

**Pliocene Ridge Community Services District**  
Serving the Communities of Alleghany, Forest City and Pike City  
Website: [plioceneridge.org](http://plioceneridge.org) email: [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com)

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Tuesday April 21, 2026, 6:30 pm Location: Pike City Firehouse**  
**For phone Conference dial 978-990-5144 Access code 6919768#**

**ALL MEETING DOCUMENTS ARE POSTED ONLINE [plioceneridge.org](http://plioceneridge.org)**

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE**

**2. CONSENT CALENDAR**

**a) Approval of Agenda b) Approve Minutes for regular meeting held March 17, 2026 c) Ratify Treasurer's report & bill payments for March 2026**

**3. PUBLIC COMMENT:** The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.

**4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS**

- a) Correspondence since last meeting –
- b) Committee/Member/Business Reports:
  - 1. District Chief's report
  - 2. Assistant Chiefs' reports
  - 3. Alleghany Fire Department Auxiliary
  - 4. Board Member/Staff Reports
  - 5. Firewise Communities –
  - 6. Firehouse Projects & ADA Compliance ~ Both Departments-
  - 7. Pending Grants – Water tanks

**5. DISCUSSION and POSSIBLE ACTION ITEMS:**

- a) Unfinished business:
  - 1. District Fire Chief Position
- b) New business:
  - 1. Consider revisions to Policy # 1021 Record Retention
  - 2. Consider adoption of Policy for Cadet Program.

**6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday May 19, 2026 in Alleghany. Agenda items: Preliminary Budget first presentation for June Adoption,**

**7. ADJOURNMENT**

Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com) specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO [plioceneridge@gmail.com](mailto:plioceneridge@gmail.com) to be added to the email list for meeting notices.

**Pliocene Ridge Community Services District**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**

Held Tuesday March 17, 2026, 6:30 pm Location: Alleghany Firehouse Station 2

**1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE**

Board members in attendance: Chris King, Donna Williamson, & Oregon Burns Tenney IV

Board members absent: Chris Mills & Pam Davis

Others in attendance: District Chief Jim Buckbee, Assistant Chiefs Ned Cusato and David Arbogast, Captain Cameron Shay, District Manager Rae Bell Arbogast. Minutes taken by District Secretary Genesis Devine.

The meeting was called to order at 6:32 pm by President Williamson.

**2. CONSENT CALENDAR**

- a) Approval of Agenda
- b) Approve Minutes for regular meeting held February 24, 2026
- c) Ratify Treasurer's report & bill payments for February 2026

**With no objection the consent calendar is approved by consensus.**

3. PUBLIC COMMENT: No public comment

**4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS**

a) Correspondence since last meeting – Rae Bell reports a thank you letter and receipt was sent to the Ruby Mine for their donation of \$100.

b) Committee/Member/Business Reports:

1. District Chief's report - Chief Buckbee reports that the departments are changing their training focus and primary preparedness from structure fires to wildland fires. The district received 1 call last week for an escaped burn pile. The district responded with 1 engine & the water tender. The fire was stopped quickly & burned about 2 acres. The command rig is at Douglas Automotive to fix the problem with security system. The cost will be about \$1300. Jim reports that CalFire will be fully staffed within 2 weeks & the Forest service is fully staffed. Chief & surrounding officers expect a busy fire season. SCBAs have been recertified on appropriate schedule.

2. Assistant Chiefs' reports - David & Ned report that the team has completed Public Safety First Aid Title 22 training & the Pike firehouse has internet!

3. Alleghany Fire Department Auxiliary - There is a board meeting scheduled for Thursday the 19th. Two additional board members are needed to complete the board.

4. Board Member/Staff Reports ~ Rae Bell reports that Form 700s are due by 4/1 - RBA working on street-lights.

5. Firewise Communities – Rae Bell reports that she will follow up on updating the Pike Firewise map. There is a meeting on April 6th for the West side fire agencies and Firewise communities. The meeting is expected to last 2-3 hours to discuss county-wide fuel reduction efforts.

6. Firehouse Projects & ADA Compliance ~ The bathroom at Pike is expected to be worked on during next summer's prepositions. The siding project for Station 1 in Alleghany is on hold until the new Pike building project is finished. One item for Pike under "new business".

7. Pending Grants – The paperwork for the water tank project, as discussed and approved in the February meeting, has been submitted

#### 5. DISCUSSION and POSSIBLE ACTION ITEMS:

##### a) Unfinished business:

1. Authorize Staff to sign Audit Engagement Letter for Fiscal Year 25-26 - The cost of the audit was \$3800 which increased by \$500 since last year. **Motion to authorize Rae Bell Arbogast to sign the audit engagement letter for the Fiscal Year 25-26 made by Oregon Burns Tenney & 2nd by Chris King. Ayes: Williamson, King, & Tenney. Noes: none, absent: Davis & Mills**

##### b) New business:

1. Fire Chief Vacancy - Chief Buckbee would like to step down from his role as chief as of June 30, 2026. He will remain as an officer within the district until August 17, 2027. Rae Bell reports that the district doesn't have a policy or procedure for appointing a new chief. It was suggested that the Chief Officers should discuss the options and possibly bring a recommendation back to the board.

2. Review bids for concrete slab in Pike and authorize staff to hire a contractor. – The district got 3 bids. Todd & sons: \$38,500, Shay concrete: \$29,780, & Bobby jones: \$28,500. Rae Bell & Ned Cusato have been designated as co-project managers by project manager Chief Buckbee & have full authority to make the decision on which bid to accept. Chief Buckbee reports that the county would be coming to check the proposed footprint of the building.

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for Tuesday April 21, 2026 in Pike. Agenda items: Consider revisions to Policy # 1021 Record Retention, Administrative Pay related to processing standby assignments and paid mutual aid.

#### 7. ADJOURNMENT

Meeting was adjourned at 6:57pm.

Minutes Respectfully Submitted by

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Genesis Devine, Secretary

Pliocene Ridge CSD ~ Treasurer's Report for March 2026

Beginning Checking Account Balance \$

90,172.65

DEPOSITS

Date	From:	For:	Amount
<b>Deposits Total</b>			<b>\$ -</b>

EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	3/1	WA Bank Credit Card		554.24
<b>Details Below</b>				
		O'Reillys Auto Parts	new battery for UT 6700 minus core charge	\$ 227.14
		PAPA Murphys	Pizza for training in early Jan, had counselors present	\$ 81.36
		Amazon	mouse traps for Station 67	\$ 32.06
		Amazon	lights for Station 67	\$ 93.85
		Staples	tax forms	\$ 53.34
		US Postal service	postage	\$ 6.93
		Matheson Graphics	2 more tshirts	\$ 59.56
EFT	3/4	PG&E		786.31
<b>Alleghany Station 1</b>				\$ 228.89
<b>Pike City Firehouse</b>				\$ 222.88
<b>Forest City Streetlights</b>				\$ 36.97
<b>Alleghany Streetlights</b>				\$ 297.57
2840	3/7	AT&T	Phones	\$ 72.23
2841	3/7	Oregon Tenney IV	mileage Feb meeting	\$ 21.75
2842	3/7	Rae Bell Arbogast	District admin February Gross \$400.13	Net \$ 369.51
	3/23	SAVINGS	TRANSFER to Savings	\$ 85,000.00
EFT	3/23	Boyette Petroleum		\$ 105.51

<b>Reserve Account Detail</b>		<b>Expenditures/transfers out Total</b>	<b>\$ 86,909.55</b>
Contingency	\$ 21,500.00	<b>Ending Checking Account Balance</b>	<b>\$ 3,263.10</b>
Alleghany Fire Unallocated	\$ 8,000.00	<b>Starting Savings account balance</b>	<b>\$ 29,585.99</b>
Pike City Fire Unallocated	\$ 26,950.00	3/23 TR From Checking	\$ 85,000.00
Alleghany Firehouses	\$ 4,109.37	Fradulent deposits from Feb .04,.06,.19,.66 closed account	\$ 0.95
Pike City Firehouse	\$ 6,725.22	interest	\$ 3.15
Alleghany Fleet	\$ 4,588.78	<b>Ending Savings Account Balance</b>	<b>\$ 114,590.09</b>
Pike City Fleet	\$ 1,202.95	<b>General Fire Fund Total</b>	<b>\$ 117,853.19</b>
Alleghany Dispatch Office	\$ 700.00	All Fire Funds (including reserves)	\$ 296,590.43
Streetlights	\$ 9,460.62	Note: Current year streetlight income/expense is comingled with general fire fund.	
EMS Vehicle Fund	\$ 250.00	<b>Reserve account Starting Balance</b>	<b>\$ 83,493.05</b>
Interest Earned	\$ 12.28	Interest	\$ 6.17
<b>Reserve Account Total</b>	<b>\$ 83,499.22</b>	<b>Reserve account Ending Balance</b>	<b>\$ 83,499.22</b>
<b>CA Class investment</b>		<b>Total All Funds</b>	<b>\$ 306,051.05</b>
Beginning balanc	\$ 104,371.09		
Interest	\$ 327.55		
<b>CA Class ending Balance</b>	<b>\$ 104,698.64</b>		
Capital Imp. Fund =\$31,282.96	Gen. Fire Fund =\$73,415.68		

Report prepared by Rae Bell Arbogast, Treasurer  
 Verified against bank statement and QB balances by: X  
 Note: Savings and Reserve account reconciled quarterly.