE	YEAR-TO-DATE INTEREST PAID

THANK YOU FOR BANKING WITH US. NOTICE: SEE 'BACK OF STATEMENT' TAB FOR IMPORTANT INFORMATION.

8:34 PM

10/11/17

# Pliocene Ridge Community Services District Reconciliation Detail

1000.1 - West America Checking, Period Ending 09/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						4,440.36
<b>Cleared Transactions</b>						
<b>Checks and Payments - 6 items</b>						
Bill Pmt - Check	08/24/2017	2441	Solon Fire	X	-198.50	-198.50
Bill Pmt - Check	08/24/2017	2440	AT&T	X	-36.08	-234.58
Bill Pmt - Check	09/18/2017	2444	Solon Fire	X	-166.16	-400.74
Bill Pmt - Check	09/18/2017	2442	AT&T	X	-38.20	-438.94
Bill Pmt - Check	09/18/2017	2443	Sierra Co. Public W...	X	-5.98	-444.92
Bill Pmt - Check	09/24/2017	eft	Credit Card WA Bank	X	-50.30	-495.22
Total Checks and Payments					-495.22	-495.22
Total Cleared Transactions					-495.22	-495.22
Cleared Balance					-495.22	3,945.14
Register Balance as of 09/30/2017					-495.22	3,945.14
Ending Balance					-495.22	3,945.14

<https://www.internet-estatemnts.com/banks/common/PagedChecks/...>

Page 1 of 1

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

2440  
8/24/2017

PLOCIENE RIDGE COMMUNITY  
SERVICES DISTRICT  
100 PIKE CITY ROAD  
PIKE CITY, CA 95960

PAY TO THE ORDER OF AT&T \$ 36.08

Thirty-Six and 08/100

AT&T  
PO Box 9011  
Carol Stream, IL 60197-9011

MEMO 6172.2 of 3

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

09062017

\$36.08      2440      09062017

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

2441  
8/24/2017

PLOCIENE RIDGE COMMUNITY  
SERVICES DISTRICT  
100 PIKE CITY ROAD  
PIKE CITY, CA 95960

PAY TO THE ORDER OF Solon Fire Control \$ 198.50

One Hundred Ninety-Eight and 50/100

Solon Fire Control-Jorgensen Co.  
2691 South East Ave.  
Fresno, CA 93706-0497

MEMO 7230 of 8320

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

09052017

\$198.50      2441      09052017

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

2442  
9/18/2017

PLOCIENE RIDGE COMMUNITY  
SERVICES DISTRICT  
100 PIKE CITY ROAD  
PIKE CITY, CA 95960

PAY TO THE ORDER OF AT&T \$ 38.20

Thirty-Eight and 20/100

AT&T  
PO Box 9011  
Carol Stream, IL 60197-9011

MEMO 6172.2 of 3

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

09252017

\$38.20      2442      09252017

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

2443  
9/18/2017

PLOCIENE RIDGE COMMUNITY  
SERVICES DISTRICT  
100 PIKE CITY ROAD  
PIKE CITY, CA 95960

PAY TO THE ORDER OF Sierra County Public Works \$ 5.98

Five and 98/100

Sierra County Public Works  
P.O. Box 98  
Downsville, CA 95936

MEMO Cost # 5249

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

09222017

\$5.98      2443      09222017

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

2444  
9/18/2017

PLOCIENE RIDGE COMMUNITY  
SERVICES DISTRICT  
100 PIKE CITY ROAD  
PIKE CITY, CA 95960

PAY TO THE ORDER OF Solon Fire Control \$ 166.16

One hundred Sixty-Six and 16/100

Solon Fire Control-Jorgensen Co.  
2691 South East Ave.  
Fresno, CA 93706-0497

MEMO 7230 of 8320

WESTAMERICA BANK  
GRASS VALLEY OFFICE  
GRASS VALLEY, CA 95945  
95-427/211

09222017

\$166.16      2444      09222017



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES 150
DISTRICT
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE
09/30/17

If you have any questions
about your account please call:
(800) 848-1088
CUSTOMER SERVICE

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WESTAMERICA.COM. IF YOU WOULD LIKE THE POLICY MAILED
TO YOU, YOU MAY CALL 1-800-848-1088 TO REQUEST A COPY.

\*\*\*\*\*
ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE
\*\*\*\*\* SAVINGS \*\*\*\*\*

ACCOUNT NUMBER [REDACTED]

Table with 3 columns: DATE, DESCRIPTION, AMOUNT. Rows include: 06/30 PREVIOUS BALANCE 32,710.20; 07/10 TELEPHONE TRANSFER DEBIT 6,000.00; 09/30 INTEREST CREDIT 2.09; 09/30 NEW BALANCE 26,712.29; YEAR-TO-DATE INTEREST 6.24

8:41 PM  
10/11/17

**Pliocene Ridge Community Services District**  
**Reconciliation Detail**  
**1001.1 - West America Savings, Period Ending 09/30/2017**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						32,710.20
<b>Cleared Transactions</b>						
<b>Checks and Payments - 1 item</b>						
Transfer	07/10/2017			X	-6,000.00	-6,000.00
Total Checks and Payments					-6,000.00	-6,000.00
<b>Deposits and Credits - 1 item</b>						
Deposit	09/30/2017			X	2.09	2.09
Total Deposits and Credits					2.09	2.09
Total Cleared Transactions					-5,997.91	-5,997.91
Cleared Balance					-5,997.91	26,712.29
Register Balance as of 09/30/2017					-5,997.91	26,712.29
Ending Balance					-5,997.91	26,712.29



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES 150
DISTRICT
(FUNDS ACCOUNT)
100 PIKE CITY RD
PIKE CA 95960

STATEMENT DATE
09/30/17

If you have any questions
about your account please call:
(800) 848-1088
CUSTOMER SERVICE

OUR PRIVACY POLICY IS AVAILABLE FOR YOU TO READ AT
WESTAMERICA.COM. IF YOU WOULD LIKE THE POLICY MAILED
TO YOU, YOU MAY CALL 1-800-848-1088 TO REQUEST A COPY.

\*\*\*\*\*
ANNUAL PERCENTAGE YIELD EARNED .000000% 0 DAYS THIS CYCLE
\*\*\*\*\* SAVINGS \*\*\*\*\*

ACCOUNT NUMBER [REDACTED]

Table with 3 columns: DATE, DESCRIPTION, AMOUNT. Rows include: 06/30 PREVIOUS BALANCE 40,666.82; 09/30 INTEREST CREDIT 3.07; 09/30 NEW BALANCE 40,669.89; YEAR-TO-DATE INTEREST 8.65

8:42 PM  
10/11/17

**Pliocene Ridge Community Services District**  
**Reconciliation Detail**  
**1002.1 - PRCSD Fund Account, Period Ending 09/30/2017**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						40,666.82
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2017			X	3.07	3.07
Total Deposits and Credits					3.07	3.07
Total Cleared Transactions					3.07	3.07
Cleared Balance					3.07	40,669.89
Register Balance as of 09/30/2017					3.07	40,669.89
Ending Balance					3.07	40,669.89



## PURCHASING & BILL PAYMENT

### ***Definitions***

**Management:** Fire Chiefs, Treasurer/Secretary

**Emergency Expenditure:** Unexpected purchases and/or labor that are necessary to keep the district operational AND that cause a specific expense category to exceed the adopted budget.

**Ratification:** Approval after the fact.

### **Policy:**

The annual budget adoption by the Board of Directors provides the authorization for management to purchase equipment and supplies necessary for the operation of the district.

The Fire Chiefs are granted the authority to re-allocate funds within their department's budget categories. The treasurer shall be notified of re-allocations. The Chiefs are authorized to draw on their department's reserve accounts, but must ask for board ratification if expenditures are outside of the adopted budget.

The district treasurer is responsible for paying bills in a timely manner but shall not be a signor on any of the district's bank accounts. A minimum of three district directors shall be signors on the district's bank accounts. **The district treasurer is authorized to transfer funds between bank accounts.**

### **Procedures:**

#### **1. Purchasing**

Management shall verify that all expenditures are within the scope of the adopted budget.

Purchases may be made by the Treasurer, Fire Chiefs or individuals delegated by management for specific purchases.

Credit Cards shall be issued to the Fire Chiefs with a credit limit of \$1,000. Credit card charges over \$1,000 must be made on the District Credit Card via the Treasurer.

Receipts for all purchases shall be turned-in to the Treasurer on a monthly basis with a notation explaining what they are for (if it is not obvious).

Expenditures for Public Works projects defined as construction, alteration, demolition, installation or repair work paid for in whole or in part by public funds shall conform with Policy #2550 "Contracts".





Pliocene Ridge Community Services District

FINANCES Policy 3100

Page 2 of 2

2. Emergency expenditures

The Fire Chiefs are authorized to make emergency expenditures. The Treasurer shall be notified as-soon-as-possible. The expense shall be brought before the Board at the next regular meeting for ratification as-well-as, identification of how the expense shall be covered (for example: budget re-allocation or the use of existing funds).

3. Bill Payment

All bill payments must be matched to an invoice or hand-written receipt. The Treasurer shall write the check number and date of payment on each invoice at the time of payment or staple the check stub to the invoice.

Checks written over the amount of \$1,000 shall require two signatures.

***In the event of conflicting policies, this policy takes precedent over previously adopted policy.***



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

Sierra Frontier Medical Resources Inc.  
PO Box 393  
Downieville, CA 95936

Dear SFMR Board and Volunteers:

The Pliocene Ridge CSD (PRCSD) board of directors and staff would like to commend your organization for all of the hard work and amazing progress that you have made in the short time that you have been in existence. It is truly commendable.

Our board has extensively discussed the idea of floating a tax measure based on the presentation given by Frank Lang on April 19<sup>th</sup> in Alleghany. We have gotten some public feedback as well. While our board is interested in the idea of floating a tax measure and very much in favor of expanding ALS services in Western Sierra County, we are looking at this from the perspective of knowing that we need a tax measure that we can all get behind 100% ;otherwise we are sure it will fail.

It might be helpful if your board understands our district's current emergency medical response situation. Currently the district has one full-time resident EMT in Pike, who works in Grass Valley during the week and there is one full-time resident EMT who lives and works in Alleghany; but who is out of the area a portion of the summer. There are also two EMTs (one from Pike and one from Alleghany) who took and passed the class provided by SFMR last year but they are not currently living here. The EMT from Pike plans on moving back full-time sometime in the future. Most of our firefighters are Title 22 Certified (Emergency Medical Response for First Responders).

Downieville FPD provides our ambulance which is stationed in Alleghany and maintained by the Alleghany crew. (DVPD provides the supplies and pays for things like vehicle repairs). However, we cannot roll the ambulance stationed in Alleghany unless we have an EMT available. Frequently we have to request an ambulance from Sierra Nevada Memorial Hospital because there is no EMT available.

The Emergency Medical Response mantra is: ALWAYS BLS before ALS. In the case of our district our biggest need is two-fold: more EMTs and more funding for the district as a whole. Our annual budget runs about \$35,000 and we cover an area of approximately 126 square miles.

The reality is that Pike can get ALS from Grass Valley faster than ALS from Downieville ALL of the time and Alleghany can MOST of the time (the exception would be coming up Galloway Road). Again, we are looking at this whole idea from the perspective of how to get this measure to fly in our district.

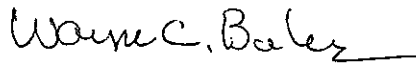
The general consensus is that the measure would be sure to fail if it was required to commit funds SPECIFICALLY to ALS services stationed in Downieville. We believe that our best chance at success would be to float a measure that simply states: "for Fire and Emergency Medical Response". Consideration of placing set percentages on the split between Fire and EMR would be acceptable to PRCSD if SFMR prefers that be done.

Our board does recognize the tremendous opportunity that SFMR is providing by offering to handle the entire election process. No attempt has ever been made to pass a tax measure for the Fire Departments in our area. We understand that a lot of public education will be needed, so the sooner we all decide the better.

We all share the same goal and commitment to improving Emergency Medical Response Capabilities for Western Sierra County. If the measure were to pass in our district it would directly aid that cause. By leaving the verbiage in the measure open, it would allow for an ongoing discussion and development of how to utilize the funds to meet the needs of our unique settings most efficiently.

We sincerely hope that your board will give full consideration to this request. Once your board has had time to discuss this, if the consensus is favorable, then we would like to attend one of your meetings or host your board at one of our meetings.

Sincerely,

A handwritten signature in cursive script that reads "Wayne C. Babros". The signature is written in black ink and includes a horizontal line extending to the right from the end of the name.

Wayne Babros  
President



**SIERRA FRONTIER MEDICAL RESOURCES, INC.**

P. O. BOX 393  
Downieville, CA 95936  
530-289-3644

Directors: Ingrid Larson  
Frank J. Lang  
Cherry Simi  
Mary Nourse  
Liz Fisher

September 4, 2017

Mr. Wayne Babros, President  
Pliocene Ridge Community Services District  
100 Pike City Road  
Pike City, CA 95960

Dear Wayne:

Thank you for your letter of August 5<sup>th</sup>, 2017. I apologize for the delay, however, as you can appreciate, there are significant issues to address as we navigate the potential for sustainable Advanced Life Support Services for western Sierra County. We appreciate your support and kind remarks about our efforts.

Currently we are pursuing the prospect of a Voter Initiative, the "ALS Tax Initiative", to be placed on the June 2018 Ballot. We are in the process of learning the requirements for such an initiative that will encompass the geographic boundaries of the Downieville Fire Protection District and the Sierra City Fire Protection District. Both of those Districts support this Initiative, which requires a 50% plus one vote to pass. If passed, it will provide sufficient funds, through real property taxes, to support a paramedic, year round, with the Downieville ambulance.

We offer to keep you informed of our efforts and of our progress. If you are interested in a similar initiative for EMS services for PRCSO, please keep us in mind, as we will be more than happy to share and work together to improve the funding and level of EMS Services in all of western Sierra County.

Best Regards,

Ingrid Larson  
SFMR Chairperson



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

### **Resolution 2017-67**

#### **A RESOLUTION TO APPOINT A PROJECT MANAGER FOR THE PIKE FIREHOUSE PROJECT**

#### **WHEREAS:**

1. Pliocene Ridge CSD owns the fire station located at 100 Pike City Road, Pike City
2. A project to install a stairway for a second exit from the upstairs multi-purpose room is underway.
3. This project has been approved by the Pliocene Ridge CSD board of directors and is in need of an authorized project manager.

#### **THEREFORE BE IT RESOLVED THAT:**

The Board of Directors of Pliocene Ridge CSD (PRCSD) hereby elects to appoint Daniel Guyer as the district's "Project Manager" to represent PRCSD with full authorization to sign and file, for and on behalf of the PRCSD, all documents related to the planning, design, and construction of The Pike City Firehouse Stairway Project (the "Project").

**BE IT FURTHER RESOLVED THAT** this Resolution shall take effect upon its adoption.

#### **CERTIFICATION**

The undersigned Clerk of the Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a regular meeting of the Pliocene Ridge Community Services District held on October 18, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

VACANT: 1

ATTEST:

\_\_\_\_\_  
Wayne C Babros, President  
PRCSD Board of Directors

Signature: \_\_\_\_\_

By: Rae Bell Arbogast  
Secretary/Clerk of the Board  
Pliocene Ridge Community Services District



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

### Resolution 2017-68

Approving the Department of Forestry and Fire Protection Agreement #7FG17111 for services from the date of last signatory on page 6 of the Agreement to June 30, 2018 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

#### WHEREAS:

1. The Pliocene Ridge CSD Board of Directors approved participation in the Volunteer Fire Assistance Program and an application for funding was submitted in May of 2017.
2. Notification of approval of the funding request was received on August 9, 2017.
3. A resolution to approve the funding agreement is required to participate in the program.

#### THEREFORE BE IT RESOLVED THAT:

The Board of Directors of Pliocene Ridge CSD (PRCSD) does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 6 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2017-18 up to and no more than the amount of \$3,795.07.

**BE IT FURTHER RESOLVED THAT** Rae Bell Arbogast, officer of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Pliocene Ridge CSD

#### CERTIFICATION

The undersigned Clerk of the Board does hereby certify that the foregoing is a full, true and correct copy of a resolution duly and regularly adopted at a regular meeting of the Pliocene Ridge Community Services District held on October 18, 2017 by the following vote:

AYES: Coons, Guyer, Knowles

NOES:

ABSTAIN:

ABSENT: 1

VACANT: 1

ATTEST:

\_\_\_\_\_  
Wayne Babros, President  
PRCSD Board of Directors

Signature: \_\_\_\_\_

By: Rae Bell Arbogast  
Secretary/Clerk of the Board  
Pliocene Ridge Community Services District

Calculation of County Management Fee- pro-rated for Streetlights.		FILL IN YELLOW BOXES ONLY	
Gross Tax Income	\$ 31,404.62	Total tax income for both fire and streetlights)	
Gross Fee	2,819.46	County management fee charged to the district	
Percent	9.0%	Percentage of total income, apply to streetlight income only, for pro-rated charge to fund	

Streetlight Income	Tax Revenue	NET INCOME	other expenses	End Balance	Net gain (loss)
\$ 5,072.28	Donations	\$ 1,567.02	\$ 42.38	\$ 1,609.40	42.38
\$ 5,029.90	(Includes County management fee as calculated above)				
Net \$ 42.38	Fund addition or (subtraction) for the fiscal year				
<b>PORION COUNTY FEE (TO BE PAID OUT)</b>					
Starting Balance					
Streetlight Fund					
2					

Gross Income Mutual Aid Pike	347.06	Starting Balance	Additions	Withdrawals	End Balance
Payroll expenses	306.55	\$ 7,300.04	\$ 8.10	\$ 7,308.14	
Net Mutual Aid Income (Split as allocated below)	40.51	\$ 3,085.63	\$ 22.28	\$ 3,107.91	
Pike Building Fund 20%					
Pike Vehicle Fund 55%					
Unallocated Pike City Fund (ER INCOME)			\$ 3,300.00	\$ 3,300.00	

Gross Income Mutual Aid Allegheny	942.09	Starting Balance	Additions	Withdrawals	End Balance
Payroll expenses	306.55	\$ 695.26	\$ 127.11	\$ 822.37	
Net Mutual Aid Income (Split as allocated below)	635.54	\$ 7,096.70	\$ 349.55	\$ 7,446.25	
Allegheny Building Fund 20%					
Allegheny Vehicle Fund 55%					
Unallocated Allegheny Fund (ER INCOME)			\$ 2,700.00	\$ 2,700.00	

EMERGENCY RESPONSE	10	Gross	\$ 7,500.00
Total Calls billed	5	\$ 1,500.00	
Calls for Both Depts x \$300 per call to each dept.	2	\$ 1,200.00	
Allegheny only \$600 per call	3	\$ 1,800.00	
Pike City only \$600 per call			
Pike City Total	3,300.00		
Allegheny Total	2,700.00		
Admin Total	1,500.00		
double check formulas		Gross	\$ 7,500.00

EMERGENCY RESPONSE	10	Gross	\$ 7,500.00
Total Calls billed	5	\$ 1,500.00	
Calls for Both Depts x \$300 per call to each dept.	2	\$ 1,200.00	
Allegheny only \$600 per call	3	\$ 1,800.00	
Pike City only \$600 per call			
Pike City Total	3,300.00		
Allegheny Total	2,700.00		
Admin Total	1,500.00		
double check formulas		Gross	\$ 7,500.00

Year	Addition	Withdrawal	Balance
10/11	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
11/12	\$ 1,800.00	\$ 2,000.00	\$ 3,100.00
12/13	\$ 5,000.00		\$ 8,100.00
13/14			\$ 8,100.00
14/15	\$ 2,400.00		\$ 10,500.00
15/16	\$ 4,000.00		\$ 14,500.00
			\$ 14,500.00
			\$ 14,500.00
			\$ 14,500.00
			\$ 14,500.00

Year	Addition	Withdrawal	Balance
10/11	\$ 3,300.00	\$ 3,300.00	\$ 3,300.00
11/12	\$ 1,800.00	\$ 2,000.00	\$ 3,100.00
12/13	\$ 5,000.00		\$ 8,100.00
13/14			\$ 8,100.00
14/15	\$ 2,400.00		\$ 10,500.00
15/16	\$ 4,000.00		\$ 14,500.00
			\$ 14,500.00
			\$ 14,500.00
			\$ 14,500.00
			\$ 14,500.00

TOTALS	\$
Total Fund Additions for 16/17 FY	\$ 6,549.42
Total Fund Withdrawals for 16/17 FY	\$ 6,549.42
NET CHANGE	\$ 0.00