



## Pliocene Ridge Community Services District

100 Pike City Road  
Pike City, CA 95960

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### **NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS**

**Thursday May 19, 2022 6:30 pm**  
**Pike City Firehouse 100 Pike City Road**

**ALL MEETING DOCUMENTS ARE POSTED ONLINE [plioceneridge.org](http://plioceneridge.org)**

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

2. ADMINISTER OATH OF OFFICE PAM DAVIS

3. CONSENT CALENDAR

a) Approval of Agenda, b) Approve Minutes for regular meeting held April 21, 2022 c) Ratify Treasurer's report & bill payments for April 2022

(SUGGEST ACCEPTING TRUCK BIDS NOW IF ANYBODY SHOWS UP IN PERSON)

4. **PUBLIC COMMENT:** Complaints about individuals are to be submitted in writing per Article II section 15 of the bylaws. The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.

5. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting
- b) Committee/Member/Business Reports:
  - 1. District Chief's report
  - 2. Assistant Chiefs' report
  - 3. Alleghany Volunteer Fundraising District
  - 4. Pike Community Support Foundation
  - 5. Firewise Communities
  - 6. Firehouse Projects & ADA Compliance ~
  - 7. Pending Grants – ~~Homeland Security~~, CDF 50/50

6. DISCUSSION and POSSIBLE ACTION ITEMS:

- a) Unfinished business:
  - 1. Ongoing Bylaws & Policy review and/or update: Amendment to Policy 2010 FUNDS one minor additional change since the April meeting included in packet.
  - 2. MOU with non-profits still needs addendum with new names
- b) New business
  - 1. Fire Truck Bid Opening
  - 2. Resolution to update signature card and safety deposit box access.
  - 3. New signage needed for firehouses.
  - 4. Preliminary Budget provided for input/questions to be adopted in June.

7. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ Next meeting date June 16, 2022.  
Agenda Items: Adopt Preliminary budget for FY 22/23, Rae Bell contract renewal.

8. ADJOURNMENT

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## MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Thursday April 21, 2022 Time: 6:30 pm

Location: Alleghany Fire Station 2, 514 Miners Street, Alleghany

**1. ESTABLISH QUORUM & CALL TO ORDER:** The meeting was called to order at 6:30 pm by President Larry Allen. Flag Salute. Present: Board members, Larry Allen, Bruce Coons, Grace Knowles and Chris Mills. Also in attendance: District Fire Chief Chris Dorn, Alleghany Assistant Chiefs David Arbogast & Ned Cusato, and newly appointed board nominee Pam Davis. PRCSD Secretary Rae Bell Arbogast took the minutes.

Pam Davis was welcomed as the newly appointed board member. [Note: She was appointed by the Sierra County board of supervisors on April 19<sup>th</sup> and PRCSD did not get the oath of office papers in time for the meeting. For this reason, she is not counted on the votes.]

### **2. CONSENT CALENDAR:**

**Agenda, Minutes and Treasurer's report**

**A motion was made to approve the consent calendar. Motion made by Grace Knowles, seconded by Chris Mills Ayes: Allen, Coons, Mills Nays: none Absent: none Abstain: none Vacant: one~ Motion carried.**

**3. PUBLIC COMMENT:** none

### **4. INFORMATION/DISCUSSION ITEMS**

a) *Correspondence* See Staff report for list.

b) *Committee/Member/Business Reports:*

1. *Chiefs Report* ~ Chief Dorn reported that call volume has been low which is good. They have been training to get ready for wildland fire season. Retired Nevada County Chief Tom Browning will be doing a presentation on May 2<sup>nd</sup> about the Beaver Fire burn-over. All board members are invited to attend. It is a good presentation.

The previous Friday he got a text message from another Nevada County Consolidated Fire Chief asking if we were interested in some surplus equipment and he accepted it. A whole pallet of appliances, nozzles, fittings etc was picked up and will be split between the Pike and Alleghany Fire Departments.

Should be getting the new firetruck for Alleghany from the Peardale/Chicago Park FPD next week. Price is \$17,500.

2. *Assistant Chief's report:* Assistant Chief Cusato reported that they got the old engine 7180 started and will be washing it and taking new pictures soon.

3. *AVFD Inc. Non-Profit Corp:* ~ No report

4. *Pike Community Support Foundation* ~ Grace Knowles reported that they found an electronic sign that everyone agreed on for \$2,780. They are working on getting their fundraising program back up and running after COVID shut it down. They are planning a bake sale for June 18<sup>th</sup> information will be in the May newsletter. Their next board meeting will be on May 11<sup>th</sup>.

5. *Firewise Community Projects* ~ There was a discussion about using some of the firewise admin money to hire somebody to draw evacuation maps, as explained in the written staff report. [a motion was made, but this was not properly agendized as an action item.]

6. *Firehouse Projects & ADA Compliance:* Chris Mills wanted to bring it to everyone's attention that the asphalt at the Pike Firehouse is degrading on the east end of the driveway. Chris Dorn explained that he is aware of it, but it isn't the highest priority at this time. The goal is to incorporate the repair work with a County project if possible. He and Ned will be watching for that opportunity.

8. *Pending Grants:* Written report provided. Rae Bell to follow-up with Lee Brown on the homeland security grants.

## **5. ACTION ITEMS**

### **a) Unfinished Business**

1. *Bylaws-Policies* – A draft revision to Policy #2010 Funds was presented for consideration at the May 19<sup>th</sup> meeting.

2. *MOU between the District and the non-profit corporations:* Nothing new to report.

3. *Discuss title III monies request:* Report provided in writing. By consensus it was agreed that Rae Bell should continue to inquire about the possibility of requesting money for on-the-ground fuels reduction work.

### **b) New Business**

1. *Firetruck bid opening:* Only one bid under the minimum bid amount was received for engine 7180.

A motion was made to lower the minimum bid amounts as follows:

*Truck #1 lower from \$10,000 to \$7,500 Truck #2 lower from \$5,000 to \$3,000 and Truck #2 remains at \$2,000.*

**Motion made by Bruce Coons, seconded by Chris Mills Ayes: Allen, Coons, Mills Nays: none Absent: none Abstain: none Vacant: one~ Motion carried.**

2. *Approve expenditures for repairs to Alleghany Firehouse Station 1 \$3,030 to have all screws in the roof replaced plus \$ 2,306.26 for new metal siding for the west wall (materials only).* **Motion made by Chris Mills, seconded by Grace Knowlse Ayes: Allen, Coons, Mills Nays: none Absent: none Abstain: none Vacant: one~ Motion carried.**

## **ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS**

The next regular meeting is scheduled for May 19, 2022 to be held at the Pike Firehouse if the weather is good. Agenda items: Preliminary budget initial presentation, bank signature card for recent board changes, Policy #2010 amendment.

### **ADJOURNMENT:**

There being no further business before the board, the meeting was adjourned at 7:07 PM.

Respectfully submitted,

Rae Bell Arbogast  
Secretary



# Pliocene Ridge Community Services District

Serving the Communities of Allegheny, Forest City and Pike City  
 100 Pike City Road  
 Pike City, CA 95960  
 plioceneridge.org

## Treasurer's Report for April 2022

Beginning Checking Account Balance \$ 3,104.81

### DEPOSITS

Date	From:	For:	Amount
4/4			\$ 1,200.00
	GSRMA	Training Grant for Red Cross Class	\$ 1,000.00
	Steven Zumalt	Donation	\$ 200.00
4/15	savings	funds transfer	\$ 2,000.00
4/19	Sierra County Auditor	\$13,000 for PG&E resource center \$91.90 fire tax revenue.	\$ 13,091.90
4/23	Henry Pardini	Donation	\$ 100.00
4/28	FUND Account	Funds transfer to zero out Allegheny engine fund	\$ 14,879.35
4/28	savings	Funds transfer	\$ 4,000.00
<b>Deposits Total</b>			<b>\$ 35,271.25</b>

### EXPENDITURES

Ck #	Date	To:	For:	Amount
EFT	4/4	PG&E	(detail below)	\$ 576.87
			PG&E Allegheny Firehouse Station 1	\$ 169.42
			PG&E Pike Firehouse	\$ 108.86
			Streetlights - Forest	\$ 18.04
			Streetlights - Allegheny	\$ 280.55
EFT	4/1	WA Credit Card		\$ 334.16
			Fuel Pike	\$ 164.84
			Anti Freeze for 6700	\$ 21.65
			ACCIDENTAL amazon charges to be paid back by Rae Bell!!	\$ 78.78
			B&C whisk broom, dust pan and key for Station 2 Allegheny	\$ 26.33
			Quill 1 case (10 reams) of paper	\$ 42.56
2621	4/7	Rae Bell Arbogast		\$ 1,151.22
			Inv 1416 firewise \$630 reimbursed by County plus Inv 1419 1/4 billing \$600 minus \$78.78	
2622	4/15	ABC supply	Special order, metal siding for repair job on Station 1 in Allegheny	\$ 2,306.26
			includes delivery to Allegheny	
transfer	4/20	Fund Account	For Allegheny Firehouse Fund (PG&E resource center \$)	\$ 13,000.00
2623	4/28	Chicago Park Peardale FPD	New Fire engine for Allegheny!	\$ 17,500.00
2624		VOID		

Expenditures/transfers Total \$ 34,868.51

Reserve Account Detail	
Contingency	\$ 24,500.00
Allegheny Fire Unallocated	\$ 3,000.00
Allegheny Dispatch Office	\$ 700.00
Pike City Fire Unallocated	\$ 10,000.00
Streetlights	\$ 6,224.03
Pike City Firehouse	\$ 3,064.76
Pike City Engines	\$ 3,964.06
Allegheny Firehouse	\$ 14,409.37
Allegheny Engines	
Interest Earned	\$ 10.05
<b>Reserve Account Total</b>	<b>\$ 65,872.27</b>

Ending Checking Account Balance \$ 3,507.55

Starting Savings account balance \$ 26,048.11

4/15 transfer to Checking \$ (2,000.00)

4/28 transfer to checking \$ (4,000.00)

interest earned

Ending Savings Account Balance \$ 20,048.11

General Fund (accounts listed above) Total \$ 23,555.66

Reserve account Starting Balance \$ 67,751.62

Transfer into Allegheny Firehouse fund for PGE resource center \$ 13,000.00

Transfer out of Allegheny Engine fund for fire truck purchase \$ (14,879.35)

Reserve account Ending Balance \$ 65,872.27

Report prepared by Rae Bell, Treasurer

Total ALL FUNDS \$ 89,427.93

Verified against bank statement and QB balances by: X

Name Printed

Note: Savings and Reserve account reconciled quarterly.

title



Staff report for meeting date 5/19/2022

Prepared by Rae Bell – *disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.*

Agenda item 4. a) Correspondence

**Incoming:** several disaster preparedness surveys, and firewise worksheets, oath of office for Pam Davis, customer update from Allegheny County Water District (ACWD) re tank situation and the need for a rate hike, 2021 Consumer Confidence Report from ACWD,

**Outgoing:** Thank you card and receipt to Chip Pardinini for \$100 donation, thank you card to Jim Buckbee for cooking for the firewise barbecue,

Agenda item 4. b) 5 Board member/Staff reports

- PGE ENERGY AUDIT – nothing to report
- Money for PGE community resource center in Pike – nothing to report
- NFIRS (National FIRE Incident Reporting System)- nothing to report

**Agenda item 4. b) 6 Firewise Communities** – – I talked to Sierra County Sherriff Mike Fisher after last month's meeting and zone haven (the evacuation software) is close to ready. I talked to Jim Buckbee about possibly helping with maps, and he said that this is the County's responsibility.

**Agenda item 4. b) 7 Firehouse Projects and ADA compliance**

**Agenda item 4. b) 8 Pending Grants**

- ❖ CDF 50/50 grant for Fiscal year 21/22 – Everything has been ordered, the hose has been paid for (\$1,916), the turn-outs have not arrived yet (\$8,665). We don't have the exact split for hose yet (if it will be 50/50 between the departments). One set of turnouts for each dept. but Pike's are EMS turnouts and will cost less than the structure turn outs for Allegheny. Grant total projected cost: \$10,581 (half to be paid by CDF)
- ❖ CDF 50/50 grant for Fiscal year 22/23 – An application for equipment for 10 hose packs was submitted timely. This will be split 50/50 between both depts. if awarded. Notifications of award or denial usually go out in August. Total projected cost \$10,328. (half to be paid by CDF)
- ❖ ~~Homeland Security Grants~~  
Upon talking to Lee Brown after the last PRCSD meeting, I was informed that the homeland security grant money was allocated to the Sheriff's Department by the Sierra County Board of Supervisors. The fire departments have benefited greatly since the program went into place. Lee is looking into other possible funding sources.

~~SIREN FOR STATION 2 IN ALLEGHANY~~

~~LIFT KITS & THERMAL IMAGING CAMERA FOR PIKE FIRE~~

## Firewise email to County Forester Dannielle Bradfield dated 5/13/2022

Hi Danielle:

I browsed the Board of Supervisor's agenda for next week and was happy to see the list of potential fuel reduction projects that could be or are "shovel ready". I saw that you did include hwy corridors as exempt from the permitting rules (timber harvest plan etc) but noticed that clearing within 100 feet of existing structures is not listed. In my role with our local water district, I had a meeting a year or so ago with a CDF Forester and I thought that he said clearing can be done within 100 feet of an existing structure without a timber harvest plan or permit. Is that correct?

I have brought up the idea of using the County's pot of title III money that must be used up by Sept. 2023 to contract with the local fire districts (or it could be the firesafe council) to help residents who are interested in help to clear around their homes.

I thought that working with the local fire districts might be a good way to do it, since they have a close tie and intimate knowledge of their communities. Below is part of my March PRCSD Staff report on the topic of requesting title III funds from the BOS:

"It does look like fuel reduction in the home ignition zone for firewise communities is an authorized use [of the title III funds]. Assuming this is correct, I suggest asking for \$ for actual on-the-ground fuel reduction work in Pike and Alleghany. It could be handled by the district in a couple of different ways. I verified with the district's insurance company that we COULD use district employees (firefighters and pay them) to do this type of work. OR we could hire licensed and insured individuals/businesses to do the work. Because PRCSD is signed up under the Calif. Uniform Cost Construction accounting acct (CUCCA) we can negotiate contracts without having to go out to bid if they are under \$60,000 we can also use our own workforce for jobs under that amount. The district should expect to pay an on the ground project co-ordinator and an administrator to see the projects through, and that should be included in the funding request. "

NOTE: I am not sure if my interpretation of CUCCA in regards to outside contracts is correct. Something came up recently that made me wonder about that. I think that using volunteer fire fighters as district employees to do the work might be a way to enhance volunteer recruitment and retention for the fire departments.

I did have quite a bit of back-and-forth email correspondence with Van Maddox, Lee Adams and Tim Beals on the idea. Van said that a plan approved by the Forest Service was needed, and I was wondering if the firewise community assessments could be used?

Even if this does not work out for the title III money, I wanted to mention the rule about removing trees from around existing structures.

Thank you.

Rae Bell Arbogast