



MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors
Date: Thursday March 17, 2022 6:30 pm
Held by conference call.

1. ESTABLISH QUORUM & CALL TO ORDER: The meeting was called to order at 6:33 pm by President Larry Allen. Present: Board members, Larry Allen, Bruce Coons, and Chris Mills. Grace Knowles had reported that she could not attend. Also in attendance: District Fire Chief Chris Dorn, Alleghany Assistant Chiefs David Arbogast & Ned Cusato, Pike Community Support Foundation President Roland Robertson and Treasurer Denise Ruane, member of the public Vicky Tenney. PRCSD Secretary Rae Bell Arbogast took the minutes.

2. CONSENT CALENDAR:

Agenda, Minutes and Treasurer's report

A motion was made to approve the consent calendar with one correction to the agenda. Motion made by Bruce Coons, seconded by Chris Mills Ayes: Allen, Coons, Mills Nays: none Absent: Knowles Abstain: none Vacant: one~ Motion carried.

3. PUBLIC COMMENT: none

4. INFORMATION/DISCUSSION ITEMS

a) *Correspondence* See Staff report for list.

b) *Committee/Member/Business Reports:*

1. *Chiefs Report* ~ Chief Dorn reported that the Pike Fire Department recently responded to two mutual aid calls for fires. The water tender was requested by CDF for a fire that was approximately 25 acres. Both an engine and a water tender responded to the other fire that was approximately 4.5 acres. He also reported that the new structure truck for Alleghany should be available at the end of April.

2. *Assistant Chief's report:* Assistant Chief Cusato reported that he recently picked up ambulance supplies from Downieville Fire to restock the ambulance after the March 13th medical call. He and Chris Dorn got the measurements to fix the west side of Station 1 in Alleghany. They are trying to get permission from the County to use the boom truck to pressure wash and paint the front of the building. There was a medical call in Alleghany on March 13th that both fire departments responded to. The patient was transferred to Sierra Nevada Memorial Ambulance via rendezvous on Ridge Road.

3. *AVFD Inc. Non-Profit Corp:* ~ No report

4. *Pike Community Support Foundation* ~ Roland reported that they are working on finding the right electronic sign for the Pike Firehouse.

5. *Board member/staff reports:* A staff report was provided in writing.

6. *Firewise Community Projects* ~ Provided in writing on staff report. Potluck scheduled for April 9th at Plum Valley.

7. *Firehouse Projects & ADA Compliance:* Planning Committee minutes provided in meeting documents.

8. *Pending Grants:* Written report provided. Ned was asked if he had heard anything on the second siren for Alleghany and the answer was "no".

5. ACTION ITEMS

a) Unfinished Business

- 1. Bylaws-Policies – A motion to approve Record Retention Policy # 1021 as presented was made by Bruce Coons, seconded by Chris Mills. Ayes: Allen, Coons, Mills Nays: none Absent: Knowles Abstain: none Vacant: one~ Motion carried.**
- 2. MOU between the District and the non-profit corporations: No report.**
- 3. Review budget vs actual results for 6 mos period ended Dec. 30, 2021: Reports provided in meeting packets. No questions or comments.**
- 4. Minimum Bids for Surplus Fire trucks: After discussion, it was decided by consensus to set the minimum bids as follows: 1968 Structure Truck Alleghany \$10,000, 1968 Brush Truck Pike \$5,000 and 1971 Brush Truck Pike \$2,000.**
- 5. Discuss title III potential additional \$ request to BOS: There was no discussion.**

b) New Business

- 1. Electronic sign for Pike Firehouse: Chris Dorn explained the steps needed to install the sign. It was decided by consensus to approve having Pliocene Ridge CSD install the sign with the understanding that the Pike Community Support Foundation will purchase it.**
- 2. Consider using one-hour of free legal service with CSDA membership to confirm loan restrictions on CSDs: After discussion it was decided by consensus to authorize the Secretary to do this.**
- 3. Adopt Resolution no. 22-089 in appreciation of Daniel Guyer: A motion to adopt the resolution was made by Bruce Coons, seconded by Chris Mills. Ayes: Allen, Coons, Mills Nays: none Absent: Knowles Abstain: none Vacant: one~ Motion carried.**
- 4. Review Secretary/Treasurer's proposed billing to firewise admin. title III \$ A copy of the invoice was included in the meeting packets. Rae Bell stated that she wanted to be as transparent as possible about this, since there had been questions about her contract for services when it was revised to include this last year. There were no questions or comments.**

ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS

It was announced that a "STOP THE BLEED" class for community members is scheduled for March 30th at the Pike Firehouse.

The next regular meeting is scheduled for April 21, 2022.

ADJOURNMENT:

There being no further business before the board, the meeting was adjourned at 7:30 PM.

Respectfully submitted,



Rae Bell Arbogast
Secretary



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Thursday March 17, 2022 6:30 pm

VIA Phone Conference call 978-990-5144 Access code 6919768

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, ~~FLAG SALUTE~~
2. CONSENT CALENDAR
 - a) Approval of Agenda, b) Approve Minutes for regular meeting held February 17, 2022 c) Ratify Treasurer's report & bill payments for February 2022
3. PUBLIC COMMENT: Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence since last meeting
 - b) Committee/Member/Business Reports:
 1. District Chief's report
 2. Assistant Chiefs' report
 3. Alleghany Volunteer Fundraising District
 4. Pike Community Support Foundation
 5. Board Member/Staff Reports FORM 700s due by April 1st
 6. Firewise Communities
 7. Firehouse Projects & ADA Compliance ~ See planning committee meeting summary
 8. Pending Grants – Homeland Security, CDF 50/50
5. DISCUSSION and POSSIBLE ACTION ITEMS:
 - a) Unfinished business:
 1. Ongoing Bylaws & Policy review and/or update: Consider adoption of policy # 1021 record retention.
 2. Memorandum of understanding with non-profits – need to prepare an addendum stating the new names
 3. Review budget vs actual results for 6 mos period ending Dec.30, 2021.
 4. Minimum bids for surplus firetrucks – need to get them listed!
 5. Discuss title III potential additional \$ request to BOS ~ documents provided in packet
 - b) New business
 1. Electronic sign for Pike Firehouse, the Pike Community Support Foundation has offered to purchase a sign for the Pike Firehouse if Pliocene Ridge CSD will commit to installing it. The sign will be owned and insured by the district once it is installed. (The sign would be a donation from the Pike Community Support Foundation to Pliocene Ridge CSD)
 2. Consider using one-hour of free legal that comes with CSDA membership to answer the question about maximum loan lengths for CSDs.
 3. Adopt Resolution no.2022-089 in appreciation Daniel Guyer.
 4. Review Secretary/Treasurer's proposed billing to firewise admin. title III \$
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Next meeting date ~~March 17, 2022~~ April 21, 2022
7. ADJOURNMENT

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.



Pliocene Ridge Community Services District
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CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

Regular Meeting Agenda Meeting date: 3/17/22

In the following location(s):

Alleghany Post Office Bulletin Board, ~~The Alleghany Firehouse~~, plioceneridge.org, emailed to agenda list. ~~Jim to post at Pike Firehouse~~

On 3/14/22 (date)

A copy of which is attached hereto and by reference made a part hereof.

Signed under penalty of perjury: X

Rae Bell Arbogast
Rae Bell Arbogast



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City
 100 Pike City Road
 Pike City, CA 95960
 plioceneridge.org

Treasurer's Report for February 2022

				Beginning Checking Account Balance	\$ 5,381.72
DEPOSITS	Date	From:	For:		Amount
	2/24	Savings		\$	2,000.00
				Deposits Total	\$ 2,000.00

EXPENDITURES	Ck #	Date	To:	For:		
	EFT	2/1	PG&E	(detail below)	\$	500.03
				PG&E Alleghany Firehouse Station 1	\$	86.45
				PG&E Pike Firehouse	\$	126.88
				Streetlights - Forest	\$	17.37
				Streetlights - Alleghany	\$	269.33
	772	2/14	Sandie Buckbee reimburse	Pizzas for Public Safety First Aid classes (6 xl pizzas)	\$	117.00
	773	2/14	Rae Bell Arbogast reimburse	Toilet Paper for Station 2	\$	10.84
	2612	2/14	Boden Klein and Sneesby	audit for fiscal year 2020-21	\$	2,700.00
	2613		VOID	VOID	\$	-
	2614	2/14	AT&T	Phones	\$	20.49

Expenditures/transfers Total \$ **3,348.36**

Ending Checking Account Balance \$ **4,033.36**

Starting Savings account balance \$ **30,046.23**

transfer to Checking to cover 3/1/22 credit card payment \$ (2,000.00)

interest earned

Ending Savings Account Balance \$ **28,046.23**

General Fund (accounts listed above) Total \$ **32,079.59**

Reserve account Starting Balance \$ **67,746.61**

to update funds for year end

interest earned

Reserve account Ending Balance \$ **67,746.61**

Reserve Account Detail	
Contingency	\$ 24,500.00
Alleghany Fire Unallocated	\$ 3,000.00
Alleghany Dispatch Office	\$ 700.00
Pike City Fire Unallocated	\$ 10,000.00
Streetlights	\$ 6,224.03
Pike City Firehouse	\$ 3,064.76
Pike City Engines	\$ 3,964.06
Alleghany Firehouse	\$ 1,409.37
Alleghany Engines *	\$ 14,879.35
Interest Earned	\$ 5.04
Reserve Account Total	\$ 67,746.61

* \$8,000 for Alleghany vehicle purchase only

Report prepared by Rae Bell, Treasurer

Total ALL FUNDS \$ **99,826.20**

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title

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Staff report for meeting date 3/17/2022

Prepared by Rae Bell – *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence

Incoming: energy audit docs to be filled out, notice of explosives storage (ATF requirement), offer on district's credit card to earn 50% more points for purchases made in April (signed up), letter of appreciation for first responders from the Volunteer Firefighter Alliance, 2021 NFPA survey.

Outgoing: Copy of independent audit for FY 20/21 sent to Sierra County Auditor, completed energy audit docs sent to Ecogreen solutions, audit engagement letter for FY 21/22 sent to Boden Klein and Sneesby, signed PG&E resource center funds agreement with Sierra County mailed to the BOS, Thank you cards to Pam Supporta and Cai Sorlein for submitting firewise hours for Pike

Agenda item 4. b) 5 Board member/Staff reports

- PGE ENERGY AUDIT – We were approached by a representative of the Sierra Business Council in late 2021 about this opportunity to have an outside firm study the district's power usage and look for ways to save money. When I saw the contract I was nervous because it looked like a binding agreement, but I was assured that it is not, it is the "first step" which gives Ecogreen Solutions access to the districts PG&E usage information so that they can complete an analysis. AFTER they complete the analysis they will make a recommendation which will be brought to the board for approval. I sent the paperwork to them on March 1st. Below is their response to my inquiry regarding signing the forms:

"Per James email, the applications are non-binding. In order to receive any financial commitment from PGE towards your project, the utility will require these forms. Through the process the utility also confirms your pay history and usage for a period of time as noted in the Letter or Authorization.

Once we get the reports completed and the financial commitments from PGE you will have all the information needed to present to your board with factual information. In addition we will also be able to provide you with meeting notes, AB4217 paperwork and comparative contracts of other CSD or municipalities that have used the program that you can Piggy Back off of.

Lastly for the program, as the water district pays each and every PGE electric bill, 3-8% of every bill goes towards the PPP (Public Purpose Program) fund. The OBF program is the only way to get access to any of these funds back to the district in the form of an OBF contract.

Please let us know if you have any questions.

Thank you for your time,

*Anthony Mitchell
Ecogreen Solutions
Managing Director
Cell 949-702-8431*

The way the program works is IF Ecogreen finds ways to save \$ by switching out equipment, the equipment is paid for from the PPP Fund utilizing the actual power savings, once the

equipment is paid for, the savings will then show up on the district's PG&E bill. In other words: everything is run through PG&E's and Ecogreen's books.

- Money for community resource center in Pike – sent another follow-up email
- Money for community resource center in Alleghany – the signed agreement was mailed to the county after last month's meeting.
- NFIRS (National FIRE Incident Reporting System) NO PROGRESS since last meeting. A related note is that I haven't had time to tally up the 2021 incidents either. Tom Starr used to help with this and I am SWAMPED.
- FORM 700s are due by April 1st

Agenda item 4. b) 6 Firewise Communities – The website pages located at:

plioceneridge.org/firewise were recently updated. A mailing was done to 300 property owners and residents within the district.

An informational meeting and potluck is planned for April 9th at Plum Valley. In the event of wet weather it will be moved to station 2 in Alleghany. Any expenses related to this meeting can be billed to the title III money already allocated to Pike and Alleghany firewise communities.

EMAIL BELOW FROM SIERRA COUNTY FIRE SAFE COUNCIL 3/14/2022 The meeting is scheduled for March 26th in Downieville and I hope to attend.

Greetings Firewise groups,

We are reaching out to give you an update on the latest efforts to enhance the Sierra County Fire Safe Council's role in Sierra County's wildfire mitigation efforts, and to request a meeting with all of you as representatives of Sierra County Firewise (and aspiring Firewise) groups to discuss how the Fire Safe Council and Sierra County Firewise groups can collaborate to increase Sierra County's wildfire preparedness.

I have recently assumed the role of County Coordinator for Sierra County and hired Al Petrie, a local resident of Sierra Brooks, as Outreach Specialist. Sierra County was awarded a "County Coordinator" grant through the California Fire Safe Council which provides funding for these positions to support the efforts of the Sierra County Fire Safe Council.

The County Coordinator and Outreach Specialist will assist the Sierra County Fire Safe Council with:

- coalescing the county's various wildfire mitigation groups and stakeholders,
- gathering stakeholder input and facilitating stakeholder group collaboration;
- assessing constraints and needs regarding county-wide wildfire resiliency efforts;
- analyzing existing project implementation mechanisms, and making recommendations to address deficiencies in preparedness and mitigation efforts.
- seeking grant funding to meet identified needs

Stakeholder input will be used to develop a county-wide, multi-year Wildfire Resiliency Program of Work. The Program of Work will provide the Sierra County Fire Safe Council a framework, timeline, and strategic pathway to grow and enhance its role in helping Sierra County stakeholders achieve their wildfire preparedness goals.

One way we'll be collecting stakeholder information is through dissemination of surveys to various stakeholder groups. The first survey will target Sierra County residents to gather information on community wildfire preparedness needs, challenges, and priorities.

We would like to meet with you to provide further information on the County Coordinator grant, to learn about the efforts and goals of your Firewise community, and to get your input on how the Fire Safe Council might be able to assist your Firewise efforts. Additionally, we would like to discuss ways

in which your Firewise group may be able to help us distribute and collect the resident wildfire preparedness surveys.

For your convenience, we can schedule separate meetings for westside groups and eastside groups. Please use the doodle poll below to help us select the best meeting dates and times. If none of the options will work for you, please let us know so we can make other arrangements, we are more than willing to accomodate.

Westside Meeting Doodle Poll (Meeting Location: Downieville):
<https://doodle.com/meeting/participate/id/9aAlrX9e>

Eastside Meeting Doodle Poll (Meeting Location: Sierraville): <https://doodle.com/meeting/participate/id/vbmjkkAd>

Thank you, and please let me know if you have any questions, I look forward to meeting each of you and working closely with the Firewise Communities!
Danielle Bradfield, Sierra County Fire Safe Council Coordinator
(530) 927-7095 (cell)

Agenda item 4. b) 7 Firehouse Projects and ADA compliance –

Planning committee met on 3/12/2022 summary included in meeting docs.

Agenda item 4. b) 8 Pending Grants

- ❖ CDF 50/50 grant for Fiscal year 21/22 – Everything has been ordered
- ❖ CDF 50/50 grant for Fiscal year 22/23 – Deadline to apply is May 4th
- ❖ Homeland Security Grants
 - SIREN FOR STATION 2 IN ALLEGHANY nothing to report
 - LIFT KITS & THERMAL IMAGING CAMERA FOR PIKE FIRE nothing to report

Agenda item 5. a) 5 Title III projects

After last month's meeting I triple confirmed with the County that they don't feel comfortable trying to fund any capital expenditures (such as fire trucks or water tanks) with these funds because of the difficulty in determining the actual benefit (as a percentage of total cost) to Federal Lands.

It does look like fuel reduction in the home ignition zone for firewise communities is an authorized use. See document included in meeting packet. Assuming this is correct, I suggest asking for \$ for actual on-the-ground fuel reduction work in Pike and Alleghany.

It could be handled by the district in a couple of different ways. I verified with the district's insurance company that we COULD use district employees (firefighters and pay them) to do this type of work. OR we could hire licensed and insured individuals/businesses to do the work. Because PRCSO is signed up under the Calif. Uniform Cost Construction accounting acct (CUCCA) we can negotiate contracts without having to go out to bid if they are under \$60,000 we can also use our own workforce for jobs under that amount. The district should expect to pay an on the ground project co-ordinator and an administrator to see the projects through, and that should be included in the funding request.

The money has to be used up by Sept of 2023.



Pliocene Ridge Community Services District

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PLANNING COMMITTEE MEETING March 12, 2022 Pike Firehouse, 6 pm MEETING NOTES

Attendance: David and Rae Bell Arbogast, Bruce Coons, Ned Cusato, Chris & Christina Dorn, Daniel Guyer, Roland Robertson, Denise Ruane.

- **Purpose of planning:** Short-term and long-term, to prioritize the dedication of resources (time and money) and to guide the pursuit of grant funding. Also, to work towards stability and improvement of ability to provide basic services.
- **Areas of responsibility:** Personnel, Buildings, Fleet, Organization of District.

Assess current status and needs in each area of responsibility.

- **Personnel**

Safety highest priority, doing well in that area with upgraded PPE for all active volunteers and weekly trainings. Training attendance is a problem. Recruitment and retention are also problems.

- **Fleet**

Short-term priorities: Alleghany upgrade structure truck, Pike upgrade water tender and rescue.

Longer-term: Pike needs an upgraded type III 4x4 looking to get from Forest Service, but housing is an issue due to size. Also, current loaner from Forest Service 6770 is parked outside in violation of agreement, need to return it in Chief Dorn's opinion.

- **Buildings**

Longer-term: Pike needs two more larger engine bays, one for tender and one for modern type III engine. Chris Dorn & Rae Bell to look at plot plan and see what might be doable. Possibly request alternatives analysis. Previous plans developed by Mark Jokerst should be looked at.

Short-term: Need ADA accessible space in Pike to hold meetings. Plan to use rescue bay already approved by PRCSD board. Christina Dorn to work on getting permit. Chris, Christina, Ned, Dan, Rae and David to do the work.

Mini-split heat pump identified as best heating option. Rae mentioned energy audit going on now, might be able to tie that in. It was suggested as best heating option for both the Pike and Alleghany firehouses.

Alleghany station 1 -short term plan, stabilize west wall and re-side it with metal roofing for increased water impermeability (also is fire resistant). Move propane tank away from the building, excavate for better drainage. Rae to check into permit for moving propane tank. Chris, Christina, Ned, Dan, Rae and David to do the work.

Front needs to be repainted AND roof needs to be screwed back down. Nobody wants to get on roof. Rae to get estimate to have a roofer do it.

Long-term plan for Station1 in Alleghany was not discussed

It was noted that the district qualifies for 75% funding from USDA for buildings or vehicles but it is on a reimbursement basis.

- **Organization of district** not discussed.

Meeting adjourned at 7:15 pm

• **Question: What are the reimbursable costs for Firewise Community programs:**

- The County may use Title III funds to carry out the following Firewise Communities program activities that: (1) educate homeowners in fire sensitive ecosystems about techniques in siting (positioning or locating a home, constructing a home, landscaping and maintenance around the home that will decrease risk of injury or death and decrease the risk of damage or destruction of a home as a result of a wildfire in the area surrounding the home, or (2) assist homeowners in implementing these techniques. Disseminating Firewise information with door hangers, print or radio advertisements;
- Making Firewise information available at community events;
- Holding Firewise educational workshops for homeowners;
- Creating or distributing videos on Firewise principles related to the home ignition zone and fire-resistant building materials; and
- Outfitting and staffing Firewise trailers or mobile units to educate homeowners about the Firewise principles related to the home ignition zone and fire-resistant building materials.

Examples of mitigation assistance to homeowners include:

- Assisting communities with Firewise planning, including conducting a Firewise community assessment;
- Hosting "clean-up days" to encourage homeowners to remove brush and other vegetation from around their homes;
- Assisting communities with applications for Firewise Communities recognition;
- Providing grants or partial funding for removal of vegetation from around homes;
- Salary and transportation costs for youth crews removing vegetation from around homes;
- Supervision, transportation and related costs for parolees or prisoners removing vegetation from around homes; and
- Providing chippers to treat hazardous vegetation within the home ignition zone.

Examples of activities not authorized by section 302(a)(1) include:

- Clearing vegetation along emergency evacuation routes;
- Clearing vegetation from county lands, parks, schools or cemeteries or other larger swaths of land not directly associated with home siting;
- Clearing fuel breaks or removing understory vegetation from large linear areas surrounding communities beyond 200 feet from homes.
- Purchasing address and street signs to make it easier for firefighters and emergency responders to locate homes, cabins and businesses;
- Updating a 911 emergency response system;
- Purchasing or installing water tanks or hydrants to be used for fire suppression;
- Purchasing or installing fire danger signs to display the current level of wildland fire danger;
- Educating youth about the Firewise program and other issues related to wildland fire; and
- Purchasing informational materials and supplies to be used to educate people about the larger issues of wildland fire beyond the home ignition zone.

Specific examples include:

- Note: Expenditure of such funding is limited to Firewise activities that are carried out in the following communities:
- Activities carried out in a community that is Firewise Community/USA Recognized Site.
- Activities carried out by a community to become recognized as a Firewise Communities/USA Recognized Site.
- Activities necessary to renew recognition as a Firewise Communities/USA Recognized Site.

12:35 PM
 03/14/22
 Accrual Basis

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
 July through December 2021

	Jul - Dec 21	Budget	\$ Over Budg...	% of Budget
Ordinary Income/Expense				
Income				
4020.1 · Tax Revenue Fire - 1st check arrived Jan.	0.00	28,000.00	-28,000.00	0.0%
4030.1 · Donations Income				
4030.3 · Donations Pike City	3,000.00			
4030.1 · Donations Income - Other	50.00			
Total 4030.1 · Donations Income	3,050.00			
4040.1 · Grant Income	0.00	5,291.00	-5,291.00	0.0%
4080 · Interest Income	12.36			
4082 · Other Income	5,000.00			
Total Income	8,062.36	33,291.00	-25,228.64	24.2%
Gross Profit	8,062.36	33,291.00	-25,228.64	24.2%
Expense				
6000 · FIRE SERVICES OVERHEAD				
6170.1 · PG&E				
6170.2 · PG&E Alleghany	259.21	900.00	-640.79	28.8%
6170.3 · PG&E Pike City	440.59	1,500.00	-1,059.41	29.4%
Total 6170.1 · PG&E	699.80	2,400.00	-1,700.20	29.2%
6172.1 · Telephone				
6172.2 · Telephone Alleghany	160.74	258.00	-97.26	62.3%
6172.3 · Telephone Pike	134.71	258.00	-123.29	52.2%
Total 6172.1 · Telephone	295.45	516.00	-220.55	57.3%
6174.1 · Water				
6174.2 · Water Alleghany - Paid full year →	480.00	480.00	0.00	100.0%
Total 6174.1 · Water	480.00	480.00	0.00	100.0%
6176.1 · Propane				
6176.2 · Propane Alleghany	269.66	600.00	-330.34	44.9%
6176.3 · Propane Pike	561.33	600.00	-38.67	93.6%
Total 6176.1 · Propane	830.99	1,200.00	-369.01	69.2%
6180.1 · Insurance				
6185.1 · Liability Insurance	1,984.00			
6190.1 · Vehicle Insurance	301.00			
6193.1 · Property Insurance	2,008.00			
6195.1 · Work Comp	2,317.00			
6180.1 · Insurance - Other	-97.00	6,513.00	-6,610.00	-1.5%
Total 6180.1 · Insurance	6,513.00	6,513.00	0.00	100.0%
6230.1 · Fees/Compliance/Training	245.00	150.00	95.00	163.3%
6250.1 · Office Expense	163.47	541.00	-377.53	30.2%
6265.1 · County Administration Fee	0.00	2,520.00	-2,520.00	0.0%
6270.1 · District Administration	1,200.00	2,400.00	-1,200.00	50.0%
6273.1 · Auditor Fees	0.00	2,700.00	-2,700.00	0.0%
6275.1 · Public Relations	464.62	500.00	-35.38	92.9%
6280.1 · Property Assessments				
6280.2 · Solid Waste Fee Alleghany	91.90	117.00	-25.10	78.5%
6280.3 · Solid Waste Fee Pike City	110.28	141.00	-30.72	78.2%
Total 6280.1 · Property Assessments	202.18	258.00	-55.82	78.4%
6295.1 · Building Repairs & Maint.				
6295.2 · Building Rep & Maint Alleghany	31.44	200.00	-168.56	15.7%
6295.3 · Buildings Rep. & Maint. Pike Ci	0.00	200.00	-200.00	0.0%
Total 6295.1 · Building Repairs & Maint.	31.44	400.00	-368.56	7.9%

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
 July through December 2021

	Jul - Dec 21	Budget	\$ Over Budg...	% of Budget
6702 · Interest Expense	46.29			
6707 · Grant/Donation Exp. Suspense - <i>50/50 grant</i>	0.00	10,584.00	-10,584.00	0.0% <i>- 50/50 grant</i>
Total 6000 · FIRE SERVICES OVERHEAD	11,172.24	31,162.00	-19,989.76	35.9%
7000 · ALLEGHANY FIRE OPERATIONAL				
7230 · Compliance/Training Alleghany	200.00	1,000.00	-800.00	20.0%
7300 · Small Equipment Alleghany	666.02	800.00	-133.98	83.3%
7301 · Equip. repair/maint. Alleghany	0.00	500.00	-500.00	0.0%
7350 · Fuel Alleghany	0.00	361.00	-361.00	0.0%
7630 · Vehicle Rep. & Maint. Alleghany				
7633 · 7145 Repairs & Maint.	86.66			
7630 · Vehicle Rep. & Maint. Alleghany - ...	0.00	500.00	-500.00	0.0%
Total 7630 · Vehicle Rep. & Maint. Alleghany	86.66	500.00	-413.34	17.3%
7660 · Supplies Alleghany	162.21	300.00	-137.79	54.1%
Total 7000 · ALLEGHANY FIRE OPERATIONAL	1,114.89	3,461.00	-2,346.11	32.2%
8000 · PIKE CITY FIRE OPERATIONAL				
8230 · Compliance/Training Pike City	144.00	1,000.00	-856.00	14.4%
8300 · Small Equipment Pike City	59.85	800.00	-740.15	7.5%
8301 · Equip. repair/maint. Pike City	0.00	500.00	-500.00	0.0%
8350 · Fuel Pike City	0.00	861.00	-861.00	0.0%
8630 · Vehicle Rep. & Maint. Pike City				
8631 · 6700 Repairs & Maint.	32.41			
8635 · 6770 Repairs & Maint.	88.85			
8630 · Vehicle Rep. & Maint. Pike City - Ot...	0.00	500.00	-500.00	0.0%
Total 8630 · Vehicle Rep. & Maint. Pike City	121.26	500.00	-378.74	24.3%
8660 · Supplies Pike City	91.17	300.00	-208.83	30.4%
Total 8000 · PIKE CITY FIRE OPERATIONAL	416.28	3,961.00	-3,544.72	10.5%
Total Expense	12,703.41	38,584.00	-25,880.59	32.9%
Net Ordinary Income	-4,641.05	-5,293.00	651.95	87.7%
Other Income/Expense				
Other Income				
9020.4 · Tax Revenue Street Lights	0.00	4,818.00	-4,818.00	0.0%
Total Other Income	0.00	4,818.00	-4,818.00	0.0%
Other Expense				
9170.4 · PG&E Streetlights Alleghany	1,333.62	3,240.00	-1,906.38	41.2%
9171.4 · PG&E Streetlights Forest City	86.20	240.00	-153.80	35.9%
9180.4 · County Management Fee SL	0.00	448.00	-448.00	0.0%
Total Other Expense	1,419.82	3,928.00	-2,508.18	36.1%
Net Other Income	-1,419.82	890.00	-2,309.82	-159.5%
Net Income	-6,060.87	-4,403.00	-1,657.87	137.7%

**This interim financial report is for
 managerial purposes only.
 It may not include certain routine
 accruals and adjustments.**

Background on firewise billing to County

Because there was some questioning about how I am to be paid when my contract was executed, last year, I wanted to make sure that we are all on the same page. At the time that my contract was submitted to the PRCSD board for approval, the Sierra County BOS had approved \$2,500 for firewise admin for each of the Pike and Alleghany firewise communities, but the public comment period was not up. Therefore, the wording in the contract states “if the County approves billing such activity to the title III fund”. The final county approval was on 5/18/2021 and retro-active billing was not allowed.

The attached two invoices # 2022-1 and 2022-2 will be sent to the County provided there are no objections by the Pliocene Ridge CSD board. My invoice # 1416 is provided for documentation. It will not be submitted to Pliocene Ridge CSD for payment until after the County pays invoices # 2022-1 and 2022-2.

Assuming the county pays both invoices, the remaining amount that needs to be billed to the County no later than September of 2023 is Pike \$1,708.10 and Alleghany \$1,718.10 (total \$3,426.20). I am still looking for another person to help with grants, but will continue to work on it myself as well.

EXCERPT from RAE BELL ARBOGAST current contract for services:

II COMPENSATION TERMS

A. Compensation

District agrees to compensate Contractor at the rate of \$200 per month and to reimburse contractor for actual expenses incurred upon presentation and Board approval of an itemized statement with supporting receipts.

Contractor shall be compensated for the performance of tasks for which reimbursement to the district either is, or becomes available at a rate of \$20 per hour.

This includes: Mutual Aid billings and the related payroll processing, billings to individuals and other agencies (for example Ordinance #1 non-resident billings and Title III billings) and Grant Administration.

Administration of the Firewise effort retroactive to 2019. (if the County approves billing such activity to the title III fund).

Contractor shall be paid in the capacity of a Red Cross Instructor at a rate of \$25 per student per day for district personnel. (Classes are either one-day or two-days). District shall cover the cost of Red Cross fees and class materials in addition to paying contractor as outlined above. Contractor shall seek reimbursement to the district for training expenses whenever possible via outside funding sources. Contractor shall invoice other agencies for all class expenses when personnel from other agencies attend classes taught under the district's AP agreement.

Pliocene Ridge Community Services District


100 Pike City Road
Pike, CA 95960

Invoice

Date	Invoice #
3/18/2022	2022-1

Alleghany firewise admin.

Bill To
Sierra County Auditor PO Box 425 Downieville, CA 95936

Ship To


P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/18/2022			

Quantity	Item Code	Description	Price Each	Amount
	Firewise Admin All...	50% of March mailer cost	471.90	471.90
7.5	Firewise Admin All...	Rae Bell hours 6/23/2021 to 3/5/2022	20.00	150.00
8	Firewise Admin All...	hours on mailer mailed 3/11/2022	20.00	160.00

Total \$781.90

Pliocene Ridge Community Services District

100 Pike City Road
 Pike, CA 95960

Invoice

Date	Invoice #
3/18/2022	2022-2

Bill To
Sierra County Auditor PO Box 425 Downieville, CA 95936

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			3/18/2022			

Quantity	Item Code	Description	Price Each	Amount
	Firewise Admin Pike	50% of March mailer cost	471.90	471.90
8	Firewise Admin Pike	Rae Bell Hours 10/29/2021 - 3/5/2022	20.00	160.00
8	Firewise Admin Pike	hours on mailer mailed 3/11/2022	20.00	160.00

Total	\$791.90
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Firewise mailer

Date	Hours	Notes	Date	Vendor	Amount	Notes
3/3/2022	0.5	ordering office supplies for mailer	2/17/2022	Sierra County Assessor	104.06	Property owners address list
3/7/2022	5.5	drafting mailer, got input from Pat Leach	3/10/2022	Postmaster	174.00	300 postage stamps
3/10/2022	3	editing & printing mailer	3/4/2022	Quill	65.73	Envelopes and labels used for mailer, included return envelope in mailing
3/11/2022	7	mailing done		Copies	600.00	Used district printer. At Staples self-serve copies are .19 each black and white and .65 each for color. Charged .50 each, left out "stop the bleed" and "your fire district" sheets in calculation. CHARGED four color pages x 300 for qty of 1,200 x .50
Hours Total	16			Materials Total	943.79	firewise docs = flyer for potluck, two sided survey and
Hours at \$20	320.00	Included in Rae Bell's invoice for hours				sheet for submitting hours total four copies per mailer.
Materials	943.79	Split 50/50 Pike and Alleghany =			471.90	
Total cost	1,263.79					

STATEMENT

LAURA A. MARSHALL, ASSESSOR
COUNTY OF SIERRA
P.O. BOX 8
DOWNIEVILLE, CA 95936
Phone: (530) 289-3283

February 17, 2022

To: Pliocene Ridge CSD
% Rae Bell Arbogast
plioceneridge@gmail.com



Date	Charges	Amount
02/17/2022	Ownership/Mailing Report For Pliocene Ridge CSD 500 parcels X \$0.20 per parcel 115 parcels x \$.04 per parcel TOTAL DUE	\$100.00 \$4.06 \$104.06

**Payment due within 30 days; please make checks payable to:
Sierra County Assessor's Office and mail to the address above.**

COMMENTS: If you need additional information, please contact our office at (530) 289-3283.



USPS Receipt for Money or Services

Post Office AULAHANY	Station 95910-9998	Receipt Number 64
<input checked="" type="checkbox"/> P.O. Receipt for Money	Finance Number 05-0114	Unit ID 007
Receipt for: (indicate purpose) 3 COPIES OF FOREIGN STAMPS (300)	Amount \$ 174	Permit Number or SSN (Employees only)
Received from: (show address only when receipt is mailed)	Information on your PS Form 1093, Application for Post Office Box or Caller Service, must be updated if it is changed. For regulations pertaining to P.O. Boxes, see rules for use of Post Office Boxes and Caller Service on PS Form 1093.	
<input type="checkbox"/> P.O. Box/Caller Service Fees	Customer name:	Amount \$
Box/Caller Number(s)	<input type="checkbox"/> For one semiannual payment period (AIC-156) <input type="checkbox"/> For annual payment period (AIC-115) <input type="checkbox"/> Reserved Number Fee (AIC-115) (Ending date / /) (mm/dd/yyyy)	AIC Number
Certifying Signature 	Postmark 	

PS Form 3544, July 2004 (PSN: 7530-03-000-3768)

Distribution: Original - Customer; Duplicate - File with PS Form 1412



PO Box 37600
Philadelphia, PA 19101-0600

Credit Card Purchase Receipt

Order Date: 03/03/2022
Ship Date: 03/04/2022
Invoice Date: 03/04/2022
TIN: 04-2896127

Sold To:

Pliocene Ridge Csd
100 Pike City Rd
Pike CA 95960-9604

Ship To:

Pliocene Ridge Csd
Rae Bell
100 Main Street
Alleghany, CA 95911

Customer PO: arbogastreae bel Order #: 158860970 Invoice #: 23558583 Account #: 9557266

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-WW-10ES	QB ENVELOPES W/O WINDOW #10	White	2	\$18.34	box	\$36.68
901-WW-9ES	QB ENVELOPES W/O WINDOW #9	White	1	\$35.71	box	\$35.71
901-CD10732100Q	QB IJ ADD LBL 1X2-5/8 WHITE	White	4	\$7.24	box	\$28.95
999-520555CT	QB 8.5X11 MP 20 94 5RM WHT		0	\$0.00		\$0.00

THE ITEM ABOVE WILL BE SHIPPED AND BILLED SEPARATELY

Your coupon savings of \$3.62 is reflected in the item prices on this invoice

Used for mailer:

<i>1 box #10 envelopes</i>	<i>18.34</i>
<i>1 box #9 envelopes</i>	<i>35.71</i>
<i>1 box labels</i>	<i>7.24</i>



Always happy to help



800.982.3400



invoice@quill.com

Check the status of this order and track delivery at Quill.com/my account.

61.29
4.44 tax

Merchandise Amt	\$101.34
Tax:	\$10.39
Shipping:	Free

This amount has been charged to your credit card:

\$111.73

→ Total for mailer \$65.73



THIS IS A RECEIPT FOR YOUR CREDIT CARD PURCHASE

Pending settlement from your financial institution.

Invoice

Rae Bell Arbogast
P.O. Box 919
Alleghany, CA 95910

Date	Invoice #
3/18/2022	1416

Bill To
Pliocene Ridge CSD 100 Pike City Rd. Pike City, CA 95960

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
15.5	Firewise admin Alleghany 6/23/2021 through 3/11/2022	20.00	310.00
16	Firewise admin Pike 10/29/2021 through 3/11/2022	20.00	320.00
Total			\$630.00

FW ADMIN Alleghany

PER COUNTY COUNCIL CAN ONLY Bill for time after 5/18/2021	
6/23/2021	0.25 evacuation plan update from Mike Fisher
7/6/2021	0.25 chipper inquiry with firesafe council
11/1/2021	1 firewise website and portal split 50/50 Alleghany and Pike 2 hours total
	0.75 Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
11/15/2021	2 Meeting with Cal OES plus follow-up emails split 50/50 Pike and Alleghany
3/1/2022	0.75 Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
3/5/2022	2.5 firewise website and portal split 50/50 Alleghany and Pike
3/3/2022	0.25 ordering office supplies for mailer split 50/50
3/7/2022	2.75 drafting mailer, got input from Pat Leach split 50/50
3/10/2022	1.5 editing & printing mailer split 50/50
3/11/2022	3.5 mailing done split 50/50
Total	15.5

PER COUNTY COUNCIL CAN ONLY Bill for time after 5/18/2021	
10/29/2021	1 firewise article
11/11/2021	1 firewise website and portal split 50/50 Alleghany and Pike
	0.75 Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
11/15/2021	2 Meeting with Cal OES plus follow-up emails split 50/50 Pike and Alleghany
3/1/2022	0.75 Firewise coalition meeting and website updates split 50/50 Pike and Alleghany
3/5/2022	2.5 firewise website and portal split 50/50 Alleghany and Pike
3/3/2022	0.25 ordering office supplies for mailer split 50/50
3/7/2022	2.75 drafting mailer, got input from Pat Leach split 50/50
3/10/2022	1.5 editing & printing mailer split 50/50
3/11/2022	3.5 mailing done split 50/50
Total	16