

Pliocene Ridge Community Services District
MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday May 20, 2025, 6:30 pm Location: Alleghany Station 2 and by Phone Conference.

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE **The meeting was called to order at 6:30 pm.** District Manager Rae Bell Arbogast administered the oath of office to Donna Williamson who was appointed by the Sierra County Board of Supervisors earlier that day.

President Chris Mills stated that he no longer wished to chair the meetings. After nobody else stepped forward Donna Williamson offered to Chair the meeting. **Flag Salute. Board members present: Chris Mills, Chris King, Oregon Tenney, & Donna Williamson. Board members absent: Pam Davis (notified the Secretary in advance that they could not attend). Also in attendance: District Chief Jim Buckbee, Alleghany Assistant Chiefs David Arbogast and Ned Cusato. Public: Vicky Tenney, Jamie Perkio, & Genesis Devine. Denise Ruane attended by conference call. Pliocene Ridge CSD District Manager and Interim Secretary Rae Bell Arbogast was present and took the minutes along with Genesis Devine.**

2. CONSENT CALENDAR

- a) Approval of Agenda
- b) Approve Minutes for regular meeting held April 15, 2025
- c) Ratify Treasurer's report & bill payments for April 2025

A motion to approve the consent calendar was made by Chris Mills & seconded by Chris King. Ayes: King, Mills, Tenney, Williamson, Noes None, Absent: Davis ~ Motion carried.

3. PUBLIC COMMENT: **Vicky Tenney brought a concern to the board regarding the malfunctioning siren in Alleghany. She inquired about the possibility to add a second siren. Jim Buckbee responded to this concern directly and informed the board that he is in contact with a representative from Banner Communications to both repair the current siren, as well as, install a second siren. Jim also suggested that the County may have money for this project available through the Title 3 grant. He will follow up to get an estimate for service.**

4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS

- a) Correspondence since last meeting – **Incoming:** Notice of Explosives Storage on a mine near Alleghany **Outgoing:** Thank you letter and receipt for tax purposes to the AK & CM Jennings Foundation for a donation of \$3,000 for the Pike City Fire Department. Get well card to firefighter Jamie Johnson. Get well card delivered in person to Director Pam Davis.

b) **Committee/Member/Business Reports:**

1. **District Chief's report : Jim Buckbee reports that the new rescue (6740) is in service. The district has responded to 2 medical calls since the last board meeting. Ehme Haas has submitted, an application to join Pike Fire & has been approved.**
2. **Assistant Chiefs' reports :Ned & David reported that a memorial for Bruce Coons will be held Sunday, May 25 at 2pm at the Alleghany School gym. Fire department volunteers are encouraged to attend in uniform. There will be a regional training on June 7 at 10am in Celestial Valley lead by the Forest Service. They also reported that the siding has been ordered for Alleghany station 1.**
3. **Alleghany Fire Department Auxiliary: Rae Bell Arbogast reports that the IRS has confirmed the name change.**
4. **Pike Community Support Foundation: Chris Mills reports that this foundation is "unofficially dead" & will soon be officially terminated.**
5. **Board Member/Staff Reports ~ Donna Williamson expressed her gratitude for being appointed to the board & her willingness to serve this community to the best of her abilities.**

A written staff report was provided by District Manager Rae Bell Arbogast.

6. **Firewise Communities –Report provided in writing.**
7. **Firehouse Projects & ADA Compliance ~ Both Departments- Jim Buckbee reports that he has met with Brandon in regards to the county inspections. The permit fees for the new building have been reduced to \$500. He has obtained a waiver for the environmental impact report for the new building. The A/C & heating project is complete. Inspection for the new bathroom, stairs, and A/C & heater are upcoming.**

Director Tenney brought up concerns regarding the Alleghany station 1 project that has exceeded budget by approximately \$4,000. The board discussed this and as a temporary solution, Rae Bell will be speaking with the contractors to temporarily hold off on the sheetrock until the new fiscal year. Further discussions regarding this will need to be had.

8. **Pending Grants –Report provided in writing.**

5. DISCUSSION and POSSIBLE ACTION ITEMS:

a) **Unfinished business:**

1. Secretary Position Appointment- **A motion to appoint Genesis Devine to the position of Secretary was made by Chris King & seconded by Chris Mills. Ayes: King, Mills, Tenney, Williamson, Noes None, Absent: Davis ~ Motion carried.**

2. Bylaw clean-up Consider update to ARTICLE VI- Motion was made by Chris King & seconded by Burns Tenney to adopt the changes as presented. Ayes: King, Mills, Tenney, Williamson, Noes None, Absent: Davis ~ Motion carried.

b) **New business:**

1. Consider proposed updates to Policy 2030 Purchasing- Motion to change the language in the purchasing policy as presented was made by Chris Mills & seconded by Donna Williamson. Ayes: King, Mills, Tenney, Williamson, Noes None, Absent: Davis ~ Motion carried.

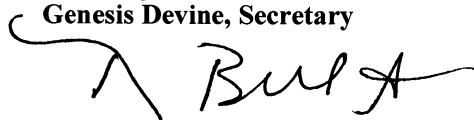
2. Preliminary Budget presentation, for June adoption. Decided by board consensus to adopt the reorganization of the budget as suggested by Rae Bell Arbogast

6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for June 17, 2025 in Pike. Agenda items: Fiscal Year 25/26 preliminary budget adoption, appoint President and Vice President- **The unavailability of two board members for June 17th was briefly discussed and plans were made to continue the discussion via email.**

7. ADJOURNMENT Meeting was adjourned at 7:10pm

Respectfully submitted:

Signature on next page
Genesis Devine, Secretary



Rae Bell Arbogast



Pliocene Ridge Community Services District

100 Pike City Road
Pike City, CA 95960

plioceneridge.org

plioceneridge@gmail.com

CERTIFICATE OF POSTING

I, Rae Bell Arbogast certify that the following document was posted on behalf of Pliocene Ridge CSD, Sierra County California:

Regular Meeting Agenda Meeting date: 5/20/25

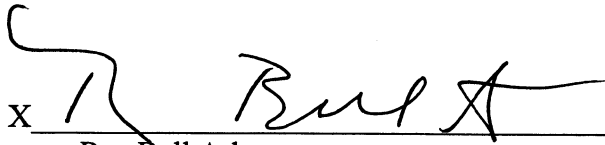
In the following location(s):

Alleghany Post Office Bulletin Board, plioceneridge.org, emailed to agenda list,

On 5/17/25 (date)

A copy of which is attached hereto and by reference made a part hereof.

Signed under penalty of perjury: X



Rae Bell Arbogast

Minutes

X 

Pliocene Ridge Community Services District
Serving the Communities of Alleghany, Forest City and Pike City
Website: plioceneridge.org email: plioceneridge@gmail.com

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS
Tuesday May 20, 2025, 6:30 pm Location: Alleghany Station 2
For phone Conference dial 978-990-5144 Access code 6919768#

ALL MEETING DOCUMENTS ARE POSTED ONLINE plioceneridge.org

1. ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE Administer oath of Office for whoever is appointed by the Board of Supervisor earlier in the day.
2. CONSENT CALENDAR
 - a) Approval of Agenda b) Approve Minutes for regular meeting held April 15, 2025 c) Ratify Treasurer's report & bill payments for April 2025
3. PUBLIC COMMENT: The public may be heard before or during the consideration of any agenda item to be considered by the board, subject to reasonable time limitations for each speaker. Members of the public may address matters under the jurisdiction of the Board of Directors, and not on the posted agenda, provided that no action shall be taken by the board unless the matter is deemed urgent by a 2/3 vote, or unanimously if less than 2/3 are present.
4. INFORMATION/DISCUSSION ITEMS, STAFF &/OR COMMITTEE REPORTS
 - a) Correspondence since last meeting –
 - b) Committee/Member/Business Reports:
 1. District Chief's report
 2. Assistant Chiefs' reports
 3. Alleghany Fire Department Auxiliary
 4. Pike Community Support Foundation
 5. Board Member/Staff Reports ~
 6. Firewise Communities –
 7. Firehouse Projects & ADA Compliance ~ Both Departments-
 8. Pending Grants –
5. DISCUSSION and POSSIBLE ACTION ITEMS:
 - a) **Unfinished business:**
 1. Secretary Position Appointment
 2. Bylaw clean-up Consider update to ARTICLE VI
 - b) **New business:**
 1. Consider proposed updates to Policy 2030 Purchasing
 2. Preliminary Budget presentation, for June adoption. (See notes in Staff report for related consensus item)
6. ANNOUNCEMENTS, NEXT MEETING DATE & AGENDA ITEMS ~ The next regular meeting is scheduled for June 17, 2025 in Pike. Agenda items: Fiscal Year 25/26 preliminary budget adoption.
7. ADJOURNMENT Upon request, agendas will be made available in alternative formats to accommodate persons with disabilities. Please make your request to District Secretary, 100 Pike City Rd, Pike CA 95960 or plioceneridge@gmail.com specifying your disability and the format in which you would like to receive this agenda and future agendas. SEND AN EMAIL TO plioceneridge@gmail.com to be added to the email list for meeting notices.

Pliocene Ridge CSD ~ Treasurer's Report for April 2025

			Beginning Checking Account Balance	\$	5,227.86
DEPOSITS					
	Date	From:	For:		Amount
	4/11	Savings		\$	3,000.00
	4/15	Savings		\$	6,000.00
	4/17	Sierra County Auditor	Title III grant for firewise work through 3/31/2025	\$	908.37
	4/30		breakdown below	\$	18,303.86
\$82.58 from ACWD reimburse office supply order, \$17,771.28 Sierra County tax payment no. 2 details attached, \$450, Sierra City Fire for Feb. Red Cross Class					
Deposits Total				\$	28,212.23

EXPENDITURES					
Ck #	Date	To:	For:		
EFT	4/1	WA Bank Credit Card		Details Below	\$ 2,469.71
		OCD Graffix	Decals for new Rescue 6740	\$ 355.77	
		Life Assist	Medical supplies	\$ 33.33	
		Quill	Laminated ID cards for Firefighters	\$ 39.67	
		Safeway	AA batteries and cliff bars for trucks	\$ 60.90	
		Red Cross	Sierra City CPR certs billed to Sierra City FPD	\$ 259.00	
		Sierra County	Address list billed to firewise title III funds	\$ 106.07	
		Amazon	CPR Mannequins 4 each adult and infant paid by Alleghany Auxiliary	\$ 1,455.39	
		Amazon	CPR masks for Red cross Class	\$ 44.98	
		Norcal EMS	EMT license renewal Rae Bell Arbogast	\$ 68.50	
		Red Cross	Book needed for PSFA class, made copies of it	\$ 46.10	
EFT	4/1	PGE			\$ 907.09
			Alleghany Firehouse	198.12	
			Pike Firehouse	\$ 365.99	
			Alleghany Streetlights	\$ 304.74	
			Forest City Streetlights	\$ 38.24	
2768	4/4	Rae Bell Arbogast	March hours gross \$474.38		438.09
2769	4/4	AT&T	phones		\$ 72.44
838	4/2	Alleghany Water District	Red Cross class supplies accidentally used wrong credit card		\$ 65.94
2770	4/11	Banner Communications	Radio repair		\$ 600.00
2771	4/11	Eiermann Construction	Repair work at Station 1 Alleghany		\$ 1,484.30
2772	4/15	Eiermann Construction	Repair work at Station 1 Alleghany		\$ 5,892.22
2773	4/24	Eiermann Construction	Repair work at Station 1 Alleghany		\$ 1,092.64
2774	4/24	Mountain Messenger	Secretary Job listing 1/23 through 3/20 (8 weeks at \$10 per week)		\$ 80.00
839	4/24	Oregon Burns Tenney IV	mileage reimbursement April Meeting		\$ 21.00
EFT	4/29	EDD	State Payroll taxes balance due		\$ 2.68

			Expenditures/transfers out Total	\$	13,126.11
Reserve Account Detail					
Contingency	\$	21,500.00			
Alleghany Fire Unallocated	\$	8,000.00			
Pike City Fire Unallocated	\$	23,950.00			
Alleghany Firehouses	\$	11,409.37			
Pike City Firehouse	\$	3,064.76			
Alleghany Fleet	\$	4,588.78			
Pike City Fleet	\$	1,202.95			
Alleghany Dispatch Office	\$	700.00			
Streetlights	\$	9,018.15			
EMS Vehicle Fund	\$	250.00			
Interest Earned	\$	17.76			
Reserve Account Total	\$	83,701.77			
			Ending Checking Account Balance	\$	20,313.98
			Starting Savings account balance	\$	43,090.99
			4/11 Tr to checking	\$	(3,000.00)
			4/15 Tr to Checking	\$	(6,000.00)
			To CIP D. Williamson Donation	\$	(100.00)
			Ending Savings Account Balance	\$	33,990.99
			General Fire Fund Total	\$	54,304.97
			All Fire Funds (including reserves)	\$	229,836.75
Note: Current year streetlight income/expense is comingled with general fire fund.					
			Reserve account Starting Balance	\$	80,701.77
			Donation from Jennings Foundation for Pike FD	\$	3,000.00
			Reserve account Ending Balance	\$	83,701.77
			Total All Funds	\$	238,854.90

Report prepared by Rae Bell Arbogast, Treasurer
 Verified against bank statement and QB balances by: X
 Note: Savings and Reserve account reconciled quarterly.

FY 24/25 #2 ≈ 37%

Sierra County
Auditing Department
P.O. Box 425
Downieville, CA 95936
(530) 289-3273 Fax (530) 289-2842



9020: 4 Streetlights \$5,331 x .37 = \$1,972.47

4020 Fire = \$15,798.81

Memo

To: Pliocene Ridge CSD
From: Van Maddox, Auditor/Controller - Treasurer/Tax Collector - Risk Manager - Budg
Date: April 11, 2025
Re: Distribution of Taxes - 37% 2024/25 Apportionment

Enclosed, please find a check for tax distribution in the amount of	<u>\$ 17,771.28</u>
Current Secured Property Tax	17,771.28
Current Unsecured Property Tax	-
Prior Secured Property Tax	
Prior Unsecured Property Tax	-
Supplemental Property Tax	-
Supplemental Unsecured	-
Timber Yield Tax	-
Homeowners Property Tax	-
Interest Apportionment	-
Property Tax Roll Fees	-
Subtotal	17,771.28
Less: Property tax solid waste on the property Tax Roll	-
Total Check Amount Enclosed:	<u>\$ 17,771.28</u>

If you have any questions regarding this payment, please contact the Sierra County Auditor's Office at (530) 289-3273

PLOCENE TIME CARD

Date	Time In	Time Out	Hours	Time Out	Total Hours	Decimal Hours	For	Notes	
03/01/25	10:00	11:30	14:00	17:00	4:30	4.50	Operations	AM vehicle inspection 7145, met Kyle McCracken and Ned to discuss repair job at Station 1. PM cleaned and organized at Pike FH in preparation for PSFA class	
03/02/25	8:00	10:30	12:00	15:30	6:00	6.00	Red Cross	Preparation for PSFA class, comparing curriculum provided by NORCAL EMS with Red Cross and the Code of regulations. Gathering materials.	
03/03/25	8:30	9:30	10:00	11:00	2:00	2.00	Red Cross	Going over curriculum with NORCAL EMS	
03/03/25	9:30	10:00	13:30	14:30	1:30	1.50	Administration	Bank update scanned and sent to bank, emailed new signors, Pam Davis called about moving meeting date, added to agenda. Emails, RMAP documentation, updated directors page on website.	
03/03/25	17:00	20:30			3:30	3.50	Red Cross	First day PSFA Class	
03/04/25	9:00	10:45	13:30	14:45	3:00	3.00	Administration	Bookkeeping caught up, RMAP	
03/04/25	10:45	12:00			1:15	1.25	Operations	met with contractor at Station 1 for estimates for repair work	
03/04/25	14:45	15:30	16:45	17:15	1:15	1.25	Red Cross	PSFA	
03/05/25	9:00	11:15			2:15	2.25	Red Cross	PSFA	
03/05/25	12:15	12:45			0:30	0.50	Operations	Medical supply authorization form from vendor completed and emailed to NORCAL EMS	
03/06/25	8:15	9:45			1:30	1.50	Administration	RMAP	
03/07/25	7:00	8:00	8:30	10:00	2:30	2.50	Administration	RMAP submitted	
03/07/25	10:15	11:15	14:15	14:30	1:15	1.25	Administration	RMAP follow-ups with Cameron and GSRMA, followed up on remaining unpaid standby assignment with CAL OES. Back-and-forth emails with CAL OES had to verify SAM info for them.	
03/07/25	16:30	17:00			0:30	0.50	Administration	CAL OES, confirmed status of SAM.gov (back to me) double checked on RMAP submissions, all good. Read Appropriations request email from Kevin Kiley's office. Should see if firehouse construction might qualify/ But deadline is this month. Should try for next year.	
03/08/25	18:00	19:30			1:30	1.50	Red Cross	Class prep and BPR cards issued	
03/09/25	8:30	18:00			9:30	9.50	Red Cross	Full day PSFA at Pike FH	
03/10/25	8:15	8:45			0:30	0.50	Administration	mail payroll, emails	
03/10/25	8:45	10:00			1:15	1.25	Red Cross	PSFA	
03/12/25	13:00	14:30	17:00	21:30	6:00	6.00	Red Cross	PSFA	
03/13/25	9:45	10:15			0:30	0.50	Administration	Hazard Mitigation Plan Annex	
03/14/25	8:00	10:30			2:30	2.50	Red Cross	PSFA	
03/14/25	8:00	18:00			10:00	10.00	Red Cross	PSFA Class final day	
03/17/25	9:00	11:45	13:00	13:45	3:30	3.50	Administration	meeting documents	
03/17/25	13:30	14:30			1:00	1.00	Administration	finished meeting documents and posted online	
03/18/25	13:00	15:00			2:00	2.00	Red Cross	Course record completion/ problem entering records, spent 45 minutes on the phone with Red Cross, they are supposed to "fix it" and send me an email. I am unable to enter the course until that happens.	
03/19/25	14:30	15:45			1:15	1.25	Red Cross	Course completion forms submitted to NORCAL EMS	
03/19/25	15:45	16:30	18:30	19:45	2:00	2.00	Administration	mostly bookkeeping - problem with PR modul	
03/20/25	11:00	12:00	12:30	14:00	2:30	2.50	Administration	Bookkeeping	
03/20/25	19:30	20:30			1:00	1.00	Administration	Minutes	
03/21/25	9:30	12:00			2:30	2.50	Red Cross	Finished issuing certs, emailing departments and billing GSRMA for training grant	
03/27/25	13:00	14:30	15:00	16:30	3:00	3.00	Administration	Hazard Mitigation Plan Annex	
03/28/25	10:00	10:45			0:45	0.75	Administration	Hazard Mitigation Plan Annex	
03/28/25	10:45	12:00			1:15	1.25	Operations	Medical supply orders	
03/29/25	10:45	11:00			0:15	0.25	Administration	Bookkeeping	
03/31/25	8:00	10:30			2:30	2.50	Administration	Policy and bylaw updates, staff report emails	
31-Mar-25	11:00	12:00			0:04	1.00	Firewise	firewise invoice preparation April 2024 thru March 2025Sierra County Auditor apply to title III	
						85.75	Total All		
						7.50	Operations		
						49.50	Red Cross		
						28.75	Payroll hours		
Operations and Red Cross not part of job description. Donated							474.38	Gross Payroll	
Firewise hours bill to title III							1.00		



Staff report for meeting date 5/20/2025

Prepared by Rae Bell Arbogast, District Manager/Treasurer

Disclaimer: any opinions expressed in this document belong to the author and do not represent the official stance of the district.

Agenda item 4. a) Correspondence since last meeting.

Incoming: Notice of Explosives Storage on a mine near Alleghany **Outgoing:** Thank you letter and receipt for tax purposes to the AK & CM Jennings Foundation for a donation of \$3,000 for the Pike City Fire Department. Get well card to firefighter Jamie Johnson. Get well card delivered in person to Director Pam Davis.

Agenda item 4. b) 5 Staff Reports.

Last month when we were discussing the American Heart Association Training I misspoke when I said that I “never” got paid privately to teach Red Cross Classes. After the meeting, I remembered that when I first became an instructor about 15 years ago, The Red Cross did Approved Provider (AP) Agreements with individuals. I was an Approved Provider for approximately four to six years (the agreements run for two years). After that, the Red Cross quit doing AP agreements with individuals and that is when Pliocene Ridge CSD became a Red Cross Approved Provider. In the past I covered the class expenses myself and then billed the recipient of the trainings (including PRCSD) for the course certificates and added \$ for my time. On other occasions I believe I had Pliocene Ridge cover the costs of the certs and I only charged for my time. I did use Pliocene Ridge CSD’s mannequins to teach the classes and sometimes borrowed mannequins from Camptonville CSD and/or Downieville FPD. For Pliocene Ridge CSD, training grants from Golden State RMA usually covered the costs of the classes and if not, I would donate my time. After Pliocene Ridge CSD became a Red Cross AP we added Red Cross instructor duties to my contract.

County-Wide Hazard Mitigation Plan - Status of PRCSD Annex There was a planning partner meeting on April 22nd that I attended remotely. The next step is to get each entity started on part 2 of their Annex.

Agenda item 4. b) 6 Firewise Progress on the fuels reduction work along Pliocene Ridge Road is progressing rapidly.

Agenda item 4. b) 8 Pending Grants Cal Fire’s Rural Capacity 50/50 grant application was due May 5th. The Chief and I decided that we have too much going on right now to pursue it this year.

I have been working with the County regarding the \$800 medical supply grant. One item that we wanted is a hard plastic stokes basket. I sent them a picture on May 15th explaining why we want it (you can drag it if necessary which is especially useful in the snow) and they are looking into funding it even though the cost is close to \$2,000. (We’ll see!)

Agenda item 5. a) Secretary Appointment We got an application! Included in packet.

Agenda item 5. a) 2: Ongoing Bylaw Clean up. Once again, I found another update! I am going to quit looking after this.

ARTICLE VI ADOPTION/AMENDMENT OF BYLAWS, POLICES & PROCEDURES

Copies of all current Bylaws, Policies & Procedures shall be placed in an Administrative Procedures Manual and distributed to all Board members and Department Heads. posted on the District’s website with hard copies provided upon request.

Agenda item 5. b) 1 Proposed update to Purchasing Policy # 2030

While working on the preliminary budget for next year, and in response to questions from Chief Buckbee, I realized that we have not been following the crossed out section of the Policy below. The proposed changes will bring the Policy into alignment with practices.

Excerpt from Policy 2030 Purchasing ADMINISTRATION NEW or DELETE

The annual budget adoption by the Board of Directors provides the authorization for management to purchase equipment and supplies necessary for the day-to-day operation of the district. Operational Expenditures are listed on the monthly Treasurer’s reports ratified by the board.

The Fire Chief or designated Chief Officer is granted the authority to re-allocate funds within the “fire operations” budget categories. This section of the budget is managed as a “whole” by the Fire Chief. ~~The treasurer shall be notified of re-allocations and the treasurer shall inform the board at the next regular meeting.~~ Such re-allocations do NOT require adoption of a formal budget amendment. Non-budgeted expenditures that arise during the year and that are directly tied to related income are exempt from the Chief’s budget constraints.

The information below is taken from the Budget Vs Actual July 2024 thru April 2025 provided in the meeting packets.

If we subtract the items that are offset by revenue, then the current Chief’s budget is OK.

	<u>Jul '24 - Apr 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Total 6900 · OPERATIONS	154,409.01	91,448.00	62,961.01	168.85%
6909 · Payroll Expense	106,246.59	78,000.00	28,246.59	136.21% Offset by standby/mutual aid income.
6910 · Training	3,390.13	100.00	3,290.13	3,390.13% \$1,000 training grant. Cost of Mannequins donated by Auxiliary put here. Also offset by
6911 · Medical Suppl	1,426.02	1,000.00	426.02	142.6% We have to buy what we need. Offset by \$1,000 from Service area 2
6912 · Food and Lodg	2,564.79	2,000.00	564.79	128.24% Offset by standby/mutual aid income.
6913 · Mutual Aid Din	31,144.88		31,144.88	Offset by standby/mutual aid income. C. Dorn pay paid to widow.
8350 · Fuel Pike City	1,655.41	1,000.00	655.41	165.54% Offset by mutual aid/standby income.

(1,366.81)

Operations are over budget by \$62,961.01 but by subtracting the overages above there is still \$1,367 remaining in the Chief’s budget to get through the remainder of May and June. Moving forward (on updated chart of accounts to be adopted with budget) will move Payroll expense back to the “overhead” category.

Draft Preliminary Budget Notes:

The following proposed changes are included in the preliminary budget:

- Payroll expense #6909 was moved back up to the “overhead” section changed # to 6709. (we had it there before)
- Created Account # 6914 to combine Fuel Expense (replaces # 7350 and 8350)
- Created Account #6915 Supplies (replaces #7660 and 8660 but has sub-accounts for each fire dept. if we need or want to track by dept.)
- Created #6916 to Combine Equip. Repair and Maint. (replaces # 8301 and 7301) but also has sub-accounts in case we need or want to track by Dept. This is where the fire extinguisher hydrostat testing is posted, and we had a discussion after they were tested in 2024 about the difficulty of trying to track that by fire department when Water Tender 67 was stationed in Alleghany and Engine 7150 was stationed in Pike the day that they were tested.
- Made account #6190 Red Cross Fees inactive, will be using the Combined Training account moving forward (the combined training expense account was added to the chart of accounts with last year’s budget adoption).

I recommend taking this a step further and putting all Operational expenses under one category (not by department) but have sub accounts for each dept. for tracking purposes (where desired or possibly needed).

Actually, there are only two remaining budget categories to move if the changes above are approved. There is Small Equipment (we do need sub-accounts by department for that one) and Vehicle Repairs and Maintenance. A new FLEET section would continue to track vehicle expenses by vehicle.

This would be much cleaner than what we have now. I did make most of the changes above in the chart of accounts and a copy of the updated chart of accounts is available on the meeting page. (The changes can be put back if not approved, but I wanted the chart to match the proposed preliminary budget.) I did not inactivate the accounts that would be replaced by the new combined accounts, so they still show (such as supplies and fuel).

It is very time-consuming to make these changes to the budget worksheets because I must update the formulas whenever I move or change things.

I need board approval before continuing any further.

If the board agrees by consensus this month to make the changes above, then I can update the budget worksheets further before the June board meeting for formal approval (adopt the changes to the chart of accounts with preliminary budget adoption). The bottom-line would remain unchanged (unless something else comes up between now and the June meeting).

Genesis Devine

85 Wild Rose Meadow Ln
North San Juan, CA 95960
(914) 772-5011
genesis.e.devine@gmail.com
May 8, 2025

Dear Members of the Board,

I'm reaching out to express my interest in the Secretary to the Board position with Pliocene Ridge Community Services District. As someone who values the strength and resilience of small communities like ours, I'd be honored to support the important work you do by helping keep things running smoothly behind the scenes.

In my previous role with Wildlife Rehabilitation & Release, I worked directly with our Board of Directors and handled a wide range of responsibilities, including managing all aspects of intake administration & oversight of all staff & volunteers. I collaborated regularly with different agencies and was trusted with sensitive and confidential information. That experience taught me the importance of clear communication, organization, and discretion—all skills I'd bring to this role.

I'm a self-starter who works well under pressure, whether it's juggling last-minute changes to a meeting packet or coordinating with various community members. I'm comfortable using basic office equipment and software, and I enjoy keeping things well-organized and on track. Most of all, I'm eager to use my background and skills to give back and support the place we all call home.

Thank you for considering my application. I'd love the chance to talk further about how I can contribute to the District and help serve our community. Please feel free to reach out at your convenience.

Warmly,
Genesis Devine

Genesis Devine

Genesis Devine

85 Wild Rose Meadow Ln.
North San Juan, CA 95960

914.772.5011
genesis.e.devine@gmail.com

Skills

Attention to detail. Effective communicator & public speaker. Experienced working with a team, and as lead/ supervisor. Strong ability to multitask & prioritize. Proficient in husbandry needs of a variety of taxa. Self directed. Delegate tasks effectively. Passion for problem solving, goal setting, & team building

Experience

Wildlife Rehabilitation & Release/ Intake Center Manager

February 2024- PRESENT, Grass Valley, CA

Oversee all day to day operations of the intake center. Manage & assist with wildlife intakes at the intake center. Capture & restraint of wildlife as needed. Administer medical care as needed. Animal transportation. Oversee team leads. Coordinate large scale projects. Ensure compliance with all federal, state, & organizational policies regarding animal care. Communicate & coordinate with government agencies, and local rehabilitation organizations. Facilitate communication between all teams & veterinary staff. Provide at home rehabilitative care to fawns, & songbirds as needed. Provide triage care to songbirds, small mammals, raptors, fawns, and reptiles. Coordinate long-term care plans for all wildlife intakes. Write and modify standard operating procedures. Handle raptors for educational programs as needed. Train new volunteers as needed. Current state & federal permit holder for both rehabilitation & native species exhibiting. Certified euthanasia by injection technician.

University of Colorado/ Animal Care Tech I

June 2023- December 2023, Denver, CO

Full time daily care & husbandry of a variety of species housed in a laboratory setting. Maintain husbandry standards of all species according to IACUC standards. Collaborate with principal investigators, research assistants, and veterinary technicians to provide care within study guidelines & protocols. Provide medical care & treatments as prescribed by the veterinary team. Communicate with operations staff to schedule equipment repairs. Order & stocking necessary supplies for husbandry needs.

Denver Zoo/ Zookeeper-primates

August 2022 - May 2023 Denver, CO

Full time daily care and husbandry for Afro-Eurasian & new world primates. Revised the standard operating procedure for primates. Authored novel training and enrichment plans. Lead formal & impromptu keeper chats. Assisted with habitat design & construction. Assisted with 40 animal relocations & introductions. Habitat and equipment repair & maintenance. Construction liaison for design & construction of new habitat & keeper space for 1.12 capuchins. Record keeping through ZIMS software.

Abilene Zoo / Zookeeper

June 2021 - July 2022, Abilene, TX

Full time daily care and husbandry of a variety of birds, primates, swine, hoofstock, and small mammals. Revised the standard operating procedure for select primates swine, birds, and small mammals. Authored novel training and enrichment plans. Co-chair of the enrichment committee. Lead formal & impromptu keeper chats & meet and greets with the public. Organized species specific conservation days. Assisted with habitat design. Assisted with animal relocations & introductions. Habitat and equipment repair & maintenance. Daily record keeping & weekly update emails to all animal care staff.

Randalls/ Assistant Grocery Manager

March 2020 - February 2021, Austin, TX

Assist in all aspects of management in retail setting, including scheduling within a budget. Oversee all departments as closing manager, ensuring all standard operating procedures are met and maintained. Responsible for conducting daily inspections of all departments ensuring food safety regulations are met or exceeded. Ordering and receiving inventory. Communicating effectively with upper management staff as well as to delegate daily tasks and special projects. Keeping staff motivated and on task through difficult social and political times. Ensure all staff and guests are following appropriate use of PPE and social distancing practice to maintain public safety and adherence to government and company guidelines. Report all relevant information to the overnight manager, and opening manager, both orally and through daily reports.

Austin Zoo / Zookeeper III

August 2018 - March 2020, Austin, TX

Recruited by the director to bring professionalism & leadership. Full time daily care of a variety of hoofstock, primates, and large carnivores. Diet preparation for all animals in the facility. Author training plans as necessary. Train new employees. Lead daily formal & informal education talks. Collaborate with media/ marketing team for event planning. Collaborate with facilities team. Author of the current standard operating procedure for all hoofstock, ratite, swine, zoo wide diet prep & night rounds procedures.

American International Rattlesnake Museum/ Cashier

February 2018 - August 2018, Albuquerque, NM

Primary caretaker of all nonvenomous snakes, amphibians, & arachnids. Lead educational talks both on and off premise. Assisted with the care of venomous snakes. Designed a vivarium habitat for 0.0.1 Tiger salamander. Attended the needs of customers in the gift shop including purchases and cash handling. Scheduling all educational talks, on & off-site. Archiving of collectibles.

ABQ BioPark/ Contract Zookeeper

August 2016 - February 2018, Albuquerque, NM

Full time daily care of 2.4 Asian elephants , in a progressive and growing program. Assisted trainers in administering medical care as prescribed by veterinarians. Lead daily giraffe feedings. Participated in the interdepartmental enrichment committee.

Claws 'N' Paws Wild Animal Park/ Zookeeper

June 2010 - August 2016, Lake Ariel, PA

Full time daily care of animals in a variety of taxa including but not limited to primates, hoofstock, large carnivores, small mammals, birds of prey, and parrots. Assisted and lead habitat design and construction. Designed and implemented training plans for a variety of species.

Education

SUNY College of Environmental Science & Forestry

B.S. Wildlife Science

August 2006 - June 2010, Syracuse, NY

Professional Training & Certifications

-
- Construction Liaison, Denver 2022-2023
 - Co- chair of Enrichment Committee, Abilene Zoo 2021-2022
 - Secretary of the Animal Welfare Committee, Austin Zoo 2018-2020

March 14, 2025

Paula Elliott
10817 Cone Tree Trail
Grass Valley, California 95945
(530) 2631970
PCE100aolcom@yahoo.com

To whom it may concern,

It is my pleasure to recommend Genesis Devine for a position in your organization. I am a retired local nurse and social worker in our community and have worked closely with Genesis. She has been my coworker for almost two years at Wildlife Rehabilitation and Release in Grass Valley, California. She has served as our office manager during that time, managing volunteers and members of the public with great people skills. She is very bright, an excellent communicator, kind and warm to anyone she interacts with. She is very good at time management and dealing with confidential information. I have watched her very effectively interface with various levels of state and federal organizations and work under strict protocols and regulations.

Genesis came to us with extensive experience in work at various zoos. Along with her myriad of duties and responsibilities, Genesis went out of her way to start and manage our first fawn program, picking up orphaned babies from finders in the wild, keeping them at her home, feeding them with bottles of milk until they were able to be released to the wild. She would bring them to our office when she worked there and all of us got to observe and learn from her as she cared for these adorable babies!

I feel that Genesis would be a great asset to any organization lucky enough to have her onboard and I wholeheartedly recommend her. Please do not hesitate to call or email me if you have any questions about this stellar candidate.

Sincerely,

Paula C Elliott, RN, MSW, life coach

**Pliocene Ridge Community Services District
 Profit & Loss Budget vs. Actual
 July 2024 through April 2025**

*10/12 mos = 83%
 through Fiscal year.*

	Jul '24 - A...	Budget	\$ Over Bu...	% of Budget
Ordinary Income/Expense				
Income				
4020.1 · Tax Revenue Fire	31,293.23	30,000.00	1,293.23	104.3%
4030.1 · Donations Income	12,555.39	5,000.00	7,555.39	251.1%
4040.1 · Grant Income	23,208.37	1,000.00	22,208.37	2,320.8%
4070 · Emergency Services Revenue	800.00			
4071 · Mutual Aid Revenue	304,325.15	150,000.00	154,325.15	202.9%
4072 · Red Cross Class Income	1,750.00			
4080 · Interest Income	780.71			
4082 · Other income	1,726.80	599.00	1,127.80	288.3%
Total Income	376,439.65	186,599.00	189,840.65	201.7%
Gross Profit	376,439.65	186,599.00	189,840.65	201.7%
Expense				
6000 · FIRE SERVICES OVERHEAD				
6170 · Utilities Summary Account				
6170.1 · PG&E				
6170.2 · PG&E Alleghany	1,278.04	1,200.00	78.04	106.5%
6170.3 · PG&E Pike City	2,757.25	2,500.00	257.25	110.3%
6170.1 · PG&E - Other	71.28			
Total 6170.1 · PG&E	4,106.57	3,700.00	406.57	111.0%
6172.1 · Telephone	715.00	804.00	-89.00	88.9%
6174.1 · Water				
6174.2 · Water Alleghany	545.25	545.00	0.25	100.0%
Total 6174.1 · Water	545.25	545.00	0.25	100.0%
6176.1 · Propane				
6176.2 · Propane Alleghany	845.10	500.00	345.10	169.0%
6176.3 · Propane Pike	55.00	200.00	-145.00	27.5%
Total 6176.1 · Propane	900.10	700.00	200.10	128.6%
Total 6170 · Utilities Summary Account	6,266.92	5,749.00	517.92	109.0%
6180.1 · Insurance				
6180A · Liability Insurance	4,128.00			
6180B · Vehicle Insurance	1,086.00			
6180C · Property Insurance	3,711.00			
6180D · Work Comp	4,031.00			
6180E · Cyber Liability	444.00			
6180F · Crime Bond	88.00			
6180.1 · Insurance - Other	0.00	13,562.00	-13,562.00	0.0%
Total 6180.1 · Insurance	13,488.00	13,562.00	-74.00	99.5%
6190 · Red Cross Fees	459.00			
6191 · Firewise				
6191.2 · Firewise Alleghany	73.00			
6191.3 · Firewise Pike City	73.00			
6191 · Firewise - Other	106.07			
Total 6191 · Firewise	252.07			
6230.1 · Fees Dues Licenses	351.50	150.00	201.50	234.3%
6250.1 · Office Expense				
6250A · Postage	108.61			
6250B · Office Supplies	421.64			
6250C · Computer/Software and related	1,035.13			
6250D · Office equipment	318.73			
6250.1 · Office Expense - Other	0.00	650.00	-650.00	0.0%

Pliocene Ridge Community Services District
Profit & Loss Budget vs. Actual
July 2024 through April 2025

	Jul '24 - A...	Budget	\$ Over Bu...	% of Budget
Total 6250.1 · Office Expense	1,884.11	650.00	1,234.11	289.9%
6265.1 · County Tax Distribution Fee	4,668.02	3,900.00	768.02	119.7%
6270 · Professional Fees				
6270A · Independent Auditor Fees	3,250.00	3,250.00	0.00	100.0%
6270C · Engineering & Architecture	4,020.00			
Total 6270 · Professional Fees	7,270.00	3,250.00	4,020.00	223.7%
6275.1 · Public Relations/website	196.65	504.00	-307.35	39.0%
6280.1 · Property Assessments				
6280.2 · Solid Waste Fee Alleghany	101.90	102.00	-0.10	99.9%
6280.3 · Solid Waste Fee Pike City	122.26	121.00	1.26	101.0%
Total 6280.1 · Property Assessments	224.16	223.00	1.16	100.5%
6295.1 · Building Repairs & Maint.				
6295.2 · Building Rep & Maint Alleghany	9,684.05	10,000.00	-315.95	96.8%
6295.3 · Buildings Rep. & Maint. Pike Ci	132.61	20,000.00	-19,867.39	0.7%
Total 6295.1 · Building Repairs & Maint.	9,816.66	30,000.00	-20,183.34	32.7%
6297.3 · Fixed Asset Expenditures Pike C	43,686.04			
6702 · Penalties and Interest	91.77			
6703 · Mileage reimbursement	304.35			
6704 · Other Expenses	97.29			
6705 · Adjustments	0.98			
Total 6000 · FIRE SERVICES OVERHEAD	89,057.52	57,988.00	31,069.52	153.6%
6900 · OPERATIONS				
6909 · Payroll Expense	106,246.59	78,000.00	28,246.59	136.2%
6910 · Training	3,390.13	100.00	3,290.13	3,390.1%
6911 · Medical Supplies	1,426.02	1,000.00	426.02	142.6%
6912 · Food and Lodging Assignments	2,564.79	2,000.00	564.79	128.2%
6913 · Mutual Aid Direct Expense	31,144.88			
7000 · ALLEGHANY FIRE OPERATIONAL				
7300 · Small Equipment Alleghany				
7300P · PPE/Uniforms Alleghany	233.00			
7300 · Small Equipment Alleghany - Other	0.00	824.00	-824.00	0.0%
Total 7300 · Small Equipment Alleghany	233.00	824.00	-591.00	28.3%
7301 · Equip. repair/maint. Alleghany	176.73	500.00	-323.27	35.3%
7350 · Fuel Alleghany	210.35	500.00	-289.65	42.1%
7630 · Vehicle Rep. & Maint. Alleghany				
7637 · 7180 Repairs & Maint.	48.69			
7630 · Vehicle Rep. & Maint. Alleghany - Other	0.00	500.00	-500.00	0.0%
Total 7630 · Vehicle Rep. & Maint. Alleghany	48.69	500.00	-451.31	9.7%
7660 · Supplies Alleghany	138.87	300.00	-161.13	46.3%
Total 7000 · ALLEGHANY FIRE OPERATIONAL	807.64	2,624.00	-1,816.36	30.8%
8000 · PIKE CITY FIRE OPERATIONAL				
8300 · Small Equipment Pike City				
8300P · PPE/Uniforms Pike City	669.49			
8300R · Radios - Pike City	1,754.13			
8300 · Small Equipment Pike City - Other	632.66	824.00	-191.34	76.8%
Total 8300 · Small Equipment Pike City	3,056.28	824.00	2,232.28	370.9%
8301 · Equip. repair/maint. Pike City	1,539.00	500.00	1,039.00	307.8%
8350 · Fuel Pike City	1,655.41	1,000.00	655.41	165.5%
8630 · Vehicle Rep. & Maint. Pike City				
8631 · 6700 Repairs & Maint.	128.42			
8633 · C67Repairs & Maint.	1,811.32			
8634 · Water Tender 67	19.47			
8640 · 6740 Repairs and Maint	494.46			

**Pliocene Ridge Community Services District
 Profit & Loss Budget vs. Actual
 July 2024 through April 2025**

	Jul '24 - A...	Budget	\$ Over Bu...	% of Budget
8630 · Vehicle Rep. & Maint. Pike City - Other	33.91	5,100.00	-5,066.09	0.7%
Total 8630 · Vehicle Rep. & Maint. Pike City	2,487.58	5,100.00	-2,612.42	48.8%
8660 · Supplies Pike City	90.69	300.00	-209.31	30.2%
Total 8000 · PIKE CITY FIRE OPERATIONAL	8,828.96	7,724.00	1,104.96	114.3%
Total 6900 · OPERATIONS	154,409.01	91,448.00	62,961.01	168.8%
Total Expense	243,466.53	149,436.00	94,030.53	162.9%
Net Ordinary Income	132,973.12	37,163.00	95,810.12	357.8%
Other Income/Expense				
Other Income				
9020.4 · Tax Revenue Street Lights	4,797.90	5,331.00	-533.10	90.0%
Total Other Income	4,797.90	5,331.00	-533.10	90.0%
Other Expense				
9170.4 · PG&E Streetlights Alleghany	3,028.58	3,696.00	-667.42	81.9%
9171.4 · PG&E Streetlights Forest City	358.40	264.00	94.40	135.8%
9172.4 · Streetlight Management	0.00	240.00	-240.00	0.0%
9180.4 · Tax Dist. Fee Streetlights	0.00	693.00	-693.00	0.0%
Total Other Expense	3,386.98	4,893.00	-1,506.02	69.2%
Net Other Income	1,410.92	438.00	972.92	322.1%
Net Income	<u>134,384.04</u>	<u>37,601.00</u>	<u>96,783.04</u>	<u>357.4%</u>

Notes on next page.

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

Ordinary Income/Expense	Jul 24 - Apr 25	Budget	\$ Over Budget	% of Budget	
Income					
4020.1 - Tax Revenue Fire	31,293.23	30,000.00	1,293.23	104.31%	3rd installment of approx. 10% total revenue arrives after June 30th.
4030.1 - Donations Income	12,555.39	5,000.00	7,555.39	251.11%	
4040.1 - Grant Income	23,208.37	1,000.00	22,208.37	2,320.84%	Applied towards purchase of rescue truck 6740
4070 - Emergency Services Revenue	800.00				Will probably have to write this off at year end. In Accounts Receivable from Sept. not paid
4071 - Mutual Aid Revenue	304,325.15	150,000.00	154,325.15	202.89%	Payroll and other direct expenses not budgeted for are offset by this income.
4072 - Red Cross Class Income	1,750.00				New investment mostly.
4080 - Interest Income	780.71				
4082 - Other Income	1,728.80	599.00	1,127.80	288.28%	\$1,000 from Service area 2 for medical supplies, \$500 from PGE for easement in Allegheny west PGE energy credits.
Total Income	376,439.65	186,599.00	189,840.65	201.74%	
Gross Profit	376,439.65	186,599.00	189,840.65	201.74%	
Expenses					
6000 - FIRE SERVICES OVERHEAD					
6170 - Utilities Summary Account					
6170.1 - PG&E	1,278.04	1,200.00	78.04	106.5%	
6170.2 - PG&E Allegheny	2,757.25	2,500.00	257.25	110.29%	
6170.3 - PG&E Pike City	71.28				
6170.1 - PG&E - Other	4,106.57	3,700.00	406.57	110.99%	
Total 6170.1 - PG&E	715.00	804.00	-89.00	88.93%	
6172.1 - Telephone	545.25	545.00	0.25	100.05%	
6174.1 - Water	545.25	545.00	0.25	100.05%	
Total 6174.1 - Water	545.25	545.00	0.25	100.05%	
6176.1 - Propane	945.10	500.00	345.10	169.02%	
6176.2 - Propane Allegheny	56.00	200.00	-145.00	27.5%	
6176.3 - Propane Pike	800.10	700.00	100.10	128.59%	
Total 6176.1 - Propane	6,266.92	5,749.00	517.92	108.01%	
Total 6170 - Utilities Summary Account	4,128.00	1,089.00	3,039.00	278.21%	
6180.1 - Insurance	1,089.00	3,711.00	-2,622.00	29.34%	
6180A - Liability Insurance	403.00	4,031.00	-3,628.00	9.99%	
6180B - Vehicle Insurance	444.00	88.00	356.00	505.68%	
6180C - Property Insurance	88.00	0.00	88.00		
6180D - Work Comp	0.00	13,562.00	-13,562.00	0.0%	
6180E - Cyber Liability	0.00	13,562.00	-13,562.00	0.0%	
6180F - Crime Bond	0.00	74.00	-74.00	0.0%	
6180G - Insurance - Other	13,488.00	13,562.00	-74.00	99.49%	
Total 6180.1 - Insurance	459.00	459.00	0.00	100.00%	
6190 - Red Cross Fees					
6191 - Firewise	73.00				
6191.2 - Firewise Allegheny	73.00				
6191.3 - Firewise Pike City	106.07				
6191 - Firewise - Other	252.07				
Total 6191 - Firewise	351.50	150.00	201.50	234.33%	Offset by title III grants, included in grant income above.
6200.1 - Office Expenses	108.61				
6200A - Postage	421.64				
6200B - Office Supplies	1,035.13				
6200C - Computer/Software and related	318.73				
6200D - Office equipment	0.00	650.00	-650.00	0.0%	Cost of accounting software has gone up.
6200.1 - Office Expenses - Other	1,894.11	650.00	1,244.11	289.86%	Another Printer for Station 87. The one purchased last year wasn't a 3 in 1 as needed.
Total 6200.1 - Office Expenses	4,669.02	3,900.00	769.02	119.89%	When fee is higher, it means income will be higher too.
6235.1 - County Tax Distribution Fee	3,250.00	3,250.00	0.00	100.0%	
6270 - Professional Fees	4,020.00				
6270A - Independent Auditor Fees	7,270.00	3,250.00	4,020.00	223.69%	For Pike Firehouse (part of \$20,000 budgeted under line item 6285.2)
6270C - Engineering & Architecture	198.65	504.00	-307.35	39.02%	
Total 6270 - Professional Fees	198.65	504.00	-307.35	39.02%	

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

	Jul 24 - Apr 25	Budget	\$ Over Budget	% of Budget	
6280.1 - Property Assessments	101.90	102.00	-0.10	99.9%	
6280.2 - Solid Waste Fee Allegheny	122.26	121.00	1.26	101.04%	
6280.3 - Solid Waste Fee Pike City	224.16	223.00	1.16	100.52%	
Total 6280.1 - Property Assessments	964.05	10,000.00	-315.95	96.84%	This line item will go over with purchase of metal siding for Station 1 to be pulled from Reserves per Board approval.
6295.1 - Building Repairs & Maint. Allegheny	132.61	20,000.00	-19,867.39	0.66%	Budget included architect fees here but used acc. 6270C instead.
6295.2 - Building Rep. & Maint. Pike CI	9,816.66	30,000.00	-20,183.34	32.72%	Rescue Truck partially offset by USDA Grant of \$22,300
Total 6295.1 - Building Repairs & Maint.	43,688.04				
6297.3 - Fixed Asset Expenditures Pike C	81.77				
6702 - Penalties and Interest	304.35				
6703 - Mileage reimbursement	97.29				
6704 - Other Expenses	0.98				
6705 - Adjustments	89,057.52	57,988.00	31,069.52	153.59%	
Total 6000 - FIRE SERVICES OVERHEAD	106,246.59	78,000.00	28,246.59	136.21%	Offset by standby/mutual aid income.
6800 - OPERATIONS	3,390.13	1,000.00	2,390.13	339.013%	Cost of Namequins donated by Auxiliary put here. Also offset by \$1,000 training grant.
6809 - Payroll Expense	1,426.02	1,000.00	426.02	142.6%	We have to buy what we need. Offset by \$1,000 from Service area 2
6910 - Training	2,964.79	2,000.00	964.79	128.24%	Offset by standby/mutual aid income.
6911 - Medical Supplies	31,144.98				Offset by standby/mutual aid income.
6912 - Food and Lodging Assignments					
6913 - Mutual Aid Direct Expense					
7000 - ALLEGHANY FIRE OPERATIONAL	233.00	824.00	-591.00	28.28%	
7300P - PRE/Uniforms Allegheny	0.00	824.00	-824.00	0.0%	
7300 - Small Equipment Allegheny - Other	233.00	824.00	-591.00	28.28%	
Total 7300 - Small Equipment Allegheny	176.73	500.00	-323.27	35.35%	
7301 - Equip. repair/maint. Allegheny	210.35	500.00	-289.65	42.07%	
7350 - Fuel Allegheny	48.99	500.00	-451.01	9.74%	
7350 - Vehicle Rep. & Maint. Allegheny	0.00	500.00	-500.00	0.0%	
7357 - 7180 Repairs & Maint.	48.89	500.00	-451.11	9.74%	
7630 - Vehicle Rep. & Maint. Allegheny	48.89	500.00	-451.11	9.74%	
Total 7630 - Vehicle Rep. & Maint. Allegheny	138.87	300.00	-161.13	46.29%	
7660 - Supplies Allegheny	807.64	2,624.00	-1,816.36	30.78%	This section under budget so far, helps offset other overages.
Total 7000 - ALL EGHANY FIRE OPERATIONAL	869.48				
8000 - PIKE CITY FIRE OPERATIONAL	1,754.13	824.00	930.13	112.88%	Radios for new Chief's rig purchase by C. Dom
8300 - Small Equipment Pike City	632.66	824.00	-191.34	76.78%	
8300P - PRE/Uniforms Pike City	3,036.28	824.00	2,212.28	370.81%	SCBA and Extinguisher annual exp. here plus \$800 radio repair.
Total 8300 - Small Equipment Pike City	1,539.00	500.00	1,039.00	307.8%	Offset by mutual aid/standby income.
8301 - Equip. repair/maint. Pike City	1,655.41	1,000.00	655.41	185.54%	
8350 - Fuel Pike City	128.42				
8630 - Vehicle Rep. & Maint. Pike City	1,811.32				
8631 - 6700 Repairs & Maint.	19.47				
8633 - C&T Repairs & Maint.	494.46	5,100.00	-4,605.54	9.7%	Decals and window parts new chief's rig.
8634 - Water Tender 67	33.91	5,100.00	-4,866.09	0.67%	
8640 - 6740 Repairs and Maint	2,487.58	5,100.00	-2,612.42	48.78%	
Total 8630 - Vehicle Rep. & Maint. Pike City	90.69	300.00	-209.31	30.23%	
8660 - Supplies Pike City	8,828.96	7,724.00	1,104.96	114.51%	
Total 8000 - PIKE CITY FIRE OPERATIONAL	154,489.01	91,448.00	62,941.01	168.55%	HIS IS Chief's portion of budget. Total is overbudget, but it's offset by income as noted above. It was decided by consensus by let C. Dom purchase what was needed to get this new vehicle in service. Much of the overage that is not offset is due to that.
Total 6000 - OPERATIONS	243,466.53	149,436.00	94,030.53	162.92%	
Net Ordinary Income	132,873.12	37,163.00	95,810.12	357.81%	Bottom line still good thanks to standby income.

	Jul 24 - Apr 25	Budget	\$ Over Budget	% of Budget	
Other Income/Expense					
Other Income					
9030.4 - Tax Revenue Street Lights	4,797.90	5,531.00	-533.10	90.0%	
Total Other Income	4,797.90	5,531.00	-533.10	90.0%	
Other Expense					
9170.4 - PG&E Streetlights Allegany	3,028.58	3,696.00	-667.42	81.94%	
9171.4 - PG&E Streetlights Forest City	358.40	264.00	94.40	135.76%	
9172.4 - Streetlight Management	0.00	240.00	-240.00	0.0%	Need to transfer this to general fire fund.
9180.4 - Tax Dist. Fee Streetlights	0.00	683.00	-683.00	0.0%	
Total Other Expense	3,386.98	4,883.00	-1,506.02	69.22%	
Net Other Income	1,410.92	438.00	972.92	322.13%	
Net Income	134,594.04	37,801.00	96,793.04	357.0%	

This interim financial report is for managerial purposes only. It may not include certain routine accruals and adjustments.

Pliocene Ridge Community Services District
Account Listing
 May 17, 2025

Account	Type	Description
1000.1 · West America Checking	Bank	Checking
1001.1 · West America Savings	Bank	Savings Account
1002.1 · PRCSD Fund Account	Bank	
1003.1 · CA Class Investment Fund	Bank	California Class Investment Fund
1003A · Capital Improvement Fund	Bank	
1200.1 · Accounts Receivable	Accounts Receivable	
1215.1 · Undeposited Funds	Other Current Asset	
1216.1 · Prepaid expenses	Other Current Asset	
2120.1 · Payroll Asset	Other Current Asset	Payroll Asset
1300.1 · Property	Fixed Asset	
1300.2 · Land Alleghany	Fixed Asset	
1300.3 · Land Pike City	Fixed Asset	
1320.2 · Buildings Alleghany	Fixed Asset	
1320.3 · Buildings Pike City	Fixed Asset	
1350.1 · Equipment	Fixed Asset	
1350.2 · Equipment Alleghany	Fixed Asset	
1350.3 · Equipment Pike City	Fixed Asset	
1370.1 · Vehicles	Fixed Asset	
1370.2 · Vehicles Alleghany	Fixed Asset	
1370.3 · Vehicles Pike City	Fixed Asset	
1390.1 · Accumulated Depreciation	Fixed Asset	
1005.1 · Bonds & Deposits	Other Asset	PG&E Deposit
2000.1 · Accounts Payable	Accounts Payable	Accounts Payable
2001.1 · Accounts Payable adjustments	Other Current Liability	Used to accrue expenses to the proper accounting period without impacting vendor balances
2100.1 · Payroll Liabilities	Other Current Liability	
2010.1 · Notes Payable	Long Term Liability	
3000.1 · Opening Bal Equity	Equity	
3010.1 · Investment in Fixed Assets	Equity	
3110.1 · Retained Earnings	Equity	Retained Earnings

Pliocene Ridge Community Services District
Account Listing
May 17, 2025

Account	Type	Description
4020.1 · Tax Revenue Fire	Income	Funding
4030.1 · Donations Income	Income	
4040.1 · Grant Income	Income	
4050.1 · Rent Income	Income	1
4050.2 · Rent Income Alleghany	Income	Fire House Rental Income
4050.3 · Rent Income Pike City	Income	Fire House Rental
4060.1 · Surplus Equip. Sales	Income	Sales of Surplus Equipment
4060.2 · Surplus Equip. Sales Allgny	Income	
4060.3 · Surplus Equip. Sales Pike	Income	
4070.1 · Emergency Services Revenue	Income	Emergency Resonse Income billed to non-residents per Ordinance #1.
4071.1 · Mutual Aid Revenue	Income	
4072.1 · Training Income	Income	
4080.1 · Interest Income	Income	
4082.1 · Other Income	Income	
6000 · FIRE SERVICES OVERHEAD	Expense	
6010.1 · ASK - need documentation still	Expense	use to enter items lacking documentation, then adjust when documentation is procured.
6020.1 · Transition posting/suspense	Expense	Used as an "in and out" account for certain transactions.
6040.1 · Amortization Expense	Expense	Amortization Expense
6140.1 · Contributions to others	Expense	Contributions to other organizations
6170.1 · PG&E	Expense	
6170.2 · PG&E Alleghany	Expense	
6170.3 · PG&E Pike City	Expense	
6172.1 · Telephone	Expense	
6174.1 · Water	Expense	
6174.2 · Water Alleghany	Expense	
6176.1 · Propane	Expense	
6176.2 · Propane Alleghany	Expense	
6176.3 · Propane Pike	Expense	

Pliocene Ridge Community Services District
Account Listing
May 17, 2025

Account	Type	Description
6180.1 · Insurance	Expense	
6180A · Liability Insurance	Expense	
6180B · Vehicle Insurance	Expense	
6180C · Property Insurance	Expense	
6180D · Work Comp	Expense	
6180E · Cyber Liability	Expense	
6180F · Crime Bond	Expense	
6191.1 · Firewise	Expense	
6191.2 · Firewise Alleghany	Expense	
6191.3 · Firewise Pike City	Expense	
6230.1 · Fees Dues Licenses	Expense	Fire fighter endorsements, membership dues, fees
6235.1 · Bank Charges	Expense	Bank Charges
6250.1 · Office Expense	Expense	Office supplies, postage, computer expense
6250A · Postage	Expense	Postage
6250B · Office Supplies	Expense	Paper, printer supplies, envelopes, small office equipment excluding computers
6250C · Computer/Software and related	Expense	Computers, software
6250D · Office equipment	Expense	Office equipment
6265.1 · County Tax Distribution Fee	Expense	
6270.1 · Professional Fees	Expense	
6270A · Independent Auditor Fees	Expense	Accounting Fees
6270B · Legal Fees	Expense	Legal Fees
6270C · Engineering & Architecture	Expense	Cost estimates, plans, things of that nature. If building plans are for a project that does happen the cost might need to be capitalized. Ask Auditor
6275.1 · Public Relations/website	Expense	Website/Transparency district is required by law to have a website.
6280.1 · Property Assessments	Expense	
6295.1 · Building Repairs & Maint.	Expense	
6295.2 · Building Rep & Maint Alleghany	Expense	

Pliocene Ridge Community Services District
Account Listing
May 17, 2025

Account	Type	Description
6295.3 · Buildings Rep. & Maint. Pike Ci	Expense	
6297.2 · Fixed Asset Expenditures Allgny	Expense	
6297.3 · Fixed Asset Expenditures Pike C	Expense	
6702.1 · Penalties and Interest	Expense	
6703.1 · Mileage reimbursement	Expense	
6704.1 · Other Expenses	Expense	
6705.1 · Adjustments	Expense	Overage/shortages and adjustments
6706.1 · Bad Debt Write-off	Expense	
6709.1 · Payroll Expense	Expense	This is the default payroll account.
6900 · OPERATIONS	Expense	
6910.1 · Training	Expense	
6911.1 · Medical Supplies	Expense	Medical Supplies both Fire Departments
6912.1 · Food and Lodging Assignments	Expense	Food and Lodging for Fire Assignments
6913.1 · Mutual Aid Direct Expense	Expense	Direct expenses related to mutual aid. Chief Dorn's pay not going through payroll is being posted to this account
6915.1 · Supplies	Expense	
6915.2 · Supplies Alleghany FD	Expense	
6915.3 · Supplies Pike FD	Expense	
6916.1 · Equipment Repair and Maint.	Expense	
6916.2 · Equip. Repair/Maint. Alleghany	Expense	
6916.3 · Equip. Repair/Maint. Pike	Expense	
7000 · ALLEGHANY FIRE OPERATIONAL	Expense	
7300.2 · Small Equipment Alleghany	Expense	Small Equip & Repairs
7300P · PPE/Uniforms Alleghany	Expense	Personal Protective Equipment and Uniforms
7300R · Radios - Alleghany	Expense	
7301.2 · Equip. repair/maint. Alleghany	Expense	
7350.2 · Fuel Alleghany	Expense	
7630.2 · Vehicle Rep. & Maint. Alleghany	Expense	
7631 · 7140 Repairs & Maint.	Expense	
7632 · 7100 Repair & Maint.	Expense	

Piociene Ridge Community Services District
Account Listing
 May 17, 2025

Account	Type	Description
7633 · 7145 Repairs & Maint.	Expense	
7635 · 7150 Repairs & Maint.	Expense	
7637 · 7180 Repairs & Maint.	Expense	
7638 · 7181 Repairs & Maint.	Expense	
7660 · Supplies Alleghany	Expense	
8000 · PIKE CITY FIRE OPERATIONAL	Expense	
8300.3 · Small Equipment Pike City	Expense	
8300P · PPE/Uniforms Pike City	Expense	Personal Protective Equipment and Uniforms
8300R · Radios - Pike City	Expense	
8301 · Equip. repair/maint. Pike City	Expense	
8350.3 · Fuel Pike City	Expense	
8630 · Vehicle Rep. & Maint. Pike City	Expense	
8631 · 6700 Repairs & Maint.	Expense	
8632 · 6760 Repairs & Maint.	Expense	
8633 · C67Repairs & Maint.	Expense	Ford exp from SO office in 2024 (changed name of account previously was 6765)
8634 · Water Tender 67	Expense	Water Tender 67 Repairs and Maint
8635 · 6770 Repairs & Maint.	Expense	
8637 · 6780 Repairs & Maint.	Expense	
8639 · 6790 Repairs & Maint.	Expense	
8640 · 6740 Repairs and Maint	Expense	
8660 · Supplies Pike City	Expense	
9020.4 · Tax Revenue Street Lights	Other Income	
9030.4 · Donations Streetlight Fund	Other Income	
9170.4 · PG&E Streetlights Alleghany	Other Expense	
9171.4 · PG&E Streetlights Forest City	Other Expense	
9172.4 · Streetlight Management	Other Expense	Misc. expenses associated with managing the streetlights
9180.4 · Tax Dist. Fee Streetlights	Other Expense	Streetlight portion of County's tax distribution fee