



Pliocene Ridge Community Services District

Serving the communities of Alleghany, Forest City, and Pike City
100 Pike City Road, Pike City, CA 95960

Regular Meeting Wednesday, November 16, 2011, 6:30PM, Station 67 Pike City AGENDA

I ESTABLISH QUORUM, CALL TO ORDER, FLAG SALUTE

At a regular meeting, the board may take action upon an item of business not appearing on the posted agenda if, *first*, the board publicly identifies the item, and, *second*, one or more of the following occurs:

- A. The board by a majority vote of the full board decides that an emergency as defined I government code section 54956.5 exists; or,
- B. Upon a decision by a two-thirds vote of the board or, if less than two thirds, of the board members present, a unanimous vote of those present, the board decides that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted; or
- C. The item was posted on the agenda of a prior meeting of the board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

Members of the public shall be afforded an opportunity to address the Board on any Agenda items except closed session items. Reasonable time limits may be established. Government Code Section 11125.7. If you have any questions or require reasonable accommodations due to a disability, please contact the Board Secretary at 530-288-3326.

II APPROVAL OF AGENDA

III PUBLIC COMMENT

IV INFORMATION/DISCUSSION ITEMS

- A. Correspondence: M. Womack
- B. Committee/Member/Business Reports:
 1. Station 71 Fire Chief Hale
 2. Station 67 Fire Chief
 3. Station 71 Auxiliary
 4. Station 67 Auxiliary
 5. Risk Manager: Dan Guyer
 6. Board Member Reports: TRAINING 10/26/11

V ACTION ITEMS

- A. Approval of Minutes 10/26/11 Regular Meeting
- B. Approval of Treasurer's Report dated October 31, 2011
- C. Unfinished Business:
 1. Appoint Risk Management/Safety Committee
 2. Personnel Safety Compliance/Evaluation: Rae
- D. New Business
 1. Pike City Fire Chief
 2. Receive quarterly back up data: Treas., Fire Chiefs, Secty. Risk Mgr.
 3. Appointment of Risk Management/Safety Committee
 4. Resolution 12-044 Hire CPA for 2012 Audit
 5. Cancel 12/21/11 Regular Meeting of the PRCSD Board of Directors
 6. Adopt 2012 Regular Meeting Schedule
 7. Election of 2012 district officers: President, Vice President, Secretary
 8. Appoint Standing Committee Chairs and members:
Budget:
Street Lights:

VI NEXT MEETING AGENDA ITEMS:

VII ANNOUNCEMENTS

VIII ADJOURNMENT



Regular Meeting
Wednesday, November 16, 2011, 6:30PM, Station 67 Pike City
MINUTES

A quorum was established and the meeting called to order at 6:40PM by Pres. Wayne Babros. Board members present: L. Vieira, M. Womack, W. Babros, D. Guyer; vacant: one. Also present: Chief Hale and Treasurer Rae Bell Arbogast; absent Sup. Adams. Flag salute.

APPROVAL OF AGENDA Moved by D. Guyer, seconded by L. Vieira to approve the agenda. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

PUBLIC COMMENT. None

INFORMATION/DISCUSSION ITEMS

Correspondence: Received and filed in Correspondence: 10/29/11 NORCAL EMS request for list of certified firefighters forwarded to R. Bell Arbogast; 10/27/11 resend L. Szakacs' letter of resignation to Sierra Co. Clerk's office; 11/8/11 PGE planned outage notice in Alleghany, called Chief Hale; 11/13/11 received copies of AG reports, 990-N & 990-NE from PCVFD filed in Dept. Binder.

Committee/Member/Business Reports:

Station 71: Chief Hale reported 7150 out of service—fuel leak; 7140 & 7145 in new building. All others in service. Cleaning up attic area in firehouse. No grants at this time. Getting ready for winter.

Station 67: No report.

Auxiliary 71: No report.

Auxiliary 67: Xmas party 12/10/11 at Pike City Firehouse at 6:30pm, potluck.

Risk Manager: D. Guyer reported on Oct. 26, 2011 training.

Board Member Reports: Maris reviewed "wetip" program offered by GSRMA.

Program is too large for community. Posters don't address our needs. Maris will contact GSRMA and advise.

ACTION ITEMS

Approval of Minutes: Moved D. Guyer, seconded by L. Vieira to approve the minutes of 10/26/11 as submitted. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Approval of Treasurer's Report: Moved by M. Womack, seconded by L. Vieira to approve the Treasurer's Report of October 31, 2011. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

UNFINISHED BUSINESS

Appointment of Risk Management/Safety Committee: Move to Jan. Agenda.

Personnel Safety Compliance/Evaluation: Each chief needs to list personnel and training, copies to Secretary and Risk Manager. Move to Jan. Agenda.

NEW BUSINESS

Pike City Fire Chief: PCVFD has no report yet.

Receive quarterly backup data: Treas., Fire Chiefs, Secty, Risk Mgr.: Due at Jan. Meeting.

Resolution 12-044, Hire CPA for 2012 Audit: Move to Jan. Agenda. Rae to get details to Maris.

Cancel 12/21/11 Regular Meeting of the PRCDS Board of Directors: Moved by L. Vieira, seconded by D. Guyer. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Adopt 2012 Regular Meeting Schedule: Moved by M. Womack, seconded by D. Guyer to adopt the calendar as submitted. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Election of 2012 district officers: President, Vice President, Secretary: Moved by M. Womack, seconded by L. Vieira to re-elect Wayne Babros, Pres., Dan Guyer, Vice Pres., Maris Womack, Secretary. **Motion passed: 4 Ayes, 0 Nays, 0 Absent, 0 Abstain, 1 Vacant.**

Appoint Standing Committee Chairs and members: Budget, Streetlights: Pres. Babros made the following appointments: Streetlights: Wayne to Chair, Larry to attend and chair in Wayne's absence. Budget: Maris and Wayne to co chair, Bob Hale and Rae members. Pike City fire chief to be a member when appointed.

NEXT MEETING AGENDA ITEMS: Solid waste fees; resolution of audit award

ANNOUNCEMENTS

The next regular meeting will be Wed., January 18, 2012, 6:30pm, Station 67 Pike City.

ADJOURNMENT Moved by D. Guyer, seconded by L. Vieira and passed unanimously to adjourn the meeting. So ordered by President Babros at 7:16 pm.

Respectfully submitted,

Maris Womack
Secretary

Minutes adopted 1-25-12
as submitted or changed Date MW
Initial MW



Pliocene Ridge Community Services District

Serving the Communities of Alleghany, Forest City, and Pike City
 100 Pike City Road
 Pike City, CA 95960

Treasurers Report cut off date: October 31, 2011

					Beginning Checking Account Balance	\$ 1,734.24
Deposits						
Budget Line #	Date	From:		For:		
					From Savings	\$ 2,000.00
4030.3	10/18/11	PCVFD		6780 truck payment	\$	1,683.52
					Deposits Total	\$ 3,683.52
Expenditures						
Budget Line #	Ck #	Date	To:	For:		
2000.1	2071	10/10	State of Calif. OES	6780 annual payment	\$	1,683.52
	654	10/10	AT & T		\$	32.49
6172.2				Phone Alleghany	\$	18.34
6172.3				Phone Pike	\$	14.15
6300.2	655	10/10	Rae Bell Arbogast	reimburse Bpcuff/watch	\$	75.14
6270.1	656	10/10	Rae Bell Arbogast	1st 1/4 bookkeeping	\$	285.00
	OL	10/26/11	PG&E		\$	493.59
6170.2				PG&E Alleghany	\$	52.88
6170.3				PG&E Pike	\$	77.17
6171.4				Streetlights - Forest	\$	39.99
6170.4				Streetlights - Alleghany	\$	323.55
6250.1	657	10/26/11	Postmaster	Stamps	\$	44.00
6630.2	658	10/26/11	Reibes	6700 Yukon	\$	119.17
	659	10/26	SC Tax Collector	1st installments	\$	360.13
6280.2				Alleghany Solid Waste fee	\$	203.85
6280.3				Pike Solid Waste fee	\$	156.28
	660	10/26	AT & T		\$	32.31
6172.2				Phone Alleghany	\$	18.23
6172.3				Phone Pike	\$	14.08
					Expenditures Total	\$ 3,125.35
					Ending Checking Account Balance	\$ 2,292.41
					Starting Savings account balance	\$ 7,538.23
					transfer to checking	\$ (2,000.00)
					interest earned	
					transfer to FUNDS	
					Ending Savings Account Balance	\$ 5,538.23
					Total Cash	\$ 7,830.64
					Fund account Starting Balance	\$ 14,483.79
					SL fund Donations	\$ 100.00
					Fund account Ending Balance see budget sheet for detail	\$ 14,583.79

	11/12 Budget	11/12 YTD Actual	Difference	Percentage
PCVFD				
6230.3 Op Compliance/Training	\$ 500.00	\$ 197.28	\$ 308.72	38%
6296.3 Mutual Aid Payroll				
6300.3 Small Equipment	\$ 3,148.80	\$ 3,148.80	\$ 0	0%
6301.3 Equipment Repairs & Maint.	\$ 300.00	\$ 300.00	\$ 0	0%
6350.3 Fuel	\$ 1,000.00	\$ 247.56	\$ 752.44	25%
6630.3 Vehicle Repair & Maint.	\$ 1,500.00	\$ 489.97	\$ 1,010.03	33%
6660.3 Supplies	\$ 100.00	\$ 45.00	\$ 55.00	45%
Subtotal	\$ 6,548.80	\$ 973.81	\$ 5,574.99	15%
6170.4 Streetlight Expense Allegheny	\$ 3,960.00	\$ 1,294.24	\$ 2,665.76	33%
6171.4 Streetlight Expense Forest	\$ 492.00	\$ 159.96	\$ 332.04	33%
Lights Total	\$ 4,452.00	\$ 1,454.20	\$ 2,997.80	33%
P & I				
Total Income Statement Expenses	\$ 33,205.70	\$ 15,646.87	\$ 17,558.83	47%
Income Statement net change	\$ 376.62	\$ (13,858.04)	\$ 14,234.66	-3680%
Fixed Assets				
1350.2 Equipment Allegheny				
1350.3 Equipment Pike				
1370.2 Vehicles Allegheny				
1370.3 Vehicles Pike				
Fixed Assets Expenditures total	\$ -	\$ -	\$ -	
Balance Sheet				
1200.0 Accounts Receivable				
2000.1 Accounts Payable	\$ (1,683.52)	\$ (1,683.52)		
Funds				
Details on Fund sheet				
Fund Additions	\$ (637.00)	\$ (100.00)		
Fund Withdrawals	\$ 2,497.00	\$ 2,000.00		
Net (moved to) or taken from funds	\$ 1,860.00	\$ 1,900.00	\$ -	
NET CHANGE -CASH FLOW	\$ 553.10	\$ (13,641.56)	\$ 14,234.66	
Surplus to Contingency Fund	\$ 500.00			
Fund Balances				
10/11 Year-end	Current	most not updated	until year-end	
Contingency Fund	\$ 3,300.00	\$ 1,300.00		
Audit Fund	\$ 2,400.00	\$ 2,400.00		
Streetlight Fund	\$ 1,528.74	\$ 1,628.74		
PCVFD Building Fund	\$ 8,199.27	\$ 8,199.27		
PCVFD Vehicle Fund	\$ 293.81	\$ 293.81		
AVFD Building Fund	\$ 439.74	\$ 439.74		
AVFD Vehicle Fund	\$ 319.02	\$ 319.02		
Interest earned	\$ -	\$ 3.21	Goes to savings at year-end	
Total Funds	\$ 16,480.58	\$ 14,583.79	\$ -	0%

See FUND sheet for details (two exceptions listed below).
 Contingency fund addition listed separately (above) for budget purposes.
 Audit fund addition is listed under Overhead Expenses, move to fund at year-end.

Truck Payment 6780 (see donations Pike under income)

Streetlight income less expense - goes into streetlight fund
 \$2,000 from contingency and \$497 from Streetlights (add to budget)

Pliocene Ridge CSD - Budget - Fiscal Year 2011/2012

Meeting Date: 1/16/2011

	11/12 Budget	11/12 YTD Actual	Difference	Percentage	
4202.1 Tax Revenue Fire	\$ 23,161.00	\$ 23,161.00	\$ -		Income figure per County Auditor Van Maddox
4020.4 Tax Revenue Streetlights	\$ 4,969.00	\$ 4,969.00	\$ -		Income figure per County Auditor Van Maddox
4030.1 Donations District	\$ -	\$ -	\$ -		
4030.2 Donations Alleghany	\$ 3,007.92	\$ 1,683.52	\$ 1,324.40	56%	Truck Payment Pike+ 50% CDF (FY10/11) Grant
4030.3 Donations Pike	\$ 120.00	\$ 100.00	\$ 20.00	83%	Streetlight fund pledges reduced by \$40 to be conservative
4040.1 Grants District	\$ 1,000.00	\$ -	\$ 1,000.00		GRSMA Training Grant
4040.2 Grants Alleghany	\$ -	\$ -	\$ -		
4040.3 Grants Pike	\$ 1,324.40	\$ -	\$ 1,324.40		FY 10/11 CDF grant, final bill submitted after 7/1/11
4060.2 Surplus Sales Alleghany	\$ -	\$ -	\$ -		
4060.3 Surplus Sales Pike	\$ -	\$ -	\$ -		
4070.2 Mutual Aid Alleghany	\$ -	\$ -	\$ -		
4070.3 Mutual Aid Pike	\$ -	\$ -	\$ -		
7030.1 Other Income	\$ -	\$ 5.31	\$ (5.31)		Interest Income
Revenue Total	\$ 33,582.32	\$ 1,788.83	\$ 31,793.49	5%	
OVERHEAD EXPENSES					
6170.2 Electricity Alleghany	\$ 900.00	\$ 213.14	\$ 686.86	24%	
6170.3 Electricity Pike	\$ 1,000.00	\$ 237.24	\$ 762.76	24%	
6172.2 Telephone Alleghany	\$ 220.00	\$ 71.17	\$ 148.83	32%	
6172.3 Telephone Pike	\$ 180.00	\$ 42.45	\$ 137.55	24%	
6174.2 Water Alleghany	\$ 396.00	\$ 396.00	\$ -	100%	
6176.2 Propane Alleghany	\$ 800.00	\$ 35.66	\$ 764.34	4%	
6180.1 Insurance	\$ 9,237.90	\$ 9,237.90	\$ -	100%	
6230.1 Compliance/Training	\$ 100.00	\$ -	\$ 100.00	0%	
6230.1 postage/copies/office supplies	\$ 200.00	\$ 44.00	\$ 156.00	22%	
6265.1 County Mgmt Fee	\$ 3,000.00	\$ -	\$ 3,000.00	0%	
6270.1 Bookkeeping	\$ 750.00	\$ 285.00	\$ 465.00	38%	
6273.1 Auditor Fee	\$ 800.00	\$ -	\$ 800.00	0%	
6275.1 Board Development Fee	\$ -	\$ -	\$ 0		
6280.2 Solid Waste Fee Alleghany	\$ 408.00	\$ 203.85	\$ 204.15	50%	
6280.3 Solid Waste Fee Pike	\$ 313.00	\$ 156.28	\$ 156.72	50%	
6295.2 Building Maint Alleghany	\$ -	\$ -	\$ -		
6295.3 Building Maint Pike	\$ -	\$ -	\$ -		
6301.1 Training Equipment	\$ -	\$ -	\$ 0		
Other Expenses	\$ -	\$ -	\$ -		
Subtotal	\$ 18,304.90	\$ 10,922.69	\$ 7,382.21	60%	
AVFD					
6230.2 Op Compliance/Training	\$ 500.00	\$ 258.05	\$ 241.95	52%	
6296.2 Mutual Aid Payroll	\$ -	\$ -	\$ -		
6300.2 Small Equipment	\$ 500.00	\$ 417.32	\$ 82.68	83%	
6301.2 Equipment Repairs & Maint	\$ 300.00	\$ -	\$ 300.00	0%	
6350.2 Fuel	\$ 500.00	\$ 210.00	\$ 290.00	42%	
6630.2 Vehicle Repair & Maint	\$ 1,500.00	\$ 1,041.37	\$ 458.63	69%	
6660.2 Supplies	\$ 600.00	\$ 369.43	\$ 230.57	62%	
Subtotal	\$ 3,900.00	\$ 2,296.17	\$ 1,603.83	59%	

Over →