

MINUTES of the Regular Meeting of the Pliocene Ridge CSD Board of Directors

Date: Wednesday May 16, 2018

Location: Pike City Firehouse 100 Pike City Road

1. <u>CALL TO ORDER:</u> The meeting was called to order at 6:32 pm by Vice President Daniel Guyer. Board members present: Daniel Guyer, Gracie Knowles and Chris Mills. Directors Wayne Babros & Bruce Coons notified the Secretary in advance that they could not make it. Also present were Pike City Assistant Chiefs Jim Buckbee & Tom Starr and Alleghany Assistant Chiefs David Arbogast & Ned Cusato, AVFD Secretary Vicky Tenney, PCVFD President Roland Robertson & Sierra County Sheriff Tim Standley. Pliocene Ridge CSD Secretary Rae Bell Arbogast was present and took the minutes. Flag Salute.

- 2. <u>CONSENT CALENDAR</u>: A motion was made by Gracie Knowles to approve the consent calendar with two corrections to the minutes, 2nd by Chris Mills. 3 Ayes, 0 Nayes, 2 Absent, 0 Abstain, 0 Vacant, Motion carried.
- 3. PUBLIC COMMENT: None

4. INFORMATION/DISCUSSION ITEMS

- a) Correspondence: Incoming Agreement renewal from AirMedCare for offering group rate. Signed and sent back. Outgoing Continuing Quality Improvement (CQI) paperwork mailed to Norcal EMS for first quarter of 2018. CDF 50/50 grant application.
- **b)** Committee/Member/Business Reports:
- 1. Alleghany Assistant Chiefs David Arbogast & Ned Cusato reported that inventory has been completed but the paperwork has not been turned in to the Treasurer yet. There were 2 calls since the last meeting, one was a medical transport to SNMH and the other was a vehicle roll-over on fire with no driver at the scene. They took the studded tires off the ambulance and put the regular tires back on. The crew went to the Ram Spring in Alleghany to figure out the best way to set up a stand-pipe for drafting from the sump. This will be important this summer as the water supply into the fire hydrants will be limited while the new water storage tank is being built.
- 2. Pike City Assistant Chiefs Jim Buckbee & Tom Starr reported that they are still finishing inventory. Besides the calls mentioned by Alleghany they had a mutual aid to Camptonville for a vehicle accident with two fatalities and one patient airlifted out.

The water tender had a mechanical problem recently but it has been repaired.

The new outside light has been installed on the new pole outside the firehouse.

- 3. AVFD Auxiliary: Vicky Tenney reported that they are going to do a bake sale on June 16th in conjunction with other events happening in Alleghany that weekend. She encouraged everybody to either donate some goodies, or buy some or both.
- *4. PCVFD Auxiliary:* Roland Robertson reported that they have their cemetery clean-up scheduled for May 19th. They will have a potluck afterwards with teriyaki chicken and tri-tip steak being provided by the auxiliary.

- 5. Risk Manager Report: No report.
- 6. Board Member/Staff reports: Daniel Guyer reported that the district President Wayne Babros injured his back and was currently incapacitated. He expressed wishes for a speedy recovery. It was suggested that cards and/or books be sent to Wayne.

Rae Bell reported that since the last meeting she had made progress with Cal-trans regarding the missing road sign at Hwy. 49 and Ridge Rd. The person in charge of installing the signs assured her that it would be expedited.

7. Standing Committee Reports: Streetlights: No report.

Budget Committee: Preliminary budget later on the agenda.

5. ACTION ITEMS

- a) Unfinished Business
- 1. Ongoing Policy & Procedure review/update: Nothing prepared in time for the meeting.
- 2. Regarding the Alleghany Firehouse project: Rae Bell reported that Burns Tenney will be meeting with Bob Hale and her on June 9th to look at the handicap access for the bathroom.
- 3. Regarding the Pike Firehouse projects: Roland Robertson reported that the welder has the staircase built and they will be setting a date for the installation soon.

No report on the Lift Project.

- 4. *Dispatch Office in Alleghany:* Vicky Tenney reported that she checked-in with Lee Brown to see if there was any progress, but he told her that it is a "wait and see" situation. She stated that she reminded him that AVFD and PRCSD had committed to spending \$700 each on the project if the grant funding does not come through.
- 5. Tree removal at Station 1 in Alleghany: Chris Mills reported that he talked to Tom Roth that day and he hopes to get to Alleghany within a week-or-two weather permitting to cut the trees.
- 6. CDF 50/50 Firefighter's Assistance Grant for FY 18/19 Alleghany is putting in for 4 LED Streamlights and the application was submitted timely. The Pike Auxiliary has submitted their own application this round for more turn-outs.
- d) New Business
- 1. Mutual Aid Agreement Downieville Fire Protection District: Shortly after the April meeting the DFPD board sent a draft Mutual Aid Agreement for PRCSD to consider. It was reviewed by all four assistant chiefs and Wayne Babros and signed by David Arbogast. (PRCSD policy authorizes the chiefs to sign mutual aid agreements)
- 2. Downieville Fire Protection District Ambulance Agreement: A draft agreement was sent by DFPD regarding the operation of the ambulance stationed in Alleghany. After some discussion it was decided by consensus to ask about the option for PRCSD medical personnel to be paid for ambulance runs as they have in the past; since this was not mentioned in the agreement.

3. Fire Chief Assignment: It was noted that the District Calendar calls for re-appointment of the Fire Chief(s) every year in June but this has not been followed-through in recent years. After some discussion it was decided to ask in June if the current assistant chiefs have any recommendation or if they are willing to continue to serve. There was a question about whether-or-not some kind of stipend could be offered but the Treasurer did not think so. It was noted that some kind of policy and procedure should be established regarding how this is handled each year.

There was a discussion about how other Districts are organized and the need for an organizational chart for Pliocene Ridge CSD.

- 4. Audit Engagement Letter Boden, Klein and Sneesby: The audit firm provided an engagement letter for the Fiscal Year 17/18 audit for a price of \$2,500. This is the same price as the previous year. A motion to approve the terms of the engagement was made by Chris Mills and 2nd by Gracie Knowles. 3 Ayes, 0 Nayes, 2 Absent, 0 Abstain, 0 Vacant, Motion carried.
- 5. Preliminary Budget: A draft preliminary budget was provided at the meeting. It was not prepared in time to be included in the agenda packets. The draft was reviewed with no suggested changes. It was suggested that the procedure for adopting the Preliminary Budget be changed to eliminate one budget committee meeting; the idea is to provide a draft preliminary budget at the May meeting each year asking for input, then adopting it at the June meeting. It was decided by consensus that this is a good idea. The calendar will be adjusted to reflect this change in procedure.

It was noted that the contingency fund is looking good and the district needs to adopt a Reserve Fund Policy to provide additional guidance regarding the allocation of the district's funds.

NEXT MEETING AGENDA ITEMS

The next regular meeting is scheduled for June 20, 2018 at the Alleghany Firehouse 6:30 pm. The preliminary budget will be on the agenda as well as the ambulance agreement with DFPD.

ANNOUNCEMENTS None

ADJOURNMENT:

There being no further business before the board the meeting was adjourned at 7:42 PM.

Respectfully submitted,

Rae Bell Arbogast

Secretary



Pliocene Ridge Community Services District 100 Pike City Road

Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:
Regular Meeting Agenda Meeting date: 5/16/18
In the following location(s):

Alleghany Post Office Bulletin Board, The Alleghany Firehouse, plioceneridge.org, emailed to agenda list. Tom or Jim to post at Pike Firehouse ____ 5/12/14

A copy of which is attached hereto and by reference made a part herof.

Signed under penalty of perjury: X
Rae Bell Arbogast



Pliocene Ridge Community Services District

100 Pike City Road Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday May 16, 2018 6:30 pm Pike City Firehouse 100 Pike City Rd

- 1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE
- 2. CONSENT CALENDAR
 - 1. Approval of Agenda
 - 2. Approval of Minutes for April 18, 2018
 - 3. Approval of Treasurer's report for April 2018
- 3. PUBLIC COMMENT The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote.
- 4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence
 - b) Committee/Member/Business Reports:
 - 1. Station 71 Chief's report
 - 2. Station 67 Chief's report
 - 3. AVFD Auxiliary
 - 4. PCVFD Auxiliary
 - 5. Risk Manager Report
 - 6. Board Member/Staff Reports
 - 7. Standing Committee Reports: Streetlight, Budget, Safety

5. ACTION ITEMS:

- a) Unfinished business:
 - 1. Ongoing Bylaws & Policy review and/or update:
 - 2. Alleghany Firehouse Project ADA Compliance
 - 3. Pike City Firehouse Project ADA Compliance
 - 4. Status of dispatch office in Alleghany
 - 5. Tree Removal at Station 1 in Alleghany
 - 6. CDF Fireman's assistance 50/50 grant.
- b) New business
 - 1. Mutual Aid Agreement DVFPD approved by Chiefs per Policy 2500
 - 2. Ambulance Agreement DVFPD
 - 3. Fire Chief(s) positions appoint? Renew? Recruit? (Supposed to be done every June)
 - 4. Audit engagement letter Boden, Klein and Sneesby
 - 5. Preliminary Budget
- 6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~

Next Regular meeting June 20, 2018 in Alleghany 6:30 pm.

7. ADJOURNMENT

Upon request, Agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 specifying your disability and the format in which you would like to receive this Agenda and future Agendas as well.



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City and Pike City 100 Pike City Road
Pike City, CA 95960

Treasurer's report for the month of April 2018

			Beginning Checking Account Balance	\$ 2,633.93
	 -		Incoming	\$ 6,000.00
		 	Outgoing	\$ 7,823.81
		_	Ending Checking Account Balance	\$ 810.12
			Starting Savings account balance	\$ 19,793.90
			Incoming	
			Outgoing	\$ 6,000.00
			Ending Savings Account Balance	\$ 13,793.90
	Reserve Balances			
Unallocated	Contingency	\$ 24,500.00	General Fund (accounts listed above) Total	\$ 14,604.02
Unallocated	Alleghany Fire	\$ 2,700.00		
Unallocated	Pike City Fire	\$ 5,100.00	Reserve account Starting Balance	\$ 47,597.55
Allocated	Streetlights	\$ 1,609.40	Incoming	
Allocated	Pike City Firehouse	\$ 2,308.14	Outgoing	
Allocated	Pike City Engines	\$ 3,107.91	Reserve account Ending Balance	\$ 47,597.55
Allocated	Alleghany Firehouses	\$ 822.37		
Allocated	Alleghany Engines	\$ 7,446.25	Total ALL FUNDS	\$ 62,201.57
	Interest Earned	\$ 3.48		
	Total	\$ 47,597.55		

Transaction Details are provided on Bank Reconciliation Detail and Journal Reports. (Savings and Fund accounts reconciled quarterly.)



Account Statement

PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT 100 PIKE CITY RD 95960 PIKE CA

If you have any questions about your account please call 800-848-1088 CUSTOMER SERVICE

ACCOUNT NUMBER

STATEMENT DATE 04/30/18 31 PAGE ITEM\$ ENCLOSED

0 1 YEAR-TO-DATE INTEREST

PREVIOUS BALANCE

CHECKS AND WITHDRAWALS

DEPOSITS AND CREDITS

INTEREST MINUS CHARGES

NEW BALANCE

3,309,38

NUMBER

AMOUNT 675.79

AMOUNT . 000.00 NUMBER

6,633.59

3,309.38 6	2,675	5.79	1	6,000.00	.00	6,633.33
The same of the sa	ACCOUNT A	CTIVITY		THE RESERVE AND ADDRESS OF THE PARTY OF THE	BALANC	E SUMMARY
SMALL BUSINESS CHEC	KING				DATE	BALANCE
21 DAVO MUTO GUGI B						
31 DAYS THIS CYCLE	DEPOSIT	rg			PREVIOUS	BALANCE
DATE DESCRIPTION				TRUOMA	03/30	3,309.38
04/30 TELEPHONE TRA	NSFER			6,000.00	04/02	2,633.93
					04/06	1,007.83
	HDRAWALS-FI	EES-CHA	RGES		04/09	648.59
DATE DESCRIPTION				TNUOMA	04/20 04/30	633.59 6,633.59
04/02 PGANDE	- WEB	אוד. דאובי		675.45	04/30	0,000.00
04/02 PGANDE	- MED	OMPINE		0/5.45	NEW BAL	ANCE
	CHECKS				04/30	6,633.59
ITEM DATE	TRUOMA	ITEM	DATE	AMOUNT	•	
0701 04/20	15.00	2476		1,454.94		
2474* 04/09	37.49	2477	04/06	171.16		
2475 04/09	321.75					
* INDICATES GAP IN	N CHECK SEQ	UENCE			-	
PUT YOUR FUTURE IN						
REVIEW FROM SORRE	NTO PACIFIC	FINANC	CIAL. SE	CURITIES ARE	i i	

EXTRA CASH LINE OF CREDIT CUSTOMERS: YOUR ACCOUNT DETAILS ARE LISTED BELOW. LATE PAYMENT WARNING: IF YOUR MINIMUM PAYMENT IS NOT RECEIVED BY THE PAYMENT DUE DATE YOU MAY BE CHARGED A LATE FEE OF \$5.

NOT INSURED, MAY LOSE VALUE AND HAVE NO BANK GUARANTEE.

PREVIOUS BALANCE

ADVANCES AND DEBITS NUMBER AMOUNT

PAYMENTS AND CREDITS AMOUNT NUMBER

INTEREST CHARGED

FEES CHARGED

NEW BALANCE

LINE OF CREDIT CREDIT AVAILABLE ANNUAL PERCENTAGE RATE DAILY PERIODIC RATE

PAYMENT PAYMENT THIS PERIOD = MINIMUM PAYMENT DUE DATE VEAR-TO-DATE INTEREST PAID

Pliocene Ridge Community Services District Reconciliation Detail

1000.1 · West America Checking, Period Ending 04/30/2018

Туре	Date	Num	Name	Clr	Amount	Balance
Beginning Balance	· •			_		3,309.38
Cleared Tran	sactions					
Checks at	nd Payments - 6 i	tems				
Check	03/30/2018	eft	PG&E	Χ	-675.45	-675.45
Bill Pmt -Check	04/02/2018	2476	Cascade Fire Equip	Х	-1,454.94	-2,130.39
Bill Pmt -Check	04/02/2018	2475	Banner Communicat	Х	-321.75	-2,452.14
Bill Pmt -Check	04/02/2018	2477	Suburban	Х	<i>-</i> 171.16	-2,623.30
Bill Pmt -Check	04/02/2018	2474	AT&T	Х	-37.49	-2,660.79
Check	04/18/2018	701	Tom Starr	X	-15.00	-2,675.79
Total Ched	cks and Payments				-2,675.79	-2,675.79
Deposits	and Credits - 1 it	em				
Transfer	04/30/2018			Х	6,000.00	6,000.00
Total Depo	sits and Credits				6,000.00	6,000.00
Total Cleared	Transactions				3,324.21	3,324.21
Cleared Balance					3,324.21	6,633.59
Uncleared Ti						
	nd Payments - 8 i	items				
Bill Pmt -Check	04/28/2018	EFT	Credit Card WA Bank		-82.59	-82.59
Bill Pmt -Check	04/30/2018	2481	Cascade Fire Equip		-3,434.57	-3,517.16
Bill Pmt -Check	04/30/2018	2482	LN Curtis & Sons		-834.68	-4,351.84
Bill Pmt -Check	04/30/2018	2483	Rae Bell Arbogast		-600.00	-4,951.84
Check	04/30/2018	eft	PG&E		-555.70	-5,507.54
Bill Pmt -Check	04/30/2018	2480	Camptonville VFD		-225.00	-5,732.54
Bill Pmt -Check	04/30/2018		Banner Communicat		-53.63	-5,786.17
Bill Pmt -Check	04/30/2018	2478	AT&T		-37.30	-5,823.47
Total Chee	cks and Payments	;			-5,823.47	-5,823.47
Total Unclear	ed Transactions				-5,823.47	-5,823.47
Register Balance as	s of 04/30/2018			-	-2,499.26	810.12
Ending Balance					-2,499.26	810.12

Pliocene Ridge Community Services District Journal April 2018

7:32 PM 05/10/18

Credit	37.49		37.49	321.75	321.75	1,454.94		1,454.94	171.16		171.16	15.00	15,00	82.59		82.59	555.70					555,70	37.30			37.30	834.68		834.68	37.30		37.30	53.63		53.63	225.00		225.00	3,434.57
Debit		37.49	37.49	22175	321.75		1,454.94	1,454,94		171.16	171.16		15.00		82.59.	82.59		86.60	130.35	316.99	21.76	555.70		18.65	18.65	37.30		834.68	834.68		37.30	37.30		53.63	53.63		225.00	225.00	
Account	1000.1 · West America Checking	2000.1 Accounts Payable		1000.1 · West America Checking	במסקי ו יאניסחווים דימאמטים	1000.1 · West America Checking	2000.1 · Accounts Payable		1000.1 · West America Checking	2000.1 · Accounts Payable		1000.1 · West America Checking	6230.1 · Fees/Compliance/Training	1000.1 · West America Checking	2000.1 - Accounts Payable		1000.1 · West America Checking	6170.2 · PG&E Alleghany	6170.3 · PG&E Pike City	9170.4 · PG&E Streetlights Alleghany	9171.4 · PG&E Streetlights Forest City		2000.1 · Accounts Payable	6172.2 Telephone Alleghany	6172.3 · Telephone Pike		2000 1 - Accounts Payable	8300 Small Equipment Pike City		1000.1 · West America Checking	2000.1 Accounts Payable		1000.1 · West America Checking	2000 1 · Accounts Payable		1000,1 · West America Checking	2000.1 · Accounts Payable		1000.1 West America Checking
OE	6172.2 or 3	6172.2 or 3		PLIOCENE	- PLOCENE							reimburse food for extrication training	reimburse food for extrication training														CDF 50-50 grant	10 Fox Fury wildland headlamps		6172.2 or 3	6172.2 or 3		PLIOCENE	PLIOCENE			_		FO SO Const
Amerik	Total	A 18 1		Banner Communications	Banner Communications	Cascade Fire Fourtoment Company	Cascade Fire Fourier Company		Suburban	Suburban	-	Tom Starr	Tom Starr	Store O Alle and O Alle and O	Credit Card WA Bank		PG&E	PG&E	т п п	П	P.0.8E	-	AT&T	AT&T	AT&T		LN Curtis & Sons	LN Curtis & Sons		AT&T	AT&T		Banner Communications	Banner Communications		Camptonville VFD	Camptonville VFD		
	mun 7530	24/4		2475	-	2476			2477			701			<u></u>		U						11233859	-			INV163512			2478						2480			
-	Date	04/02/2018		04/02/2018		04/02/2018	04:02:20:10		04/02/2018		-	04/18/2018	-		04/28/2018		04/30/2018						04/20/2018				04/20/2018			04/30/2018			04/30/2018			04/30/2018			. 04/00/00/10
	Type	Bill Pmt -Check		Bill Pmt -Check					. Bill Pmt -Check	-		Check			Bill Pmt -Check		 And d			-	-			5						Bill Pmt -Check	-		Bill Pmt-Check			Bill Pmt -Check		-	
	Trans #	2,272		2.273		6	2,274		2.275		-	2.279			2,281	-	2 282	707'7	-				2 283				2.284			2.289	· i		2 290	Ī	-	2 291	- ·	-	

Pliocene Ridge Community Services District Journal April 2018

14,695.7	14,695.79							
6,000.00	6,000.00	Annania ra Mask Alleina Ciacuna	Transfer savings to checking					
6,000.00	n 000 00	1001.1 · West America Savings	Transfer savings to checking			04/30/2018	2,295 Transfer	2,295
600.00	600.00		02/0:1	Rae Bell Arbogast				
600.00	600.00	2000.1 · West America Checking	6270.1	Rae Bell Arbogast	2483	04/30/2018	Bill Pmt -Check	2,294
834.68	834.68		=					
834.58	834.68	2000.1 · West America Checking	10169 10169	LN Curtis & Sons	2482		Bill Pmt -Check 04/30/2018	2,293
3,434.57	3,434.57							
	3,434.57	2000.1 · Accounts Payable	50-50 CDF Grant	Cascade Fire Equipment Company		-		

Consent calendar

Purpose:

To speed up the meeting by allowing the board to approve routine items with a single motion.

How the Chair addresses it:

At "Consent Calendar" on the agenda the Chair asks:

"Are there any items that a board member wishes to have removed from the consent calendar?"

(This would apply to an item that a board member wishes to discuss in more detail. Minor changes or basic questions do not require removing an item from the consent calendar)

Assuming there is no request to remove an item from the calendar the Chair then asks:

"Do we have a motion to approve the consent calendar"? Motion is made and seconded

BEFORE taking the vote the chair asks:

"Are there any questions, additions or corrections for any item on the consent calendar?"

Small changes such as a correction to the minutes can be given at this time. Or if somebody has a simple question about an item they may ask it.

If there are no changes take the vote: "All those in favor" etc.

If there is a correction or addition to any item the Chair then asks: "Do we have a motion to modify the motion as made and seconded to adopt the changes (to the minutes or treasurer's report or agenda) as suggested and approve the consent calendar?" Motion is made and seconded and voted on.

If there is a request from a Board member to remove an item from the consent calendar then the motion would be to "Adopt the consent calendar and agenda as amended."

(This is a suggestion only. The Chair may develop his/her own method as long as it complies with the entity's rules of order and the Brown Act. This outline was verified with the Sierra County Clerk-recorder.)

THIRD AMENDMENT TO THE AMBULANCE AND EMERGENCY MEDICAL SERVICES OPERATING AGREEMENT FOR PORTIONS OF SIERRA COUNTY SERVICE AREAS 1 AND 2

This Third Amendment to the AMBULANCE AND EMERGENCY MEDICAL SERVICES OPERATIONS AGREEMENT FOR PORTIONS OF SIERRA COUNTY SERVICE AREAS 1 AND 2, and all amendments thereto (collectively referred to as the "Agreement"), is entered into by and between the County of Sierra ("County") and the DOWNIEVILLE FIRE PROTECTION DISTRICT ("District"), and shall be deemed to have an effective date as of December 19, 2000. This Third Amendment shall be referred to herein as the "Revised Agreement".

WHEREAS, it is the desire and intent of the parties to secure a new ambulance which will be owned, operated and maintained by District to provide ambulance service within the County and specifically County Service Areas 1 and 2.

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL PROMISES AND OBLIGATIONS CONTAINED HEREIN, THE PARTIES AGREE AS FOLLOWS:

- 1. Sierra County agrees to fund the purchase of a new ambulance, to be selected and purchased by the District. The County's obligation here shall not exceed the sum of \$75,000. The County Auditor shall be authorized to pay for the new ambulance, up to the County's maximum obligation, within fifteen (15) days of the presentation of an invoice or other evidence of the purchase by the District.
- 2. The District shall use said ambulance, all ambulances previously provided and/or funded by County and any subsequent replacement vehicles that may from time to time by provided by County, for the purpose of providing ambulance and emergency medical services in western Sierra County (primarily County Service Areas Numbers 1 and 2). The District shall be solely responsible for the purchase of the ambulance including compliance with all legal requirements pertaining to the acquisition, equipping and licensing of the ambulance. In addition the District shall be solely responsible for the use and maintenance of the ambulance consistent with the purpose of this Agreement. District shall at all times maintain a base of employees (whether paid or volunteer) who are properly trained and qualified to render emergency medical services.
- Upon acquisition of the ambulance, the District shall be deemed to be the legal owner of the ambulance, subject only to the right of the County to acquire title to same, as set out in paragraph number 4, below, if and when the District discontinues using the ambulance to provide regular and appropriate ambulance service within CSAs 1 and 2. The District shall not sell, assign or otherwise dispose of any ambulance provided

and/or funded by County pursuant to the original agreement or any amendment thereto, including this Revised Agreement, without securing the written consent of the Sierra County Board of Supervisors.

- 4. Upon acquisition of the new ambulance as funded by this Third Amendment, District shall, in cooperation with the Alleghany and Pike Volunteer Fire Departments, station an ambulance from the District's existing inventory on the Pliocene Ridge. The District shall be responsible for the maintenance and operation of the ambulance stationed on the Pliocene Ridge and shall insure that members of the Alleghany and Pike Volunteer Fire Departments that are authorized to operate and otherwise use the ambulance meet the minimum qualifications set out in California law. In the event that there are insufficient trained volunteers from the Alleghany and Pike Volunteer Fire Departments available to regularly operate the ambulance, the District may withdraw the ambulance from the Ridge until such trained volunteers are available.
- 5. Either party may, without cause, terminate this agreement by giving written notice to the other party of the intent to terminate, ninety (90) days before the termination shall be effective. In the event of termination of this Agreement or within 30 days the cessation of the use and/or proper maintenance of any ambulance provided and/or funded by this Agreement and/or any revisions thereto, the District shall immediately return to County all equipment and vehicle(s) covered by this Agreement, including the ambulance purchased pursuant to this Third Amendment, and shall execute any title documents as County may request in order to evidence County ownership.
- 6. Pursuant to applicable provisions of state law, District shall establish, impose and collect such fees for ambulance and emergency medical services as it may from time to time deem appropriate and reasonable and shall use revenue therefrom for the support and continued operation of such services.
- 7. District shall be solely responsible for the use of the ambulances and shall maintain appropriate levels of public liability insurance. In accepting transfer of the title and ownership of the ambulances, District agrees to indemnify, defend and hold the County harmless as to any claims, demands, litigation, liabilities and/or judgements that stem from the use of the ambulances and in providing emergency medical services.

Agreement No. 2000 - 241

(An Amendment to Agreement Nos. 95-022, 95-023, 96-232 and 99-195

8. All other provisions of the original Agreement (and all amendments thereto) are hereby rescinded.

Dated: 12-19-00

"FIRE DISTRICT"
DOWNIEVILLE FIRE
PROTECTION DISTRICT

CHAIRMAN, BOARD OF DIRECTORS

ATTEST:

MARY Y JUNGI CLERK OF THE BOARD COUNTY OF SIERRA

BROOKS MITCHELL

CHAIRMAN, BOARD OF SUPERVISORS

APPROVED AS TO FORM:

COUNTY COUNSEL

P:\JAC\SIERRA\DFPD\ambulance-k-3rd amnd-revised.wpd

MEMORANDUM OF UNDERSTANDING FOR AMBULANCE USAGE FOR PLIOCENE RIDGE COMMUNITY SERVICES DISTRICT

This Agreement made and entered into is between the **Downieville Fire Protection District** and the **Pliocene Ridge Community Services District**.

WHEREAS, each party maintains as part of its services an organized and equipped fire department charges with the duty of fire protection and emergency medical services within its jurisdiction limits; and

WHEREAS, Sierra County Board of Supervisors and Downieville Fire Protection District had entered into an agreement on or about December 19, 2000 (See Sierra County Board of Supervisors Agreement No. 2000-241) for the purchase of a new Ambulance for the Downieville Fire Protection District and requiring the Downieville Fire Protection District to provide an ambulance from its existing inventory to be used by the Alleghany Pike Volunteer Fire Department.

WHEREAS, the Alleghany Pike Volunteer Fire Department has been changed to the Pliocene Ridge Community Services District; and

WHEREAS, the Downieville Fire Protection District and the Pliocene Ridge Community Services District have entered into a Mutual Aid Agreement on or about May 14, 2018

WHEREAS, each party desires to support the Mutual Aid Agreement and to enter into an agreement to ensure that the ambulance provided by the Downieville Fire Protection District to Alleghany Pike Volunteer Fire Department can be used by the Pliocene Ridge Community Services District; and

NOW THEREFORE, in consideration of the covenants herein contained, performed and to be performed, the parties hereto agree as follows:

I. AUTHORITY

The parties hereto, pursuant to the authority granted by Sections 13850, 13855, and 13879 of the California Health and Safety Code, to hereby agree to respond to emergencies outside their geographical limitations, and within geographical limitations of the other.

II. LIABILITY INSURANCE

Each District or Department respectively shall provide and maintain a liability insurance policy of not less than \$2,000.000.00 combined with single limit to protect it from casualty losses due to activities contemplated by this agreement.

III. WORKERS COMPENSATION

Each District or Department thereunder shall maintain Workers Compensation coverage for its own volunteers without cost to other party.

IV. AMBULANCE USAGE

A. Downieville Fire Protection District shall be responsible for the maintenance and operation of the ambulance stationed in the Pliocene Ridge Community Services District. Members of the Pliocene Ridge Community Services District shall insure that members of the

Pliocene Ridge Community Services District that are authorized to operate and otherwise use the ambulance meet the minimum qualifications set out in California law.

- B. Parties will cooperate with one another to conform to the requirements of Sierra County Board of Supervisors Agreement No. 2000-241.
- C. Certification of the members of the Pliocene Ridge Community Services District to operate the ambulance shall be provided to the Ambulance Supervisor of the Downieville Fire Protection District. Downieville Fire Protection District shall have the final authority to deny members of the Pliocene Ridge Community Services District to use the ambulance if they fail to meet the minimum qualifications set out by California law.
- D. If there are insufficient trained member/volunteers from the Pliocene Ridge Community Services District available to regularly operate the ambulance, Downieville Fire Protection District may withdraw the ambulance from the Pliocene Ridge Community Services District until such trained members/volunteers are available.

V. REIMBURSEMENT

In consideration of this agreement and to maintain the operation of the ambulance stationed in the Pliocene Ridge Community Services District, the Downieville Fire Protection District shall be entitled to all insurance billings and funds received for ambulance services in the Pliocene Ridge Community Services District. Members of the Pliocene Ridge Community Services District shall cooperate with Downieville Fire Protection District in billings for ambulance services.

VI. INDEMNIFICATION

Each party hereto waives all claims against the other participating party for compensation for any loss, damage, personal injury, or death which may arise due to conformance, or lack of conformance, under this agreement. It is expressly understood and agreed that no indemnification of or by either party to the other is stated or implied within this agreement. As between the parties, it is understood and agreed that the party being assisted shall be responsible to the third persons only for those acts of the volunteer of the assisting party which are performed at the incident at the specific direction of a volunteer being assisted.

VII. ADEQUATE SERVICE LEVEL

This agreement shall not be interpreted to relieve either party from the necessity or obligation of furnishing adequate fire and rescue services within any part of its jurisdictional limits.

VIII. ABILITY TO PERFORM

By entering into this agreement, if staffing and resources are adequate, each party represents to the other that it will perform its covenant thereunder.

IX. TERMS OF AGREEMENT

This agreement shall continue in force without specific term; provided, however any party may terminate this agreement by giving to the other party ninety (90) days prior written notice of the party'

Page 2 of 3 - MOU FOR AMBULANCE SERVICES IN PRCSD

intention to terminate. Said termination notice shall be a certified copy of the resolution of termination adopted by the party's governing body with copies to the other governing bodies.

X. SEVERABILITY

Parties agree that the invalidity in whole or part of any provision of the agreement shall not void or affect the validity of any other provision.

XI. PARTIES TO THE AGREEMENT

Downleville Fire Protection District	Pliocene Ridge Community Services District
Signature:	Signature:
Print Name:	Print Name:
Title:	Title:
Date:	Date:

MUTUAL AID AGREEMENT

This Agreement made and entered into is between the **Downieville Fire Protection District** and the **Pliocene Ridge Community Services District**.

WHEREAS, each party maintains as part of its services an organized and equipped fire department charges with the duty of fire protection and emergency medical services within its jurisdiction limits; and

WHEREAS, investigation has disclosed that it would be of mutual benefit to each party in some circumstances if, mutually, the services of the fire department of one party were extended to the aid of another party; and

WHEREAS, the use of closest resource dispatching of fire service equipment without regard to jurisdiction or statutory responsibility is in the best interest of the citizens to insure orderly and coordinated use of all resources; and

WHEREAS, each party desires to delegate initial dispatch command and control for the purposes of closest resource dispatching, regardless of statutory or territorial jurisdictions; and

WHEREAS, each party hereto is agreeable to providing the requested initial action and mutual aid response, when available, within the territorial limits of the other party.

NOW THEREFORE, in consideration of the covenants herein contained, performed and to be performed, the parties hereto agree as follows:

I. AUTHORITY

The parties hereto, pursuant to the authority granted by Sections 13850, 13855, and 13879 of the California Health and Safety Code, to hereby agree to respond to emergencies outside their geographical limitations, and within geographical limitations of the other.

II. LIABILITY INSURANCE

Each District of Department respectively shall provide and maintain a liability insurance policy of not less than \$2,000,000.00 combined with single limit to protect it from casualty losses by reason of activities contemplated by this agreement.

III. WORKERS COMPENSATION

Each District or Department thereunder shall maintain Workers Compensation coverage for its own volunteers without cost to other party.

IV. REIMBURSEMENT

Except as may be provided by separate agreement between any of the parties hereto, the assurance of mutual aid set forth within shall constitute the sole consideration for the performance hereof and neither party shall be obliged to reimburse the other for any action taken or aid rendered hereunder, or for any use of material, damage to equipment, liability incurred which may occur in the course of rendering the fire fighting or EMS assistance herein provided for.

V. INDEMNIFICATION

Each party hereto waives all claims against the other participating party for compensation for any loss, damage, personal injury, or death which may arise due to conformance, or lack or conformance, under this agreement. It is expressly understood and agreed that the party being assisted shall be responsible to the third persons only for those acts of the volunteer of the assisting party which are performed at the incident at the specific direction of the volunteer being assisted.

VI. ADEQUATE SERVICE LEVEL

This agreement shall not be interpreted to relieve either party from the necessity or obligation of furnishing adequate fire and rescue services within any part of its jurisdictional limits.

VII. ABILITY TO PERFORM

By entering into this agreement, if staffing and resources are adequate, each party represents to the other that it will perform its covenant thereunder.

VIII. TERMS OF AGREEMENT

This agreement shall continue in force without specific term; provided, however any party may terminate this agreement by giving to the other party ninety (90) days prior written notice of the party' intention to terminate. Said termination notice shall be a certified copy of the resolution of termination adopted by the party's governing body with copies to the other governing bodies.

IX. SEVERABILITY

Parties agree that the invalidity in whole or part of any provision of the agreement shall not void or affect the validity of any other provision.

X. PARTIES TO THE AGREEMENT

Downieville Fire Protection District	Pliocene Ridge Community Services District
Signature: Michae OP. Jala	Signature: CaviC ()
Print Name: Michael P. GALAN	Print Name: David Arbogist
Title: Chairman - DFPD	Title: Acting Chief
Date: May 14, 2018	Date: May 14, 2018

	井づらた	NAME	12-13 Actual	12-13 Actual 13-14 Actual 14-15 Actual 15-16 Actual 16-17 Actual 18-19 BUDGET	14-15 Actual	15-16 Actual	16-17 Actual	18-19 BU	IDGET
	7230	On Compliance/Training	\$521.48	\$442.50	\$983.61	\$637.00	\$342.88	ક	600.009
1	7300	Small Equipment	\$ 2,802.69	\$ 2,993.86	\$ 592.15	\$ 1,260.10	\$ 6,000.58	8	1,000.00
u	7301	Founment Repairs & Maint.	\$670.49		\$ 134.75			s	850.00
eųl	7350	Fig	\$787.92	\$ 792.97	\$ 361.65	\$ 176.85		s	750.00
бә	7630	Vehicle Bepair & Maint.	\$654.39	\$ 2,810.52	\$ 77.68	\$ 545.63	\$ 50.64	\$	1,000.00
IIA	7660	Supplies	\$ 144.00	\$ 125.33	- چ	\$ 638.10		\$	300.00
		AVFD Chief's Budget Subtotal	\$5,580.97	\$7,165.18	\$2,149.84	\$3,257.68	\$6,831.22	\$	4,500.00
	8230	Op Compliance/Training	\$615.80	\$724.61	\$1,111.03	\$683.51	\$398.36	S	00.009
/	8300	Small Fauipment	\$2,361.24	\$ 2,202.22	\$ 3,387.51	\$ 5,015.95	\$ 2,268.00	د ج	1,000.00
(31	8301	For inment Repairs & Maint.		\$ 279.23	\$ 713.31	\$ 710.57	\$ 277.85	₩	850.00
၁	8350	F16	\$623.07	\$ 525.74	\$ 601.98	\$ 468.86		&	750.00
əx	8630	Vehicle Benair & Maint	\$368.05	\$ 190.17	\$ 550.32	\$ 836.28	\$ 770.63	\$	1,000.00
l!d	8660	Sindiles		\$ 403.92	\$ 334.66	\$ 560.35	\$ 51.22	\$	300.00
	8	PCVFD Chief's Budget Subtotal	\$4,006.87	\$4,325.89	\$6,698.81	\$8,275.52	\$4,230.98	\$ 4	4,500.00
	Total One	Total Operating Expense FIRE	\$31,374.59	\$39,388.14	\$38,376.80	\$31,286.62	\$27,067.75	\$ 27	27,250.00
	FIRE SER	FIRE SERVICES ONLY NET CHANGE	\$3,215.65	\$8,843.22	\$6,921.18	\$6,218.17	\$15,548.27	\$,

Budget Worksheet FY 18-19

_	acc#	NAME		9 BUDGET	NOTES
-	4020.1	Tax Revenue Fire	\$	25,000.00	
Į.	4030.1	Donations District			
ţ	4030.2	Donations for Alleghany Fire			
١,	4030.3	Donations for Pike City Fire			
SERVICES INCOME	4040.1	Grants District			
3	4040.2	Grants Alleghany			
3	4040.3	Grants Pike City			
5	4060.2	Surplus Sales Alleghany			
١:	4060.3	Surplus Sales Pike City			
	4070.1	Emergency Services Income	S	2,250.00	estimated 3 calls (conservative)
I I	4070.2	Mutual Aid Alleghany			
١.	4070.3	Mutual Aid Pike City			
٠,	4082.0	Other Income	_		
_		Revenue Total	\$	27,250.00	
_	6170.2	Electricity Alleghany	S	856.00	
- 1	6170.3	Electricity Pike City	\$	1,500.00	
n l	6172.2	Telephone Alleghany	\$	216.00	
EXPENSES	6172.3	Telephone Pike City	\$	216.00	
ž į	6174.2	Water Alleghany	\$	480.00	
21	6176.2	Propane Alleghany	\$	375.00	
3 1	6180.1	Insurance	S	4,219.00	
	6230.1	Compliance/Training	S	150.00	
١ ٢	6250.1	postage/copies/office supplies	\$	250.00	
OVERHEAD	6265.1	County Mgmt Fee	S		Subtract streetlight portion of County Management fee at year-end
<u> </u>	6270.1	Secretary/Treasurer	\$		Secretary position added to duties in FY 15/16
₹ Ì	6273.1	Auditor Fee	S	2,500.00	
	6275.1	Public Relations - website	S	430.00	
1 2	6280.2	Solid Waste Fee Alleghany	S	117.00	
2	6280.3	Solid Waste Fee Pike City	S	141.00	
SERVICES	6295.2	Building Maint. Alleghany	\$	1,000.00	
<u> </u>	6295.3	Building Maint. Pike City	\$	1,000.00	\$5,000 to come out of Pike building fund
2	6296.1	Payroll expense			
FIRE	6297.2	Fixed asset expenditures All.			non-enterprise government entities post asset expenditures differently than others
⊑ [6297.3	Fixed asset expenditures Pike			non-enterprise government entities post asset expenditures differently than others
Į	6704.0	Other Expenses	•	10.050.00	
_		Overhead Expense Subtotal	\$	18,250.00	
П	7230	Op Compliance/Training	\$	600.00	
ا ح	7300	Small Equipment	\$	1,000.00	
a	7301	Equipment Repairs & Maint.	\$	850.00	
Alleghany	7350	Fuel	S S	750.00	
9	7630	Vehicle Repair & Maint.	\$	1,000.00	
۹۱	7660	Supplies		300.00	
		AVFD Chief's Budget Subtotal	S	4,500.00	
_	0000	On Compliance/Training	\$	600.00	
	8230	Op Compliance/Training Small Equipment	S	1,000.00	
City	8300	Equipment Repairs & Maint.	\$	850.00	
3333	8301 8350	Fuel	S	750.00	
Pike	8630	Vehicle Repair & Maint.	S	1,000.00	
<u>-</u>	8660	Supplies	S	300.00	
	0000	PCVFD Chief's Budget Subtotal	S	4,500.00	
_		rating Expense FIRE VICES ONLY NET CHANGE	S	27,250.00	
	THIL CLIT	NOTE OF THE OWNER.	-		
_	9020	Streetlight Tax Revenue	S	5,287.00	
	9030	Streetlight Donations			
		Streetlight Income Tota		5,287.00	
ts	9170	Streetlight Expense Alleghany	\$	3,840.00	
Lights	9171	Streetlight Expense Forest	S	264.00	
7	9172	Streetlight Admin. Expenses			
		Streetlight portion county management for	\$	460.00	
		Streetlight Expense Tota	\$	4,564.00	overhead account # 6265.1 to balance with P&L AND show the right net
		Lights Net Income or (LOSS)	\$	723.00	This lies will match Quickhooks Insome Statement Not wrett as (1997)
_	Income S	Statement net change	\$	723.00	This line will match Quickbooks Income Statement Net profit or (loss).
_	CASH FL	OW ADDITIONS AND DELETIONS			
>		NET PROFIT (LOSS)			
107	(increa	ase) decrease in Accounts Receivable			
CAHS FLOW		crease) increase in Account Payable			
CA		Investing activities			
	-	CHANGE IN CASH FOR PERIOD	\$	723.00	CHANGE IN CASH
		Cash Beginning of Period			
_		Cash End of Period			
			1	10700 00) \$722 in projected using into streetlight fund
			1	(\$723.00	S723 is projected going into streetlight fund.
		Fund Additions	Ť		
St		Fund Withdrawals	ļ		
NDS		Fund Withdrawals Contingency Fund withdraw or (add)			
FUNDS	Total (mo	Fund Withdrawals		(\$723.00)
FUNDS		Fund Withdrawals Contingency Fund withdraw or (add) ved to) or taken from funds		(\$723.00	
FUNDS		Fund Withdrawals Contingency Fund withdraw or (add)		(\$723.00 \$0.00	