



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting

Wednesday, June 15, 2011, 6:30PM, Station 71 Alleghany
MINUTES

A quorum was established and the meeting called to order at 6:37PM by Pres. Wayne Babros. Board members present: L. Vieira, M. Womack, W. Babros, D. Guyer; absent: L. Szakacs. Also present: Chief Hale, Chief MacLennan, and Treasurer Rae Bell Arbogast; missing but noted: Sup. Adams. Flag salute.

APPROVAL OF AGENDA Moved by L. Vieira, seconded by M. Womack to approve the agenda. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

PUBLIC COMMENT. None

INFORMATION/DISCUSSION ITEMS

Correspondence: 5/31 thank you to D. Williamson re state mandated training; 5/07 received Clampers' Cert. of Insurance re 6/18/11 Founder's Day; 5/5 letter confirming cancelling of audit contract with Dave K. & Assoc., CPA(copy to Rae); 5/9 AVFD & PCVFD requested to copy PRCSD for all financial filings to state or federal at time of filing; 5/4 PGE notice re temp outage for AVFD station 71, B. Hale advised.

Committee/Member/Business Reports:

Station 71: Chief Hale reported the status of vehicles, his goal is to have all vehicles on line. 7150 fuel pump fixed, carb. needs work; 7180 good; 7140 good. FY01 grant maybe in progress (OES). SCBA high pressure rigs (5) and turnouts requested. Ryan didn't file for this one. Larry building shelves and discarding old/unused equipment. Bob is following up with OES re type III engine request.

Station 67: Chief MacLennan reported 6780 back on line. Secretary requested to write a thank you re all the time Gregory Villegas spent getting 6780 repaired. There are electrical issues with 6770—they are wiring not fuse and sporadic, affecting radios. Radio donation not happening. CDF contract is in process. Ryan to get copy of CDF contract to Rae and Maris. SCBA all equipment certified. Next truck payment due in October, 2 more to complete contract.

Auxiliary 71: Bob reported they are working on the ~~Founder's Day~~ fundraiser and hope to refill the coffers. *Shareholders Day* -mw

Auxiliary 67: Over the Line fundraiser 7/22-24/11 at Plum Valley. SPI has given permission for camping on their property directly across from the field; port-a-potties donated, Downieville BBQ grill available and there will be hamburgers, hotdogs, and tri-tips for sale. The date was changed due to a conflict with Nevada Union's graduation date as there were a significant number of people affected.

Risk Manager: No report.

Board Member Reports: None.

ACTION ITEMS

Approval of Minutes: Moved L. Vieira, seconded by D. Guyer to approve the minutes of April 20, 2011 as submitted. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

ACTION ITEMS (cont.)

Approval of Treasurer's Report: Moved by M. Womack, seconded by L. Vieira to approve the Treasurer's Report of May 29, 2011. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** Received copy of bill to GSRMA for mileage reimbursement, \$490.00. Copy attached to these minutes.

UNFINISHED BUSINESS

Ambulance Shed Update: Maris read e-mail from Supervisor Adams, attached to these minutes.

Community 1st Aid/CPR Class: Rae hasn't had any input re community preferences for scheduling. She will follow up in Sept.

Auxiliary financial reporting: Secretary reported receiving PCVFD reports and noted they have a break in 2004 and 2005 when reports appeared to not have been filed and the information has been lost. Rae suggested they might try the county to see if they can help. Have not yet received AVFD. Bob/Rae will follow up.

Personnel Safety Compliance/Evaluation: Each chief needs to list personnel and training, copies to Secretary and Risk Manager.

Survey Affirmative Action: Moved by L. Vieira, seconded by D. Guyer to change bylaws/master calendar to eliminate this survey. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

NEW BUSINESS

Approval of 7/1/11-6/30/12 Treasurer's Contract: Moved by L. Vieira, seconded by D. Guyer. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** (copy filed in Contracts)

11-040 Amended Appointment of Treasurer: Maris explained that we originally adopted 11-040 which is an annual activity BUT the bank wants more detailed language—basically provides them with greater liability protection. So, the amended resolution meets that request. Moved by L. Vieira, seconded by D. Guyer to approve 11-040. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

Appointment of Risk Manager: Moved by M. Womack, seconded by L. Vieira to re-appoint Dan Guyer as Risk Manager. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

Appointment of Risk Management/Safety Committee: Move to Sept. Agenda.

Approve end of year budget adjustments to include reimbursements: Move to Sept. Agenda.

Approve annual list of donations 7/1/10-6/30/11: Moved by M. Womack, seconded by L. Vieira to accept the list of donations as prepared by Treasurer Bell Arbogast. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.** Copy attached to these minutes.

Budget Comm./Treasurer: Moved by M. Womack, seconded by L. Vieira to adopt the Preliminary 2011/12 Budget as submitted by the Treasurer. Discussion. **Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant.**

Hire CPA for 2012 Audit: Rae will make contact and follow up at Sept. meeting.

Cancel July 20, 2011 Regular Board meeting: Moved by M. Womack, seconded by L. Vieira. The Treasurer will be gone on vacation through the month of July.

Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant. It was noted that there is no pressing business.

UNFINISHED BUSINESS (cont.)

Cancel August 17, 2011 Regular Board meeting: Moved by L. Vieira, seconded by D. Guyer. The Secretary will be gone on vacation through the month of August.

Motion passed: 4 Ayes, 0 Nays, 1 Absent, 0 Abstain, 0 Vacant. It was noted that there is no pressing business.

NEXT MEETING AGENDA ITEMS Year end budget adjustments, 2011/12 Budget adoption, appoint Risk Management Committee

ANNOUNCEMENTS

The next regular meeting will be Wed., September 21, 2011, 6:30pm, Station 67 Pike City.

ADJOURNMENT Moved by D. Guyer, seconded by L. Vieira and passed unanimously to adjourn the meeting. So ordered by President Babros at 7:28 pm.

Respectfully submitted,



Maris Womack
Secretary

Minutes adopted 9-21-11
~~as submitted or changed~~ Date MW
Initial MW



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: May 29, 2011

Beginning Checking Account Balance \$ 1,168.59

Deposits

Budget Line #	Date	From:	For:	Amount
	5/2/11	Savings		\$ 1,000.00

Deposits Total \$ 1,000.00

Expenditures

Budget Line #	Ck #	Date	To:	For:	Amount
	620	4/14	AT&T		\$ 32.26
6172.2				Phone Alleghany	\$ 18.17
6172.3				Phone Pike	\$ 14.09
	OL	4/14	PG&E		\$ 531.86
6170.2				PG&E Alleghany	\$ 105.81
6170.3				PG&E Pike	\$ 62.51
6171.4				Streetlights - Forest	\$ 39.99
6170.4				Streetlights - Alleghany	\$ 323.55
6630.2	621	4/20	Ronbinson Ent.	Starter for engine 7180	378.53
6630.2	622	4/20	Reibes	case of oil,wipers & mirir kit for 7100	56.89
6300.3	623	4/20	Banner Communications	Radio battery	97.54
	624	5/7	AT&T		32.12
6172.2				Phone Alleghany	\$ 18.14
6172.3				Phone Pike	\$ 13.98
	OL	5/16	PG&E		\$ 517.46
6170.2				PG&E Alleghany	\$ 95.40
6170.3				PG&E Pike	\$ 58.49
6171.4				Streetlights - Forest	\$ 39.99
6170.4				Streetlights - Alleghany	\$ 323.58
6230.1	625	5/29	Maris Womack reimburse	Ethics training lunch	\$ 67.03
6630.2	626	5/29	Reibes	fuel pump for engine 7150	\$ 59.75
	627	5/29	AT&T		\$ 32.42
6172.2				Phone Alleghany	\$ 18.15
6172.3				Phone Pike	\$ 14.27

Expenditures Total \$ 1,805.86

Ending Checking Account Balance \$ 362.73

Starting Savings account balance	\$ 16,941.47
transfer to checking	\$ (1,000.00)
4020.1 Tax revenue Fire	\$ 5,564.21
4020.4 Tax Revenue Streetlights	\$ 1,895.51
Ending Savings Account Balance	\$ 23,401.19

Total Cash \$ 23,763.92

Fund account Starting Balance \$ 12,108.40
 interest earned

transfer to checking

Fund account Ending Balance see budget sheet for detail \$ 12,108.40

PRCS D	FY 10-11 BUDGET	YTD Actual	Difference	%	NOTES
4202.1 Tax Revenue Fire	\$ 21,968.00	\$ 18,435.33	\$ (3,532.67)	84%	
4202.4 Tax Revenue Streetlights	\$ 5,123.00	\$ 4,610.70	\$ (512.30)	90%	
4030.1 Donations District	\$ -	\$ 646.47	\$ 0.47	100%	
4030.2 Donations Allegheny	\$ 646.00	\$ 1,711.36	\$ (2,101.64)	45%	
4030.3 Donations Pike	\$ 3,813.00	\$ 160.00	\$ 20.00	114%	
4030.4 Donations Streetlights	\$ 140.00	\$ 510.00	\$ 10.00	102%	
4040.1 Grants District	\$ 500.00	\$ -	\$ -	0%	
4040.2 Grants Allegheny	\$ -	\$ -	\$ -	0%	
4040.3 Grants Pike	\$ 1,800.00	\$ -	\$ (1,800.00)	0%	
4060.2 Surplus Sales Allegheny	\$ -	\$ -	\$ -		
4060.3 Surplus Sales Pike	\$ -	\$ -	\$ -		
4070.2 Mutual Aid Allegheny	\$ -	\$ -	\$ -		
4070.3 Mutual Aid Pike	\$ -	\$ -	\$ -		
7030.1 Other Income	\$ -	\$ 14.84	\$ 14.84		Interest income less .03 adjustment to AR balance
Revenue Total	33,990.00	26,088.70			

	Available	Percentage
6170.2 Electricity Allegheny	\$ 850.00	104%
6170.3 Electricity Pike	\$ 1,000.00	83%
6172.2 Telephone Allegheny	\$ 300.00	73%
6172.3 Telephone Pike	\$ 240.00	65%
6174.2 Water Allegheny	\$ 396.00	104%
6176.2 Propane Allegheny	\$ 700.00	84%
6180.1 Insurance	\$ 9,443.00	100%
6230.1 Compliance/Training	\$ 100.00	67%
6260.1 postage/copies/office supplies	\$ 248.00	49%
6285.1 County Mgmt Fee	\$ 3,300.00	0%
6270.1 Bookkeeping	\$ 750.00	78%
6273.1 Auditor Fee	\$ 800.00	0%
6275.1 Board Development Fee	\$ -	
6280.2 Solid Waste Fee Allegheny	\$ 408.00	100%
6280.3 Solid Waste Fee Pike	\$ 313.00	100%
6295.2 Building Maint. Allegheny	\$ -	
6295.3 Building Maint. Pike	\$ -	
6301.1 Training Equipment	\$ -	
Other Expenses	\$ -	
Subtotal	\$ 18,848.00	74%

Station 71	Available	Percentage
6230.2 Op Compliance/Training	\$ 500.00	128%
6295.2 Mutual Aid Payroll	\$ 847.00	81%
6300.2 Small Equipment	\$ 750.00	98%
6301.2 Equipment Repairs & Maint.	\$ 500.00	57%
6350.2 Fuel	\$ 1,000.00	110%
6630.2 Vehicle Repair & Maint.	\$ 50.00	0%
6660.2 Supplies	\$ 3,647.00	94%
Subtotal	\$ 3,439.46	94%

Station 71	Available	Percentage
6230.2 Op Compliance/Training	\$ 500.00	128%
6295.2 Mutual Aid Payroll	\$ 847.00	81%
6300.2 Small Equipment	\$ 750.00	98%
6301.2 Equipment Repairs & Maint.	\$ 500.00	57%
6350.2 Fuel	\$ 1,000.00	110%
6630.2 Vehicle Repair & Maint.	\$ 50.00	0%
6660.2 Supplies	\$ 3,647.00	94%
Subtotal	\$ 3,439.46	94%

Station 71 Subtotal \$ 4,829.45 74% Total overhead expenses for District

Station 71 Subtotal \$ 3,439.46 94% Allegheny Department Operational Expenses

PRCSD	FY 10-11 BUDGET	YTD Actual	Difference	%	NOTES
6230.3 Op Compliance/Training	\$ 600.00	\$ 284.27	\$ 315.73	47%	
6296.3 Mutual Aid Payroll	\$ 3,600.00	\$ 261.11	\$ 3,338.89	7%	
6300.3 Small Equipment	\$ 500.00	\$ 850.29	\$ (350.29)	166%	
6301.3 Equipment Repairs & Maint	\$ 800.00	\$ 1,184.00	\$ 384.00	148%	
6350.3 Fuel	\$ 700.00	\$ 1,184.00	\$ 484.00	169%	
6630.3 Vehicle Repair & Maint	\$ 200.00	\$ 200.00	\$ 0.00	100%	
6660.3 Supplies	\$ 6,400.00	\$ 1,407.31	\$ 4,992.69	22%	Pike Department Operational Expenses
Subtotal					
6170.4 Streetlight Expense Alleghany	\$ 3,960.00	\$ 3,552.62	\$ 407.38	90%	
6171.4 Streetlight Expense Forest	\$ 4,462.00	\$ 439.09	\$ 4,022.91	10%	
Lights Total	\$ 4,462.00	\$ 3,991.71	\$ 470.29	89%	Streetlights Total Expense
NET					
Total Income Statement Expenses	\$ 33,347.00	\$ 22,857.03	\$ 10,489.97	69%	P & L Statement (Profit and Loss) is another name for income statement.
Income Statement net change	\$ 643.00	\$ 3,231.67	\$ 2,588.67	418%	Revenue, less expenses
Fixed Assets					
1350.2 Equipment Alleghany					
1350.3 Equipment Pike					
1370.2 Vehicles Alleghany					
1370.3 Vehicles Pike					
Fixed Assets Expenditures total					
Balance Sheet Changes					
Accounts Receivable (AR)	\$ 5,843.00	\$ 5,842.38	\$ 0.62	100%	CDF Grant from last year hasn't been paid yet this is INCOME
2000.1 Accounts Payable (AP)	\$ 6,706.80	\$ 6,315.16	\$ 391.64	94%	Truck payment Pike, plus CDF Grant \$ owed back to auxillaries.
FUNDS (details on separate sheet)					
Fund Additions	\$ 811.00	\$ 100.00	\$ 711.00	12%	
Fund Withdrawals	\$ (564.00)	\$ 100.00	\$ (664.00)	18%	County admin. fee to Streetlights
Net Fund Balance Changes	\$ 247.00	\$ 100.00	\$ 147.00	41%	
Net change	\$ (467.80)	\$ 2,658.89	\$ 3,126.69	66%	Equals Net Income, Plus AR, Minus AP & Minus transfer to Funds
Beginning Fund Balances		Actual -			
Audit Fund	\$ 1,600.00	\$ 1,600.00	\$ 0.00	100%	
Streetlight Fund	\$ 1,087.68	\$ 1,247.68	\$ 160.00	115%	\$160. pledged received so far.
PCVFD Building Fund	\$ 8,199.27	\$ 8,199.27	\$ 0.00	100%	
PCVFD Vehicle Fund	\$ 293.81	\$ 293.81	\$ 0.00	100%	
AVFD Building Fund	\$ 439.74	\$ 439.74	\$ 0.00	100%	
AVFD Vehicle Fund	\$ 319.02	\$ 319.02	\$ 0.00	100%	
Interest earned	\$ 8.88	\$ 8.88	\$ 0.00	100%	
Total Funds	\$ 11,939.52	\$ 12,108.40	\$ 168.88	101%	

Rae Bell Arbogast
P.O. Box 919
Alleghany, CA 95910
530-287-3454

CK# 629
6/6/11

Date	Invoice #
6/5/11	R2011-8

6270.1

Bill To
Pliocene Ridge CSD 100 Pike City Rd. Pike City, CA 95960

Quantity	Description	Price Each	Amount
9	Bookkeeping hours 2/8/11 to 6/5/11 5 hours donated for same period.	\$15.00	\$135.00
Total			\$135.00

received
6-6-11 (MM)

1950

Received of the Treasurer of the University of California

the sum of \$100.00

for the year 1950

Received

quarterly billing - Rae

Date	Start	Stop	Hours	donated	Notes
2/8/2011	6:30	8:00	1.5		bookkeeping/reports February mtng
2/10/2011				0.5	paid new bills including PG&E
2/15/2011	12:30	3:00		2.5	inventory finish up
	3:30	5:00		1.5	inventory finish up
3/5/2011			2		monthly reports/bills
4/9/2011	6:30	7:30	1		monthly reports/bills
5/29/2011	1:30	2:15	0.75		monthly reports/bills
	2:30	4:15	1.25	0.5	monthly reports/bills
6/4/2011	2:15	3:45	1.5		Budget
6/5/2011	3:00	4:00	1		Budget
			9	5	



Pioocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City

100 Pike City Road

Pike City, CA 95960

Date	Invoice #
5/2/11	Final-10/11

Bill To
Golden State Risk Management Authority 247 W. Sycamore St. Willows, CA 95988

Quantity	Description	Price Each	Amount
96 miles	7/5/10 EMT CE class Downieville	.51	48.96
66 miles	10/11/10 EMT CE class Downieville	.51	33.66
96 miles	11/1/10 EMT CE class Downieville	.51	48.96
66 miles	1/3/11 EMT CE class Downieville	.51	33.66
66 miles	3/14/11 EMT CE class Downieville	.51	33.66
96 miles	4/7/11 MCI CE class Downieville	.51	48.96
66 Miles	4/7/11 MCI CE class Downieville	.51	33.66
96 Miles	4/11/11 EMT CE class Downieville	.51	48.96
56 Miles	4/30/11 MCI Drill Convict Flat one vehicle from Pike	.51	28.56
258 Miles	4/30/11 MCI Drill Convict Flat 3 vehicles from Alleghany @ 86 miles each	.51	141.90
Total			\$500.94
Less over grant limit			- 10.94
Final Bill Amount Thank you!			\$490.00

* 66 miles is round trip from Pike to DV 96 Miles is round trip from Alleghany to DV

received
5-5-11 MW

Review

Shed Rpt.

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Maris:

Good news. County staff, primarily Bryan Davey and Tim, have been successful in getting the USDA to increase their funding amount for the shed an additional \$40,000 and the shed is once again on the board agenda for a construction contract. I am hopeful that the bids will now be within reach to be approved. The increased federal monies require a larger local match, but I am hopeful that the board will be receptive to finding the money as this is a matter that in the end supports emergency medical services.

I will keep you posted as to how things transpire on Tuesday.

Cheers.

Lee

"I didn't say the result was good," commented F.D.R. to a State Department official after Yalta. "I said it was the best I could do." Therein lies perhaps F.D.R.'s greatest lesson for the public policy makers of today.

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MARIS WOMACK

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- Kim Kelly
- Rae Bell
- rcwenger
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Donations FY 10-11

From	Amount	For
AVFD	\$646.47	Mannequins
PCVFD	\$1,711.36	Loan Payment 6780
Residents Forest/Alleghany	\$160	Streetlight Fund
Larry Vieira	157.23	Shelving material
Rae Bell Arbogast	27.93	Office supplies



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting

Wednesday, June 15, 2011, 6:30PM, Station 71 Alleghany

AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II APPROVAL OF AGENDA

III PUBLIC COMMENT

IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: M. Womack
- B. Committee/Member/Business Reports:
 1. Station 71 Fire Chief Hale
 2. Station 67 Fire Chief MacLennan
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager: Dan Guyer
 6. Board Member Reports

V ACTION ITEMS

- A. Approval of Minutes 04/20/11 Regular Meeting
- B. Approval of Treasurer's Report dated May 28, 2011
- C. Unfinished Business:
 1. Ambulance Shed Status: Sup Adams email report
 2. Community 1st Aid/CPR Class status: R. Bell Arbogast
 3. Copies of Aux. annual AG and IRS reports: received PCVFD, need AVFD
 4. Personnel Safety Compliance/Evaluation
 5. Survey Affirmative Action
- D. New Business
 1. Approval of 7/1/11-6/30/12 Treasurer's Contract
 2. 11-040 Amended Appointment of Treasurer
 3. Appointment of Risk Manager

4. Appointment of Risk Management/Safety Committee
5. Approve end of year budget adjustments to include reimbursements
6. Approve annual list of donations 7/1/10-6/30/11
7. Budget Comm./Treasurer: Adopt Preliminary 2011/12 Budget
8. Hire CPA for 2012 Audit (contract with Dave K. Associates cancelled 5/5/11 by phone and letter confirming cancellation)
9. Motion to cancel July 20, 2011 regular Board meeting
10. Motion to cancel August 17, 2011 regular Board meeting

VI NEXT MEETING AGENDA ITEMS:

Risk Management/Safety Committee Quarterly Meeting; Final EOY Adjustments; adopt final 2011/12 Budget; Special Districts Financial Transactions Report; Data backup

VII ANNOUNCEMENTS

The next regular meeting will be Wed., September 21, 2011, 6:30pm, Station 67 Pike City.

VIII ADJOURNMENT